

HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	April 23, 2013
Place of Meeting	-	OMS Auditorium
Board Members Present	-	Mr. Giuliano, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, and Mr. Toles
Board Members Absent	-	Ms. Boba
Others Present	-	Ms. Todaro, Mr. Nimmo, Mr. Sallie, Ms. Whelan, and Community Members

Mr. Giuliano called the meeting to order at 6:05 p.m.

**EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (5-0), the Board and district office administrators moved to Executive Session at 6:06 p.m. for the purpose of discussing tenure recommendations. Mr. Mastroianni entered Executive Session at 6:34 p.m.

The Board reconvened the regular meeting at 7:54 p.m. Mr. Giuliano led the audience in the Pledge of Allegiance, and he instructed those in attendance where to exit the building in case of an emergency. He asked that all cell phones and beepers be silenced during the meeting.

**PUBLIC PARTICIPATION**

There was no public participation on agenda items at this time.

**SUPERINTENDENT'S REPORTS**

**Student Representative's Report**

Michael Carillo, student representative from HHS, gave the following report:

- An engineering forum will be held at Harborfields High School on April 30, 2013 at 7:00 p.m. with Harborfields resident and retired engineer, Mr. Joseph Short providing the presentation.
- A Zumba class with an army theme, will be held at the high school on Tuesday, April 30, 2013. Best dressed gets a prize!

- New York State PTA Reflections contest winners: Visual Arts/Award of Excellence (Kellie Roy) and Film Production/Award of Excellence (Robert Riglietti).
- Students Bridgit Ryan and Jon Patron earned All-Long Island recognition from *Newsday* for Harborfields Basketball.
- Harborfield High School senior, Robert Riglietti, received first place award in the Speak Truth to Power video contest for his short film on human rights defender, Jaimie Nabozny.
- The high school's jazz band performed at Long Island University's second annual Jazz Day.
- Congratulations to the cast and crew of Harborfields' Theater Club production of *Bye Bye Birdie*. The show was fantastic!
- The high school held a very successful blood drive last week with Ms. Ambrosio and Ms. Greening coordinating the event.
- Congratulations go out to Ms. D'Amore and the high school's French language students for placing in the recent AATF National French Contest; 15 students placed in the top ten in Suffolk County (Catherine Clement, Jack Levenberg, Bryan-ardo Leveque, Gabrielle Mank, Alexandra Garcia, Jamie Taber, Ellie Horn, Emily Staib, Hannah Kaufmano, Kristie Bonifazio, and Elyse Katz) and three students placed at the national level (Abigail Wax, Cindy Zhang, and Brett Quinn).
- Students Jasmine Tillman, Alisa Chang, and Dillon Schaefer received recognition through the Random Acts of Kindness program.
- Follow Harborfields High School on Twitter (@HarborfieldsHS) and stay informed with up-to-date daily news on the school.

### Superintendent's Report

Ms. Todaro announced that Harborfields High School received a gold medal in the *US News & World Report's* Best High Schools competition. This recognition earned Harborfields High School a second-place ranking in Suffolk County, 7<sup>th</sup> on Long Island and 46<sup>th</sup> in New York State.

Ms. Todaro reported that the 2013-2014 proposed budget was adopted by the Board at the April 17, 2013 meeting. She stated that the budget stays within the allowable tax levy cap of 3.18% and retains programs, class size, and adds a 0.2 STEM program at the high school. She reminded everyone that the Budget Hearing/Regular Meeting

would be held on May 14, 2013 and the Budget Vote will take place on May 21, 2013 from 2:00 p.m. to 9:00 p.m.

Ms. Todaro reported that the district's security practices have been reviewed through two separate security assessments, and she will be presenting a recommendation to the Board of Education, which will be presented to the public at a future meeting.

## **BOARD OF EDUCATION MINUTES**

The Board of Education accepted the following minutes:

- Regular Meeting, March 20, 2013
- Special Meeting, April 1, 2013
- Special Meeting, April 3, 2013
- Special Meeting, April 10, 2013

## **FINANCE CONSENT AGENDA**

### **4.1 Call for Removal of Resolutions from the FINANCE Consent Agenda**

Mr. Schoer called for the removal of Items 4.12 and 4.15 from the Finance Consent Agenda for additional discussion/clarification. In addition, Mr. Schoer called for the removal of Item 4.14 from the Finance Consent Agenda in order for the Board to address this item separately.

### **4.2 Finance Consent Agenda**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), all items in the area of Finance, with the exception of Items 4.12, 4.14 & 4.15, on the agenda of April 23, 2013 were approved by the Board of Education by consent.

### **4.3 School Services/Specialized Education Agreements**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following School Services/Specialized Education Agreements for the 2012-2013 and 2013-2014 school years between Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions.

- Gayle E. Kligman Therapeutic Resources to provide educational services for children in accordance with the Individualized Education Programs (IEPs) for the period July 1, 2013 through June 30, 2014 and compensated at rates set forth in said agreement.

- Sivic Solutions Group, LLC to provide Medicaid loss prevention and billing services for the period January 1, 2013 through December 31, 2013 at a rate set forth in said agreement.
- The Long Island Home, d/b/a/ South Oaks Hospital to provide educational services for children for the period from September 1, 2013 through August 31, 2014 and compensated at rates set forth in said agreement.

#### **4.4 Schedule of Bills**

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Schedule of Bills attached to the agenda of April 23, 2013.

#### **4.5 Treasurer's Report**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Treasurer's Report for February 2013.

#### **4.6 Financial Status Report**

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Financial Status Report for February 2013.

#### **4.7 Health Services Agreement**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following health services contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending non-public schools in said school districts for the 2012-2013 school year:

- Hicksville Public Schools, one (1) student attending Holy Family school at a cost of \$569.84.
- Manhasset Public Schools, one (1) student attending St. Mary's High School at a cost of \$941.01.
- Westbury UFSD, one (1) student attending Westbury Friends at a cost of \$826.07 and three (3) students attending Holy Child Academy at a cost of \$2,478.21, totaling \$3,304.28.

#### **4.8 Contracts for Services to Sub-Allocate IDEA Flow through Funds to Special Education Providers**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following contracts for services to sub-allocate IDEA flow through funds to

providers for services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619).

- Alternatives for Children
- Brookville Center for Children's Services, Inc.
- Building Blocks Developmental Preschool
- The Center for Discovery, Inc.
- Center for Developmental Disabilities, Inc.
- Cleary School for the Deaf
- Developmental Disabilities, Inc.
- Metro Therapy, Inc.
- Mill Neck Manor School for the Deaf
- South Huntington Intervention Program
- Suffolk County Department of Health Services

#### **4.9 External Auditor's Report**

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following External Audit report for the Harborfields Central School District, as prepared by the district's External Auditors, Cullen and Danowski, LLP:

- Federal Single Audit Report for the period ending June 30, 2012

#### **4.10 Appointment of External Accountant**

Upon the recommendation of the Superintendent of Schools, the Board of Education appointed Albrecht, Viggiano, Zureck and Company, P.C., as its External Accountant for the preparation of the district's annual financial statements for the fiscal year ending June 30, 2013 at a fee of \$16,750, as set for their proposal dated March 1, 2013; and

Further, upon the recommendation of the Superintendent of Schools, the Board of Education authorized the Board President to execute a written agreement between the District and Albrecht, Viggiano, Zureck and Company, P.C., attached to the agenda of the meeting of April 23, 2013.

#### **4.11 SCOPE Child Care License Agreement**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the proposed license agreement between SCOPE and Harborfields CSD, as attached to the agenda of the meeting of April 23, 2013, and authorized and directed the President of the Board of Education to execute the agreement.

#### **4.13 Use of Classroom and Supportive Services by Western Suffolk BOCES**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the request from Western Suffolk BOCES for the use of one classroom and

supportive services at Oldfield Middle School for the Alternate Learning Program for the period September 1, 2013 through June 30, 2014 in accordance with the agreement attached to the agenda of the meeting of April 23, 2013.

#### **4.12 Extension of Transportation Contracts**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, action on this item has been postponed until a future Board meeting.

#### **4.14 2013-2014 Western Suffolk BOCES Administrative Budget and Election of Candidates to Western Suffolk BOCES**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby approved the 2013-2014 Administrative Budget for Western Suffolk BOCES.

Further, upon the recommendation of the Superintendent of Schools, that the Board of Education cast its ballot for three vacant positions for election to Western Suffolk BOCES.

1. Mrs. Mildred Browne
2. Mrs. Ilene Herz, Esq.
3. Mrs. Maryann Zumpano

#### **4.15 Surplus Equipment & Books**

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, action on this item has been postponed to a future Board meeting.

### **HUMAN RESOURCES CONSENT AGENDA**

#### **5.1 Call for Removal of Resolutions from the HUMAN RESOURCES Consent Agenda**

There were no items removed from the Human Resources Consent Agenda.

#### **5.2 Human Resources Consent Agenda**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), all resolutions in the area of Human Resources on the agenda of April 23, 2013 were approved by the Board of Education by consent.

**5.3 Leaves of Absence**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following leaves of absence:

Name	Assignment	School	Dates Paid	Dates Unpaid
Tracy Murray	Teaching Assistant	OMS	N/A	9/3/13 – 1/1/14
Elizabeth Tucci	Asst. Director of Pupil Personnel Services	District	7/29/13 – 10/18/13	N/A

**5.4 Revisions of Leaves of Absence**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following revisions of leaves of absence:

Name	Assignment	School	Dates Paid	Dates Unpaid
Christine Collins	Physical Education Teacher	TJL	From: 1/9/13 – 4/9/13 To: 1/9/13 – 4/29/13	From: N/A To: 4/30/13 - 5/27/13
Melinda O'Donoghue	Elementary Teacher	WDPS	From: 3/6/13 – 6/2/13 To: 2/25/13 – 5/23/13	N/A
Elana Samartino	Special Education Teacher	OMS	From: 4/29/13 – 8/31/13 To: 4/19/13 – 8/31/13	N/A

**5.5 Professional Appointments**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following permanent appointments in accordance with the schedule attached to the official minutes of the meeting of April 23, 2013:

<b>Part-time for the maximum period through June 30, 2013 to serve at the pleasure of the Board</b>		
Name	School	Assignment
Erica Beitter	OMS	Teaching Assistant
Heather Ferretti	TJL	Teaching Assistant
<b>Full-time for the maximum period through June 24, 2013 to serve at the pleasure of the Board</b>		
Name	School	Assignment
Leigh Weilandics	WDPS/TJL	Special Education Teacher

**5.6 Extracompensation Appointment Schedule 2012-2013**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the appointees specified on the Extracompensation Appointment Schedule, as attached to the official minutes of the meeting of April 23, 2013.

**5.7 Addendum to the 2012-2013 Substitute List**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the substitute list addendum, as attached to the official minutes of the meeting of April 23, 2013, for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

**5.8 Authorization for Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the resolution authorizing the Board of Education members, district clerk, and the district office administrators to attend the conferences listed below and be reimbursed for expenses in accordance with Policy File 2521:

- N-SSBA's 54<sup>th</sup> Annual Dinner Meeting, May 29, 2013, Woodbury Country Club, Woodbury, New York
- NYSSBA's 94<sup>th</sup> Annual Convention, October 24-26, 2013, Rochester, New York

**INSTRUCTION CONSENT AGENDA**

**6.1 Call for Removal of Resolutions from the INSTRUCTION Consent Agenda**

There were no items removed from the Instruction Consent Agenda.

**6.2 Instruction Consent Agenda**

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried (6-0), all items in the area of Instruction on the agenda of April 23, 2013 were approved by the Board of Education by consent.

**6.3 Review of IEP Recommendations and Authorization for Placement and Services**

Upon the recommendation of the Superintendent of Schools, the Board of Education, having reviewed the IEP recommendations, approved that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE and CPSE:



- **Committee on Special Education** meetings dated March 5, 2013, March 15, 2013, March 19, 2013, March 20, 2013, March 21, 2013, April 1, 2013, April 3, 2013, and April 10, 2013.
- **Subcommittee on Special Education** meetings dated February 21, 2013, February 28, 2013, March 1, 2013, March 5, 2013, March 7, 2013, March 11, 2013, March 12, 2013, March 13, 2013, March 14, 2013, March 15, 2013, March 18, 2013, March 19, 2013, March 20, 2013, March 22, 2013, April 1, 2013, April 2, 2013, April 9, 2013, and April 12, 2013.
- **Committee on Preschool Special Education** meetings dated March 21, 2013, April 4, 2013, April 8, 2013, and April 15, 2013

### **ITEMS FOR DISCUSSION**

#### **Board of Education Visit to Schools**

The Board discussed the current practice for school visits, and all agreed that it was not necessary to make any changes at this time.

### **BOARD OF EDUCATION ACTIVITIES**

#### **SCOPE's 12<sup>th</sup> Annual School District Awards Dinner, March 18, 2013, Villa Lombardi's, Holbrook, NY**

Mr. Giuliano, Mr. Toles, Ms. Todaro, Mr. Nimmo, Ms. Whelan and Ms. Brosnan attended SCOPE's 12<sup>th</sup> Annual School District Awards Dinner. Ms. Todaro reported that this is an annual awards dinner where we honor some key people in the district. Each person is called up and presented with a plaque to honor them. The following people from Harborfields were honored:

- Mr. Toles, Board of Education
- Florence Tuzzi, District Administrator
- Susan Turrini, Teacher
- Valerie Brosnan, Support Staff
- Noreen Sweeny, Community Member

### **PUBLIC PARTICIPATION**

Two residents addressed the Board to voice concern over the basketball court in the park behind Harborfields Public Library, commonly referred to as "Pickle Park." The residents requested an update on what's being done. Ms. Todaro responded that the area will continued to be monitored and the issue remains under review.

A resident addressed the Board regarding use of the Capital Reserve fund and the process for a capital bond. Ms. Todaro responded that a decision was made to hold off

on addressing use of the Capital Reserve fund until next school year. Mr. Nimmo explained the process involved with a capital bond.

**EXECUTIVE SESSION**

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried (6-0), the Board and district office administrators moved to Executive Session at 8:30 p.m. for the purpose of discussions on contract negotiations.

Messrs. Sallie and Nimmo left the meeting at 10:00 p.m.

The Board reconvened the regular meeting at 10:14 p.m.

**ADJOURNMENT**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), the Board adjourned the regular meeting of March 20, 2013 at 10:15 p.m.

Respectfully submitted,

Sharon M. Whelan  
District Clerk