

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	March 20, 2013
Place of Meeting	-	OMS Auditorium
Board Members Present	-	Mr. Giuliano, Ms. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, and Mr. Toles
Board Members Absent	-	None
Others Present	-	Ms. Todaro, Mr. Nimmo, Mr. Sallie, Ms. Whelan, and Community Members

Mr. Giuliano called the meeting to order at 6:05 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried (5-0), the Board and district office administrators moved to Executive Session at 6:06 p.m. to discuss the employment history of a particular individual. Mr. Banks entered Executive Session at 6:13 p.m., and Ms. Boba joined Executive Session at 6:38 p.m.

The Board reconvened the regular meeting at 7:00 p.m. Mr. Giuliano led the audience in the Pledge of Allegiance, and he instructed those in attendance where to exit the building in case of an emergency. He asked that all cell phones and beepers be silenced during the meeting.

COMMUNITY FORUM

Ms. Todaro gave an overview of the development of the 2013-2014 budget and explained the purpose of the community forum. She once again reviewed the two scenarios that the Board is considering; a budget that stays within the allowable tax cap levy (3.18%) and requires passage by a 50% margin and one that exceeds the tax cap levy (3.75%) and requires passage by a 60% margin. Mr. Giuliano gave an overview of the tax cap and other challenges that the district is facing, such as reduced state aid, increased employee benefit expenses, particularly pension contributions, and declining enrollment.

Members of the community expressed their viewpoints on several areas of importance to them, some of which were:

- Smaller class sizes.
- Maintaining programs in art and music.
- Maintaining quality teachers.
- Look at other areas for possible reductions such as administration, clerical, and offering a retirement incentive.
- Guidance program at high school offers excellent assistance in navigating the college application process.

- Invest in technology. Offer more AP courses and look into STEM courses; not enough technology and elective courses are offered at the high school.
- Consider using more money from reserve funds.
- Look at alternative sources of revenue; charging for use of fields and school buildings, etc.
- Present a third budget scenario that goes even higher on exceeding the tax cap.
- Educate the whole child; provide students with a well-rounded education.

A short recess was taken at 9:00 p.m., and the regular meeting resumed at 9:15 p.m.

PUBLIC PARTICIPATION

There was no public participation on agenda items at this time.

SUPERINTENDENT'S REPORTS

Student Representative's Report

Michael Carillo, student representative from HHS, gave the following report:

- The girls' varsity basketball team made it to states this year, and the senior leadership class organized a great pep rally for them.
- Congratulations go out to the members of the boys' and girls' swimming and gymnastics teams who competed at the state level.
- The following students were accepted into the National Art Honor Society: Natalie Anselmi, Megan Balduzzi, Shannon Brent, Renee Buchholtz, Jacqueline Cabot, Jacqueline Canino, Kristen Carroll, Joseph Corrado, Nicole Damm, Lauren DiFazio, Cole Ellenbogen, Gabriella Espinoza, Allison Fausner, Astrid Gaona, Madeline Garvey, Kristen Johnson, Emily Kaminsky, Caroline Prentiss, Allison Schaefer, Jessica Schilling, Ryan Taratko, Dylan Wadler.
- The ceremony for students inducted into the French, Spanish, and Italian Honor Societies was held on March 8, 2013.
- William Ward, John McLaughlin, Tyler Bank, Michael McDonagh, Trevor Simon and Ryan Cates were selected to represent Harborfields at the nationally recognized Boy's State.
- Black History Month performances were outstanding with student, faculty and outside performances helping to make the event something special.
- The annual Global Justice Concert was a fantastic event; raising over \$5,500 that was donated to building a school in Sierra Leon.

- Rebecca Golub and Scott Oliveri are 2013 Shakespeare Recitation Contest winners.
- Several students (Donald Hollister, Travis Smith, Joshua Lightbourne, Lauren Minerva, Ian Leskody, Max Landmesser-Manziwho, Jessica Guarino, and Jessica Rosen) received recognition through the Random Acts of Kindness Program.
- BAE Systems will be offering a competitive internship opportunity to female students in the Harborfields High School senior class beginning in the fall of 2013.

Superintendent's Report

Ms. Todaro reported that thanks to the efforts of Dr. Rory Manning, Principal at Harborfields High School, the high school would launch its own Twitter account on April 1, 2013. She also announced that SCOPE held their annual awards dinner this past Monday, March 18, 2013, and several members from Harborfields were honored: School Board Service Award (Maggie Boba and Joseph Toles), Administrator Service Award (Florence Tuzzi), Teacher Service Award (Susan Turrini), Support Staff Service Award (Valerie Brosnan) and Community Service Award (Noreen Sweeney).

Overview of Wellness Program

Mr. John Valente, Director of Health, Physical Education, and Athletics, and Ms. Gail Sanders, Director of Food & Nutrition, gave individual presentations on the district's Wellness Program. Mr. Valente spoke of the growing problem of obesity in the United States. He cited statistics from the Centers for Disease Control that indicate more than one-third of U.S. adults are obese, and the percentage of obese children in the U.S., aged 6-11 years, has increased from 7% in 1980 to nearly 18% in 2010. Mr. Valente noted that lack of physical activity and exercise is part of the problem; citing CDC statistics that only 3.8% of elementary schools, 7.9% of middle schools and 2.1% of high schools in the U.S. offer daily physical education for students. Mr. Valente's PowerPoint presentation gave an overview of the district's wellness policy and described how the district's health, physical education, and athletic staff are incorporating various creative activities into their classes on a regular basis. These activities focus the spotlight on health, nutrition, wellness, and physical education enrichment. Mr. Valente stated that the Health and Welfare Committee continually assesses, creates, and shares programs that foster healthy lifestyles within the school and community. He noted that the physical education department would be hosting a "Community 5K Fun Run/Walk" at Harborfields High School on May 18, 2013 to raise funds for the Juvenile Diabetes Research Foundation and encouraged everyone to participate.

Ms. Sanders provided an overview of the district's food and nutrition program. Her PowerPoint presentation covered the various elements of the National School Lunch Program; first signed into law by President Harry Truman in 1946. She also included

statistics on the issue of obesity in this country and its correlation to poor eating habits and inactivity. She reviewed the regulations introduced with the passage of the *Healthy Hunger Free Kids Act (HHFKA) of 2010* and spoke of the changes to the meal patterns this legislation has brought about. Ms. Sanders noted that the new regulations are designed to improve the nutrient density of meals by limiting calories, serving more fruits, vegetables, and whole grains, serving leaner meats and limiting sodium and saturated fat content. She further discussed the challenges faced by the district's food service program in order to implement the new regulations, such as increased costs and decreased student acceptability, as many students remain reluctant to try the new food offerings. She noted that we must continue the cooperative efforts between the school district and parents to educate our students on the importance of healthy eating and regular exercise.

Mrs. Boba left the meeting at 10:00 p.m.

BOARD OF EDUCATION MINUTES

The Board of Education accepted the following minutes:

- Regular Meeting, February 13, 2013
- Special Meeting, Budget Work Session, March 9, 2013
- Special Meeting, March 14, 2013

FINANCE CONSENT AGENDA

4.1 Call for Removal of Resolutions from the FINANCE Consent Agenda

There were no items removed from the Finance Consent Agenda.

4.2 Finance Consent Agenda

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried (6-0), all items in the area of Finance on the agenda of March 20, 2013 were approved by the Board of Education by consent. The gifts were accepted by the Board with their thanks and appreciation.

4.3 Treasurer's Report

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Treasurer's Report for January 2013.

4.4 Schedule of Bills

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Schedule of Bills attached to the agenda of March 20, 2013.

4.5 Financial Status Report

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Financial Status Report for January 2013.

4.6 Budgetary Transfer of Funds

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the budgetary transfer of funds as listed in the attachments to the official minutes of the meeting of March 20, 2013.

4.7 Acceptance of Gifts/Grants and Increase In Appropriations

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following gift:

- Gift from TJJ PTA in the amount of \$301.80 to be used under the guidance and direction of the Principal at Thomas J. Lahey Elementary School for the purchase of recreational materials used at TJJ's annual field day event.

Further, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2012-2013 be increased as follows:

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with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

4.8 Acceptance of Gifts

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following gift:

- One (1) wheelchair donated by the Carillon Nursing & Rehabilitation Center for use in the health office at Harborfields High School.

4.9 Surplus Equipment

Upon the recommendation of the Superintendent of Schools, the Board of Education approved that the following equipment, as listed in the attachments to the agenda of March 20, 2013, be declared surplus and disposed of accordingly.

- One (1) Brother Typewriter, Model EM-605 (Asset ID #009344)
- One (1) IBM Typewriter, Model Selectric II (Asset ID #001303)

4.10 Health Services Agreement

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following health services contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2012-2013 school year:

- Northport-East Northport UFSD, twenty-four (24) students attending Trinity School at a cost of \$763.04, totaling \$18,312.96 and nine (9) students attending Long Island Lutheran MS/HS at a cost of \$763.04, totaling \$6,867.36.
- Jericho UFSD, thirteen (13) students attending Long Island Lutheran MS/HS at a cost of \$985.28, totaling \$12,808.64.
- Smithtown CSD, two (2) students attending St. Patrick's School at a cost of \$865.84, totaling \$1,731.68 and four (4) students attending Smithtown Christian School at a cost of \$865.84, totaling \$3,463.36.
- Huntington UFSD, twenty-three (23) students attending St. Patrick School at a cost of \$713.24, totaling \$16,404.52.

4.11 Private School Placement/Special Education Services Contract

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following special education services contract between the Harborfields Central School District "District of Resident" and the school "District of Location" listed below. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- One (1) student residing within the Harborfields Central School District attending private schools within the Great Neck Union Free School District effective July 1, 2012 through June 30, 2013

4.12 Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following resolution:

Whereas, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

Whereas, the Harborfields Central School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other

educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law 119-o and Education Law Section 1950; and

Whereas, the Participant is a municipality within the meaning of General Municipal Law 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

Whereas, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

Whereas, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

Be it resolved, upon the recommendations of the Superintendent of Schools, that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

Be it further resolved that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

Be it further resolved that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

Be it further resolved that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law 119-o.2.j.

Be it further resolved that this Agreement with the Participant shall be for a term of one (1) year (2013-2014) as authorized by General Municipal Law 119-o.2.j.

Be it further resolved that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

4.13 Notice of Budget Hearing and Election of HCSD

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Notice of the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York.

Further, upon the recommendation of the Superintendent of Schools, the Board of Education authorized and directed the District Clerk to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

HUMAN RESOURCES CONSENT AGENDA

5.1 Call for Removal of Resolutions from the HUMAN RESOURCES Consent Agenda

There were no items removed from the Human Resources Consent Agenda.

5.2 Human Resources Consent Agenda

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried (6-0), all resolutions in the area of Human Resources on the agenda of March 20, 2013 were approved by the Board of Education by consent.

5.3 Resignations

Upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following resignations:

- Dawn Dennis, LOTE Teacher, HHS, effective close of business August 13, 2013
- William Jones, Security Guard, HHS, effective close of business February 22, 2013
- Eileen Liguori, Teaching Assistant, OMS, effective close of business March 6, 2013
- Chester Vesloski, Custodial Worker I, HHS, for the purpose of retirement, effective close of business July 26, 2013

5.4 Revision of Leave of Absence

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following revision of leave of absence:

Name	Assignment	School	Dates Paid	Dates Unpaid
Elizabeth DeVaney	Art Teacher	HHS	From: 2/25/13 – 5/24/13 To: 2/19/13 – 5/18/13	N/A

5.5 Extensions of Leaves of Absence

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following extensions of leaves of absence:

Name	Assignment	School	Dates UnPaid	Reason
Kathleen Bulfin	Special Education Teacher	TJL	2/25/13 – 4/14/13	Child Care
Steven Ronai	Social Studies Teacher	HHS	9/1/13 – 8/31/14	Child Care

5.6 Leaves of Absence

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following leaves of absence:

Name	Assignment	School	Dates Paid	Dates Unpaid
Jennifer Gilhuley	Elementary Teacher	OMS	N/A	9/1/13 – 8/31/14
Laura Hurney	English Teacher	OMS	6/10/13 – 10/14/13	N/A
Edward Ryan	Custodial Worker I	TJL	N/A	3/1/13 – 2/28/14

5.7 Permanent Appointments

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following permanent appointments:

Name	Position	Building	Effective
Jennifer Davis	Senior Clerk Typist	OMS	11/15/12
Jose M. Diaz	Custodial Worker I	HHS	4/18/13

5.8 Extra Assignment

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following extra assignment in accordance with the schedule attached to the official minutes of the meeting of March 20, 2013:

Name	School	Extra Assignment
Anna Cervini	OMS	0.2 ESL Teacher

5.9 Decrease in Hours

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following employee be granted a decrease in hours:

Name	Position	From	To	Effective Date	Reason
Evola, Vincent	Guard	42.5 hrs/wk.	40 hrs./wk.	3/21/13	Reallocation of security assignments

5.10 Increase in Hours

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following employee be granted an increase in hours:

Name	Position	From	To	Effective Date	Reason
Randall, Jerome	Guard	30 hrs./wk.	40 hrs./wk.	3/21/13	Reallocation of security assignments

5.11 Civil Service Appointment

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following civil service appointment in accordance with the schedule attached to the official minutes of the meeting of March 20, 2013:

Probationary		
Name	School	Assignment
Eric Forman	HHS/WDPS	Guard

5.12 Extracompensation Appointment Schedule 2012-2013

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the appointees specified on the Extracompensation Appointment Schedule, as attached to the official minutes of the meeting of March 20, 2013.

5.13 Addendum to the 2012-2013 Substitute List

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the substitute list addendum, as attached to the official minutes of the meeting of March 20, 2013, for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

5.14 Security Guard Collective Bargaining Agreement

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the collective bargaining agreement with the Security Unit for the period July 1, 2011 through June 30, 2015, and authorized the President of the Board to execute same.

5.15 Side Letter of Agreement for Custodial and Maintenance Staff

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the side letter of agreement with the United Public Service Employees Union, Custodial Unit, for the period July 1, 2011 through June 30, 2015, and authorized the President of the Board to execute same.

5.16 Appointment of Inspectors for the Harborfields Central School District Budget Vote and Election

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following people to be appointed to serve as Inspectors of Election for the Annual Election and Budget Vote of Qualified Voters to be held on May 21, 2013. The Chief Inspector and Chairperson will be compensated at a rate of \$15.00 per hour and the Inspectors of Election at a rate of \$12.50 per hour.

Further, upon the recommendation of the Superintendent of Schools, the Board of Education authorized the District Clerk to hire additional Inspectors of Election, if necessary.

Kathleen Riker, Chief Inspector		
Laura Antonison	Lottie Bennett	Joan Caldarella *
Theresa Damm	Rose Dougherty *	Jackie Dwyer
Barbara Endres *	Helen Gillen-Flanders	Shelly Feinman
Linda Gass	Joann Guido	Barbara Hanna *
Claire Intemann *	Diane Lesniewski *	Irene Levee
Mary MacDonnell *	Dena Maldon	Jacqueline Martello
Carol O'Hea	Lorri O'Malley	Janet Pancir
Mariano Patane *	Janice Perdikoylis	Jane Pressman *
Carol Ann Queally	Gerard Schehr	Kate Shreck
Irene Smith *	Carol Solimando	Barbara Sperber *

* These inspectors are certified by the Suffolk County Board of Elections as required to use the new scanner machines.

5.17 Compensation to Inspectors from the Board of Elections for Attendance to Carillon House for Residents to Vote by Absentee Ballot

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following Inspectors from the Board of Elections to receive \$10.00 per hour or a minimum per diem rate of \$50.00 to attend the Carillon House in order for residents to vote by absentee ballot at the Harborfields Annual Budget Vote and Election to be held on May 21, 2013 under Election Law §8-407 and §1501-c.

- Lottie Bennett, Rose Dougherty, Irene Levee, and Gerald Schehr

INSTRUCTION CONSENT AGENDA

6.1 Call for Removal of Resolutions from the INSTRUCTION Consent Agenda

There were no items removed from the Instruction Consent Agenda.

6.2 Instruction Consent Agenda

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), all items in the area of Instruction on the agenda of March 20, 2013 were approved by the Board of Education by consent.

6.3 Review of IEP Recommendations and Authorization for Placement and Services

Upon the recommendation of the Superintendent of Schools, the Board of Education, having reviewed the IEP recommendations, approved that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE and CPSE:

- **Committee on Special Education** meetings dated February 6, 2013, February 8, 2013, February 13, 2013, February 20, 2013, February 21, 2013, February 27, 2013, March 4, 2013, March 6, 2013 and March 13, 2013.
- **Subcommittee on Special Education** meetings dated January 24, 2013, January 28, 2013, January 31, 2013, February 4, 2013, February 5, 2013, February 7, 2013, February 12, 2013, February 13, 2013, February 14, 2013, February 15, 2013, February 19, 2013, February 21, 2013, February 25, 2013, February 26, 2013, February 27, 2013, March 4, 2013, March 6, 2013, and March 8, 2013.
- **Committee on Preschool Special Education** meetings dated February 14, 2013, February 28, 2013 and March 6, 2013.

6.4 Overnight Field Trip

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the following overnight field trip:

- Approximately 60 students from the Harborfields High School Natural Helpers to attend Quinipet Camp and Retreat Center, Shelter Island, New York from November 3-5, 2013.

ITEMS FOR DISCUSSION

Board of Education Revisit to Schools

At this time the Board agreed to postpone discussion on this matter until a future Board meeting.

BOARD OF EDUCATION ACTIVITIES

NYSSBA's 3rd Annual District Clerk Workshop, "Sharpen Your Skills and Stay Up-to-Date," March 19, 2013, Islandia, New York

Ms. Whelan, District Clerk, attending this meeting on March 19, 2013. She indicated that the following topics were addressed at this meeting:

- Open Meetings Law – review of current regulations and proposed legislation.
- The Mechanics of a Board Meeting – the basics of Parliamentary Procedure.
- Public Hearings – a review of requirements and policies.
- Hot Topics in Schools – school safety; impact of recent "SAFE" legislation on school districts, school climate (DASA) and the upcoming budget vote and elections.

PUBLIC PARTICIPATION

There was no public participation at this time.

EXECUTIVE SESSION

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), the Board and district office administrators moved to Executive Session at 10:10 p.m. for the purpose of discussions on contract negotiations.

Mr. Toles left the meeting at 10:15 p.m.

The Board reconvened the regular meeting at 11:55 p.m.

ADJOURNMENT

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (5-0), the Board adjourned the regular meeting of March 20, 2013 at 11:56 p.m.

Respectfully submitted,

Sharon M. Whelan
District Clerk