



**HARBORFIELDS CENTRAL SCHOOL DISTRICT
Greenlawn, New York**

**BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
MARCH 20, 2013**

1. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: 6:00 PM

COMMUNITY FORUM: 7:00 PM

PUBLIC PARTICIPATION

- ✧ Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

2. SUPERINTENDENT'S REPORTS

2.1 Student Representative's Report

Michael Carillo, HHS

2.2 Superintendent's Report

Diana Todaro, Superintendent of Schools

2.3 Overview of Wellness Program

John Valente, Director of Physical Education, Health and Athletics

Gail Sanders, Food Service Director

3. BOARD OF EDUCATION MINUTES

3.1 Board of Education Minutes

- ✧ Regular Meeting, February 13, 2013
- ✧ Special Meeting, Budget Work Session, March 9, 2013
- ✧ Special Meeting, March 14, 2013

4. FINANCE

4.1 Finance Consent Agenda

Call for removal of resolutions from the Finance Consent Agenda

4.2 Finance Consent Agenda

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the March 20, 2013 Board of Education meeting be approved by consent with the exception of those resolutions previously noted as removed. The Board President will acknowledge the receipt of any gifts, as may be appropriate.

4.3 Treasurer's Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for January 2013 be approved.

4.4 Schedule of Bills

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of March 20, 2013 be accepted.

4.5 Financial Status Report

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for January 2013 be accepted.

4.6 Budgetary Transfer of Funds

Be it resolved, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds, as listed in the attachments to the agenda of March 20, 2013, be approved.

4.7 Gifts and Increase in Appropriations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

1. Gift from TJJ PTA in the amount of \$301.80 to be used under the guidance and direction of the principal of Thomas J. Lahey Elementary School for the purchase of recreational materials used at TJJ's annual field day event.

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2012-2013 be increased as follows:

1. A2110.5130.06.2210 \$301.80

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.8 Acceptance of Gift

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted: one (1) wheelchair donated by the Carillon Nursing & Rehabilitation Center for use in the health office at Harborfields High School.

4.9 Surplus Equipment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following equipment, as listed in the attachments to the agenda of March 20, 2013, be declared surplus and disposed of accordingly.

- ✧ One (1) Brother Typewriter, Model EM-605 (Asset ID #009344)
- ✧ One (1) IBM Typewriter, Model Selectric II, (Asset ID #001303)

4.10 Health Services Agreements

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health services contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending non-public schools in said school districts for the 2012-2013 school year be approved.

- ✧ **Northport - East Northport UFSD**, twenty-four (24) students attending Trinity School at a cost of \$763.04, totaling \$18,312.96 and nine (9) students attending Long Island Lutheran MS/HS at a cost of \$763.04, totaling \$6,867.36.
- ✧ **Jericho UFSD**, thirteen (13) students attending Long Island Lutheran MS/HS at a cost of \$985.28, totaling \$12,808.64.
- ✧ **Smithtown CSD**, two (2) students attending St. Patrick's School at a cost of \$865.84, totaling \$1,731.68 and four (4) students attending Smithtown Christian School at a cost of \$865.84, totaling \$3,463.36.
- ✧ **Huntington UFSD**, twenty-three (23) students attending St. Patrick School at a cost of \$713.24, totaling \$16,404.52.

4.11 Private School Placement/Special Education Services Contract

Be it resolved, upon the recommendation of the Superintendent of Schools, the following special education services contract between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below be approved. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commission of Education.

- ✧ One (1) student residing within the Harborfields Central School District attending private schools within the Great Neck Union Free School District effective July 1, 2012 through June 30, 2013

4.12 Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program

Whereas, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

Whereas, the Harborfields Central School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law 119-o and Education Law Section 1950; and

Whereas, the Participant is a municipality within the meaning of General Municipal Law 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

Whereas, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

Whereas, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

Be it further resolved that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

Be it further resolved that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to

each representative at least five (5) days prior to such meeting; and

Be it further resolved that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law 119-o.2.j.

Be it further resolved that this Agreement with the Participant shall be for a term of one (1) year (2013-2014) as authorized by General Municipal Law 119-o.2.j.

Be it further resolved that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

4.13 Notice of Budget Hearing and Election of HCSD

Be it resolved, upon the recommendation of the Superintendent of Schools, the Notice of the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York, be approved; and

Be it further resolved, upon the recommendation of the Superintendent of Schools, the District Clerk be authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

5. HUMAN RESOURCES

5.1 Human Resources Consent Agenda

Call for removal of resolutions from the Human Resources Consent Agenda

5.2 Human Resources Consent Agenda

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the March 20, 2013 Board of Education meeting be approved by consent with the exception of those resolutions previously noted as removed.

5.3 Resignations

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- ✧ Dawn Dennis, LOTE Teacher, HHS, effective close of business August 13, 2013
- ✧ William Jones, Security Guard, HHS, effective close of business February 22, 2013
- ✧ Eileen Liguori, Teaching Assistant, OMS, effective close of business March 6, 2013
- ✧ Chester Vesloski, Custodial Worker I, HHS, for the purpose of retirement, effective close of business July 26, 2013

5.4 Revision of Leave of Absence

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revision of a leave of absence be approved:

Revision of Leave of Absence				
Name	Assignment	School	Dates Paid	Dates Unpaid
Elizabeth DeVaney	Art Teacher	HHS	FROM: 2/25/13-5/24/13 TO: 2/19/13-5/18/13	N/A

5.5 Extensions of Leaves of Absence

Be it resolved, upon the recommendation of the Superintendent of Schools, the following extensions of leaves of absence be approved:

Name	Assignment	Dates Unpaid	Reason
Kathleen Bulfin	Special Education Teacher-TJL	2/25/13-4/14/13	Child Care
Steven Ronai	Social Studies Teacher-HHS	9/1/13-8/31/14	Child Care

5.6 Leaves of Absence

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Jennifer Gilhuley	Elementary Teacher	OMS	N/A	9/1/13-8/31/14
Laura Hurney	English Teacher	OMS	6/10/13-10/14/13	N/A
Edward Ryan	Custodial Worker I	TJL	N/A	3/1/13-2/28/14

5.7 Permanent Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted a permanent appointment.

Name	Position	Building	Effective
Jennifer Davis	Senior Clerk Typist	OMS	11/15/12
Jose M. Diaz	Custodial Worker I	HHS	4/18/13

5.8 Extra Assignment

Be it resolved, upon the recommendation of the Superintendent of Schools, the follow extra assignment in accordance with the schedule attached to the agenda of March 20, 2013 be approved.

Name	School	Extra Assignment
Anna Cervini	OMS	0.2 ESL Teacher

5.9 Decrease in Hours

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be granted a decrease in hours:

Name	Position	From	To	Effective Date	Reason
Evola, Vincent	Guard	42.5 hrs./wk.	40 hrs./wk	3/21/13	Reallocation of security assignments

5.10 Increase in Hours

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be granted an increase in hours:

Name	Position	From	To	Effective Date	Reason
Randall, Jerome	Guard	30 hrs./wk.	40 hrs./wk.	3/21/13	Reallocation of security assignments

5.11 Civil Service Appointment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of March 20, 2013 be approved.

Probationary		
Name	School	Assignment
Eric Forman	HHS/WDPS	Guard

5.12 Extracompensation Appointment Schedule 2012-2013

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of March 20, 2013 be approved.

5.13 Addendum to the 2012/13 Substitute List

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of March 20, 2013 be approved for the maximum period through June 30, 2013 to serve at the pleasure of the Board.

5.14 Security Guard Collective Bargaining Agreement

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the collective bargaining agreement with the Security Unit for the period of July 1, 2011 through June 30, 2015, and authorizes the President of the Board to execute same.

5.15 Side Letter of Agreement for Custodial and Maintenance Staff

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the side letter of agreement with the United Public Service Employees Union, Custodial Unit for the period July 1, 2011 through June 30, 2015, and authorizes the President of the Board to execute same.

5.16 Appointment of Inspectors for the Harborfields Central School District Budget Vote and Election

Be it resolved, upon the recommendation of the Superintendent of Schools, the following people be appointed to serve as Inspectors of Election for the Annual Election and Budget Vote of Qualified Voters to be held on May 21, 2013. The Chief Inspector and Chairperson will be compensated at a rate of \$15.00 per hour and the Inspectors of Election at a rate of \$12.50 per hour.

Be it further resolved, upon the recommendation of the Superintendent of Schools, the District Clerk be authorized to hire additional Inspectors of Election, if necessary.

Kathleen Riker, Chief Inspector		
Laura Antonison	Lottie Bennett	Joan Caldarella*
Theresa Damm	Rose Dougherty*	Jackie Dwyer
Barbara Endres*	Helen Gillen Flanders	Shelly Feinman
Linda Gass	Joann Guido	Barbara Hanna*
Claire Intemann*	Diane Lesniewski*	Irene Levee
Mary MacDonnell*	Dena Maldon	Jacqueline Martello
Carol O'Hea	Lorri O'Malley	Janet Pancir
Mariano Patane*	Janice Perdikoylis	Jane Pressman*
Carol Ann Queally	Gerard Schehr	Kate Shreck
Irene Smith*	Carol Solimando	Barbara Sperber*

*These inspectors are certified by the Suffolk County Board of Elections as required to use the new scanner machines.

5.17 Compensation to Inspectors from the Board of Elections for Attendance to Carillon House for Residents to Vote by Absentee Ballot

Be it resolved, upon the recommendation of the Superintendent of Schools, the following Inspectors from the Board of Elections will receive \$10.00 per hour or a minimum per diem rate of \$50.00 to attend the Carillon House in order for residents to vote by absentee ballot at the Harborfields Annual Budget Vote and Election to be held on May 21, 2013 under Election Laws §8-407 and §1501-c.

✧ Lottie Bennett, Rose Dougherty, Irene Levee, and Gerald Schehr

6. INSTRUCTION

6.1 Instruction Consent Agenda

Call for removal of resolutions from the Instruction Consent Agenda

6.2 Instruction Consent Agenda

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the March 20, 2013 Board of Education meeting be approved by consent with the exception of those resolutions previously noted as removed.

6.3 Review of IEP Recommendations and Authorization for Placement and Services

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

✧ **Committee on Special Education** meetings dated February 6, 2013, February 8, 2013, February 13, 2013, February 20, 2013, February 21, 2013, February 27, 2013, March 4, 2013, March 6, 2013 and March 13, 2013

- ✧ **Subcommittee on Special Education** meetings dated January 24, 2013, January 28, 2013, January 31, 2013, February 4, 2013, February 5, 2013, February 7, 2013, February 12, 2013, February 13, 2013, February 14, 2013, February 15, 2013, February 19, 2013, February 21, 2013, February 25, 2013, February 26, 2013, February 27, 2013, March 4, 2013, March 6, 2013 and March 8, 2013
- ✧ **Committee on Preschool Special Education** meetings February 14, 2013, February 28, 2013 and March 6, 2013

6.4 Overnight Field Trip

Be it resolved, upon the recommendation of the Superintendent of Schools, the following overnight field trip be approved:

- ✧ Approximately 60 students from the Harborfields High School Natural Helpers to attend Quinipet Camp and Retreat Center, Shelter Island, New York from November 3-5, 2013

7. ITEMS FOR DISCUSSION

7.1 Board of Education Revisit to Schools

BOARD OF EDUCATION ACTIVITIES

Board of Education Activities

- ✧ NYSSBA's 3rd Annual District Clerk Workshop, "Sharpen Your Skills and Stay Up-to-Date," March 19, 2013, Islandia, New York
Sharon Whelan, District Clerk

PUBLIC PARTICIPATION

- ✧ Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

ADJOURNMENT