

**HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK**

**BOARD OF EDUCATION
REGULAR PUBLIC MEETING AGENDA
Oldfield Middle School
November 16, 2011
7:45 P.M.**

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION – 6:00 P.M.

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

ANNOUNCEMENTS

- Board Recognition Program

ACTING SUPERINTENDENT’S REPORTS

- 2.1** Student Representative’s Report
Bridget Greene, HHS Student Representative
- 2.2** Acting Superintendent’s Report
Diana Todaro, Acting Superintendent of Schools
- 2.3** Harborfields Council of PTAs Presentation
Colleen Rappa, President, Harborfields Council of PTAs
- 2.4** Overview of APPR Process
Diana Todaro, Acting Superintendent of Schools
- 2.5** Overview of Tax Cap Legislature
William H. Nimmo, Assistant Superintendent for Business

BOARD OF EDUCATION MINUTES

- 3.1** Special Meeting, October 6, 2011 Pages 12-15
Regular Meeting, October 19, 2011..... Pages 16-26
Special Meeting, November 2, 2011 Pages 27-28

FINANCE

4.1 Treasurer's Report Pages 29-30

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the Treasurer's Report for October 2011 be approved.

Motion:_____ **Second:**_____ **Action:**_____

4.2 Schedules of Bills..... Pages 31-64

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the schedules of bills attached to the agenda of November 16, 2011 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.3 Financial Status Report Pages 65-119

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the Financial Status Report for September 2011 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.4 Budgetary Transfer of Funds Page 120

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of November 16, 2011 be approved.

Motion:_____ **Second:**_____ **Action:**_____

4.5 Surplus Equipment..... Pages 121-122

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the surplus equipment as listed in the attachments to the agenda of November 16, 2011 be declared surplus and disposed of accordingly.

- Phonic Ear Receivers

Motion:_____ **Second:**_____ **Action:**_____

4.6 Gifts and Increase in Appropriations..... Pages 123-133

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following gifts be accepted:

1. Gift from TJL PTA (\$388.60) to be used under the guidance and direction of Florence Tuzzi, Principal, TJL for the purchase of playground equipment

2. Gift from Harborfields Council of PTAs Parents As Partners Committee (\$3,600.00) to be administered under the guidance and direction of Thomas Gellert, Director of Music and Art to cover costs of the Rachel's Challenge Program
3. Grant from MSG Varsity Network LLC (\$2,000) to be administered under the guidance and direction of Dr. David Bennardo, Principal, Harborfields High School to cover the stipend paid to the media club advisor

Be it further resolved, upon the recommendation of the Acting Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2011-2012 be increased as follows:

1. A2110.5130.06.2210\$ 388.60
2. A2112.4900.34.2400\$ 3,600.00
3. A2850.1520.12.2850\$ 2,000.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

Motion: _____ **Second:** _____ **Action:** _____

4.7 Gifts Pages 134-140

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following gifts be accepted:

1. Donations totaling \$250.00 for the James T. Brennan Scholarship Fund from Gail Brill, Teaching Assistant at TJL (\$5.00), Karen Short, Teaching Assistant at HHS (\$20.00), and \$225.00 from the United Teaching Assistants of Harborfields
2. Two (2) children's books: "Everything Rocks and Minerals" and "Jump into Science Rocks and Minerals" by Steve Tomecek to the Washington Drive Primary School
3. POW/MIA flag to the Washington Drive Primary School from Jen McRae Fitzsimmons, a district resident

Motion: _____ **Second:** _____ **Action:** _____

4.8 School Service/Specialized Education Agreements Pages 141-150

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **ASPIRE Center for Learning and Development** to provide educational services, including behavior plan development and implementation, ongoing

parent training, counseling services, and speech and language services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2011 through June 30, 2012 and compensated at rates set for in said agreement.

- **Myra, Allen, Speech and Learning Center** to provide educational services, including special education speech and language consulting for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2011 through June 30, 2012 and compensated at rates set for in said agreement.

Motion: _____ **Second:** _____ **Action:** _____

4.9 Appointment of Acting District Clerk to Serve at Annual Meeting and Election of the Harborfields Public Library and Appointment of Director to Accept Absentee Ballots Page 151

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, that Ann Marie Jones is hereby appointed as Acting District Clerk of the Harborfields Public Library for the purpose of performing such duties of the District Clerk as may be required under the Education Law in connection with the Annual Election of the Harborfields Public Library to be held on April 3, 2012. Ann Marie Jones' authority shall be limited solely to those actions required of a school district clerk in connection with the said Annual Meeting and Election, and upon the performance of such duties the authority vested in Ann Marie Jones by this resolution shall terminate.

Be it further resolved, that Carol Albano, Director of the Harborfields Public Library, or her designee be appointed for the purpose of accepting absentee ballots for the Harborfields Public Library Budget Vote and Trustee Election to be held on April 3, 2012.

Motion: _____ **Second:** _____ **Action:** _____

4.10 Acceptance of Harborfields Central School District Audit Report and Financial Statements for the year ended June 30, 2011 Page 152

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the Board of Education accepts the Harborfields Central School District Audit Report and Financial Statements for the year ended June 30, 2011 prepared by Cullen & Danowski, LLP, Certified Public Accountants.

Motion: _____ **Second:** _____ **Action:** _____

4.11 Parentally Placed Private School/Special Education Service Contracts Pages 153-164

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- Three (3) Harborfields Central School District students attending a private school within the Huntington UFSD effective July 1, 2010 through June 30, 2011
- One (1) Harborfields Central School District student attending a private school within the Oyster Bay–East Norwich Central School District effective July 1, 2011 through June 30, 2012.

Motion: _____ **Second:** _____ **Action:** _____

4.12 Bid

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following bid to be attached to the agenda of November 16, 2011 be approved.

- **Bid 2011-3:** Bus company to be determined (Bid opening November 14, 2011)

Motion: _____ **Second:** _____ **Action:** _____

HUMAN RESOURCES

5.1 Resignation Page 165

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following resignation be accepted:

- Maxwell, Heather, Part-time Teaching Assistant, OMS, effective close of business November 22, 2011

Motion: _____ **Second:** _____ **Action:** _____

5.2 Revision of Resignation Page 166

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following revision of resignation be accepted:

- Allen, Jacquelin, Assistant Principal, OMS, effective close of business December 9, 2011

Motion: _____ **Second:** _____ **Action:** _____

5.3 Leave of Absences Pages 167-169

Be it resolved, that upon the recommendation of the Acting Superintendent of Schools, the following leave of absences be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Cirigliaro, Adam	Teaching Assistant	TJL	N/A	1/17/12-5/11/12
Cox, Jordan	Assistant Principal	TJL	2/27/12-3/16/12	N/A
Gavin, Kristin	English Teacher	HHS	1/3/12-2/3/12	2/6/12-2/17/12

Motion: _____ **Second:** _____ **Action:** _____

5.4 Professional Appointments Pages 170-175

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of November 16, 2011 be approved.

Part-time for the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education		
Name	School	Assignment
Brussell, Douglas T.	OMS	Teaching Assistant
Weilandics, Leigh	OMS	Teaching Assistant

Motion: _____ **Second:** _____ **Action:** _____

5.5 Change in Status Pages 176-177

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of November 16, 2011 be approved:

- Clark, Lidia, from Food Service Worker, TJL, to Cook Manager, TJL effective November 17, 2011

Motion: _____ **Second:** _____ **Action:** _____

5.6 Substitute List Addendum 2011-2012 Page 178

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the substitute list addendum as attached to the agenda of November 16, 2011 be approved for the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education.

Motion:_____ **Second:**_____ **Action:**_____

5.7 Extracompensation Appointment Schedule 2011-2012 Pages 179-181

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of November 16, 2011 be approved.

Motion:_____ **Second:**_____ **Action:**_____

5.8 New Teacher Mentor Program for 2011-2012 School Year

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following staff members be approved for participation in the New Teacher Mentor Program during the 2011-2012 school year for a stipend of \$40.77 per hour for a maximum of 45 hours.

New Teacher Mentors	School
Carnaxide, Michelle	HHS
Ello, Pamela	OMS
Fleishman, Carol	HHS
Kraham, Alison	TJL
Scott, Jennifer	OMS

Motion:_____ **Second:**_____ **Action:**_____

5.9 Non-unit Central Office Administrator Contract Pages 182-186

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the employment agreement for the following central office administrator be accepted for the 2011-2012 school year.

- Diana Todaro, Deputy Superintendent for Curriculum and Instruction

Motion:_____ **Second:**_____ **Action:**_____

5.10 Amendments to Non-unit Central Office Administrators' Contracts Pages 187-195

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the employment agreements for the following central administrators be amended for the 2011-2012 school year.

- William H. Nimmo, Assistant Superintendent for Business
- Diana Todaro, Deputy Superintendent for Curriculum and Instruction

Motion: _____ **Second:** _____ **Action:** _____

5.11 Separation Payment Page 196

Whereas the District’s Corrective Action Plan pursuant to the New York State Comptroller’s audit of 2007 requires that the Board of Education approve separation payment for vacation accrual for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policy as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, that the Board of Education authorizes said separation payment as described in the separation payment agenda enclosure.

- Allen, Jacquelin, Assistant Principal, OMS

Motion: _____ **Second:** _____ **Action:** _____

5.12 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- N-SSBA Semi-Annual Dinner Meeting, November 29, 2011, The Morrelly Center, Bethpage, New York
- NYSSBA Winter Law Conference, Solving the School Budget Puzzle, January 12, 2012, Islandia Marriott

Motion: _____ **Second:** _____ **Action:** _____

INSTRUCTION

6.1 Overnight Field Trips Pages 197-200

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the overnight field trips listed below be approved.

- Approximately 100 students from Harborfields High School's Marching Band and Kickline Teams to participate in a Marching Band Clinic at SUNY Farmingdale, New York from August 16-18, 2012
- Approximately 30 students from the Harborfields High School Varsity Wrestling Team to participate in a wrestling tournament in Berlin, Connecticut from December 16-17, 2011

Motion: _____ **Second:** _____ **Action:** _____

6.2 Textbook Adoption Page 201

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, the following textbook be adopted:

- Imaginez: Le Francais sans Frontiers for Harborfields High School's LOTE program

Motion: _____ **Second:** _____ **Action:** _____

6.3 Review of IEP Recommendations and Authorization for Placement and Services Pages 202-216

Be it resolved, upon the recommendation of the Acting Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated October 12, 2011, October 19, 2011, November 2, 2011 and November 7, 2011
- **Committee on Preschool Special Education** meeting dated October 13, 2011, October 20, 2011 and October 27, 2011
- **Subcommittee on Special Education** meetings dated October 20, 2011 and October 26, 2011

Motion: _____ **Second:** _____ **Action:** _____

6.4 First Reading of Revised Board of Education Policies Pages 217-237

The following revised policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 7000: Facilities Development Goals**
- **File 7100: Facilities Planning**
- **File 7120: Enrollment Projections**

- **File 7360: Construction Contracts, Bidding and Awards**
- **File 8000: Support Services Goals**
- **File 8100: School Building Safety**
- **File 8115: Pesticides and Pest Management**
- **File 8122: Accident Reports**
- **File 8130: Emergency Plans**
- **File 8132: Fire Drills**
- **File 8132-R: Fire Drills Regulation**
- **File 8133: Bomb and Other Serious Threats**
- **File 8134: Emergency Closings**

ITEM FOR DISCUSSION

7.1 Scholarship for Frank J. Carasiti

BOARD OF EDUCATION ACTIVITY

- NYSSBA Annual Convention, Buffalo Niagra Convention Center, Buffalo, New York, October 27-30, 2011
Nicholas P. Giuliano, President, Board of Education
Gary Schoer, Board Member
Diana Todaro, Acting Superintendent of Schools

PUBLIC PARTICIPATION

ADJOURNMENT