

**HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK**

**BOARD OF EDUCATION  
REGULAR PUBLIC MEETING AGENDA  
Thomas J. Lahey Elementary School  
October 19, 2011  
7:45 P.M.**

***MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE***

***AUDIT COMMITTEE – 6:00 P.M.***

- Financial Statements and Supplementary Schedules with Independent Auditor’s Report – June 30, 2011
- Extraclassroom Activity Funds – Financial Statement with Independent Auditor’s Report – June 30, 2011  
**Jill Sanders, Cullen & Danowski, LLP**

***EXECUTIVE SESSION – 7:00 P.M.***

***PUBLIC PARTICIPATION***

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

***ANNOUNCEMENT***

- Board Recognition Program

***REPORTS***

- 2.1** Student Representative’s Report  
**Bridget Greene, HHS**
- 2.2** Superintendent’s Report  
**Diana Todaro, Acting Superintendent of Schools**
- 2.3** Claims Auditor’s Report..... Pages 12-17  
**Maryann Viglucci, Claims Auditor**

***BOARD OF EDUCATION MINUTES***

- 3.1** Regular Meeting, September 26, 2011..... Pages 18-29

**FINANCE**

**4.1 Treasurer's Report ..... Pages 30-31**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the Treasurer's Report for September 2011 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.2 Schedules of Bills..... Pages 32-68**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the schedules of bills attached to the agenda of October 19, 2011 be accepted.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.3 Financial Status Report ..... Pages 69-116**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the Financial Status Report for August 2011 be accepted.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.4 School Service/Specialized Education Agreements ..... Pages 117-133**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **The Center for Discovery, Inc.** to provide educational services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2011 through June 30, 2012 and compensated in accordance with the tuition rate established by the Commissioner of Education.
- **Lynda Geller, Ph.D.**, d/b/a Spectrum Services to provide consultant services for children with disabilities in accordance with the Individualized Education Programs (IEP) for the period of July 1, 2011 through June 30, 2012 at the rate of \$200.00 per hour.
- **CJI Consulting** to provide services to the district which include but are not limited to STAC (System Tracking Activity of Children) training in accordance with the Individualized Education Programs (IEPs) of students for the period of July 1, 2011 through June 30, 2012 and compensated at rates set forth in said agreement.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.5 Private School Placement/Special Education Services Contract** ..... Pages 134-139

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following special education services contract between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Greenburgh-North Castle UFSD**, 1 student attending a private school within the Greenburgh-North Castle UFSD effective July 1, 2011 through June 30, 2012

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.6 Gifts** ..... Pages 140-152

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following gifts be accepted:

- Gift from Target’s “Take Charge of Education” (\$279.93) to be applied to the Washington Drive Outreach Fund to be used under the guidance and direction of Maureen Kelly, Principal, Washington Drive Primary School
- Four (4) wooden benches for the high school courtyard donated by high school student, Daniel Leary, as part of an Eagle Scout Leadership service project
- Gift from Suffolk Association of School Business Officials (SASBO) (\$500.00) to be applied to the SASBO Scholarship Fund

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.7 Gifts and Increase in Appropriations** ..... Pages 153-160

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following gifts be accepted:

1. Gift from SEPTA (\$3,000.00) to be used under the guidance and direction of Joanne Giordano, Principal, OMS for the purpose of purchasing a SMART Board
2. Gift from HHS Art Club (\$121.30) to the HHS Guidance Department to be used to purchase frames for displaying HHS students’ art work

**Be it further resolved**, upon the recommendation of the Acting Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2011-2012 be increased as follows:

1. A2360.2000.42.2360.....\$ 3,000.00
2. A2810.5140.12.2810.....\$ 121.30

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.8 Bid** .....Page 161

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following bid as attached to the agenda of October 19, 2011 be approved.

- **Bid 2011-2:** Huntington Coach Corporation

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

***HUMAN RESOURCES***

**5.1 Resignations** ..... Pages 162-166

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following resignations be accepted:

- Allen, Jacquelin, Assistant Principal, OMS, effective close of business June 30, 2012
- Boylan, Bonnie, Teaching Assistant, OMS, effective close of business September 30, 2011
- Maisch, Barbara, Cook Manager, TJL, effective close of business October 28, 2011
- Rhodes, Nicole, Science Teacher, HHS, effective close of business September 30, 2011
- Thompson, Joanne, Clerk Typist, OMS, effective close of business October 13, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.2 Leave of Absence** ..... Page 167

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following leave of absence be approved.

<b>Leave of Absence</b>			
<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Dates Paid</b>
Schoonmaker, Patricia	Special Education Teacher	HHS	1/3/12-3/13/12

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.3 Professional Appointments** ..... Pages 168-175

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of October 19, 2011 be approved.

<b>Part-time</b>		
<i>for the maximum period through June 30, 2012 to serve at the pleasure of the Board</i>		
Name	School	Assignment
Maxwell, Heather	OMS	Teaching Assistant
Wills, Jacquelyn	WDPS	Teaching Assistant
<b>Temporary Part-time</b>		
<i>for the maximum period through June 30, 2012 to serve at the pleasure of the Board</i>		
Sallie, Edward	District	Interim Assistant Superintendent for Human Resources

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.4 Increase in Hours** ..... Page 176

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following employee be granted an increase in hours:

- DeSantis, Anthony, Teaching Assistant, TJL, from 6 hours per day to 6.25 hours per day effective September 21, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.5 Extra Assignments** ..... Page 177

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following extra assignments in accordance with the schedule attached to the agenda of October 19, 2011 be approved.

- Boshnack, Judy, Teaching Assistant, OMS, 0.1 effective October 7, 2011 through June 30, 2012
- Pinto, Michael, Science Teacher, HHS, 0.2 effective October 10, 2011 through June 30, 2012

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.6 Changes in Status** ..... Pages 178-179

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following changes in status in accordance with the schedule attached to the agenda of October 19, 2011 be approved:

- Lombardo, Margaret, Food Service Worker at HHS to Cook at HHS effective September 1, 2011
- O'Brien, Michael, Special Assistant to the Deputy Superintendent, from two to three days per week to five days per week effective October 17, 2011
- Proctor, Bryan, Physical Education Teacher, HHS/WDPS, from 0.1 to 0.3 effective October 20, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.7 Substitute List Addendum 2011-2012**..... Pages 180-181

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the substitute list addendum as attached to the agenda of October 19, 2011 be approved for the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.8 Revision to Translators List for School Year 2011-2012**..... Page 182

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the revised translators list as attached to the agenda of October 19, 2011 be approved for the 2011-2012 school year.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.9 Extracompensation Appointment Schedule 2011-2012** ..... Pages 183-184

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of October 19, 2011 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.10 Increase in Hours for “Lahey Literacy Lions” English Language Arts/ Math Program at TJL**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following personnel be granted an increase in hours for the “Lahey Literacy Lions” reading/mathematics program at TJL:

<b>ELA Teachers: 49 one-hour sessions from October 17, 2011–May 2, 2012</b>		
<b>Name</b>	<b>Grade</b>	<b>Rate of Pay</b>
Dayna Brent	3	\$42.33 per hour
Mary Beth Scharbo-Steinert	3	\$42.33 per hour
Kelly Teape	4	\$42.33 per hour
Jenna Walsh	4	\$42.33 per hour
Suzanne Mitchell	5	\$42.33 per hour
Christine Vlcek	5	\$42.33 per hour
<b>ELA Teaching Assistants</b>		
Pamela Fakatselis	3	\$18.37 per hour
Brenda Seth	3	\$16.16 per hour
Carolyn Girard	4	\$17.94 per hour
Mary Ann Broderick	5	\$16.65 per hour
<b>Math Teachers: 25 one-hour sessions from October 20, 2011–May 3, 2012</b>		
<b>Name</b>	<b>Grade</b>	<b>Rate of Pay</b>
Sonia Armstrong	3	\$42.33 per hour
Christina Reisert	3	\$42.33 per hour
Vincenza Greenwald	4	\$42.33 per hour
Andrea Parker	4	\$42.33 per hour
Trudy Burdman	5	\$42.33 per hour
Mary Beth Scharbo-Steinert	5	\$42.33 per hour
Christine Vlcek	5	\$42.33 per hour
<b>Math Teaching Assistants</b>		
<b>Name</b>	<b>Grade</b>	<b>Rate of Pay</b>
Sandra Lellis	3	\$16.16 per hour
Carolyn Girard	4	\$17.94 per hour
Mary Ann Broderick	5	\$16.65 per hour

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.11 Recognition of Local 237 – Chief Custodian and Head Custodians**..... Pages 185-186

**Whereas** the chief custodian and head custodians have petitioned for separation from the UPSEU bargaining unit for custodians, maintenance, groundsmen and security guards, and

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the Board of Education recognizes Local 237 of the International Brotherhood of Teamsters as the exclusive bargaining agent for Harborfields Central School District’s chief custodian and head custodians effective October 19, 2011.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.12 District Board of Education and Staff Members to Attend a Conference**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the Board of Education members, District Clerk, and district office administrators be authorized to attend the following conference, and be reimbursed for expenses in accordance with policy file 2521 for Board members.

- NSBA 2012 Annual Conference, April 21-23, 2012, Boston Convention and Exhibition Center, Boston, MA

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.13 Redesignation of District Purchasing Agent**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, William Nimmo be designated as Interim District Purchasing Agent for the 2011-2012 school year.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.14 Reauthorization of Personnel to Open Bids**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, with respect to any bids received pursuant to competitive bidding for the district, William Nimmo, Interim Purchasing Agent, or his designee be authorized to open any and all such bids at the time and place specified in the legal notice effective October 19, 2011.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_



**5.15 Reauthorization for Purchasing**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, that after the Board of Education reviews Policy 6700 and Exhibit 6700-E.1, and 6700-E.2, the Board of Education affirms its purchasing policy for the 2011-2012 school year.

**Be it further resolved**, that William Nimmo, Interim Purchasing Agent, shall be responsible for the establishment and implementation of the procedures and standard forms for use in all purchasing and related activities in the district.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

***INSTRUCTION***

**6.1 Review of IEP Recommendations and Authorization for Placement and Services..... Pages 187-198**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated September 28, 2011 and October 5, 2011
- **Subcommittee on Special Education** meeting dated September 15, 2011, September 22, 2011 and October 4, 2011
- **Committee on Preschool Special Education** meetings dated September 15, 2011 and October 3, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.2 Stipulations of Settlement and Releases for Students ..... Pages 199-221**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the agreements and releases between the Harborfields Central School District and the parents of students #013130, #098002, and #950212 as attached to the agenda of October 19, 2011 be approved.

**Be it further resolved**, the Board of Education hereby authorizes the Board President to execute these agreements and releases.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**ITEMS FOR DISCUSSION**

- 7.1** NYSHIP ..... Page 222
- 7.2** Board Recognition Program

**BOARD OF EDUCATION ACTIVITIES**

- Board of Education School Visitations, September 27, 2011  
**Maggie Boba, Vice President, Board of Education**  
**Michael Banks, Board Member**  
**Donald W. Mastroianni, Board Member**  
**Dr. Thomas McDonagh, Board Member**  
**Gary Schoer, Board Member**  
**Diana Todaro, Acting Superintendent of Schools**  
**Drew Cacciola, School Maintenance Leader**
  
- NYSSBA BoardDocs Demo, September 27, 2011, Oldfield Middle School  
**Maggie Boba, Vice President, Board of Education**  
**Michael Banks, Board Member**  
**Donald W. Mastroianni, Board Member**  
**Dr. Thomas McDonagh, Board Member**  
**Gary Schoer, Board Member**  
**Diana Todaro, Acting Superintendent of Schools**  
**William Nimmo, Assistant Superintendent for Business**  
**Barbara Muller, District Clerk**  
**Valerie Brosnan, Secretary to the Acting Superintendent**
  
- N-SSBA Annual Resolutions Dinner, September 27, 2011, Fox Hollow, Woodbury, NY  
**Gary Schoer, Board Member**  
**Diana Todaro, Acting Superintendent of Schools**
  
- HHS National Honor Society Induction, October 11, 2011  
**Maggie Boba, Vice President, Board of Education**  
**Gary Schoer, Board Member**

**PUBLIC PARTICIPATION**

**ADJOURNMENT**