

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Special Meeting
Place of Meeting	-	OMS Board Room
Date of Meeting	-	October 6, 2011
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Ms. Todaro, Acting Superintendent, Mr. Nimmo, Ms. Muller, Community Members

Mr. Giuliano called the meeting to order at 6:15 p.m.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried (6-0), the Board, district office administrators, and district clerk moved to Executive Session at 6:16 p.m. for the purpose of discussing employment history of particular individuals, staffing issues, a legal agreement, and non-unit contracts.

At 6:45 p.m., the Board recessed to attend the New and Newly Tenured Teacher Reception in the OMS auditorium.

Dr. McDonagh entered the meeting at 8:00 p.m.

The Board reconvened the public meeting at 8:20 p.m. Mr. Giuliano led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

#### **PUBLIC PARTICIPATION**

There was no public participation at this time.

#### **SUPERINTENDENT'S REPORTS**

Prior to the Board approving the tax levy for the 2011-2012 school year, Mr. Nimmo gave a brief explanation regarding the tax rate and fund balance. He advised that the state allows school districts to have a fund balance of 4%.

**FINANCE**

**4.1 Establishment of Tax Levy for the 2011-2012 School Year**

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Acting Superintendent of Schools, Establishment of Tax Levy for the 2011-2012 school year was approved.

<b>Resolved</b> , that the General Fund Budget Appropriations for 2011-2012 be set as follows:	\$73,975,620
<b>And be it further resolved</b> , that pursuant to subd. 1, Sec. 138 of the Real Property Tax Law the district apply to the 2011-2012 tax levy surplus fund balance as follows: <b>Fund Balance to be applied:</b>	\$ 3,325,000
<b>And be it further resolved</b> , that the estimate of state aid for 2011-2012 is as follows: <b>Estimated State Aid for 2011-2012:</b>	\$12,987,484
<b>And be it further resolved</b> , that the estimate of revenue from all other sources is as follows: <b>Estimated Miscellaneous Revenue:</b>	\$ 1,326,036
<b>And be it further resolved</b> , that pursuant to subd. 12 of Sec. 1604 of Education Law, after subtracting the estimated receipts and the application of the Fund Balance determined above, the required levy of taxes for school district purposes be established as follows: <b>Tax Levy for General Budget:</b>	\$56,337,100
And be it further resolved, that pursuant to Sec. 259 and/or subd. 5(1), Sec. 1804 of Education Law, the following additional tax levies also be established: <b>For the School District Public Library, as requested by the Library Trustees:</b>	\$ 4,472,468

<b>ESTIMATED TAX RATES</b>		
	<b>Amount to be Levied</b>	<b>Estimated Tax Rate/\$100</b>
For Regular School Purposes	\$56,337,100	\$217.985 (+4.91%)
School District Public Library	\$ 4,472,468	\$ 17.31 (+3.35%)

#### **4.2 SCOPE Child Care License Agreement**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Acting Superintendent of Schools, the proposed addendum to the license agreement between SCOPE and Harborfields CSD, as attached to the agenda of the meeting of October 6, 2011 was approved.

Further, the President of the Board of Education was authorized and directed to execute the agreement.

### **HUMAN RESOURCES**

#### **5.1 Separation Payments**

Whereas the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or BOE policy as per the separation payment agenda enclosures; and, Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education policies have been reviewed by district counsel; and,

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Acting Superintendent of Schools, the Board of Education authorized said separation payment as described in the separation payment agenda enclosure.

- Carasiti, Frank, J, Superintendent of Schools
- Koenig, Howard, M, Dr., Assistant Superintendent for Human Resources

#### **5.2 Non-unit Central Office Administrator Contract**

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Acting Superintendent of Schools, the employment agreement for the following central office administrator was amended for the 2011-2012 school year.

- Dr. Howard M. Koenig, Assistant Superintendent for Human Resources

### **PUBLIC PARTICIPATION**

A student asked if certain classes would be eliminated this coming year because of funding issues. Ms. Todaro responded that we cannot answer the question until we start to develop the budget for next year. She continued that we are not sure how the tax cap will impact our budget. Ms. Todaro stated that due to lack of enrollment some courses were cut this year.

A student asked if the photography/dark room would be fully restored. Ms. Todaro stated that this is another area that will be closely monitored. We do not want students touching chemicals. Everything needs to be digital. She continued that the photography course should be phased in fully next year.

A student stated that the swim team budget and uniforms were cut. Ms. Todaro stated that she would check on that item.

### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Mastroianni, seconded by Mrs. Boba, and carried unanimously, the Board moved to Executive Session at 8:33 p.m. for the purpose of discussing employment/contract of a particular individual.

The Board reconvened the special meeting at 9:44 p.m.

### **ADJOURNMENT**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried unanimously, the Board adjourned the special meeting of October 6, 2011 at 9:45 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk