

29HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK

**BOARD OF EDUCATION**  
**REGULAR MEETING PUBLIC AGENDA**

**September 26, 2011**

**7:45 p.m.**

***MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE***

***EXECUTIVE SESSION: 6:00 p.m.***

***PUBLIC PARTICIPATION***

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

***SUPERINTENDENT'S REPORTS***

- 2.1** Student Representative's Report  
**Bridget Greene, HHS**
- 2.2** Superintendent's Report  
**Diana Todaro, Acting Superintendent of Schools**
- 2.3** Overview of Differentiated Instruction  
**Georgette Bowling, District Consultant**  
**Maureen Kelly, Principal, WDPS**  
**Florence Tuzzi, Principal, TJJ**

***BOARD OF EDUCATION MINUTES***

- 3.1** Regular Meeting – August 24, 2011 ..... Pages 12-29  
Special Meeting – September 1, 2011 ..... Page 30  
Special Meeting – September 7, 2011 ..... Pages 31-37

***FINANCE***

- 4.1** **Treasurer's Report** ..... Pages 38-39

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the Treasurer's Report for August 2011 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.2 Financial Status Report ..... Pages 40-44**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the Financial Status Report for July 2011 be accepted.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.3 Schedules of Bills..... Pages 45-65**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the schedules of bills attached to the agenda of September 26, 2011 be accepted.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.4 Budgetary Transfer of Funds .....Page 66**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of +September 26, 2011 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.5 School Service/Specialized Education Agreements ..... Pages 67-83**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **National Center for Disability Services d/b/a/ Kornreich Technology Center** to provide professional services and staff to perform Assistive Technology (AT) evaluations, written recommendations, post-evaluation meetings, consumer training and technical support for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2011 through June 30, 2012. The rates are in accordance with the schedule set forth in the agreement.
- **O’Connell, Selig & Associates, LLP** to provide professional staff and services to perform occupational therapy, physical therapy and speech therapy for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2011 through June 30, 2012 and compensated in accordance with the schedule set forth in said agreement.

- **Stony Brook Children’s Service, The Cody Center** to provide autism school consultation for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2011 through June 30, 2012 and compensated in accordance with the schedule set forth in said agreement.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.6 Gift/Grant and Increase in Appropriations ..... Pages 84-90**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following gift and grant be accepted:

1. Gift from SEPTA (\$355.80) to be used under the guidance and direction of Florence Tuzzi, Principal, TJL for the purpose of purchasing instructional supplies for the Enrichment Program
2. Grant from Northrop Grumman (\$200.00) to be used under the guidance and direction of Thomas Gellert, Director of Music and Art

**Be it further resolved**, that upon the recommendation of the Acting Superintendent of Schools, pursuant to the anticipated receipt of the gift and grant to reimburse our expenses, appropriations for 2011-2012 be increased as follows:

1. A2130.4800.42.2130.....\$ 355.80
2. A2112.5130.34.2400.....\$ 200.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.7 Gift ..... Page 91**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following gift be accepted:

1. \$1,950.00 for the James T. Brennan Scholarship Fund

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.8 Western Suffolk BOCES 2010-2011 AS-7 Service Contract ..... Pages 92-102**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the amended AS-7 service contract between Western Suffolk BOCES and the Harborfields Central School District for the 2010-2011 school year as attached to the agenda of September 26, 2011 be approved.

**Be it further resolved**, that the President of the Board of Education be authorized to execute the agreement on behalf of the Harborfields Central School District.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.9 MSG Varsity Agreement**..... Pages 103-106

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the renewal contract between MSG Varsity Network, LLC. and the Harborfields Central School District for the 2011-2012 school year as attached to the agenda of September 26, 2011 be approved.

**Be it further resolved**, that the President of the Board of Education be authorized to execute the agreement on behalf of the Harborfields Central School District.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

***HUMAN RESOURCES***

**5.1 Resignations**..... Pages 107-109

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following resignations be accepted:

- Cooperman, Jeffrey, Teaching Assistant, OMS, effective close of business September 6, 2011
- Guzman, Janet, Teaching Assistant, WDPS, effective close of business August 31, 2011
- Kurtzman, Sean, Teaching Assistant, HHS, effective close of business September 2, 2011

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.2 Leave of Absence**..... Page 110

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following leave of absence be approved:

Revision of Leave of Absence Dates				
Name	Assignment	School	Original Dates	Revised Dates
Gutheil, Emily	Elementary Teacher	WDPS	Paid: 10/4/11-1/3/12 Unpaid: 1/3/12-1/31/12	Paid: 9/26/11-12/16/11 Unpaid: 12/17/11-1/31/12

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.3 Professional Appointments** ..... Pages 111-118

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of September 26, 2011 be approved.

<b>Part-time Hourly</b>		
<i>for the maximum period through June 30, 2012 to serve at the pleasure of the Board</i>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Dono, Joseph	District	School Psychologist
Greene, Barry	District	School Psychologist
Egger, Matthew	HHS	Teaching Assistant

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.4 Civil Service Appointment** ..... Pages 119-121

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following civil service appointment, in accordance with the schedule attached to the agenda of September 26, 2011 be approved.

<b>Probationary Part-time</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Kazic, Tracy	OMS	Food Service Worker (10 months)

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.5 Changes in Status** ..... Pages 122-123

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following changes in status in accordance with the schedule attached to the agenda of September 26, 2011 be approved:

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Type of Appointment</b>	<b>Effective Dates</b>
Kaufman, Marielle	Teaching Assistant	TJL	From: .6 hours To: TA Substitute	From: 9/7/11 To: 6/30/12
Marotta, Donna	Special Education Teacher	HHS	From: .5 FTE To: .7 FTE	From: 9/1/11 To: 6/30/12
Stebbins, Kim	Speech Teacher	HHS/ OMS	From: .5 FTE To: 1.0 FTE	From: 9/14/11 To: 9/13/14

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.6 Increase in Hours ..... Page 124**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following personnel be granted an increase in hours:

Name	Assignment	School	Type of Appointment	Effective Date
Zagaja, Sarah	Teaching Assistant	OMS	From: 4.5 hours To: 5.0 hours	9/1/11

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.7 Substitute List Addendum 2011-2012..... Pages 125-126**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the substitute list addendum as attached to the agenda of September 26, 2011 be approved for the maximum period through June 30, 2012 to serve at the pleasure of the Board.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.8 Extracompensation Appointment Schedule 2011-2012 ..... Pages 127-128**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of September 26, 2011 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.9 Non-unit Central Office Administrator Contracts ..... Pages 129-150**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the employment agreements for the following central office administrators be accepted for the 2011-2012 school year.

- Dr. Howard M. Koenig, Assistant Superintendent for Human Resources
- William H. Nimmo, Assistant Superintendent for Business
- Diana Todaro, Deputy Superintendent for Curriculum and Instruction in the role as Acting Superintendent of Schools

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.10 Separation Payment (REVISED)**..... Page 151

**Whereas** the District’s Corrective Action Plan pursuant to the New York State Comptroller’s audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

**Whereas** the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policy as per the separation payment agenda enclosures; and,

**Whereas** the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, that the Board of Education authorizes said separation payment as described in the separation payment agenda enclosure.

- Gass, Linda, Principal Account Clerk/Purchasing Agent, Business Office

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

***INSTRUCTION***

**6.1 Review of IEP Recommendations and Authorization for Placement and Services** ..... Pages 152-155

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the Committee on Special Education.

- **Committee on Special Education** meetings dated September 8, 2011 and September 14, 2011

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**6.2 Internship**..... Pages 156-158

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following graduate student from Long Island University, C.W. Post be provided a non-paid 460-hour social worker internship commencing September 2011.

- Baxter, Lauren Marie assigned to the Special Education Department

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**6.3 Adoption of Revised Board of Education Policies** ..... Pages 159-233

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following revised policies as attached to the agenda of September 26, 2011 be adopted.

- **File 2000:** Board Operational Goals
- **File 2100:** School Board Legal Status
- **File 2110:** School Board Powers and Duties
- **File 2110R:** School Board Powers and Duties Regulation
- **File 2110.1** School Board Access to Personnel Records
- **File 2111:** Board Member Authority
- **File 2111-E:** School Board Member Code of Conduct Exhibit
- **File 2111.1:** Board Member School Visits
- **File 2120:** School Board Elections
- **File 2120.1:** Candidates and Campaigning
- **File 2120.2:** Voting Procedures
- **File 2120.2R:** Voting Procedures Regulation
- **File 2121:** Board Member Qualifications
- **File 2122:** Board Member Oath of Office
- **File 2130:** Board Member Resignation
- **File 2140:** Board Member Removal From Office
- **File 2150:** Unexpired Term Fulfillment
- **File 2160:** School District Officer and Employee Code of Ethics
- **File 2170:** Board Member Conflict of Interest
- **File 2210:** Board Reorganizational Meeting
- **File 2220:** Board Officers
- **File 2230:** Appointed Board Officials
- **File 2240:** Board-Superintendent Relationship (REMOVED)
- **File 2250:** Board Committees
- **File 2260:** Citizens Advisory Committees
- **File 2265:** Shared Decision-Making and School-Based Planning
- **File 2265.2** Student Involvement in Decision-Making
- **File 2270:** School Attorney
- **File 2310:** Regular Meetings
- **File 2320:** Special Meetings
- **File 2330:** Executive Sessions
- **File 2340:** Notice of Meetings
- **File 2341.1** Consent Agenda
- **File 2342:** Agenda Preparation and Dissemination
- **File 2350:** Board Meeting Procedures
- **File 2351:** Quorum
- **File 2352:** Rules of Order
- **File 2353:** Voting Method
- **File 2360:** Minutes



- **File 2382:** Broadcasting and Taping of Board Meetings
- **File 2390:** Board Hearings
- **File 2410:** Formulation, Adoption, and Amendments of Policies
- **File 2440:** Administration in Policy Absence
- **File 2450:** Policy Dissemination
- **File 2450-E:** Policy Dissemination Exhibit
- **File 2460:** Policy Review and Evaluation
- **File 2510:** New Board Member Orientation
- **File 2520:** Board Member Training
- **File 2521:** School Board Conferences, Conventions, Workshops
- **File 2530:** Membership in School Boards Associations
- **File 2550:** Board Member Compensation and Expenses
- **File 2700:** Board-Staff Communications
- **File 3000:** Administrative Goals
- **File 3100:** Superintendent of Schools
- **File 3120:** Duties of the Superintendent
- **File 3130:** Superintendent's Contract (REMOVED)
- **File 3160:** Evaluation of Superintendent (REMOVED)
- **File 3220:** Administrative Councils, Cabinets and Committees (REMOVED)
- **File 3240:** Line and Staff Relations
- **File 3240-E:** Organization Chart
- **File 3250:** School Building Administration
- **File 3300:** Policy Implementation (REMOVED)
- **File 3310:** Development of Regulations (REMOVED)
- **File 3400:** Administrative Reports (REMOVED)
- **File 6230** **Federal Funds**
- **File 9510.5** Support Staff Salary Schedules/Employee Benefit Program

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

### ***ITEMS FOR DISCUSSION***

- 7.1** Facility Usage Fee Review Update..... Pages 234-238
- 7.2** MSG Varsity Agreement..... Pages 239-242
- 7.3** NYSSBA-2011 Proposed Resolutions and Voting Delegate's  
Guide for Annual Business Meeting ..... Pages 243-279

### ***BOARD OF EDUCATION ACTIVITIES***

✧ None

### ***PUBLIC PARTICIPATION ADJOURNMENT***