

**APPROVED MINUTES**

**HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK 11740**

Kind of Meeting	-	Reorganization/Regular Meeting
Place of Meeting	-	OMS Board Room
Date of Meeting	-	July 6, 2011
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Ms. Todaro, Mr. Nimmo, Dr. Koenig, Ms. Muller, John Sheahan, Esq.,
Others Absent	-	Mr. Carasiti

Mr. Giuliano called the meeting to order at 6:15 p.m.

**EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), the Board, district office administrators, district clerk, and John Sheahan, Esq., moved to Executive Session at 6:16 p.m. for the purpose of an update on a particular personnel matter, a particular policy matter, and negotiations.

Mr. Banks entered the meeting at 6:23 p.m. Mr. Toles entered the meeting at 6:35 p.m. Mr. Sheahan left the meeting at 7:00 p.m.

The Board excused central office administrators and the district clerk from executive session at 7:25 p.m. for the purpose of conducting the election of the President and Vice President of the Board of Education.

At 8:05 p.m. Ms. Todaro called the public meeting to order, led those in attendance in the Pledge of Allegiance, and instructed them where to exit the building in case of an emergency.

Ms. Todaro was called upon to administer the oath of office to Ms. Muller, District Clerk.

Ms. Muller, District Clerk, was called upon to administer the oath of office to Mr. Banks and Mr. Giuliano.

**Election of President and Vice President – Board of Education**

Dr. McDonagh nominated Mr. Giuliano as President of the Board of Education. Mr. Schoer seconded the nomination.

The vote was as follows:

AYES: Mr. Banks, Mrs. Boba, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles  
NAYS: None

Dr. McDonagh nominated Mrs. Boba as Vice President of the Board of Education. Mr. Banks seconded the nomination.

The vote was as follows:

AYES: Mr. Banks, Mr. Giuliano, Dr. McDonagh, Mr. Schoer, Mr. Toles  
NAYS: Mr. Mastroianni

Ms. Muller, District Clerk, was called upon to administer the oath of office to the President and Vice President of the Board of Education.

Ms. Muller was instructed to administer the oath of office to Mr. Carasiti, Superintendent of Schools within thirty days of this meeting.

#### **Appointment of District Clerk/Secretary to the Board of Education**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried unanimously, Barbara Muller was appointed District Clerk/Secretary to the Board of Education (part-time) for the 2011-2012 school year at a rate of \$30,871.

#### **Appointment of District Treasurer and Deputy Treasurer**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried unanimously, Paula Francis was appointed District Treasurer for the 2011-2012 school year at an annual stipend of \$2,934.

Sharon Whelan was appointed as Deputy Treasurer for the 2011-2012 school year with no additional remuneration.

The oath of office will be administered to the District Treasurer and the Deputy Treasurer by the District Clerk within thirty days of this meeting.

#### **Appointment of Claims Auditor**

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously, Maryann Viglucci was appointed as Claims Auditor for the 2011-2012 school year at a rate of \$19,053 per annum.

The oath of office will be administered to the Claims Auditor by the District Clerk within thirty days of this meeting.

**Bonding of District Treasurer, Deputy Treasurer, Assistant Superintendent for Business, Purchasing Agent, Superintendent of Schools, and District Clerk**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, for the 2011-2012 school year a bond of \$3,000,000 was approved for the District Treasurer and Deputy Treasurer; a bond of \$2,000,000 was approved for the Assistant Superintendent for Business and Purchasing Agent; a bond of \$800,000 was approved for the Superintendent of Schools, and a bond of \$200,000 was approved for the District Clerk.

**Appointment of District Purchasing Agent**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, Linda Gass was appointed as District Purchasing Agent for the 2011-2012 school year at a rate of \$25,984 per annum.

**Appointment of Records Management Officer**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, William H. Nimmo, Assistant Superintendent for Business was appointed as Records Management Officer for the 2011-2012 school year.

**Appointment of Records Access Officer and Authorization to Accept Legal Service**

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, Valerie Brosnan, Secretary to the Superintendent was appointed Records Access Officer for the 2011-2012 school year with no additional remuneration.

The Superintendent and the Secretary to the Superintendent were authorized to accept legal service for the Harborfields Central School District.

**Appointment of Asbestos Compliance Officer**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, Drew Cacciola, District Maintenance Leader, was appointed as Asbestos Compliance Officer for the 2011-2012 school year with no additional remuneration.

**Designation of Banks and Depositories**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, the following banks were designated as depositories for the school district

and that accounts will be established as soon as possible following the annual reorganization meeting of the Board of Education as may be necessary:

<b>BANKS AND DEPOSITORIES</b>	<b>SCHOOL DISTRICT ACCOUNTS</b>
Bank of America	Student Activity Fund – OMS
Capital One Bank	Student Activity Fund – HHS
Citibank, Greenlawn	Safe Deposit
JP Morgan Chase	Investment Account
HSBC Bank	Investment Account
NYCLASS	General Fund (CLASS)
TD Bank, East Northport	Withholding Tax Depository
TD Bank, East Northport	Capital Fund
TD Bank, East Northport	Scholarship Funds
TD Bank, East Northport	Trust & Agency Funds
TD Bank, East Northport	Debt Service
TD Bank, East Northport	Investment Account
TD Bank, East Northport	Special Aid Fund
TD Bank, East Northport	General Fund
TD Bank, East Northport	School Lunch Fund
TD Bank, East Northport	Payroll Account

Further, that the Bank of New York and J.P. Morgan Chase Bank be designated as Custodial Banks for securities and/or securities held as collateral for the district's investment program.

Further, that Chase Manhattan Bank is designated as Accounting and Cremation Agent and Registrar for Bonds and Coupons.

**Authorization for Investments**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried unanimously, Paula Francis, Treasurer, was authorized to invest district monies, under Section 1723-a of the Education Law as outlined in Policy 6240 as attached to the agenda of the annual reorganization meeting of July 6, 2011. Paula Francis, Treasurer, is further authorized to execute in the name of the Board of Education any and all documents relating to the investment program. A quarterly progress report of investments will be given to the Board of Education.

**Authorization for Purchasing**

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried unanimously, after the Board of Education reviews Policy 6700 and Exhibit 6700-E.1, and 6700-E.2, the Board of Education affirms its purchasing policy for the 2011-2012 school year.

Further, that Linda Gass, Purchasing Agent, is responsible for the establishment and implementation of the procedures and standard forms for use in all purchasing and related activities in the district.

**Establishment of Regular Monthly Board of Education Meetings**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, the regular meetings of the Board of Education were established as follows for the 2011-2012 school year:

<b>DATE OF MEETING</b>	<b>TYPE/PLACE OF MEETING</b>	<b>DAY OF WEEK OF MEETING</b>
July 6, 2011	Regular/Reorganization Mtg. – OMS	1 <sup>st</sup> Wednesday
August 24, 2011	Regular Meeting – OMS	4 <sup>th</sup> Wednesday
September 7, 2011	Special Meeting – OMS	1 <sup>st</sup> Wednesday
September 21, 2011	Regular Meeting – OMS	3 <sup>rd</sup> Wednesday
October 6, 2011	Work Session – New/Newly Tenured Teacher – OMS	1 <sup>st</sup> Thursday
October 19, 2011	Regular Meeting – TjL	3 <sup>rd</sup> Wednesday
November 16, 2011	Regular Meeting – WDPS	3 <sup>rd</sup> Wednesday
December 14, 2011	Regular Meeting – OMS	2 <sup>nd</sup> Wednesday
January 18, 2012	Regular Meeting – HHS	3 <sup>rd</sup> Wednesday
February 15, 2012	Regular Meeting – OMS	3 <sup>rd</sup> Wednesday
March 10, 2012	Budget Work Session – OMS – 9:00 a.m.	2 <sup>nd</sup> Saturday
March 21, 2012	Regular Meeting – OMS	3 <sup>rd</sup> Wednesday
April 4, 2012	Budget Work Session – OMS	1 <sup>st</sup> Wednesday
April 18, 2012	Special Meeting/Budget Adoption/Property Tax Report Card – OMS	3 <sup>rd</sup> Wednesday
April 24, 2012	Regular Meeting/BOCES Budget Vote – OMS	4 <sup>th</sup> Tuesday
May 8, 2012	Budget Hearing/Regular Meeting – OMS	2 <sup>nd</sup> Tuesday
May 15, 2012	Budget Vote/Special Meeting – OMS	3 <sup>rd</sup> Tuesday
May 30, 2012	Superintendent Evaluation – OMS	5 <sup>th</sup> Wednesday
June 6, 2012	Special Meeting/Goals Mtg. – Retiree & Volunteer Reception – OMS	1 <sup>st</sup> Wednesday
June 20, 2012	Regular Meeting – OMS	3 <sup>rd</sup> Wednesday
June 27, 2012	Special Meeting – Goals Mtg. – OMS	4 <sup>th</sup> Wednesday
July 10, 2012	Regular/Reorganization Mtg. – OMS	2 <sup>nd</sup> Tuesday
August 22, 2012	Regular Meeting – OMS	4 <sup>th</sup> Wednesday

**Establishment of Mileage Reimbursement Rate**

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried unanimously, mileage reimbursement was adopted at the IRS established rate for the 2011-2012 school year, and that Frank J. Carasiti, Superintendent of Schools, was authorized to approve such requests.

**Authorization of Personnel to Open Bids**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried unanimously, with respect to any bids received pursuant to competitive bidding for the district, Linda Gass, Purchasing Agent, or her designee was authorized to open any and all such bids at the time and place specified in the legal notice.

**Authorization of Superintendent of Schools to Approve Budgeted Expenses for Attendance at Meetings and Conferences**

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously, Frank J. Carasiti, Superintendent of Schools, was authorized to approve budgeted expenses for attendance of school personnel at meetings and conferences for the 2011-2012 school year.

**Designation of Board of Education Memberships in Associations**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, the Board of Education will obtain membership in the following associations for the school year 2011-2012 and that the members were authorized to attend meetings and functions of said association with necessary expenses defrayed by the district:

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried unanimously, the Board of Education amended the resolution and asked that the National School Boards Association be removed from the list of approved associations.

<b>Name of Association</b>	<b>Estimated Membership Dues</b>
New York State School Boards Association	\$9,885.00
Nassau-Suffolk School Boards Association	\$3,250.00
<del>National School Boards Association</del>	<del>\$4,525.00</del>
SCOPE	\$3,840.00
R.E.F.I.T.	\$600.00
Huntington Chamber of Commerce	\$675.00

Further, Board of Education members, Superintendent of Schools, and District Clerk were authorized to attend other conferences, meetings, and functions as deemed appropriate with necessary expenses defrayed by the district.

### **Designation of Newspapers for Publication of School Notices**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, **The Long Islander**, **Newsday**, and **Times of Huntington** were designated as newspapers in which all advertising required by law or otherwise may be published where advertising in three newspapers having general circulation in the district is required during the school year 2011-2012. Where advertising is required to be placed in only one newspaper, then it shall be placed in the newspaper deemed most appropriate by William H. Nimmo, Assistant Superintendent for Business.

### **Appointment of General and Labor Counsel**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, the law firm Guercio & Guercio, LLP was retained to serve as general counsel for legal matters authorized by the Board of Education for the 2011-2012 school year pursuant with the Request for Proposal (RFP) attached to the agenda of this reorganization meeting of July 6, 2011.

Further, that the law firm Guercio & Guercio, LLP be retained to serve as labor counsel for labor matters authorized by the Board of Education pursuant to the Request for Proposal (RFP).

### **Appointment of Treasurer, Extracurricular Funds**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, Nancy Greene was appointed Treasurer of the Oldfield Middle School Extracurricular Fund and Georgia Psilakis was appointed Treasurer of the Harborfields High School Extracurricular Fund for the 2011-2012 school year, and

Further, that the extracurricular accounts be operated in accordance with the Regulations of the Commissioner of Education, Section 172.

### **Student Accident and Sports Insurance**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, Student Accident Insurance will be purchased for the 2011-2012 school year.

### **Authorization of Superintendent of Schools or Designee to Approve and Certify Payrolls**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, Frank J. Carasiti, Superintendent of Schools or his designee was

authorized to approve and certify payrolls for the 2011-2012 school year in accordance with the 2011-2012 school budget.

**Authorization of Superintendent of Schools to make transfers within Budgetary Appropriations**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, Frank J. Carasiti, Superintendent of Schools, was authorized to make transfers within budgetary appropriations for the 2011-2012 school year with such transfers to be limited to \$10,000 per transfer.

**Designation of Attendance Officers**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried unanimously, Dr. David Bennardo, Principal of Harborfields High School, Joanne Giordano, Principal of Oldfield Middle School, Florence Tuzzi, Principal of Thomas J. Lahey Elementary School, and Maureen Kelly, Principal of Washington Drive Primary School were appointed as Attendance Officers for the 2011-2012 school year.

**Approval of Custodians of Petty Cash**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, the persons listed below were authorized as custodians of petty cash funds in an amount of \$100.00:

- Frank J. Carasiti, Superintendent of Schools
- William H. Nimmo, Assistant Superintendent for Business
- Dr. David Bennardo, Principal, Harborfields High School
- Joanne Giordano, Principal, Oldfield Middle School
- Florence Tuzzi, Principal, Thomas J. Lahey Elementary School
- Maureen Kelly, Principal, Washington Drive Primary School

Regulations of the Commissioner stipulate that payments from petty cash funds may be made for materials, supplies, or services only under conditions calling for **immediate payment upon delivery**.

Further, that the person designated as responsible for petty cash funds shall not authorize the expenditure from petty cash for amounts in excess of \$25.00 for any one purchase.

**Authorization and Designation on Single Signature Checks**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, the District Treasurer, Deputy Treasurer, or the President of the Board of Education were authorized to sign all checks of the Harborfields Central School District.

**Designated Signatures:**



Paula Francis, District Treasurer  
Sharon Whelan, Deputy Treasurer  
Nicholas P. Giuliano, President, Board of Education

**Approval of Appointment of Surrogate Parents**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, Julie Maier and Louise Mordarski were appointed as surrogate parents for the 2011-2012 school year to represent any disabled child before the Committee on Special Education or the Committee on Preschool Special Education should that child so require representation.

**Approval of Appointments to the District Committee on Special Education**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, the following members of the professional staff and parents of children with disabilities who reside in the district were appointed to the District Committee on Special Education effective July 1, 2011 through June 30, 2012.

Victoria A. Melone	Chairperson
Elizabeth Tucci	Chairperson
Dr. Brian Harris	Alternate Chairperson/Psychologist
Dr. Dan Pinto	Alternate Chairperson/Psychologist
Tomas Gonzalez	Alternate Chairperson/Social Worker
Carrie DeWan	Alternate Chairperson/Social Worker
Sherry Hafers	Alternate Chairperson/Social Worker
Susan Koenig	Alternate Chairperson/Social Worker
Dr. Mary Aristilde	Alternate Chairperson/Psychologist
Dr. Michelle Meskin	Alternate Chairperson/Psychologist
Dr. Lisa Drake	Alternate Chairperson/Psychologist
Dr. Lauren Gallagher	Alternate Chairperson/Psychologist
Dr. Jack Geffken	Physician as requested
Lori Dekie	Parent
Peggy Scally	Parent
Tanya Slamowitz	Parent
Julie Maier	Parent
Louise Mordarski	Parent
Ilene Shapero	Parent
Nancy Seiden	Parent
Cheryl Baile	Parent
Diane Young	Parent
Marina DiDomencio	Parent
Cathy Kitakis	Parent
Louise Pietroforte	Parent
Nancy Scanlon	Parent
Special Education Teacher	Each Student
Classroom Teacher/Counselor	Each Student

**Approval of Staff Members to Serve As Chairperson of Their Building Subcommittee on Special Education**

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried unanimously, the following staff members will serve as chairperson of their building's subcommittee on Special Education:

Dr. Dan Pinto	Washington Drive Primary School
Dr. Lisa Drake	Thomas J. Lahey Elementary School
Dr. Michele Meskin	Thomas J. Lahey Elementary School
Dr. Mary Aristilde	Oldfield Middle School
Dr. Lauren Gallagher	Washington Drive Primary School/Thomas J. Lahey
Dr. Brian Harris	Harborfields High School
Carrie DeWan	Out-of-District Placement
Thomas Gonzalez	Out-of-District Placement
Sherry Hafers	Out-of-District Placement
Susan Koenig	Out-of District Placement

**Approval of Appointments to the District Committee on Preschool Special Education**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried unanimously, the following members of the professional staff and parents of preschool children who reside in the district were appointed to the District Committee on Preschool Special Education effective: July 1, 2011 through June 30, 2012.

Victoria A. Melone	Chairperson
Elizabeth Tucci	Chairperson
Dr. Dan Pinto	Alternate Chairperson/Psychologist
Dr. Michele Meskin	Alternate Chairperson/Psychologist
Lorie Dekie	Parent
Peggy Scally	Parent
Tanya Slamowitz	Parent
Julie Maier	Parent
Louise Mordarski	Parent
Ilene Schapero	Parent
Nancy Selden	Parent
Cheryl Baile	Parent
Diane Young	Parent
Marina DiDomencio	Parent
Cathy Kitakis	Parent
Louise Pietroforte	Parent
Nancy Scanlon	Parent
Suffolk County/Dept. of Health	Services Representative

Evaluator  
Special Education Teachers  
Karen Ciocca  
Allan Lauber  
Fredarica Friedman

Evaluation Site Representative  
Each Student  
Retired General Education Teacher  
Retired Special Education Teacher  
Retired Special Education Teacher

### **Approval of Updated Special Education Plan and Annual Report**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, the Special Education Plan and Annual Report to the Board of Education was approved for the 2011-2012 school year.

### **Approval of Procedures for Appointment and Compensation of Impartial Hearing Officers in Disputes Relating to Identification, Classification, and Placement of Disabled Students, Electronic Reporting to State Education Department, and Adoption of Updated List of Impartial Hearing Officers**

Upon motion duly made by Mr. Banks, seconded by Mr. Mastroianni, and carried unanimously, the Board of Education hereby adopted the updated list of impartial hearing officers for Suffolk County promulgated by the New York State Education Department in connection with requests for impartial hearings under the I.D.E.A. and Education Law, §4404. The district list shall be accessed on the New York State Education Department's website which includes the names of those other certified impartial hearing officers whose names appear on the State list and who indicate their interest in hearing appeals in matters affecting the Harborfields Central School District.

Upon receipt of a request for an impartial hearing, the President of the Board of Education, or on the occasion of his or her absence or inability, the Vice President of the Board of Education, is hereby authorized and directed to appoint an impartial hearing officer from the District's alphabetical rotational list. The President of the Board or on the occasion of his or her absence or inability, the Vice President of the Board shall make such appointment in accordance with the principles set forth in Section 200.5 of the Regulations of the Commissioner of Education. The District Clerk, or acting District Clerk, under the direction of the President of the Board, shall initiate the selection process by contacting the impartial hearing officer whose name first appears after the impartial hearing officer who last served, and shall canvass the list as provided in the regulations until an appointment is accepted. Should a hearing officer decline appointment, the District Clerk or his or her designee shall offer appointment to each successive hearing officer whose name next appears on the alphabetical list until such appointment is accepted.

The Board believes that an expeditious hearing is essential to accomplish the purpose of I.D.E.A. and Education Law, §4404. To this purpose, the President of the Board or his or her designee shall only appoint those hearing officers who are prepared to commit to conduct hearing sessions of not less than six hours in duration, inclusive of a lunch break, where appropriate. Travel time to and from the hearing location shall not be counted toward fulfillment of this time commitment.

The Board shall compensate an impartial hearing officer for his or her services at the maximum rate established for such purpose by the Commissioner of Education, which rate is currently \$100 per hour for all pre-hearing, hearing, and post-hearing activities (including travel). The District will reimburse reasonable automotive travel expenses in the nature of mileage expense at the IRS approved rate for not to exceed 200 miles per day and tolls necessarily incurred. The District will not reimburse air fare expenses, meal expenses or lodging expenses under any circumstances.

The District Clerk or his or her designee shall transmit a copy of this policy to all hearing officers on the District's alphabetical list in order to apprise them of the District's policy with respect to appointment and compensation of impartial hearing officers.

The Superintendent shall designate an individual or individuals who shall be responsible for implementation of the State Education Department's web-based reporting system.

#### **Authorization for Grant Applications**

The nature of State, Federal, and County Grant applications require approval of the Board of Education, and

Whereas, the timeliness of information and deadline requirements are not necessarily coordinated with meetings of the Board of Education, now therefore,

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, that this resolution authorizes Frank J. Carasiti, Superintendent of Schools, to apply for any and all funding which in his judgment is appropriate for the Harborfields Central School District for the 2011-2012 school year, and

Further, the Superintendent of Schools reports such application for funding to the Board of Education at the next regular meeting following.

#### **Authorization for Key Communicators**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried unanimously, a list of Key Communicators was established for the Harborfields Central School District and that written communication is maintained with these individuals during the course of the 2011-2012 school year.

#### **Readoption of all Policies and Code of Ethics**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, that all Policies and Code of Ethics in effect during the 2010-2011 school year be readopted for use for the 2011-2012 school year.

#### **Appointment of School Physician**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education hereby appointed Jack Geffken, D.O., F.A.C.P., as School Physician and Emergency Health Care Provider for the district's PAD/AED Program for the 2011-2012 school year at an annual fee of \$303.16, as set forth in the proposal attached to the agenda of July 6, 2011.

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, this resolution was amended as follows: At an annual fee of 2.1% above last year's annual fee or a total of \$30,081.

### **Readoption of School District Code of Conduct**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, the School District Code of Conduct in effect during the 2010-2011 school year was readopted for use during the 2011-2012 school year.

- File: **5310** School Conduct and Discipline
- File: **5310-R** School District Code of Conduct Regulations

### **Authorization for District-owned Cellular Telephones**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried unanimously, the following positions were authorized for use of a district-owned cellular telephone in accordance with File 8332-R of the Board of Education Policy Manual:

- Superintendent (1)
- Assistant Superintendents (1 each)
- Director of Pupil Personnel Services (1)
- Principals (1 for each building for emergency use)
- Athletic Director (1 plus 8 for coaches at away contests)
- District Maintenance Leader (1)
- Maintenance Supervisor (1)
- District Courier (1)
- Technology Coordinator (1)
- Computer Technicians (1 each)

### **List of Co-curricular Activities and Clubs K-12**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, the co-curricular activities and clubs as attached to the agenda of July 6, 2011 were approved and available for students K-12.

### **Adoption of District Safety Plan and Appointment of District Safety Committee**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the

District Safety Plan for the 2011-2012 school year was approved as updated by the District Safety Committee on May 24, 2011.

Further, that the members of the District Safety Committee, as listed in the attachments to the agenda of July 6, 2011 were appointed for the 2011-2012 school year.

### **Organizational Chart**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the organizational chart for the 2011-2012 school year was adopted in accordance with Board of Education policy file #3240.

The Board of Education continued with the Regular Meeting of July 6, 2011.

### **PUBLIC PARTICIPATION**

There was no public participation at this time.

### **SUPERINTENDENT'S REPORT**

#### **Superintendent's Report**

Ms. Todaro stated that there were a lot of activities the Board and administration attended at the end of the school year. She continued that there were some great speeches and they were very touching. She further advised the Board that she brought some teachers in for a curriculum workshop.

### **BOARD OF EDUCATION MINUTES**

The following minutes were accepted by the Board of Education:

- Special Meeting, June 9, 2011
- Regular Meeting, June 15, 2011

#### **4.1 Schedule of Bills**

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of this meeting of July 6, 2011 was accepted.

#### **4.2 Financial Status Report**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for May 2011 was accepted.

### **4.3 School Service/Specialized Education Agreements**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions were approved.

- **Always Learning LL, Inc.** to provide professional staff and services in accordance with the Individualized Education Programs (IEPs) of disabled students for the period July 1, 2010 through June 30, 2011 at a rate of \$1,200.00 per day.
- **Tammy Rogers** to provide professional staff and services for deaf and hearing impaired students in accordance with the Individualized Education Programs (IEPs) of disabled students for the period July 1, 2011 through June 30, 2012 at a rate of \$75.00 per 45 minute session.

### **4.4 Gifts and Increase in Appropriations**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. \$5,000.00 from TJJ PTA to be administered under the guidance and direction of Florence Tuzzi, Principal, TJJ
2. \$500.00 from Joseph Toles for Natural Helpers to be administered under the guidance and direction of Dr. David Bennardo, Principal, HHS
3. \$700.00 worth of redeemable coupons to the Language Arts and Reading Company, Zaner-Bloser to be administered under the guidance and direction of Maureen Kelly, Principal, WDPS
4. \$500.00 gift card to Barnes & Noble book store from Covanta Huntington, LP to be administered under the guidance and direction of Maureen Kelly, Principal, WDPS

Further, that pursuant to the receipt of the gifts, appropriations for 2011-2012 be increased as follows:

1. A2110.5110.06.2210 ..... \$5,000.00
2. A2110.4060.12.2590..... \$500.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

#### **4.5 Acceptance of Fund Donation**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following funds were accepted:

- \$306.68 from WDPS PTA to be used under the guidance and direction of Maureen Kelly, Principal, WDPS for the Washington Drive Outreach Fund

Further, the funds totaling \$306.68 be accepted for credit to the Expendable Trust Account.

#### **4.6 Surplus Books**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the surplus books as listed in the attachment to the agenda of July 6, 2011, were declared surplus and disposed of accordingly.

- Library books at Washington Drive Primary School

#### **4.7 Unemployment Claims Service Agreement**

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the UC eXpress Reimbursing Service Agreement between TALX Corporation and the Harborfields Central School District, for the purpose of providing unemployment claims processing services for the 2011-2012 school year at an annual cost of \$1,349.00 was approved.

Further, that the President of the Board of Education was authorized to execute the contract on behalf of the district.

#### **4.8 Adoption of New and Revised Board of Education Policies**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following new and revised policies as attached to the agenda of July 6, 2011 were adopted.

- **File 6245:** Fund Balance Policy – as revised
- **File 6700:** Purchasing

#### **4.9 SCOPE Child Care License Agreement**



Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, this item was tabled until the end of the meeting.

**4.10 Contract for Services to Sub-allocate IDEA Flow Through Funds to Special Education Providers**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following contract for services to sub-allocate IDEA flow through funds to providers for services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619) was approved.

- Developmental Disabilities, Inc.

**4.11 Amended School Lunch Pricing Schedule for the 2011-2012 School Year**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following amended pricing schedule for school lunch for the 2011-2012 school year pursuant to the district's participation in the National School Lunch Program and the requirements set forth in Section 205 of the Healthy, Hunger-Free Kids Act of 2010 to be effective July 1, 2011 was adopted.

<b>Program</b>	<b>Elementary</b>	<b>Secondary</b>	<b>Kindergarten</b>
Lunch	\$2.05	\$2.30	\$2.05 (Special Education Full Day)

**4.12 Bid**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following bid as attached to the official minutes of July 6, 2011 was approved.

- Bid #2011-1: Food Service Equipment and Installation

**4.13 Consultants**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, the following resolution was approved:

Whereas, the Board recognizes that from time to time, it must retain the services of consultants and/or independent contractors to fulfill the educational mission of the school district; and

Whereas, the Board wishes to delegate to the Superintendent, or the Superintendent's designee, the authority to enter into contracts for educational services, in an amount not

to exceed Five Thousand Dollars (\$5,000) per contract, with consultants and/or independent contractors;

Now, therefore, be it resolved as follows:

- 1) That the Board delegates authority to the Superintendent, or the Superintendent's designee, to enter into contracts for educational services in an amount not to exceed Five Thousand Dollars (\$5,000) per contract with consultants and/or independent contractors; and
- 2) Prior Board approval shall be required before the school district contracts for educational services, in an amount exceeding Five Thousand Dollars (\$5,000) per contract, with consultants and/or independent contractors.

**HUMAN RESOURCES**

**5.1 Leaves of Absence**

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved.

Name	Assignment	School	Dates Paid	Dates Unpaid
Raynor, Maureen	Mathematics Teacher	HHS	9/21/11-12/1/11	N/A
<b>Revision of Leave Dates</b>				
Dini, Andrea	Elementary Teacher	WDPS	<b>From</b> 5/2/11-10/3/11 <b>To</b> 5/2/11-8/31/11	N/A

**5.2 Recall from Preferred Eligible List**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, the following resolution was approved:

Whereas, a full-time vacancy is deemed to exist in the tenure area listed below and the teacher listed below has been identified as the most senior person on the District's Preferred Eligible List in such tenure area, it is hereby resolved that the following staff member be recalled to service in accordance with Section 2510.3 of the Education Law.

- Reisen, Melissa, Elementary Teacher, TJL

**5.3 Professional Appointments**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the

following professional appointments, in accordance with the schedule attached to the official minutes of July 6, 2011 were approved.

<b>Part-time</b>		
for the maximum period through June 30, 2012 to serve at the pleasure of the Board		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Keys, Carolyn	HHS	LOTE Teacher
Proctor, Bryan	WDPS	Physical Education Teacher

#### **5.4 Civil Service Appointment**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the official minutes of July 6, 2011 was approved.

<b>Emergency Conditional Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Abner, Linda	District Office	Senior Clerk Typist (12-month)

#### **5.5 Changes in Status**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following changes in status in accordance with the schedule attached to the official minutes of July 6, 2011 be approved:

- Moccaldi, Melissa, from Part-time Elementary Teacher, WDPS to Regular Substitute, TJL from 9/1/11-6/30/12 to 11/29/11-6/30/12
- Pisano, Jacinta, from Elementary Teacher, TJL to Part-time Elementary Teacher, WDPS
- Sacks, Cari, Elementary Teacher, WDPS from 11/29/11-6/30/12 to 9/1/11-6/30/12

#### **5.6 Longevity Increments**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, longevity increments were granted to those civil service personnel as per the schedule attached to the official minutes of July 6, 2011.

#### **5.7 Temporary Summer Personnel**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following temporary summer worker was appointed.

Name	Assignment	School	Hours Per Day	Hourly Rate
<b>TEACHER-SUMMER ACADEMY For the period July 5, 2011 – July 28, 2011</b>				
Carroll, Marisa	Teacher Summer Academy	WDPS	2.5 hours	\$42.33

**5.8 Substitute Lists for 2011-12 School Year**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute lists as attached to the official minutes of July 6, 2011 was approved for the 2011-2012 school year.

**5.9 Extracompensation Appointment Schedule for 2011-12 School Year**

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of July 6, 2011 were approved.

**5.10 Contract Between Teacher Registry Consultants and the Harborfields Central School District**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will enter into agreement with Teacher Registry Consulting for the services of the substitute registry to secure substitute teachers for the period of July 1, 2011 through June 30, 2012, and that the Superintendent of Schools was authorized and directed to execute the contract on behalf of the district. A copy of the contract is attached to the agenda of July 6, 2011.

**5.11 Translators List for 2011-12 School Year**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the translators list as attached to the official minutes of July 6, 2011 was approved for the 2011-2012 school year.

**5.12 Certified Home Instructors List for 2011-12 School Year**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachment to the official minutes of July 6, 2011 were appointed as home instructors for the 2011-2012 school year.

**5.13 Adoption of Revised Board of Education Policies**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of July 6, 2011 were adopted.

- **File 9510.7:** Hourly Support Staff
- **File 9510:7-E.1:** Hourly Support Staff Pay Rates

**5.14 Memorandum of Agreement between Harborfields Central School District and United Teachers of Harborfields**

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education authorized the Superintendent of Schools to execute a Memorandum of Agreement (MOA) with the United Teachers of Harborfields and Harborfields Central School District. The MOA shall be incorporated by reference within the official minutes of the regular meeting of July 6, 2011.

**5.15 Establishment of Standard Work Day for Appointed and Elected Official**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District/Location Code 74757 hereby established the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the timekeeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Appointed Official							
District Treasurer	Paula Francis	XXXX	XXXXXXXX	7	7/1/11-6/30/12	Y	8.71

### **5.16 Human Resources Training Consultant**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, Catherine Schillinger was appointed as Human Resources Training Consultant effective July 7, 2011 at the hourly rate of \$34.72 (cost not to exceed \$2,500).

### **5.17 Appointment of Medical Inspector**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, pursuant to Section 913 of the Education Law, the Board of Education hereby authorized Dr. Michael Schwartz to serve as school medical inspector for the purpose of continuing a medical examination of the employee listed on Confidential Attachment A, for the purpose of determining said employee's fitness to continue to perform the duties of employee's position.

Further, pursuant to the authority of Section 913 of the Education Law, the employee listed in Confidential Attachment A, is hereby directed to submit to medical examinations at the office of Dr. Michael Schwartz to determine employee's fitness to continue to perform the duties of employee's position.

## **INSTRUCTION**

### **6.1 Review of IEP Recommendations and Authorization for Placement and Services**

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated April 6, 2011, May 23, 2011, May 24, 2011, May 26, 2011, June 3, 2011, June 14, 2011, June 15, 2011, June 17, 2011, June 21, 2011, June 22, 2011 and June 23, 2011
- **Committee on Preschool Special Education** meeting dated May 6, 2011, May 12, 2011, May 26, 2011, June 2, 2011, June 16, 2011 and June 23, 2011
- **Subcommittee on Special Education** meetings dated April 26, 2011, May 4, 2011, May 6, 2011, May 10, 2011, May 19, 2011, May 24, 2011, May 26, 2011, June 3, 2011, June 8, 2011, June 13, 2011, June 14, 2011, June 15, 2011, and June 20, 2011

### **6.2 Overnight Field Trips**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following overnight field trips were approved:

- Approximately 24 high school students from the girls' cheerleading team to participate in a cheerleading instructional camp in Greely, Pennsylvania from August 26-29, 2011
- Approximately 14 high school students from the girls' volleyball team to participate in a volleyball tournament in Horseheads, New York from October 14-15, 2011
- Approximately 30 high school students from the Model United Nations club to attend the Model United Nations conference in Philadelphia, Pennsylvania from January 26-29, 2012

### **6.3 Donation of Library Books**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education authorized the Deputy Superintendent to accept the donation of books to school libraries at WDPS, TJL, OMS and HHS for the 2011-2012 school year. The donated books will be accepted in accordance with the Board of Education policy 1800-E after careful review by school librarians to ensure the alignment with curriculum.

### **6.4 Adoption of Revised Board of Education Policies**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the revised Board of Education policies as listed below were adopted by the Board of Education as amended:

<b>File 5162:</b>	Student Dismissal Precautions
<b>File 5162-R:</b>	Student Dismissal Precautions Regulation
<b>File 5210:</b>	Student Organizations (grammatical question)
<b>File 5280:</b>	Interscholastic Athletics
<b>File 5280.1:</b>	Selection Classification Program for Participation on Interscholastic Teams
<b>File 5305:</b>	Eligibility for Interscholastic and Extracurricular Activities
<b>File 5305-R:</b>	Eligibility for Interscholastic and Extracurricular Activities Regulation
<b>File 5311.4:</b>	Care of School Property by Students
<b>File 5312.3:</b>	Smoking
<b>File 5314:</b>	Corporal Punishment Complaints
<b>File 5314-E.1:</b>	Corporal Punishment Complaints Exhibit
<b>File 5314-E.2:</b>	Corporal Punishment Complaints Exhibit
<b>File 5320:</b>	Student Conduct on School Buses
<b>File 5320-R:</b>	Student Conduct on School Buses Regulation
<b>File 5330:</b>	Interrogations and Searches

<b>File 5410:</b>	Student Insurance Programs
<b>File 5420:</b>	Student Health Services
<b>File 5420-E.1:</b>	Student Health Services Exhibit
<b>File 5420-E.2:</b>	Student Health Services Exhibit
<b>File 5430:</b>	Student Psychological Services
<b>File 5440:</b>	Substance Abuse Policy
<b>File 5440-R:</b>	Guidelines Handling Substance Abuse in the Schools Regulation
<b>File 5450:</b>	Student Safety
<b>File 5454:</b>	Student Automobile Use
<b>File 5690:</b>	Loss of Student Property
<b>File 5800:</b>	Student Awards and Scholarships

## **FINANCE**

### **4.1A Energy Performance Contract**

Whereas, on May 18, 2010 the Board of Education entered into an Energy Performance Contract with Johnson Controls, Inc.; and

Whereas, the contract was contingent upon final approval by the New York State Education Department and,

Whereas, approval of the contract was granted June 23, 2011 pending receipt of the final signed Addendum to the Contract as required by the New York State Education Department,

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, the Board of Education authorized the Board President to execute the Addendum to the Contract in accordance with the project approval requirements of the New York State Education Department.

### **4.9 SCOPE Child Care License Agreement**

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the proposed license agreement between SCOPE and Harborfields CSD, as attached to the agenda of the meeting of July 6, 2011 be approved as amended in the amount of \$11,070.

Further, that the President of the Board of Education was authorized and directed to execute the agreement.

## **ITEMS FOR DISCUSSION**

Student Tutoring at Harborfields Public Library



John Sheahan, Esq. will contact Mr. Cohen, the library's attorney, to discuss the proposed revisions to the tutoring policy. It is the Board's expectation that the policy be modified to align with the same requirements currently in place for all library patrons and the general public. In summary, Harborfields' students will be tutored in the library's tutoring room from 3:00 p.m. to 8:00 p.m. on Monday, Tuesday, and Thursday. In addition, the following policy language, *"If a tutor requires the use of the library after 5 p.m., they may apply to the Library for a waiver from the policy based upon "hardship." The Library would grant the waiver from the policy on a case-by-case basis,"* will be modified to remove the term hardship.

### Policy Review Process

The policy review process will continue through the summer.

### Fees for using Harborfields Central School District's Facilities

The Board discussed the fees for use of Harborfields facilities. This item will be added to the August 24, 2011 agenda. A revised plan will be prepared for the Board's review. Mr. Banks asked for a history of past user fees.

### Miscellaneous

Mrs. Boba read a thank you note from the student who received the James T. Brennan Scholarship.

## **BOARD OF EDUCATION ACTIVITIES**

UTH End of Year Reception, The Harbor Club, Huntington, NY, June 9, 2011

HACO Dinner Honoring Frank J. Carasiti, Off Broadway, Greenlawn, NY, June 11, 2011

SEPTA Dinner, Thatched Cottage, Centerport, NY, June 16, 2011

The Board reported that UTH Reception, the HACO Dinner honoring Mr. Carasiti, and the SEPTA Dinner were all wonderful events.

PTA Installation Reception, Dao Restaurant, Huntington, NY, June 20, 2011 - Mr. Toles stated that he liked the new format for the Installation Dinner.

Moving Up Ceremony, Oldfield Middle School, June 22, 2011 - Mr. Mastroianni commented that this event worked out very well in the morning.

HHS Pre-Prom, Harborfields High School, June 24, 2011 - Ms. Todaro stated that the prom would probably be moved to Thursday night next year.

Graduation, Harborfields High School, June 25, 2011 - The Board stated that graduation was a magnificent event.

Dr. McDonagh requested that curriculum discussions be held at Board meetings during the school year and that the community should be invited.

Ms. Todaro stated that school visitations would be held the same as last year. She continued that she would get back to the Board with dates for building tours.

### **PUBLIC PARTICIPATION**

There was no public participation at this time.

### **EXECUTIVE SESSION**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, the Board moved to Executive Session at 10:15 p.m. for the purpose of an employee matter. The Board excused central office administrators and the district clerk from Executive Session. At 10:30 p.m., the Board asked Ms. Todaro to return to Executive Session. At 10:45 p.m., the district clerk was asked to return to Executive Session. At 11:00 p.m., the district clerk was excused from Executive Session. Ms. Todaro was excused from Executive Session at 11:15 p.m.

The Board reconvened the Reorganization/Regular meeting at 11:30 p.m.

### **ADJOURNMENT**

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, the Board adjourned the Reorganization/Regular meeting of July 6, 2011 at 11:31 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk