

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS Auditorium
Date of Meeting	-	June 20, 2012
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Ms. Todaro, Mr. Nimmo, Mr. Sallie, Ms. Muller, John Sheahan and Chris Mestecky of Guercio & Guercio, Community Members

Mr. Giuliano called the meeting to order at 7:00 p.m.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (4-0), the Board, district office administrators, district clerk, John Sheahan, Esq, and Chris Mestecky, Esq, of Guercio and Guercio moved to Executive Session at 7:01 p.m. for the purpose of discussing an employee disciplinary matters.

Mr. Banks entered the meeting at 7:05 p.m. Mrs. Boba entered the meeting at 7:15 p.m. John Sheahan and Chris Mestecky left the meeting at 7:45 p.m.

The Board reconvened the meeting at 7:55 p.m. Mr. Giuliano led those in attendance in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

Dr. McDonagh entered the meeting at 7:55 p.m.

#### **Board Recognition Program**

The following students were recognized by the Board of Education:

- Michelle Murray and Amanda Saladino – OMS for winning the Town of Huntington's 12<sup>th</sup> Annual Bloom Art Contest
- Alejandra Palacios – WDPS for winning 3rd place in the Covanta Recycling Poster contest
- Kelsey Fowle, Meegan Galante, Katie Kennedy, Daniel Stein, Jeffrey Wisoky, Albert Zhang – TJL for earning a perfect score in this year's meet of the Word Masters Challenge
- Lindsay Sund – WDPS for placing 2<sup>nd</sup> for Prose in the Suffolk County Reading Council event
- Caleb Kapen – WDPS for being chosen to have his poem, "Nature" published in the book ***A Celebration of Poets***

The following staff members were recognized by the Board of Education:

- Diane Brown – WDPS for coordinating this year’s Walk for a Wish event
- Michael Hopkins – OMS for Teacher Leadership within the building and Science Department at OMS
- Drew Lockwood – OMS for his support, talent, and dedication as an advisor to the OMS Art Club
- Jacinta Pisano – WDPS for her support in the “Juice Pouch Brigade Program” which resulted in being chosen as a winner in the Huntington Beautification Council’s School Environmental Program
- Janine Sena – TJL for being recognized as a recipient of the Long Island Council for Social Studies’ Margaret Simon Award for Excellence in Elementary Social Studies Education
- Robyn Weber – TJL for being recognized as a recipient of the Science Teacher Association’s Award for Excellence in Elementary Science Education
- Lorie Beard, Christine Mayr, and Donna Robson – TJL for their outstanding support and coaching of students who participated in the Word Masters Challenge

### **PUBLIC PARTICIPATION**

There was no public participation at this time.

### **SUPERINTENDENT’S REPORT**

#### Superintendent’s Report

Ms. Todaro advised the Board that the APPR process is almost finalized and hopefully the timeline will be adhered to.

Mr. Nimmo reported on the Johnson Controls project stating that punch list items are expected to be completed by the middle of July.

### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, the Board moved to Executive Session at 8:15 p.m. for the purpose of contract negotiations and APPR.

Mr. Toles left the meeting at 8:50 p.m.

The Board reconvened the regular meeting at 8:52 p.m.

#### Presentation on Concussion Management

Ms. Todaro advised the Board that this item would be placed on an agenda in the fall.

## **BOARD OF EDUCATION MINUTES**

The following minutes were accepted by the Board of Education:

- Regular Meeting, April 24, 2012
- Regular Meeting, May 8, 2012
- Annual Election Meeting and Budget Vote, May 15, 2012
- Special Meeting, May 15, 2012
- Special Meeting, May 23, 2012

## **FINANCE**

### **4.1 Treasurer's Reports**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Reports for April and May 2012 were approved.

### **4.2 Schedules of Bills**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of June 20, 2012 were accepted.

### **4.3 Financial Status Report**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Financial Status Report for April 2012 was accepted.

### **4.4 Health and Welfare Services Contract**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following health and welfare services contract between the Harborfields Central School District and the school district listed below, for the purpose of providing health and welfare services for children residing in the Harborfields Central School District and attending a nonpublic school in said school district for the 2011-2012 school year was approved.

- **Commack UFSD**, 2 students attending Holy Family Regional School at a cost of \$796.12 totaling \$1,592.24

### **4.5 Acceptance of Gifts**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. Gift in the amount of \$1,303.60 from General Mills-Box Tops for Education to be applied to the TJL Outreach Fund through the Expendable Trust Account
2. Gift in the amount of \$1,853.83 from Washington Drive Primary School PTA to be applied to the Washington Drive Outreach Fund through the Expendable Trust Account

**4.6 Acceptance of Grant and Increase in Appropriations**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following grant was accepted:

1. Special Legislative Project Grant funded through the Community Service Project Funds in the amount of \$55,000

Further, upon the recommendation of the Superintendent of Schools pursuant to the anticipated receipt of the grant to reimburse our expenses, appropriations for 2011-2012 be increased as follows:

1. A2110.5110.05.4001..... \$27,500  
A2110.5110.06.4001..... \$27,500

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**4.7 Acceptance of Scholarship Fund Donations**

Upon motion duly made by Mrs. Boba, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted:

1. Gift in the amount of \$250 from Gary Schoer, Attorney-at-Law, for credit to the James T. Brennan Memorial Scholarship Fund within the Expendable Trust Account
2. Gift in the amount of \$1,000 from Mr. and Mrs. Barnes for credit to the Marc Dawson Scholarship Fund within the Expendable Trust Account
3. Gift in the amount of \$1,000 from CSC Holdings, LLC for credit to the MSG Varsity Scholarship Fund within the Expendable Trust Account

**4.8 Budgetary Adjustment and Increase in Appropriations**

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following funds were accepted:

1. Payments in the amount of \$1,050 from the parents of Isabella DeMatteo and \$1,050 from the parents of Eve Ascione for the specific purpose of enrolling

these students in the 2012 Summer Arts Academy, Nassau BOCES Cultural Arts Program

Further, upon the recommendation of the Superintendent of Schools pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2012-2013 be increased as follows:

1. A2280.4900.42.1681 ..... \$2,100

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

#### **4.9 Unemployment Insurance Reserve Fund**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 6-m of General Municipal Law, hereby affirmed the previous establishment and continuation of a Reserve Fund known as the Unemployment Insurance Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
  - a. budgetary appropriations;
  - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c. such other funds as may be legally appropriated.
2. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the cost including interest of reimbursement to the State Insurance Fund for payments made by the State Fund on behalf of the District to claimants.
3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-m of General Municipal Law.
4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
5. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a. the source, date, and amount of each sum paid into the fund;
  - b. the purpose, date, and amount of each payment from this fund; and
  - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
6. The amount to be reserved as of June 30, 2012 shall be no more than \$200,000.

**4.10 Employee Benefit Accrued Liability Reserve Fund**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0) and upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 6-p of General Municipal Law, hereby affirmed the previous establishment and continuation of a Reserve Fund known as the Employee Benefit Accrued Liability Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
  - a. budgetary appropriations;
  - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c. such other funds as may be legally appropriated.
2. Monies in the Reserve Fund may be appropriated only for the payment of:
  - a. The cash payment of the monetary value of accumulated or accrued but unused sick leave, personal leave, vacation leave and other forms of payment for accrued and unliquidated leave time and benefits upon termination of employment and separation from service, whether by retirement or otherwise, as authorized or required by policy, collective bargaining agreement, or Section 6 of Civil Service Law;
  - b. The reasonable costs of the administration of the Reserve Fund including expert or professional services rendered.
3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-p of General Municipal Law.
4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
5. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a. the source, date, and amount of each sum paid into the fund;
  - b. the purpose, date, and amount of each payment from this fund; and
  - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
6. The amount to be reserved as of June 30, 2012 will be no more than \$2,700,000.

#### **4.11 Retirement Contribution Reserve Fund**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 6-r of General Municipal Law, hereby affirmed the previous establishment and continuation of a Reserve Fund known as the Retirement Contribution Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
  - a. budgetary appropriations;
  - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c. such other funds as may be legally appropriated.
2. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the costs of payments made by the School District to the New York State and Local Employees' Retirement System pursuant to Section 17 or 317 of the Retirement and Social Security Law.
3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-r of General Municipal Law.
4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
5. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a. the source, date, and amount of each sum paid into the fund;
  - b. the purpose, date, and amount of each payment from this fund; and
  - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
6. The amount to be reserved as of June 30, 2012 shall be no more than \$2,500,000.

#### **4.12 Capital Reserve Fund**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education of Harborfields CSD, pursuant to Section 3651 of Education Law, as authorized by the voters in a proposition approved on May 16, 2006, hereby affirmed the previous establishment and continuation of a Reserve Fund known as the Capital Reserve Fund, as follows:

1. The source of funds for this Reserve Fund shall be:
  - a. budgetary appropriations;
  - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c. such other funds as may be legally appropriated, including surplus funds from the current budget.
2. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the cost of any object or purpose for which bonds may be issued by, or for the objects or purposes of the School District pursuant to the local finance law for projects specifically outlined in the proposition including renovation and replacement of doors, windows, and roofs on School District buildings, subject to permissive referendum of the voters as provided in Section 3651 of Education Law.
3. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 3651 of Education Law, subject to permissive referendum of the voters.
4. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
5. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a. the source, date, and amount of each sum paid into the fund;
  - b. the purpose, date, and amount of each payment from this fund; and
  - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
6. The amount to be reserved as of June 30, 2012 shall be in accordance with the proposition of May 16, 2006 and shall be no more than \$5,000,000 limited to annual contributions of \$600,000.

**4.13 Authorization to Expend Funds from the Employee Benefit Accrued Liability Reserve Fund**

Whereas, the administration has prepared calculations for retirees and/or individuals separating from District service in accordance with existing collective bargaining agreements and/or BOE policy; and

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby appropriates the maximum amount of \$300,000 from the Employee



Benefit Accrued Liability Reserve Fund to pay the cost of the monetary value of accumulated or accrued, but unused sick leave, personal leave, holiday leave, vacation leave, or time allowance granted in lieu of overtime compensation due to a district employee upon termination of employment and separation from service, whether by retirement or otherwise, as authorized by the applicable provisions of collective bargaining agreements; and authorizes the expenditure of said funds in accordance with the applicable provisions of the collective bargaining agreements, provided that any amount in excess of the contractual requirements, if any, shall be unappropriated and remain in the Employee Benefit Accrued Liability Reserve Fund.

**4.14 Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program**

Whereas, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

Whereas, the Harborfields Central School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

Whereas, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

Whereas, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

Whereas, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, that the Participant hereby appointed Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

Be it further resolved that the Participant hereby authorized Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

Be it further resolved that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

Be it further resolved that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

Be it further resolved that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

Be it further resolved that the Participant agreed to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

**4.15 Reinstatement of Services Agreement with Third Party Administrator of Tax Sheltered Annuities**

Whereas, on May 13, 2008, the Board of Education previously adopted and entered into a Services Agreement with OMNI Financial Group, Inc. ("OMNI") as a third-party administrator ("TPA") to implement and administer the District's 403(b) Plan; and

Whereas, amendments to the OMNI Financial Group (OMNI) Section 403(b) IRC Third Party Administrator Services Agreement were negotiated by Eastern Suffolk BOCES for the benefit of its component school districts and adopted by the Board of Education on March 18, 2009; and

Whereas, the Board of Education elected to participate in the 2011 RFP with Eastern Suffolk BOCES which resulted in the selection of OMNI Financial Group, Inc. and a new Agreement; and

Whereas, it is deemed in the best interest of the District to continue with such agreement;

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0) and upon the recommendation of the Superintendent of Schools, pursuant to the terms of the Administrative Services Agreement previously approved, OMNI Financial Group, Inc. was reappointed as the District's Third Party Administrator of Tax Sheltered Annuities for the period July 1, 2012 through June 30, 2013.

**4.16 Cooperative Bidding Through the Long Island School Nutrition Directors Association for Various Food and Cafeteria Items for the 2012-2013 School Year**

Whereas, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on Food and Food Service Supplies for the 2012-2013 school year.

Whereas, Harborfields Central School District, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o and,

Whereas, Harborfields Central School District, wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the Board of Education and making recommendations thereon; therefore,

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, that the Board of Education of the Harborfields Central School District, hereby appointed Long Island School Food Service Directors' Association Cooperative Bid Committee to represent it in all matters related above, and,

Further, that Harborfields Central School District's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

Further, that Harborfields Central School District's Board of Education agreed to assume its equitable share of the costs of the cooperative bidding, and

Further, that Harborfields Central School District's Board of Education agreed (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

#### **4.17 Surplus Equipment**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the surplus equipment as described in the attachments to the agenda of June 20, 2012 were declared surplus and will be disposed of accordingly.

- Two (2) Traulsen refrigerators; a three door unit from Harborfields High School and a one door unit from Oldfield Middle School

#### **4.18 Extension of Agreement with MSG Varsity Network LLC**

Whereas, on January 20, 2010, the Board of Education adopted and entered into a School Registration and Participation Agreement with MSG Varsity Network, LLC; and

Whereas, an amended Agreement was presented and adopted by the Board of Education on September 26, 2011; and

Whereas, it is deemed in the best interest of the District to continue with such agreement;

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the existing School Registration and Participation Agreement between Harborfields Central School District and MSG Varsity Network LLC be extended for an additional one (1) year period, July 1, 2012 through June 30, 2013, and the Superintendent of Schools was authorized to execute said Agreement extension on behalf of the Harborfields Central School District, a copy of which is attached to the agenda of June 20, 2012.

#### **4.19 Establishment of Non-Resident Tuition Rates for 2011-2012 School Year**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the non-resident tuition rates for the 2011-2012 school year as listed in the attachments to the agenda of this meeting of June 20, 2012 were approved.

#### **4.20 Parentally Placed Private School/Special Education Service Contract**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contract between the Harborfields Central School District "District of Location" and the school "District of Residence" listed below be approved. The "District of Residence" will be billed for special education services for children attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Northport-East Northport UFSD**, 1 student attending a private school within the Harborfields Central School District effective July 1, 2011 through June 30, 2012

#### **4.21 National School Breakfast and Lunch Program**

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District continued in the National School Breakfast and Lunch Program for the 2012-2013 school year. All state and federal regulations pertaining to the school meal program will be adhered to by the Harborfields Central School District.

#### **4.22 Establishment of School Breakfast, Lunch and Milk Prices**

Upon motion duly made by Mrs. Boba, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following prices for school breakfast, lunch, and milk for the 2012-2013 school year pursuant to the district's participation in the National School Breakfast/Lunch Program. The Federal government forced the school districts to raise prices.

<b>Program</b>	<b>Elementary</b>	<b>Secondary</b>
Breakfast	\$1.50	\$1.75
Reduced Price Breakfast	\$0.25	\$0.25
Lunch	\$2.25	\$2.50
Reduced Price Lunch	\$0.25	\$0.25
Milk	\$0.60	\$0.60

**4.23 Use of Classroom and Supportive Services  
by Western Suffolk BOCES**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the request from Western Suffolk BOCES for the use of one classroom and supportive services at Oldfield Middle School for the Alternate Learning Program for the period September 1, 2012 through June 30, 2013 in accordance with the agreement attached to the agenda of June 20, 2012 was approved.

**4.24 Universal Pre-Kindergarten Program Contracts**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will collaborate with Centerport Methodist Co-op Nursery School and Kiddie Academy of Greenlawn for the establishment of a Universal Pre-Kindergarten program for the 2012-2013 school year in accordance with the contracts attached to the agenda of June 20, 2012.

**4.25 School Services/Specialized Education Agreements**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (5-0-1), and upon the recommendation of the Superintendent of Schools, the following School Services/Specialized Education Agreements for the 2011-2012 and 2012-2013 school years between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions were approved.

- **AHRC Suffolk** to provide special education and related services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at rates set forth in said agreement.
- **ASPIRE Center for Learning and Development** to provide consultant services which include: behavior plan development and implementation, ongoing parent training, counseling services and speech and language services in accordance with students' Individualized Education Programs (IEPs) for the period July 1, 2012 through June 30, 2013 and compensated at rates set forth in said agreement.

- **Barry McNamara** to provide staff training for integrated co-teaching program and RTI models for the period of July 1, 2012 through June 30, 2013 for children with disabilities in accordance with the Individualized Education Programs (IEPs) at a rate of \$1,300.00 per day. For periods of less than a day, the rate shall be \$200.00 per hour.
- **The Center for Developmental Disabilities** to provide instructional, special education and related services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at the tuition rate established by the Commissioner of Education.
- **The Center for Discovery, Inc.** to provide instruction and special education and related services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at the tuition rate established by the Commissioner of Education.
- **The Daytop Preparatory School** to provide instruction and special education and related services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2011 through June 30, 2012 and compensated at the tuition rate established by the Commissioner of Education.
- **Gayle E. Kligman Therapeutic Resources** to provide professional staff and services in accordance with the Individualized Education Programs (IEPs) of disabled students for the period of July 1, 2012 through June 30, 2013 and compensated at rates set forth in said agreement.
- **Island Therapies of Suffolk, LLP** to provide professional staff and services in accordance with each student's Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at the rates set forth in said agreement.
- **LI Developmental Consulting, Inc.** to provide professional staff and services in accordance with each student's Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at rates set forth in said agreement.
- **Marion K. Salomon & Associates, Inc.** to provide professional staff and services in accordance with each student's Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated in accordance with the schedule set forth in said agreement.
- **Metro Therapy, Inc.** to provide professional staff and services in accordance with each student's Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at rates set forth in said agreement.
- **New York Therapy Placement Services, Inc.** to provide professional staff and services in accordance with each student's Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 and compensated at rates set forth in said agreement.
- **Positive Behavior Support Consulting & Psychological Resources, PC** to provide clinical services which include special education services, parent training, staff training/supervision, CSE meetings, behavior assessment and intervention, counseling, speech therapy, occupational therapy, skills training

and inclusion consultation in accordance with the Individualized Education Programs (IEPs) for the period July 1, 2012 through June 30, 2013 and compensated at the rates set forth in said agreement.

- **Rebecca Kooper** to provide professional staff and services in accordance with the Individualized Education Programs (IEPs) of disabled students for the period of July 1, 2012 through June 30, 2013 at the rate set forth in said agreement.
- **UCP of Greater Suffolk, Inc.** to provide special education and related services to students with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2012 through June 30, 2013 at the tuition rate established by the Commissioner of Education.
- **Up Wee Grow** to provide professional staff and services in accordance with the Individualized Education Programs (IEPs) of disabled students for the period July 1, 2012 through June 30, 2013 and compensated at the rates set forth in said agreement.

The voting was as follows:

AYES: Mr. Giuliano, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Toles  
 NAYS: None  
 ABSTAIN: Mrs. Boba

**HUMAN RESOURCES**

**5.1 Resignations**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Baksys, Clifford, Custodial Worker I, HHS, effective September 4, 2012 for the purpose of retirement
- Bonomo, Frank, Security Guard, TJL, effective May 31, 2012
- Greene, Nancy, Senior Clerk Typist, OMS, effective November 30, 2012 for the purpose of retirement

**5.2 Leaves of Absence**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Dates Paid</b>	<b>Dates Unpaid</b>
Akbar, Kristin	Mathematics Teacher	HHS	11/5/12-2/1/13	N/A

Albano, Elizabeth	Speech Teacher	WDPS	10/18/12-1/15/13	N/A
Kelsch, Kerin	Reading Teacher	OMS/WDPS	9/5/12-11/5/12	N/A
Pennisi, Jennifer	Speech Teacher	WDPS	9/4/12-10/22/12	10/23/12-11/16/12

**5.3 Abolishment and Creation of Positions**

**Certificated Employees:**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), the following resolution was approved:

Whereas, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish and to create certain pedagogical positions in the District;

Further, that the Board hereby abolishes the following positions, effective close of business on June 30, 2012:

- 4.0 FTE elementary tenure area teaching positions;
- 1.0 FTE ELL tenure area teaching positions;
- 0.4 FTE mathematics tenure area teaching positions;
- 0.6 FTE English tenure area teaching positions;
- 0.7 FTE science tenure area teaching positions;
- 0.2 FTE foreign language area teaching positions;
- 0.1 FTE physical education tenure area teaching positions;
- 0.4 FTE social studies tenure area teaching positions;
- 0.15 FTE music tenure area teaching positions;
- 0.1 FTE industrial arts tenure area teaching positions;

Further, that the Superintendent of Schools is hereby directed to provide written notice to those employees whose employment is discontinued as a result of the abolition of the above-listed positions, as set forth in a Memorandum to the Board from the Superintendent of Schools, dated June 20, 2012, as presented at this meeting, in accordance with the provisions of Section 3013 of the Education Law, Part 30 of the Regents Rules and/or the terms of any applicable Collectively Negotiated Agreement, termination of their employment effective close of business of June 30, 2012; and

Further, that said employees who are not entitled to Part 30 bumping rights shall be notified, in writing, of their placement on a preferred eligibility list in the tenure area(s) of their employment regarding their statutory recall rights and/or their recall rights under any applicable Collectively Negotiated Agreement.



**CREATION OF POSITIONS:**

**Certificated Employees:**

Further, that upon the recommendation of the Superintendent of Schools, effective July 1, 2012, the following professional position in the Harborfields Central School District be created in the following area of classification:

**Professional:**

Teacher/Dean	Teacher for Student Management-OMS	0.40
Special Education K-12	Special Education Teacher-OMS	1.00

**5.4 Professional Appointments**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of June 20, 2012 were approved.

Name	Assignment	School
<b>Regular Substitutes</b>		
For the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education		
Cox, Eric	Physical Education	WDPS
Romeo, Annemarie	LOTE Teacher	HHS

Name	Assignment	School
<b>Part-time</b>		
For the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education		
Harmon, Jennifer	Mathematics Teacher	HHS
Keys, Carolyn	LOTE Teacher	HHS
Marotta, Donna	Special Education Teacher	HHS
McNally, Kathryn	Special Education Teacher	TJL
Sallie, Edward F.	Interim Assistant Superintendent for Human Resources	District
Thornton, Robert	Interim Assistant Principal	OMS

**5.5 Recall from Preferred Eligible List**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following resolution was adopted:

Whereas, a full-time vacancy is deemed to exist in the tenure area listed below and the teacher listed below has been identified as the most senior person on the District's Preferred Eligible List in such tenure area it is hereby resolved that the following staff member be recalled to service in accordance with Section 2510.3 of the Education Law.

Name	Assignment	School
Havranek, Christopher	Social Studies Teacher	OMS

**5.6 Temporary Summer Personnel**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following summer personnel were appointed.

Name	Assignment	School	Hours Per Day	Hourly Rate*
<b>TEACHER ASSISTANTS-SUMMER ACADEMY For the period July 2, 2012 – July 26, 2012</b>				
Benenson, Carolyn	Teaching Assistant	WDPS	2.5 hours	\$18.37
Broderick, Mary Ann	Teaching Assistant	TJL	2.5 hours	\$16.65
Contreras, Luly	Teaching Assistant	WDPS	2.5 hours	\$17.78
DiOrio, Therese	Teaching Assistant	WDPS	2.5 hours	\$16.65
Girard, Carolyn	Teaching Assistant	TJL	2.5 hours	\$17.94
Johnson, Ann Marie	Teaching Assistant	WDPS	2.5 hours	\$17.14
LaCarrubba, Diane	Teaching Assistant	WDPS	2.5 hours	\$17.94
Lellis, Sandra	Teaching Assistant	TJL	2.5 hours	\$16.16
Leon, Virginia	Teaching Assistant	TJL	2.5 hours	\$15.72
Lom, Judith	Teaching Assistant	TJL	2.5 hours	\$16.65
McCabe, Jeri	Teaching Assistant	TJL	2.5 hours	\$17.94
Miltner, Barbara	Teaching Assistant	WDPS	2.5 hours	\$16.65
Page, Madeline	Teaching Assistant	WDPS	2.5 hours	\$17.57
Peterson, Janet	Teaching Assistant	TJL	2.5 hours	\$18.37
Ratliff, Chantel	Teaching Assistant	WDPS	2.5 hours	\$13.50
Reitz, Sandra	Teaching Assistant	WDPS	2.5 hours	\$18.31
Roca, Carolyn	Teaching Assistant	WDPS	2.5 hours	\$18.85

Sargent, Diane	Teaching Assistant	TJL	2.5 hours	\$15.72
Schmitz, Alison	Teaching Assistant	WDPS	2.5 hours	\$17.57
Seth, Brenda	Teaching Assistant	TJL	2.5 hours	\$16.16
Speed, Leslie	Teaching Assistant	WDPS	2.5 hours	\$18.37
<b>SUMMER CUSTODIAL WORKERS</b> <b>For the period July 2, 2012- through July 26, 2012</b>				
Name	Assignment	School	Hours Per Day	Hourly Rate*
Carroll, Matthew	Summer Custodial Worker	OMS	8 hours/day	\$9.79/hr.
Dalesio, Edward	Summer Custodial Worker	Bldgs. & Grounds	8 hours/day	\$9.79/hr.
Damm, Benjamin	Summer Custodial Worker	Bldgs. & Grounds	8 hours/day	\$9.79/hr.
Dwyer, Jacqueline	Summer Custodial Worker	WDPS	8 hours/day	\$9.79/hr.
Franko, Maxwell	Summer Custodial Worker	OMS	8 hours/day	\$9.79/hr.
LaFountain, Jaclyn	Summer Custodial Worker	TJL	8 hours/day	\$9.79/hr.
Piscitelli Alexander	Summer Custodial Worker	HHS	8 hours/day	\$9.79/hr.
Piscitelli, Mario	Summer Custodial Worker	TJL	8 hours/day	\$9.79/hr.
Potter, Christopher	Summer Custodial Worker	WDPS	8 hours/day	\$9.79/hr.
Tillman, Monique	Summer Custodial Worker	HHS	8 hours/day	\$9.79/hr.

\*Per the 2011-2012 salary schedule

### **5.7 Increase in Hours**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following employee was granted a increase in hours:

- Laria, Robert, Teaching Assistant, HHS, from 6.5 hours per day to 7 hours per day effective May 23, 2012

### **5.8 Decrease in Hours**

Upon motion duly made by Mr. Banks, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following employee was granted a decrease in hours:

- Egger, Matthew, Teaching Assistant, HHS, from 7 hours per day to 6.5 hours per day effective May 23, 2012

### **5.9 Longevity Increments**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, longevity increments were granted to those civil service personnel as per the schedule attached to the official minutes of June 20, 2012.

### **5.10 Separation Payment**

Whereas the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policy as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Upon motion duly made by Mr. Banks, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, that the Board of Education authorized said separation payment as described in the separation payment agenda attached to the official minutes of June 20, 2012.

- Dritto, Joseph, Custodial Worker I

### **5.11 Substitute List Addendum**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0) and upon the recommendation of the Superintendent of Schools, the substitute list addendum for the 2011-2012 school year as attached to the official minutes of June 20, 2012 were approved for the maximum period through June 30, 2012 to serve at the pleasure of the Board.

### **5.12 Extracompensation Appointment Schedule**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of June 20, 2012 were approved for the maximum period through July 26, 2012 to serve at the pleasure of the Board.

**5.13 Memorandum of Agreement Between Harborfields Central School District and Harborfields Association of Permanent and Per Diem Substitute Teachers**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby approved the Memorandum of Agreement between Harborfields Central School District, and Harborfields Association of Permanent and Per Diem Substitute Teachers as attached to the official minutes of June 20, 2012.

**5.14 Employee Suspension**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), this item was tabled.

**5.15 District Board of Education and Staff Members to Attend Conferences**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and district office administrators were authorized to attend the following conferences, and be reimbursed for expenses in accordance with policy file 2521 for Board members.

- New York State School Boards Association 18<sup>th</sup> Annual Summer Law Conference, July 19, 2012, Islandia Marriott

**INSTRUCTION**

**6.1 Review of IEP Recommendations and Authorization for Placement and Services**

Upon motion duly made by Mr. Banks, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated May 2, 2012, May 3, 2012, May 7, 2012, May 10, 2012, May 11, 2012, May 21, 2012, June 1, 2012, June 4, 2012, June 5, 2012, June 6, 2012 and June 7, 2012
- **Committee on Preschool Special Education** meetings dated May 3, 2012, May 10, 2012, May 17, 2012, May 24, 2012, May 31, 2012 and June 7, 2012
- **Subcommittee on Special Education** meetings dated April 20, 2012, April 27, 2012, May 7, 2012, May 8, 2012, May 9, 2012, May 16, 2012, May 17, 2012, May 18, 2012, May 21, 2012, May 22, 2012, June 1, 2012 and June 5, 2012

## **6.2 Overnight Field Trip**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following overnight field trip was approved:

- Approximately 25 high school students from the girls' cheerleading team to participate in a cheerleading instructional camp in Greely, Pennsylvania from August 27-30, 2012

## **6.3 Appointment of 2012-2013 APPR Lead Evaluators**

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby certified the following administrators as APPR lead evaluators for the 2012-2013 school year according to Section 30-2-9 of the Rules of the Board of Regents:

<b>TITLE</b>	<b>NAME</b>
Superintendent of Schools	Diana Todaro
Assistant Superintendents	William H. Nimmo Michael O'Brien Edward Sallie
Principals	Dr. David Bennardo Maureen Kelly Joanne Giordano Florence Tuzzi
Assistant Principals	Jordan Cox Wayne Cronk Marguerite Greene Robert Kelly Jamie Goldstein Scherr
Directors	Thomas Gellert Victoria Melone Vincent Pisano John Valente
Assistant Director	Elizabeth Tucci

## **6.4 Adoption of 2012-2013 APPR Plan**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopted the 2012-2013 Annual Professional Performance Review (APPR) Plan as attached to the agenda of June 20, 2012. Mr. Schoer thanked Ms. Todaro for doing a great job on this.

## **6.5 First Reading of Board of Education Policies**

The following new policies were being presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 0115: Student Harassment and Bullying Prevention and Intervention**
- **File 5310: Code of Conduct**
- **File 8505: Charging School Meals**

## **6.6 Adoption of Revised Board of Education Policy**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following revised policy as attached to the agenda of June 20, 2012 was adopted.

- **File 1500 Facility Rental Fees**

## **BOARD OF EDUCATION ACTIVITIES**

### **Nassau-Suffolk School Boards Annual Meeting, May 30, 2012, Woodbury, New York**

Mr. Giuliano attended the N-SSBA Annual Meeting. He reported that Regent Tilles and Tim Kremer, Executive Director of NYSSBA attended this meeting. Mr. Giuliano continued that Regent Tilles stated that he thinks we will start seeing school districts going bankrupt due to the tax cap legislation.

### **Legislators' Visitations, June 1, 2012**

Mr. Giuliano, Mrs. Boba, Mr. Mastroianni, and Ms. Todaro attended this meeting with Assemblymen Raia and Conte, and Senator Carl Marcellino. They discussed APPR and the tax cap. Mr. Mastroianni stated that Assemblyman Raia thought that the district should be seeing some mandate relief. Assemblyman Raia asked for a list of mandates. Ms. Todaro stated that we will send him a list in priority order. Mr. Giuliano stated that he thanked them for the additional state aid.

### **Retiree/Volunteer Reception, June 6, 2012, OMS**

Board members stated that the retiree/volunteer reception was a wonderful event. Mr. Giuliano suggested that we send certificates to volunteers to recognize them during the year and have something to honor them every other year. A Board member suggested putting the volunteers' names in the *Highlights* and on the district's website.

### **UTH Spring Social, June 7, 2012, The Thatched Cottage, Centerport**

Mr. Giuliano, Mrs. Boba, Mr. Schoer, and Ms. Todaro attended the UTH Spring Social. Mr. Giuliano stated that it was a great event. Mr. Schoer suggested that the night of this event be changed because it is always on the night of a concert.

## **ITEMS FOR DISCUSSION**

### **2012-13 Budget Vote Hours**

After discussion of this item, it was the consensus of the Board that the voting hours be changed for the 2012-13 school year to 2 p.m. to 9 p.m. Ms. Muller suggested using some high school students as inspectors of election. Ms. Todaro stated that she would discuss this with the new high school principal as we near budget time.

### **Update on Fees for Facilities**

After much discussion on this item, Ms. Todaro stated that Mr. Nimmo will continue to explore this topic.

### **Washington Drive Primary School Space Utilization**

Ms. Todaro stated that a letter will be mailed to those organizations that expressed interest in renting classroom space at WDPS. The rate for renting this space will be \$20,000 per month.

### **2012-13 Board of Education Goals**

A brief discussion ensued regarding the 2012-13 goals. Based on discussion at this meeting, Ms. Todaro will bring a list of goals to the June 27, 2012 meeting for the Board's discussion and approval.

## **PUBLIC PARTICIPATION**

There was no public participation at this time.

## **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (6-0), the Board, district office administrators, and district clerk moved to Executive Session at 10:30 p.m. for the purpose of discussing employment history of a particular individual.

The Board reconvened the regular meeting at 11:04 p.m.

## **ADJOURNMENT**

Upon motion duly made by Mr. Banks, seconded by Mrs. Boba, and carried (6-0), the Board adjourned the regular meeting of June 20, 2012 at 11:05 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk