

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA

April 24, 2012

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION – 6:00 P.M.

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

ANNOUNCEMENTS – 7:30 P.M.

✧ Board Recognition Program

SUPERINTENDENT'S REPORTS

- 2.1** Student Representative's Report
Bridget Greene, HHS Student Representative
- 2.2** Superintendent's Report
Diana Todaro, Superintendent of Schools
- 2.3** Claims Auditor's Report..... Pages 12-18
Maryann Viglucci, Claims Auditor
- 2.4** Common Core State Standards
Michael O'Brien, Special Assistant for Curriculum and Instruction

BOARD OF EDUCATION MINUTES

- 3.1** Special Meeting, March 10, 2012 Pages 19-22
Regular Meeting, March 21, 2012 Pages 23-34

FINANCE

- 4.1** **Treasurer's Report** Pages 35-36

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for March 2012 be approved.

Motion: _____ **Second:** _____ **Action:** _____

4.2 Schedules of Bills..... Pages 37-68

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of April 24, 2012 be accepted.

Motion: _____ **Second:** _____ **Action:** _____

4.3 Financial Status Report Pages 69-136

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for February 2012 be accepted.

Motion: _____ **Second:** _____ **Action:** _____

4.4 Health Services Contracts Pages 137-149

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health services contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2011-2012 school year be approved.

- ✧ **Huntington UFSD**, 19 students attending St. Patrick’s School at a unit cost of \$711.07
- ✧ **Manhasset Public Schools**, 1 student attending St. Mary’s Elementary School at a cost of \$907.57
- ✧ **Smithtown CSD**, 1 student attending Harbor Country Day School, 2 students attending St. Patrick’s School and 3 students attending Smithtown Christian School at a unit cost of \$862.75
- ✧ **Westbury UFSD**, 1 student attending Westbury Friends School at a cost of \$799.31

Motion: _____ **Second:** _____ **Action:** _____

4.5 Acceptance of Gifts Pages 150-163

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- ✧ Two (2) basketball hoops to be installed on the piece of district-owned land behind the Harborfields Public Library, known as “Pickle Park” from John Malico, a Harborfields High School student as part of an Eagle Scout Leadership service project
- ✧ One (1) table for use in the Oldfield Middle School courtyard donated by the Oldfield Middle School PTA

- ✧ One (1) Border Collie dog donated by Carolyn Mercatante to be used under the direction of the District Maintenance Leader

Motion: _____ **Second:** _____ **Action:** _____

4.6 Gifts and Increase in Appropriations..... Pages 164-174

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

1. Gift in the amount of \$5,000.00 from SEPTA to be used under the guidance and direction of the Special Assistant for Curriculum and Instruction for the purpose of supporting the Summer Academy program
2. Payment in the amount of \$1,050.00 from the parents of a student for the purpose of enrolling this student in the 2012 Summer Arts Academy, Nassau BOCES Cultural Arts Program
3. Gift in the amount of \$1,000.00 from Mr. Todd Davis to be used under the guidance and direction of the Director of Health, Physical Education and Athletics for the purpose of purchasing physical education supplies

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2012-2013 be increased as follows:

1. A2170.1530.42.2170.....\$ 5,000.00
2. A2280.4900.42.1681.....\$ 1,050.00
3. A2855.5010.36.2855.....\$ 1,000.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

Motion: _____ **Second:** _____ **Action:** _____

4.7 Acceptance of Scholarship Fund Donation Pages 175-176

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- ✧ \$50 from the Art Club at Harborfields High School to be applied to the Roy Schwen Scholarship Fund

Motion: _____ **Second:** _____ **Action:** _____

4.8 Contracts for Services to Sub-allocate IDEA Flow Through Funds to Special Education Providers Pages 177-212

Be it resolved, upon the recommendation of the Superintendent of Schools, the following contracts for services to sub-allocate IDEA flow through funds to providers for

services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619) be approved.

- ✧ Alternatives for Children
- ✧ Brookville Center for Children’s Services, Inc.
- ✧ Building Blocks Developmental Preschool
- ✧ County of Suffolk, Department of Health Services
- ✧ Developmental Disabilities, Inc.
- ✧ Metro Therapy, Inc.
- ✧ Mid Island Therapy Associates, LLC
- ✧ New York Therapy Placement Services, Inc.
- ✧ NYSARC, Inc. – Suffolk Chapter
- ✧ South Huntington School District
- ✧ Summit School
- ✧ The Center for Discovery, Inc.

Motion: _____ **Second:** _____ **Action:** _____

4.9 Parentally Placed Private School/Special Education Service Contract Pages 213-214

Be it resolved, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contract between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- ✧ **Great Neck UFSD**, 1 student attending a private school within the Great Neck UFSD effective July 1, 2011 through June 30, 2012

Motion: _____ **Second:** _____ **Action:** _____

4.10 Surplus Equipment and Books Pages 215-219

Be it resolved, upon the recommendation of the Superintendent of Schools, the surplus equipment and books as listed in the attachment to the agenda of April 24, 2012, be declared surplus and disposed of accordingly.

- ✧ Two (2) typewriters, nine (9) social studies textbooks, and one (1) overhead projector from Oldfield Middle School

Motion: _____ **Second:** _____ **Action:** _____

4.11 Appointment of External Accountant Pages 220-224

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby appoint Albrecht, Viggiano, Zureck and Company, P.C., as its External Accountant for the preparation of the district’s annual financial statements for the fiscal year ending June 30, 2012 at a fee of \$16,500, as set forth in their proposal dated April 2, 2012; and

Be it further resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby authorizes the Board President to execute a written agreement between the District and Albrecht, Viggiano, Zureck and Company, P.C., attached to the agenda of April 24, 2012.

Motion: _____ **Second:** _____ **Action:** _____

4.12 External Auditor’s Report Pages 225-235

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following External Audit report for the Harborfields Central School District as prepared by the district’s External Auditors, Cullen and Danowski, LLP.

✧ Federal Single Audit Report for the period ending June 30, 2011

Motion: _____ **Second:** _____ **Action:** _____

4.13 2012-2013 Western Suffolk BOCES Administrative Budget and Election of Candidates to Western Suffolk BOCES..... Pages 236-239

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the 2012-2013 Administrative Budget for Western Suffolk BOCES.

Be it further resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education casts its ballot for two vacant positions for election to Western Suffolk BOCES.

- 1. Mr. Sydney Finkelstein _____
- 2. Mr. Salvatore Marinello _____

Motion: _____ **Second:** _____ **Action:** _____

4.14 Extension of Transportation Contract Pages 240-241

Be it resolved, upon the recommendation of the Superintendent of Schools, the extension of a contract for pupil transportation from the contractor listed below be approved.

- ✧ Acme Bus Corporation (2012-2013 school year)

Motion: _____ **Second:** _____ **Action:** _____

4.15 SCOPE Child Care License Agreement Pages 242-253

Be it resolved, upon the recommendation of the Superintendent of Schools, the proposed license agreement between SCOPE and Harborfields CSD, as attached to the agenda of the meeting of April 24, 2012 be approved, and the President of the Board of Education be authorized and directed to execute the agreement.

Motion: _____ **Second:** _____ **Action:** _____

4.16 Adoption of Revised Board of Education Policies Pages 254-258

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of April 24, 2012 be adopted.

- ✧ **File 2120.2: Voting Procedures**
- ✧ **File 2120.2-R: Voting Procedures Regulations**

Motion: _____ **Second:** _____ **Action:** _____

4.17 Budgetary Transfer of Funds Page 259

Be it resolved, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of April 24, 2012 be approved.

Motion: _____ **Second:** _____ **Action:** _____

HUMAN RESOURCES

5.1 Resignations Pages 260-264

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Dell'Accio Toni, Paraprofessional, HHS, effective the close of business June 30, 2012 for the purpose of retirement

- Donnelly, Joan, Teaching Assistant, TJL, effective the close of business June 30, 2012 for the purpose of retirement
- Muller, Barbara, District Clerk/Secretary to the Board of Education, effective the close of business September 30, 2012 for the purpose of retirement
- Reece, Ralph, Maintenance Mechanic II, Buildings and Grounds, effective the close of business July 27, 2012 for the purpose of retirement
- Riker, Kathleen, School Transportation Coordinator, Business Office, effective the close of business July 12, 2013 for the purpose of retirement

Motion: _____ **Second:** _____ **Action:** _____

5.2 Leaves of Absence Pages 265-267

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Ambrosio, Vincent	English Teacher	HHS	4/16/12-4/20/12	N/A
Holm, Gina	Speech Teacher	TJL	9/4/12-10/19/12	N/A
Revision of Leave of Absence				
Name	Assignment	School	Dates Paid	Dates Unpaid
Stone, John	Science Teacher	HHS	FROM: 3/30/12-4/5/12 TO: 3/26/12-4/5/12	N/A

Motion: _____ **Second:** _____ **Action:** _____

5.3 Professional Appointment Pages 268-270

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the agenda of April 24, 2012 be approved.

PART-TIME			
for the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education			
Name	School	Assignment	Effective Date
Herbert, David	WDPS	Teaching Assistant	4/25/12

Motion: _____ **Second:** _____ **Action:** _____

5.4 Civil Service Appointment Pages 271-273

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of April 24, 2012 be approved.

Probationary		
Name	School	Assignment
Mott, Ellen	WDPS	Food Service Worker

Motion: _____ **Second:** _____ **Action:** _____

5.5 Substitute List Addendum 2011-2012..... Page 274

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of April 24, 2012 be approved for the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education.

Motion: _____ **Second:** _____ **Action:** _____

5.6 Extracompensation Appointment Schedule 2011-2012 Pages 275-276

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of April 24, 2012 be approved.

Motion: _____ **Second:** _____ **Action:** _____

5.7 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- ✧ NYSSBA Annual Convention, October 25-27, 2012, Rochester, New York

Motion: _____ **Second:** _____ **Action:** _____

5.8 Appointment of Medical Inspector

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby appoints Dr. Salim Matar as School Medical Inspector pursuant to Section 913 of the Education Law in order to evaluate the ability of the employee named in the attached confidential Schedule "A" to perform his/her duties; and

Be it further resolved, pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for a medical examination in the office of Dr. Salim Matar on Thursday, May 10, 2012 at 4:30 p.m.

Motion: _____ **Second:** _____ **Action:** _____

5.9 Appointment of Medical Inspector

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby appoints Dr. Norman Turowsky as School Medical Inspector pursuant to Section 913 of the Education Law in order to evaluate the ability of the employee named in the attached confidential Schedule "A" to perform his/her duties; and

Be it further resolved, pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for a medical examination in the office of Dr. Norman Turowsky on Monday, April 30, 2012 at 9:15 a.m.

Motion: _____ **Second:** _____ **Action:** _____

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization For Placement and Services..... Pages 277-335

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE and CPSE.

- **Committee on Special Education** meetings dated March 5, 2012, March 13, 2012, March 14, 2012, March 20, 2012, March 21, 2012, March 22, 2012, March 29, 2012 and April 4, 2012
- **Subcommittee on Special Education** meetings dated March 1, 2012, March 2, 2012, March 5, 2012, March 6, 2012, March 9, 2012, March 12, 2012, March 16, 2012, March 19, 2012, March 20, 2012, March 21, 2012, March 23, 2012, March 26, 2012, March 27, 2012, March 28, 2012, March 30, 2012, April 2, 2012 and April 4, 2012
- **Committee on Preschool Special Education** meetings dated March 8, 2012, March 15, 2012, March 22, 2012, and March 29, 2012

Motion: _____ **Second:** _____ **Action:** _____

ITEMS FOR DISCUSSION

7.1 Update on Renting Classroom Space at WDPS

BOARD OF EDUCATION ACTIVITIES

- ✧ SCOPE's 11th Annual School District Awards Dinner, March 26, 2012, Villa Lombardi's, Holbrook, New York

Nicholas P. Giuliano, President, Board of Education
Donald W. Mastroianni, Board Member
Dr. Thomas McDonagh, Board Member
Gary Schoer, Board Member
Diana Todaro, Superintendent of Schools
William Nimmo, Assistant Superintendent for Business
Edward Sallie, Interim Superintendent for Human Resources
Barbara Muller, District Clerk
Valerie Brosnan, Secretary to Superintendent

- ✧ Legislative Breakfast with Elwood School District, March 24, 2012 Elwood Middle School

Nicholas P. Giuliano, President, Board of Education
Donald W. Mastroianni, Board Member
Gary Schoer, Board Member
Diana Todaro, Superintendent of Schools
William H. Nimmo, Assistant Superintendent for Business

PUBLIC PARTICIPATION

ADJOURNMENT