

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS Auditorium
Date of Meeting	-	March 21, 2012
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer
Board Members Absent	-	Mr. Toles
Others Present	-	Ms. Todaro, Mr. Nimmo, Mr. Sallie, Mr. O'Brien, Ms. Muller, Community Members

Mr. Giuliano called the meeting to order at 6:08 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried (5-0), the Board, district office administrators, and district clerk moved to Executive Session at 6:08 p.m. for the purpose of discussing contract negotiations, a particular resignation, an employee disciplinary matter, and possible retirement incentive.

Mr. Banks entered the meeting at 7 p.m.

The Board recessed at 7:15 p.m. to attend the student and staff recognition program.

The following students were recognized for their achievements at this meeting:

- Sabrina Amoroso, Ashley Romanelli, Casey Walsh and Samantha Webb for being selected to display their artwork in the Art League of Long Island's Fifth Annual "GO APE" Exhibition.
- Craig Goropeushek for earning a "Perfect Score" in this year's first meet of the WordMasters Challenge.
- Sara Tane and Bridget Greene for receiving the News 12 Scholar Athlete Award.
- Cyril Danielkutty, Bridget Greene, Joseph Nolan, and Calvin Pomerantz for being named National Merit Finalists.

The following staff was recognized for their achievements:

- Christine Collins, Cathy D'Angio-Kelly and Michele Turchiano for organizing a successful charity volleyball fundraiser for HACO.
- David Hsiao for organizing a successful charity basketball fundraiser for HACO.
- Eileen Shields for coordinating a successful "GO APE" program.
- Mary Dolginko for going above and beyond to ensure the safety of students.
- Jean Amodeo, Debbie Berghela and Sara Zagaja for working tirelessly to ensure that the library continues to be a focal point at Oldfield Middle School.
- Joey Rice for his dedication to the students of Oldfield Middle School.

The Board reconvened the public meeting at 7:45 p.m. Mr. Giuliano led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He asked that all cell phones be silenced during the meeting.

SUPERINTENDENT'S REPORTS

Student Representative's Report

Bridget Greene, student representative from HHS, gave the following report:

- Congratulated the Boys' Varsity Basketball team and their coaches on winning the State championship. The team returned home to a grand American Flag arch created by the Greenlawn and Centerport Fire Departments. A special thanks to Mr. Taylor and his Leadership Class students for organizing Friday's pep rally to kick-off the weekend.
- Leadership Class students organized "Don't Forget the Lyrics" fundraiser. They raised over \$500 in the battle against Alzheimer's disease.
- Thanks to Ms. DeVaney for organizing a successful St. Baldrick's Day fundraiser. Under her leadership, the school community raised over \$37,000 in the fight against childhood cancer.
- On March 3, 2012, senior Cameron Coneys had his artwork showcased at Big Screen Plaza in Manhattan. Cameron's work was selected for this special honor by "Artsonia" which is the largest student art museum in the world.

Harborfields Booster Club

Mr. Jay Ryan gave an overview of the Booster Club stating that it is a fundraising organization. He reported on how they raise money, the items purchased with the money such as scoreboards treadmills, weights, wrestling mats, pitching machines, tournament fees, scholarships, etc. Mr. Ryan stated that requests for funds come from coaches, teachers, and others within the schools. He continued that all requests are filtered through the athletic director. Mr. Ryan further stated that the Booster Club is active in all schools especially the high school and middle school.

Superintendent's Report, 2012-2013 Budget Process Update

Ms. Todaro gave an update on the 2012-2013 budget process speaking about objectives considered in developing the budget, per pupil expenditures, possible budget scenarios, and tax levy. Ms. Todaro discussed the impact of a 3.40% tax levy (estimated reduction of \$1.2 million which includes reduction in staff, maintenance, transportation, overtime, and supplies). On a home with an assessed value of \$4,000 the increased cost per month would be \$24.92. This option would require a super majority of 60% voter approval. The impact of a 2.86% allowable tax levy (estimated reduction of \$1.5 million which includes reduction of staff, fourth grade music program, 3-5 enrichment program, reduction in co-curricular at OMS, reduction in maintenance, transportation, overtime, custodial, clerical, and supplies). On a home with an assessed valuation of \$4,000 the increased cost per month would be \$21.01. This option would require a simple majority of 50% plus one voter approval.

Ms. Todaro reminded everyone that there will be another meeting on April 4, 2012 updating the budget process, the budget adoption date is April 18, 2012, and the budget hearing will be held on May 8, 2012. She also stated that the Budget Vote will be held in the OMS Auditorium on Tuesday, May 15, 2012 from 12 p.m. to 10 p.m.

Legislator William Spencer

Legislator William Spencer presented the Harborfields Boys' Basketball Team with a Proclamation for winning the New York State Boys' Basketball Championship.

Overview of Response to Intervention Plan

A brief overview of the progress made in the Response to Intervention (RTI) model implemented at Thomas J. Lahey Elementary School was presented by Ms. Tuzzi, Principal, and Donna Robson, Reading Specialist. The presentation included a PowerPoint representing the components of the model, specific interventions, progress monitoring, data-based decision making, and resources.

BOARD OF EDUCATION MINUTES

The Board of Education accepted the following minutes:

- Special Meeting, January 26, 2012
- Regular Meeting, February 15, 2012
- Special Meeting, February 29, 2012

FINANCE

4.1 Treasurer's Report

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for February 2012 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of March 21, 2012 were accepted.

4.3 Financial Status Report

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Financial Status Report for January 2012 was accepted.

4.4 Budgetary Transfer of Funds

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of March 21, 2012 were approved as amended.

4.5 Health Services Agreements

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following health services agreements between Harborfields Central School District and the school districts listed below for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2011-2012 school year were approved.

- ✧ **Northport-East Northport Union Free School District**, five students attending St. Paul's School and 20 students attending Trinity Regional School at a cost of \$695.45 per student for a total of \$17,386.25.
- ✧ **South Huntington Union Free School District**, 52 students attending St. Anthony's High School and Long Island School for the Gifted at a cost of \$807.94 per student for a total of \$50,092.28.

4.6 Gifts and Increase in Appropriations

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. Grant from TJJ's PTA in the amount of \$2,962.50 to be used under the guidance and direction of the principal of Thomas J. Lahey Elementary School for the purchase of educational supplies and/or program materials for grades 3, 4, and 5
2. Gift from TJJ's PTA in the amount of \$1,340.47 to be used under the guidance and direction of the principal of Thomas J. Lahey Elementary School for the purchase of recreational materials used at TJJ's annual field day event

Further, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2011-2012 be increased as follows:

1. A2110.5110.06.2210.....\$2,962.50
2. A2110.5130.06.2210.....\$1,340.47

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.7 Acceptance of Gifts

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

- ✧ Gift from CSC Holdings, LLC in the amount of \$500 to be accepted for credit to the MSG Varsity Scholarship Fund
- ✧ Gift from the O'Lear family in the amount of \$4,000 to be applied to the Timothy O'Lear Memorial Scholarship Fund

4.8 Surplus Books

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following books as listed in the attachments to the agenda of March 21, 2012 were declared surplus and will be disposed of accordingly.

- ✧ Library books in the TJL library

4.9 Notice of Budget Hearing and Election of HCSD

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Notice of the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York, was approved; and

Further, upon the recommendation of the Superintendent of Schools, the District Clerk was authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

4.10 Administrative Services Agreement with The Board of Cooperative Educational Services of Nassau County

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the agreement between The Board of Cooperative Educational Services of Nassau County and Harborfields Central School District regarding the school district's participation in Nassau BOCES' Administrative Support Services project for the 2011-2012 school year, was approved.

HUMAN RESOURCES

5.1 Resignations

Upon motion duly made by Mrs. Boba, seconded by Mr. Mastroianni, and carried (6-0), the following resignation was removed from the list of resignations:

- Cox, Jordan, Assistant Principal, TJL, effective close of business on June 30, 2012

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following resignations be accepted as amended:

- ✧ Burdman, Trudy, Teaching Assistant, TJL, **for the purpose of retirement**, effective close of business on June 30, 2012
- ✧ Dewhirst, Christine, Teaching Assistant, HHS, effective close of business on March 21, 2012

5.2 Leaves of Absence

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Dennis, Dawn	LOTE Teacher	HHS	N/A	9/1/12-8/31/13
Goldstein-Scherr, Jami	Physical Education Teacher/Student Manager	HHS	N/A	9/1/12-8/31/13
Heuer, Kathleen	Senior Account Clerk (Payroll)	OMS	1/27/12-5/4/12	5/7/12-10/14/12
Reres, Doreen	Paraprofessional	OMS	3/2/12-6/30/12	N/A
Stone, John	Science Teacher	HHS	3/30/12-4/5/12	N/A
Tucci, Elizabeth	Special Education Teacher	TJL	N/A	9/1/12-8/31/13
Revision Leave of Absence				
Russo, Timothy	Social Studies Teacher	HHS	From: 3/14/12-4/20/12 To: 2/27/12-4/20/12	N/A

5.3 Professional Appointments

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of March 21, 2012 were approved.

Part-time			
for the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education			
Name	School	Assignment	Effective Date
Famiglietti, Elizabeth	TJL	Teaching Assistant	3/22/12
McGrath, Casey	HHS	Teaching Assistant	3/22/12

5.4 Creation of Position

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, effective March 22, 2012, the following position in the Harborfields Central School District was created in the following area of classification:

- ✧ Civil Service Position: Food Service Worker, Quantity one, four hours per day

5.5 Civil Service Appointment

Upon motion duly made by Mr. Banks, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the official minutes of March 21, 2012 was approved.

Probationary Appointment			
Name	School	Assignment	Effective Date
Gallegos, Ana	OMS	Food Service Worker	3/22/12

5.6 Extra Assignments

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following extra assignments in accordance with the schedule attached to the official minutes of March 21, 2012 was approved.

Extra Assignment		
Name	School	Extra Assignment
Pfaff, Laura	HHS	0.2 Social Studies Teacher
Revision of Extra Assignment		
Ello, Pamela	OMS	From: 0.1 Technology Teacher To: 0.2 Technology Teacher

5.7 Decrease in Hours

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following employee was granted a decrease in hours:

- ✧ DeSantis, Anthony, Teaching Assistant, TJL, from 7 hours per day to 6 hours per day effective February 29, 2012

5.8 Revised Certified Home Instructors List for School Year 2011-2012

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachment to the official minutes of March 21, 2012 were appointed as home instructors for the 2011-2012 school year.

5.9 Substitute List Addendum 2011-2012

Upon motion duly made by Dr. McDonagh, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of March 21, 2012 was approved for the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education.

5.10 Extracompensation Appointment Schedule 2011-2012

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of March 21, 2012 were approved.

5.11 Appointment of Inspectors for the Harborfields Central School District Budget Vote and Election

Upon motion duly made by Mr. Mastroianni, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following people were appointed to serve as Inspectors of Election for the Annual Election and Budget Vote of Qualified Voters to be held on May 15, 2012. The Chief Inspector and Chairperson will be compensated at a rate of \$15.00 per hour and the Inspectors of Election at a rate of \$12.50 per hour.

Further, upon the recommendation of the Superintendent of Schools, the District Clerk was authorized to hire additional Inspectors of Election if necessary.

Kathleen Riker, Chief Inspector		
Lottie Bennett	Joyce Hilgeman	Janice Perdikoylis
Joan Caldarella*	Clare Intemann*	Jane Pressman*
Rose Dougherty*	Irene Levee	Carol Ann Queally
Jackie Dwyer	Mary MacDonnell*	Ron Sabo*
Barbara Endres*	Dena Maldon*	Gerald Schehr
Shelley Feinman	Jacqueline Martello	Kate Shreck
Joann Guido	Marie McConnell	Irene Smith*
Barbara Hanna*	Janet Pancir	Carol Solimando
Alicia Hicks*	Mariano Patane*	Loretta Wilson*
Helen Gillen Flanders*		

*These inspectors are certified by the Suffolk County Board of Elections as required to use the new scanner machines.

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization For Placement and Services

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- ✧ Committee on Special Education meetings dated February 15, 2012, February 28, 2012, February 29, 2012, March 7, 2012 and March 8, 2012
- ✧ Committee on Preschool Special Education meetings dated February 9, 2012, February 16, 2012 and March 1, 2012
- ✧ Subcommittee on Special Education meetings dated February 2, 2012, February 6, 2012, February 7, 2012, February 8, 2012, February 9, 2012, February 13, 2012, February 14, 2012, February 15, 2012, February 16, 2012, February 27, 2012, February 28, 2012, and February 29, 2012

6.2 Overnight Field Trip

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the overnight field trip listed below was approved.

- ✧ Natural Helpers' Field Trip to Quinipet Camp and Retreat Center, Shelter Island Heights, New York from November 4-6, 2012

6.3 Revised Agreement and Release for Instructional Programs and Services for a Student

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the revised agreement and release between the Harborfields Central School District and the parents of a student #501462 as attached to the agenda of March 21, 2012 was approved.

Further, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorized the Board President to execute this agreement and release.

FINANCE

4.1A School Service/Specialized Education Agreement

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreement between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved:

- **Blessed Health Care and Staffing Agency** to provide nursing services for students in accordance with the Individualized Education Programs (IEPs) for the period July 1, 2011 through June 30, 2012 and compensated at rates set forth in said agreement.

PUBLIC PARTICIPATION

A resident expressed concern over the change in a school bus stop.

A resident stated that she would like to request the 3.4% tax levy so as not to eliminate the music program.

A student stated that we are losing coaches and physical education teachers and that the classes at the high school have over 120 students.

A resident asked if the Board is planning to cut an assistant principal at TJL. Ms. Todaro stated that the district is not planning to cut that position.

A resident suggested that the district discontinue printing agendas at TJL and also eliminate printing the district calendar.

A resident asked where the additional \$1,100 for the budget vote is coming from.

ITEMS FOR DISCUSSION

Process for Addressing Geese on District Property

A discussion was held regarding obtaining a Border collie which will be used full time in the district to rally geese off district property. Mr. Cacciola has researched a rescue foundation where the district could adopt a dog and the cost would be drastically less than purchasing one. Mr. Mondelli, head groundskeeper, has visited the farm in PA where he has seen the dog firsthand. Mr. Mondelli advised that the dog is well behaved and extremely intelligent, along with an outstanding ability to rally geese. Mr. Mondelli has also offered his home for the dog to reside after school hours. A resolution will be placed on the April meeting regarding this item.

Update on Energy Performance Contract

Mr. Cacciola advised that the energy performance contracting project has been progressing well. With the cooperation of Johnson Controls there has been no interference to the instructional program at the schools. The buildings controls task will be a much longer duration than all of the other line items. This entails running new control wiring from most all mechanical equipment to the custodial office in order to connect to a computer. Building controls will all be programmed in one computer per building. This will allow any room to be controlled through a computer by interfacing with fans, thermostats, pumps and valves. These controllers are state of the art and will make a significant difference in building management and energy savings.

Update on Renting Classroom Space

Ms. Todaro advised the Board that an informational meeting was held on March 15 at the Washington Drive Primary School regarding rental of six classrooms at WDPS that will be available for the 2012-2013 school. The letter was sent to several organizations and seven of them attended the meeting. A form was prepared regarding renting district space and is available on the district's website.

BOARD OF EDUCATION ACTIVITIES

NYSSBA District Clerk Workshop entitled, "Tools to Help District Clerks Stay Ahead of the Curve," March 20, 2012, Islandia Marriott, New York

Ms. Muller, District Clerk, attended this workshop on March 20, 2012. She stated that the following items were discussed at this meeting:

- The use of lever machines and the use of optical scanners as well as the cost for each
- Legal changes that affect the District Clerk's duties
- Commissioner's decisions
- Paperless Board meetings

PUBLIC PARTICIPATION

A student submitted a petition to the district clerk regarding the commendable service of a particular teacher to the Harborfields Theater Company and appealed to the Board to support his work in the future.

A resident stated that no one is using the bus at the new stop. The bus is not being used in the morning on Daphne Lane. He continued that he has sent over 150 e-mails to Ms. Todaro regarding the change in bus stops.

ADJOURNMENT

Upon motion duly made by Dr. McDonagh, seconded by Mr. Mastroianni, and carried (6-0), the Board adjourned the regular meeting of March 21, 2012 at 9:55 p.m.

Respectfully submitted,

Barbara Muller
District Clerk