

HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK

**BOARD OF EDUCATION**  
**REGULAR MEETING PUBLIC AGENDA**  
**Oldfield Middle School**  
**February 15, 2012**  
**7:45 P.M.**

***MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE***

***EXECUTIVE SESSION – 6:00 P.M.***

***COMMUNITY FORUM – 7:00 P.M.***

***PUBLIC PARTICIPATION***

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

***SUPERINTENDENT’S REPORTS***

- 2.1** Student Representative’s Report  
**Bridget Greene, HHS**
- 2.2** Superintendent’s Report  
**Diana Todaro, Superintendent of Schools**
- 2.3** Progress of Board of Education Goals ..... Pages 13-17  
**Diana Todaro, Superintendent of Schools**
- 2.4** Harborfields Alliance for Community Outreach (HACO) Presentation  
**Michael Woodhouse, HACO Representative**

***BOARD OF EDUCATION MINUTES***

- 3.1** Regular Meeting, January 18, 2012..... Pages 18-27

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**FINANCE**

**4.1 Treasurer's Report ..... Pages 28-29**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for January 2012 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.2 Schedules of Bills..... Pages 30-55**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of February 15, 2012 be accepted.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.3 Financial Status Report ..... Pages 56-122**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for December 2011 be accepted.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.4 Health Services Agreements ..... Pages 123-136**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following health services agreements between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2011-2012 school year be approved.

- ✧ **Jericho UFSD**, thirteen students attending Long Island Lutheran at a cost of \$969.15 each totaling \$12,598.95
- ✧ **Syosset UFSD**, two students attending St. Edward the Confessor School at a cost of \$833.01 each totaling \$1,666.02 and fifteen students attending Our Lady of Mercy Academy at a cost of \$833.01 totaling \$12,495.15
- ✧ **Uniondale UFSD**, one student attending Kellenberg High School at a cost of \$614.29

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.5 Parentally Placed Private School/Special Education Service Contract ..... Pages 137-140**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contract between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below be approved. The "District of Residence" will be billed for special

education services for children residing in the Harborfields Central School District and attending a parentally placed nonpublic school in said school district in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- ✧ One (1) Harborfields student attending a private school within the Smithtown Central School District effective July 1, 2011 through June 30, 2012

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.6 School Service/Specialized Education Agreements ..... Pages 141-157**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- ✧ **Anderson Center for Autism** to provide instructional services and special education related services for students in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2011 through June 30, 2012 in accordance with the tuition rate established by the Commissioner of Social Services.
- ✧ **UCP of Greater Suffolk, Inc.** to provide instructional services and special education related services for students in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2011 through June 30, 2012 in accordance with the tuition rate established by the Commissioner of Education.
- ✧ **Cost Management Services, Inc.** to provide professional staff and services related to Medicaid in accordance with the Individualized Education Programs (IEPs) of disabled students for the period January 1, 2012 through June 30, 2012 and compensated as contained in the said contract.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.7 Acceptance of Gift/Grant and Increase in Appropriations ..... Pages 158-165**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gift/grant be accepted:

1. Gift from the Booster Club in the amount of \$5,000.00 to be used under the guidance and direction of the Director of Health, Physical Education and Athletics to support the district's programs
2. Grant from Target's Field Trips Grant Program in the amount of \$700.00 awarded based on a grant application submitted by Sandra Buscemi, Special Education Teacher at OMS to be used for field trip expenses

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift/grant to reimburse our expenses, appropriations for 2011-2012 be increased as follows:

- 1. A2855.4200.36.2855.....\$5,000.00
- 2. A2255.4190.53.2255.....\$700.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.8    Acceptance of Gifts**..... Pages 166-175

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- ✧ One (1) Olympic weight set consisting of a bench, bars, and weights donated by Mr. and Mrs. Kenneth Pforr to be used in the high school wellness center under the direction of the Director of Health, Physical Education and Athletics
- ✧ Gift from General Mills, Box Tops for Education in the amount of \$910.40 to be applied to the TJL Outreach Fund through the Expendable Trust Account
- ✧ Two (2) SMART Boards donated by Oldfield Middle School’s PTA for use at Oldfield Middle School

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.9    Budgetary Transfer of Funds** ..... Page 176

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of February 15, 2012 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.10   Cooperative Bidding Agreement for Special Education Services**

**Whereas**, various educational and municipal corporations located within the State of New York desire to bid jointly for OT/PT, Speech, Social worker, and other services (RFP #12-01P); and

**Whereas**, Harborfields Central School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**Whereas**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

**Whereas**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, and reporting the results to the Participant.

**Be it resolved**, that the Participant hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

**Be it further resolved**, that the Participant hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

**Be it further resolved**, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law § 119-o.2.j.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**HUMAN RESOURCES**

**5.1 Resignations** ..... Pages 177-178

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- ✧ Gillam, Daniel, Technology Teacher, OMS, effective close of business January 27, 2012
- ✧ Drager, Laura, Teaching Assistant, OMS, effective close of business February 13, 2012

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.2 Leaves of Absence** ..... Pages 179-182

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

<b>Leaves of Absence</b>				
<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Dates Paid</b>	<b>Dates Unpaid</b>
Ambrosio, Jennifer	Special Education Teacher	HHS	4/16/12-8/31/12	N/A
Ronai, Steven	Social Studies Teacher	HHS	N/A	9/1/12-8/31/13
Taylor, Kathleen	Physical Education Teacher	WDPS	9/4/12-11/26/12	N/A
<b>Revision of Leave Dates</b>				
Schoonmaker, Patricia	Special Education Teacher	HHS	<b>From:</b> 1/3/12-3/13/12 <b>To:</b> 12/19/11-3/6/12	N/A

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.3 Substitute Teacher Assignment**..... Pages 183-184

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following substitute teacher assignment be approved:

- ✧ O'Toole, Kimberly, Per-Diem Substitute Teacher, T JL, effective February 16, 2012 through March 16, 2012 at the daily rate of \$193.00 per day

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.4 Professional Appointments**..... Pages 185-191

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of February 15, 2012 be approved.

<b>Part-time</b>		
for the maximum period through June 30, 2012 to serve at the pleasure of the Board		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Hillebrand, Marissa	O MS	Teaching Assistant
McCann-Nostro, Erin	WDPS	Teaching Assistant
Ratliff, Chantel	WDPS	Teaching Assistant

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.5 Permanent Appointments**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following employees be granted permanent appointment.

Permanent Appointments			
Name	School	Assignment	Effective Date
Marmo, Mary	TJL	Clerk Typist	2/25/12
Picardi, Nicholas	WDPS	Custodial Worker	3/6/12
Piscitelli, Filomena	HHS	Cook Manager	3/1/12
Siele, William	HHS	Custodial Worker	3/6/12

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.6 Increase in Hours** ..... Pages 192-193

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours:

- ✧ Dowling, Susan, Teaching Assistant, WDPS, from three hours per day to six hours per day effective February 16, 2012

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.7 Extra Assignments** ..... Page 194

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following extra assignments in accordance with the schedule attached to the agenda of February 15, 2012 be approved.

Extra Assignments		
Name	School	Extra Assignment
Ellick, Steven	OMS	0.2 Technology Teacher
Ello, Pamela	OMS	0.1 Technology Teacher

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.8 Revised Certified Home Instructors List for School Year 2011-2012** ..... Pages 195-196

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachment to the agenda of February 15, 2012 be appointed as home instructors for the 2011-2012 school year.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.9 Substitute List Addendum 2011-2012**..... Pages 197-198

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of February 15, 2012 be approved for the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.10 Extracompensation Appointment Schedule 2011-2012** ..... Pages 199-201

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of February 15, 2012 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.11 Appointment of Chairperson of Annual Election and Budget Vote**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, **Maryann Viglucci** be appointed as Chairperson of the Annual Election and Budget Vote to be held on May 15, 2012.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.12 District Board of Education and Staff Members to Attend Conferences**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and district office administrators be authorized to attend the following conferences, and be reimbursed for expenses in accordance with policy file 2521 for Board members.

- ✧ NYSSBA, District Clerk Workshop, “Tools to Help District Clerks Stay Ahead of the Curve,” March 20, 2012, Islandia, New York
- ✧ SCOPE’s 11<sup>th</sup> Annual School District Awards Dinner, March 26, 2012, Villa Lombardi’s, Holbrook, New York

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_



**5.13 New Teacher Mentor Program for 2011-2012 School Year**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following staff member be approved for participation in the New Teacher Mentor Program for the 2011-2012 school year for a stipend of \$40.77 per hour for a maximum of 45 hours.

✧ Donohue, Danielle

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.14 Memorandum of Agreement between Harborfields Professional Office Personnel (HPOP) and Harborfields Central School District**..... Page 202

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the Memorandum of Agreement – Contract, between the Harborfields Professional Office Personnel (HPOP) and the Board of Education be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.15 Compensation to Inspectors from the Board of Elections for Attendance to Carillon House for Residents to Vote by Absentee Ballot**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Inspectors from the Board of Elections receive \$10.00 per hour or a minimum per diem rate of \$50.00 to attend the Carillon House for residents to vote by absentee ballot at the Harborfields Annual Budget Vote and Election to be held on May 15, 2012 under Election Laws §8-407 and §1501-c.

✧ Lottie Bennett, Rose Dougherty, Irene Levee, and Gerald Schehr

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**INSTRUCTION**

**6.1 Review of IEP Recommendations and Authorization For Placement and Services**..... Pages 203-225

**Be it resolved**, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- ✧ Committee on Special Education meetings dated January 11, 2012, January 13, 2012, January 17, 2012, January 25, 2012, and January 31, 2012 and February 1, 2012
- ✧ Committee on Preschool Special Education meeting dated January 17, 2012, January 26, 2012, and February 2, 2012
- ✧ Subcommittee on Special Education meetings dated January 19, 2012, January 24, 2012, January 31, 2012, February 1, 2012 and February 2, 2012

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**6.2 Internship** ..... Page 226

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following graduate students be provided with a non-paid internship commencing February 2012.

- ✧ Bivona, Thomas, 525 hours, school psychology intern at HHS

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**6.3 Adoption of Revised Board of Education Policy** ..... Page 227

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following revised policy as attached to the agenda of February 15, 2012 be adopted.

- ✧ **File 8421 District-Owned Vehicles**

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**6.4 Service Agreement with Optimum Lightpath** ..... Pages 228-231

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the three year service agreement with Optimum Lightpath for Internet and Wide Area Network support be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**ITEMS FOR DISCUSSION**

**7.1** Washington Drive Primary School Classroom Space ..... Page 232

**7.2** Update on Board Docs and IQM2 ..... Page 233

**BOARD OF EDUCATION ACTIVITIES**

- ✧ SCSSA workshop entitled, “Advocating for Suffolk County Schools”,  
January 28, 2012, Sherwood Center, Holbrook, New York  
**Gary Schoer, Board Member**  
**Diana Todaro, Superintendent of Schools**  
**William M. Nimmo, Assistant Superintendent for Business**
  
- ✧ General Council of PTAs President and Principal’s Dinner, February 6, 2012,  
Jellyfish, Huntington, New York  
**Nicholas P. Giuliano, President, Board of Education**  
**Maggie Boba, Vice President, Board of Education**  
**Donald Mastroianni, Board Member**  
**Dr. Thomas McDonagh, Board Member**  
**Diana Todaro, Superintendent of Schools**  
**William Nimmo, Assistant Superintendent for Business**  
**Michael O’Brien, Special Assistant for Curriculum and Instruction**

**PUBLIC PARTICIPATION**

**ADJOURNMENT**