

**HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK**

**BOARD OF EDUCATION  
REGULAR MEETING PUBLIC AGENDA  
Harborfields High School  
January 18, 2012  
7:45 P.M.**

***MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE***

***EXECUTIVE SESSION – 6:00 P.M.***

***PUBLIC PARTICIPATION***

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

**ANNOUNCEMENTS**

- Board Recognition Program

***ACTING SUPERINTENDENT’S REPORTS***

- 2.1** Student Representative’s Report  
**Bridget Greene, HHS**
- 2.2** Acting Superintendent’s Report  
**Diana Todaro, Acting Superintendent of Schools**
  - **2012-2013 Budget Presentation**
- 2.3** Claims Auditor’s Report..... Pages 10-16  
**Maryann Viglucci, Claims Auditor**
- 2.4** Harborfields Alumni and Community Educational Foundation’s Presentation  
**Marianne, Minton, Co-President**  
**Laurie Wax, Co-President**

***BOARD OF EDUCATION MINUTES***

- 3.1** Special Meeting, December 8, 2011..... Page 17  
Regular Meeting, December 14, 2011..... Pages 18-28  
Special Meeting, January 4, 2012 ..... Pages 29-30

**FINANCE**

**4.1 Treasurer’s Report ..... Pages 31-32**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the Treasurer’s Report for December 2011 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.2 Schedules of Bills..... Pages 33-41**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the schedules of bills for December 2011 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.3 Financial Status Report ..... Pages 42-99**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the Financial Status Report for November 2011 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.4 Budgetary Transfer of Funds ..... Page 100**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of January 18, 2012 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.5 Parentally Placed Private School/Special Education Service Contracts ..... Pages 101-110**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residency” and the school “District of Location” listed below be approved. The “District of Residency” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- Five (5) students attending a private school within the South Huntington Union Free School District effective July 1, 2011 through June 30, 2012
- One (1) student attending a private school within the Half Hollow Hills Central School District effective July 1, 2011 through June 30, 2012

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.6 School Service/Specialized Education Agreement ..... Pages 111-117**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following School Service/Specialized Education Agreement between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Developmental Disabilities Institute** to provide educational services for children with disabilities in accordance with the Individualized Education Programs (IEPs) for the period of July 1, 2011 through June 30, 2012 and compensated at rates set forth in said agreement.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.7 Acceptance of Gifts ..... Pages 118-127**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following gifts be accepted:

- Donation of two (2) wooden benches by Harborfields High School student, Christopher Bourgeois for the high school courtyard as part of an Eagle Scout Leadership service project
- Donation of four (4) stage lighting fixtures with associated lamps and hardware/equipment valued at \$13,587.36 from Oldfield Middle School's drama club for the middle school's auditorium

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.8 Acceptance of Gift/Grant and Increase in Appropriations ..... Pages 128-134**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following gift/grant be accepted:

1. E-Rate grant from Verizon Wireless (\$1,097.16) to be used under the guidance and direction of the Office of Curriculum and Instruction to support the district's technology program
2. Donation of \$2,000 from Northport Cow Harbor United Soccer Club to be used at the discretion of the Director of Health, Physical Education and Athletics

**Be it further resolved**, upon the recommendation of the Acting Superintendent of Schools, pursuant to the anticipated receipt of the gift/grant to reimburse our expenses, appropriations for 2011-2012 be increased as follows:

1. A2630.2000.42.2630.....\$1,097.16
2. A2855.5010.36.2855.....\$2,000.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.9 Corrective Action Plan for External Audit ..... Pages 135-141**

**Whereas**, the Board of Education received an audit report from the external auditor, Cullen & Danowski, LLP for the fiscal year ended June 30, 2011 and pursuant to Chapter 263 of the Laws of 2005 amending education law to require school districts to develop a response to the external auditor’s management letter, presented and accepted by the Board on November 16, 2011, the district has developed a response to the External Audit Report in the form of a Corrective Action Plan.

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the Board of Education accepts the Corrective Action Plan to the External Audit Report.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

***HUMAN RESOURCES***

**5.1 Resignation ..... Pages 142**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following resignation be accepted:

- Gress, Jason, Teaching Assistant, TJL, effective close of business January 27, 2012

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.2 Leaves of Absence ..... Pages 143-144**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following leaves of absence be approved:

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Dates Paid</b>	<b>Dates Unpaid</b>
Karagjozi, Susan	Physical Education Teacher	OMS	4/23/12-8/31/12	N/A
Russo, Timothy	Social Studies Teacher	HHS	3/14/12-4/20/12	N/A

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.3 Professional Appointments** ..... Pages 145-149

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of January 18, 2012 be approved.

<b>Part-time</b> for the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education		
Blackshaw, Kerianne	TJL	Teaching Assistant
Mugno, Michael	HHS	Social Studies Teacher

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.4 Civil Service Appointment** ..... Pages 150-152

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of January 18, 2012 be approved.

<b>Probationary Part-time</b>		
Name	School	Assignment
Theofield, Theresa	OMS	Clerk Typist (12 months)

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.5 Increase in Hours** ..... Pages 153-154

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following employee be granted an increase in hours:

- Egger, Matthew, Teaching Assistant, TJL, from six hours per day to seven hours per day effective January 19, 2012

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.6 Substitute List Addendum 2011-2012** ..... Page 155

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the substitute list addendum as attached to the agenda of January 18, 2012 be approved for the maximum period through June 30, 2012 to serve at the pleasure of the Board.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.7 Extracompensation Appointment Schedule 2011-2012** ..... Pages 156-157

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of January 18, 2012 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.8 District Board of Education Members, District Clerk, and District Office Administrators to Attend a Conference**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the Board of Education members, district clerk, and district office administrators be authorized to attend the conference listed below and be reimbursed for expenses in accordance with policy file 2521.

- N-SSBA's Conference entitled: **"The Battle for Control of our Schools: Communities vs. State and Federal Government"**, January 31, 2012, Hilton Huntington

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

***INSTRUCTION***

**6.1 Review of IEP Recommendations and Authorization for Placement and Services**..... Pages 158-181

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated December 7, 2011, December 12, 2011, December 13, 2011, December 14, 2011, December 19, 2011, December 21, 2011, December 22, 2011 and January 4, 2012
- **Committee on Preschool Special Education** meeting dated December 15, 2011 and January 5, 2012
- **Subcommittee on Special Education** meetings dated November 29, 2011, December 12, 2011, December 13, 2011, December 14, 2011, December 16, 2011, and December 20, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.2 Adoption of the 2012-2013 School Calendar..... Page 182**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the 2012-2013 Harborfields Central School District’s calendar as contained in the agenda of this meeting of January 18, 2012 be adopted.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**6.3 Adoption of Revised Board of Education Policies ..... Pages 183-214**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following revised policies as attached to the agenda of January 18, 2012 be adopted.

- **File 8121**            **First Aid**
- **File 8240**            **Traffic and Parking on School Property**
- **File 8260**            **Wellness Center Acceptable Use Policy**
- **File 8260-R**        **Wellness Center Acceptable Use Regulation**
- **File 8260-E**        **Wellness Center Acceptable Use Release Form**
- **File 8300**            **Material Resources Management**
- **File 8330**            **Authorized Use of School-Owned Materials and Equipment**
- **File 8332**            **District-Owned Cellular Telephones**
- **File 8332-R**        **District-Owned Cellular Telephones Regulation**
- **File 8410**            **Student Transportation**
- **File 8414**            **School Bus Safety**
- **File 8414-R**        **School Bus Safety Regulation**
- **File 8520**            **Free and Reduced Price Food Services**
- **File 8700**            **Insurance**
- **File 9000**            **Personnel Policy Goals**
- **File 9120**            **Staff Ethics**
- **File 9120.1**        **Conflict of Interest**
- **File 9160**            **Personnel Records**
- **File 9170**            **Meals and Refreshments**
- **File 9170-R**        **Meals and Refreshments Regulation**
- **File 9210**            **Staff Positions**
- **File 9220**            **Staff Qualifications**
- **File 9320**            **Substance Abuse Policy**
- **File 9340**            **Employee Assistance Program**
- **File 9645**            **Disclosure of Wrongful Conduct**
- **File 9675**            **Vacation Accrual and Payment**
- **File 9810**            **Negotiations Legal Status**

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**6.4 Removal of Board of Education Policies..... Pages 215-224**

**Be it resolved**, upon the recommendation of the Acting Superintendent of Schools, the following revised policies as attached to the agenda of January 18, 2012 be removed.

- **File 8413            Transportation for Nonpublic School Students**
- **File 9110.2        Sexual Harassment of Employees**
- **File 9110.4        Employees with HIV-Related Illness**
- **File 9110.4-R     Employees with HIV-Related Illness Regulation**
- **File 9220-R       Staff Qualifications Regulation**
- **File 9330           Smoking on School Premises by Staff**

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**6.5 First Reading of Revised Board of Education Policy..... Pages 225**

The following revised policy is presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 8421           District-Owned Vehicles**

***ITEMS FOR DISCUSSION***

**7.1** Budget Vote Hours ..... Pages 226-227

**7.2** R.E.F.I.T. .... Pages 228-232

***BOARD OF EDUCATION ACTIVITIES***

➤ None

***PUBLIC PARTICIPATION***

***ADJOURNMENT***