

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

|                       |   |   |
|-----------------------|---|---|
| Kind of Meeting       | - | Regular Meeting   |
| Place of Meeting      | - | OMS - Board Room  |
| Date of Meeting       | - | December 15, 2010   |
| Board Members Present | - | Mr. Giuliano, Mr. Banks,<br>Mr. Mastroianni, Dr. McDonagh,<br>Mr. Schoer, Mr. Toles |
| Board Members Absent  | - | Mrs. Boba   |
| Others Present        | - | Mr. Carasiti, Ms. Todaro, Mr. Nimmo,<br>Dr. Koenig, Community Members               |

Mr. Giuliano called the meeting to order at 6:40 p.m.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer and carried (6-0), the Board moved to Executive Session at 6:41 p.m. for the purpose of tenure recommendations, current litigation, student suspension, and negotiations update.

The Board of Education reconvened the regular meeting at 7 p.m.

#### **Stipulation of Settlement**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Stipulation of Settlement regarding student #014137 the petition was reviewed by the Board of Education and the Board agreed that in accordance with the stipulation of settlement the student would be allowed to return to school on January 3, 2011.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh and carried (6-0), the Board returned to Executive Session at 7:05 p.m. and was joined by Maurizio Savoiaro, Esq. to discuss litigation brought about by the former superintendent.

The Board of Education reconvened the regular meeting at 7:48 p.m.

#### **PUBLIC PARTICIPATION**

There was no public participation at this time.

#### **SUPERINTENDENT'S REPORTS**

##### **Student Representative's Report**

Pamela Wax, student representative from Harborfields High School reported on the

following activities at the high school including:

- the Steven J. Mally Wrestling Tournament
- Katherine Walsh and Greg FitzMaurice have been selected as recipients of this year's Suffolk Zone Award
- 12th Grade Leadership classes conducted the successful Dancing Through Life Celebration and raised over \$6,000
- Nico Amantia was recognized by the National Football Foundation College Hall of Fame for his athletic and academic excellence.
- Five Guys Burgers (located next to Barnes and Nobles in the Walt Whitman Mall) will be donating 10% of their proceeds from Wednesday, December 15, 2010, to our high school PTSA.
- Kelsey Margey has been named as the Outstanding Female Runner in Suffolk County
- January 31, 2010 – High School Challenge will take place on MSG

### Superintendent's Report

Mr. Werbitsky, vice president of the Harborfields Booster Club advised that the Booster Club would like to donate approximately \$30,000 to help with the relining of the gym floor at the high school.

Dr. Koenig, along with members of the R.E.F.I.T. Board of Directors, attended a meeting in Albany with school boards and superintendents from Nassau and Suffolk Counties to try to get a sense of what is happening in Albany. They met with the Deputy Director of NYSCOSS as well as the staff of the senate finance committee. The projections for the next year or so are bleak at best.

### Garden City School District Visit to TJL

Mr. Carasiti advised the Board that a team of teachers and administrators from Garden City School District visited TJL to observe the balanced literacy program. They observed classes and collaborated with teachers. The Garden City principal indicated that they were impressed with the program.

## **BOARD OF EDUCATION MINUTES**

The following minutes were accepted by the Board of Education:

- Regular Meeting, November 17, 2010

## **FINANCE**

### **4.1 Treasurer's Report**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for November 2010 was approved.

#### **4.2 Schedules of Bills**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of December 15, 2010 were accepted.

#### **4.3 Financial Status Report**

Upon motion duly made by Mr. Banks, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Financial Status Report for October 2010 was accepted.

#### **4.4 Parentally Placed Private School/Special Education Service Contracts**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below were approved as amended. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

##### **District of Residence:**

- **Half Hollow Hills Central School District**, 1 student attending a private school within the Half Hollow Hills Central School District, effective July 1, 2010 through June 30, 2011.
- **Smithtown Central School District**, 1 student attending a private school within Smithtown Central School District, effective July 1, 2010 through June 30, 2011.
- **Syosset Central School District**, 1 student attending a private school within Syosset Central School District, effective July 1, 2010 through June 30, 2011.

##### **District of Location:**

- **Northport-East Northport Union Free School District**, 2 students attending a private school within Harborfields Central School District, effective July 1, 2010 through June 30, 2011.

#### **4.5 Gifts/Grants and Increase in Appropriations**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gifts/grants were accepted with thanks:

1. \$568.38 from the WDPS PTA to be used under the guidance and direction of Maureen Kelly, Principal, WDPS
2. \$2,000.00 from the Booster Club to be used under the guidance and direction of John Valente, Director of Health, Physical Education and Athletics

3. \$1,676.58 from the Booster Club to be used under the guidance and direction of Thomas Gellert, Director of Music and Art
4. \$46,463.42 from Cablevision Lightpath to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
5. \$1,099.68 from Verizon Wireless to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
6. \$51,206.00 from the Local Government Records Management Improvement Fund to be used under the guidance and direction of Frank Carasiti, Superintendent of Schools
7. \$459.14 from HACEF to be used under the guidance and direction of Diana Todaro, Deputy Superintendent

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts/grants to reimburse our expenses, appropriations for 2010-2011 be increased as follows:

1. 2110.5110.05.2350.....\$ 568.38
2. 2855.4200.36.2855.....\$ 2,000.00
3. 2113.5040.34.2245.....\$ 1,676.58
4. 2630.2000.42.2630.....\$46,463.42
5. 2630.2000.42.2630.....\$ 1,099.68
6. 1460.4490.51.3060.....\$33,849.00  
1460.5140.51.3060.....\$17,357.00
7. 2610.5130.42.2010.....\$ 459.14

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

#### **4.6 Surplus Equipment**

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following equipment as listed in the attachments to the agenda of December 15, 2010 was declared surplus and will be disposed of accordingly.

- One (1) Pioneer Laservision Player at OMS

#### **4.7 Federal Single Audit for Fiscal Year Ending June 30, 2010**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepted the Federal Single Audit conducted by the district's External Auditors, Cullen and Danowski, LLP for the fiscal year ending June 30, 2010, as attached to the agenda of December 15, 2010.

#### **4.8 Budgetary Transfer of Funds**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the official minutes of December 15, 2010 were approved.

**HUMAN RESOURCES**

**5.1 Leaves of Absence**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and that upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved as amended:

| Name                           | Assignment                   | School | Dates Paid  | Dates Unpaid   |
|--------------------------------|------------------------------|--------|---|--|
| Cornell, Pamela                | Special Education Teacher    | HHS    | 4/11/11-6/3/11  | N/A  |
| Gutmann, Jennifer              | Special Education Teacher    | TJL    | <del>3/1/11-4/2/11</del><br>2/28/11-5/2/11                | <del>4/3/11-5/30/11</del><br>5/3/11-5/30/11            |
| Boylan, Bonnie                 | Part-time Teaching Assistant | OMS    | N/A   | 1/3/11-5/6/11  |
| <b>Revision of Leave Dates</b> |                              |        |   |  |
| Brown, Maria                   | Elementary Teacher           | TJL    | <b>From</b> 12/1/10-3/9/11<br><b>To</b> 12/6/10-3/15/11   | N/A  |
| Scharbo-Steinert, Mary         | ESL Teacher                  | TJL    | <b>From</b> 12/13/10-1/27/11<br><b>To</b> 11/29/10-1/5/11 | <b>From</b> 1/28/11-4/1/11<br><b>To</b> 1/6/11-3/21/11 |

**5.2 Professional Appointment**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the official minutes of December 15, 2010 was approved.

| <b>Part-time</b>  |     |                    |
|---|-----|--------------------|
| For the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education |     |                    |
| DeStefano, Tara   | TJL | Teaching Assistant |

**5.3 Substitute List Addendum 2010-2011**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried (6-0), the substitute list addendum as attached to the official minutes of December 15, 2010 was approved for the maximum period through June 30, 2011 to serve at the pleasure of the Board.

**5.4 Extracompensation Appointment Schedule 2010-2011**

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of December 15, 2010 were approved.

**5.5 Increase in Hours for the “Lahey Literacy Lions” Reading/Mathematics Program at TJJ**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following person was granted an increase in hours for the “Lahey Literacy Lions” reading/mathematics program at TJJ:

| <b>5 hours from November 29, 2010 to March 21, 2011</b> |                             |                    |
|---|-----------------------------|--------------------|
| <b>Name</b>   | <b>Assignment</b>           | <b>Rate of Pay</b> |
| Christine Vlcek   | Interim Program Coordinator | \$65.06 per hour   |

**5.6 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators were authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- NYSSBA conference entitled “Teacher and Principal Evaluations-New Rules, New Challenges”, January 20, 2011, Islandia Marriott
- N-SSBA conference entitled “If you can keep your head when all about you are losing theirs and blaming it on you”, January 31, 2011, Huntington Hilton

**INSTRUCTION**

**6.1 Overnight Field Trips**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the overnight field trips listed below were approved.

- Approximately 15 students from Harborfields High School’s DECA Club to participate in the New York State DECA competition in Rochester, New York from March 8-11, 2011
- Approximately 35 students from Harborfields High School’s Model United Nations Club to participate in a Model United Nations conference in Philadelphia, Pa. from January 28-30, 2011

**6.2 Stipulation of Settlement and Release for a Disabled Student**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the stipulation of settlement and release between the Harborfields Central School District and the parents

of a disabled student #098002 as attached to the agenda of December 15, 2010 was approved.

**Be it further resolved**, the Board of Education hereby authorized the Board President to execute this agreement and release.

### **6.3 Review of IEP Recommendations and Authorization for Placement and Services**

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated November 10, 2010, November 12, 2010, November 19, 2010, November 23, 2010, December 1, 2010 and December 2, 2010
- **Committee on Preschool Special Education** meeting dated November 18, 2010 and December 15, 2010
- **Subcommittee on Special Education** meetings dated November 9, 2010, November 12, 2010, November 15, 2010, November 23, 2010 and December 3, 2010

### **6.4 Guidance Internship**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following graduate student from Long Island University, C.W. Post was provided a non-paid 300-hour guidance internship commencing January 2011.

- Amanda Kollmar assigned to Harborfields High School Guidance Department

### **Blue Ribbon Status**

Mr. Carasiti advised the Board that OMS is one of 19 schools in New York State that is being considered for Blue Ribbon status. He continued that this is quite an honor and congratulated Mrs. Giordano and the entire OMS staff.

### **Infinite Campus Parent Portal**

Ms. Todaro advised that the Infinite Campus parent portal was accessible to TJJ parents on November 29. Parents can now access attendance and report card information. The portal will be opened for WDPS the beginning of January and HHS the beginning of February. OMS was implemented in the spring of 2010.

### January 2011 English Regents Exams

Ms. Todaro advised the Board that our 11<sup>th</sup> grade English Regents exam scheduled for January will be moved to June 2011. This move is necessitated by NYSED's decision to move the regents from the original testing week to January 11, 2011. Ms. Todaro continued that the instructional staff rearranged their schedules and planned for this earlier administration, however, NYSED advised that the exam must be completely graded within a 24 hour period. This means that nearly 300 essays, 600 constructed responses, and all multiple choice questions would have to be accurately read and scored by 2 p.m. on the day following the exam. She continued that this is an unrealistic expectation which leaves us with no choice but to move the exam to June.

### **ITEMS FOR DISCUSSION**

#### Proposed 2011-2012 School Calendar

After brief discussion by the Board of Education regarding the proposed 2011-12 school calendar, it was the consensus of the Board that the calendar be approved. A formal resolution will be placed on the January 2011 agenda.

### **BOARD OF EDUCATION ACTIVITIES**

#### Western Suffolk BOCES Annual Dinner-Wilson Tech, December 2, 2010

Mr. Giuliano, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Ms. Muller, and Ms. Brosnan attended the Western Suffolk BOCES Annual Dinner at Wilson Tech on December 2, 2010. The evening began with the students serving appetizers which they prepared and also showcased the programs offered at BOCES. After that a lovely dinner was served which was prepared by the culinary students at BOCES. The evening was a huge success.

### **PUBLIC PARTICIPATION**

There was no public participation at this time.

### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), the Board moved to Executive Session at 8:28 p.m. for the purpose of current litigation, tenure recommendations, and negotiations.

The Board reconvened the regular meeting at 9:02 p.m.



**ADJOURNMENT**

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried (6-0), the Board adjourned the regular meeting of December 15, 2010 at 9:03 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk