

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Community Forum/Regular Meeting
Place of Meeting	-	OMS - Auditorium
Date of Meeting	-	November 17, 2010
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Community Members

Mr. Giuliano called the meeting to order at 6:05 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer and carried (5-0), the Board moved to Executive Session at 6:06 p.m. for the purpose of legal matters and employee contract discussions. Mrs. Boba entered the meeting at 6:15 p.m. Mr. Toles entered the meeting at 6:30 p.m.

The Board of Education reconvened the Community Forum/Regular Meeting at 7 p.m.

COMMUNITY FORUM

Mr. Carasiti reviewed the following information at the community forum: reductions in state aid, reductions in total assessed valuation, and possible property tax caps. Mr. Carasiti also discussed an estimated rollover 2011-12 budget which would increase the budget by \$3,560,574 which would include contractual salaries, pension and payroll taxes, health insurance, utilities, and transportation. Based on the 2010-11 budgeted revenues and new challenges including reduced aid and reduced assessed value, the combined effect would be a tax rate change of 8.39%. Additionally, Mr. Carasiti reviewed the possible tax cap scenarios as follows:

<u>Potential Tax Cap</u>	<u>Permitted Budget Increase</u>	<u>Budget Percent Change</u>
4.0%	\$1,191,966	1.67%
3.5%	\$922,478	1.29%
2.0%	\$114,012	0.16%

The estimated tax cap effect would be as follows: a 4% tax cap would mean an estimated staff loss of up to 30; a 3.5% tax cap would mean an estimated staff loss of up to 33; and a 2% tax cap would mean an estimated staff loss of up to 43. Assuming Harborfields actually gets the federal job restoration funding of approximately \$547,798 that would support the reinstatement of approximately 7 staff members.

Comments from Community

The following comments were made by community members:

- We need to change the pension plan.
- We need to place a bigger emphasis on science.
- We are not going to change the financial situation but we need to prioritize the way we spend the money we do have. We need to make program cuts across the board and not just in one area.
- Can we refinance the bond issue?
- A resident suggested we do fund raising.
- A resident stated that the library program was cut last year and our reading scores have dropped.
- A resident stated that this community is reeling from several years of cutbacks. We need to cut things other than staff.
- A resident stated that the district needs to add more duties for teachers and also bigger class size.
- The district needs to have volunteer coaches instead of paid coaches.
- Several residents spoke about community volunteers.
- A resident asked why the district is looking to cut teachers and programs which affect our children.
- A resident thanked the Board and administrators for the thankless job they do. The support we get from administration is tremendous. It was terrible to see a cut in the Gifted and Talented program and the cut of the librarian at Washington Drive.
- A resident stated that the district should use the community for ideas.
- A resident stated that there is no librarian for the 7th and 8th grade at OMS and that the state mandates a librarian for one full day a week at these grade levels.

SUPERINTENDENT'S REPORTS

Superintendent's Report

Mr. Carasiti introduced Mr. Brendan Clifford, Vice President of Operations of Huntington Coach Corporation. Mr. Clifford advised the Board that on July 27, 2010, Huntington Coach Corporation, Harborfields School Districts school bus operator, earned the National School Transportation Association's (NSTA) Green School Bus Fleet Certification. This certification recognizes Huntington Coach for their commitment to improving the environment through cleaner school bus fleets and company-wide practices to reduce engine exhaust emissions and conserve fuel.

BOARD OF EDUCATION MINUTES

The following minutes were accepted by the Board of Education:

- Special Meeting, October 6, 2010
- Regular Meeting, October 13, 2010
- Special Meeting, October 27, 2010

FINANCE

4.1 Treasurer's Report

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for October 2010 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of November 17, 2010 were accepted.

4.3 Financial Status Report

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for September 2010 was accepted.

4.4 Parentally Placed Private School/Special Education Service Contract

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contract between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below was approved. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Glen Cove City School District**, 1 student attending a private school in the Glen Cove City School District, effective July 1, 2010 through June 30, 2011.

4.5 Health Service Contract

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following health service contract between the Harborfields Central School District and the school district listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district for the 2010-2011 school year was approved.

- **Deer Park UFSD**, 1 student attending St. Cyril & St. Methodius School at a cost of \$715.19.

4.6 Gifts and Increase in Appropriations

Upon motion duly made by Mrs. Boba, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. \$1,195.92 from A.T.& T. to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
2. \$3,000.00 from MSG Varsity Network LLC to be used under the guidance and direction of Dr. David Bennardo, Principal, HHS
3. \$426.21 from Washington Drive Primary School PTA to be used under the guidance and direction of Maureen Kelly, Principal, WDPS
4. \$269.00 from Washington Drive Primary School PTA to be used under the guidance and direction of Maureen Kelly, Principal, WDPS
5. \$4,813.58 from Verizon to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
6. One (1) Kodak Z18 Digital Camera from MSG Varsity Network LLC

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2010-2011 be increased as follows:

- | | |
|----------------------------|-------------|
| 1. 2630.2000.42.2630 | \$ 1,195.92 |
| 2. 2850.1520.12.2850 | \$ 3,000.00 |
| 3. 2110.5110.05.2350 | \$ 426.21 |
| 4. 2110.5110.05.2210 | \$ 269.00 |
| 5. 2630.2000.42.2630 | \$ 4,813.58 |

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.7 Appointment of Acting District Clerk to Serve at Annual Meeting and Election of the Harborfields Public Library and Appointment of Director to Accept Absentee Ballots

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, Ann Marie Jones was appointed as Acting District Clerk of the Harborfields Public Library for the purpose of performing such duties of the District Clerk as may be required under the Education Law in connection with the Annual Election of the Harborfields Public Library to be held on April 5, 2011. Ann Marie Jones' authority shall be limited solely to those actions required of a school district clerk in connection with the said Annual Meeting and Election, and upon the performance of such duties the authority vested in Ann Marie Jones by this resolution shall terminate.

Be it further resolved, that Carol Albano, Director of the Harborfields Public Library, or her designee be appointed for the purpose of accepting absentee ballots for the

Harborfields Public Library Budget Vote and Trustee Election to be held on April 5, 2011.

4.8 Surplus Equipment

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the surplus equipment as listed in the attachments to the agenda of November 17, 2010, were declared surplus and disposed of accordingly.

- Computer equipment districtwide

4.9 Acceptance of Harborfields Central School District Audit Report and Financial Statements for year ending June 30, 2010

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Harborfields Central School District Audit Report and Financial Statements for the year ended June 30, 2010 prepared by Cullen & Danowski, LLP, Certified Public Accountants.

4.10 Western Suffolk BOCES 2009-2010 AS-7 Service Contract

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the revised AS-7 service contract between Western Suffolk BOCES and the Harborfields Central School District for the 2009-2010 school year as attached to the agenda of November 17, 2010 was approved.

Be it further resolved, that the President of the Board of Education be authorized to execute the agreement on behalf of the Harborfields Central School District.

4.11 Notice of Stipulation and Order

Upon motion duly made by Dr. McDonagh, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education of the Harborfields Central School District hereby authorized settlement of the action bearing the caption "Colleen Gardner, as Commissioner of Labor of the State of New York against Harborfields Central School District" venued in the U.S. Bankruptcy Court for the Eastern District of New York and bearing the Adversary Proceeding Index No. 8-10-08331-ast in accordance with the terms of the Stipulation of Settlement between the parties; and,

Be it further resolved, that the Board of Education hereby authorized counsel, Ingerman Smith, LLP, to execute any and all documents necessary to effectuate said settlement.

HUMAN RESOURCES

5.1 Resignations

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Burgess, Mason, School Teacher Aide, HHS, effective close of business October 15, 2010
- Teape, Kelly, Part-time Teaching Assistant, TJL, effective close of business November 17, 2010

5.2 Leave of Absence

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leave of absence was approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Pfaff, Laura	Social Studies Teacher	HHS	2/7/11-4/1/11	N/A

5.3 Professional Appointments

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of November 17, 2010 were approved.

Part-time for the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education		
Name	School	Assignment
Ott, Kimberly	TJL	Teaching Assistant
Munisteri, Marianna	HHS	Teaching Assistant

5.4 Civil Service Appointments

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the official minutes of November 17, 2010 were approved.

Probationary Part-time for the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education		
Name	School	Assignment
Beltran, Carlos	TJL	Food Service Worker
Jimenez, Maria	WDPS	Food Service Worker
Mott, Renee	OMS	Food Service Worker

5.5 Extra Assignment

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following extra assignment in accordance with the schedule attached to the official minutes of November 17, 2010 was approved.

Name	School	Assignment
Carpenter, Lisa	HHS/OMS	0.1 Reading Teacher

5.6 Change in Status

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the official minutes of November 17, 2010 was approved:

- **Curasi, Susan**, from Senior Stenographer, OMS, to Provisional Principal Stenographer, OMS effective November 18, 2010

5.7 Substitute List Addendum 2010-2011

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of November 17, 2010 was approved.

5.8 Extracompensation Appointment Schedule 2010-2011

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of November 17, 2010 were approved.

5.9 Increase in Hours

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following personnel were granted an increase in hours:

- Carnes, Jane, Food Service Worker, OMS, from 3.0 hours per day to 6.0 hours per day effective November 18, 2010
- Clark, Lydia, Food Service Worker, TJL, from 3.0 hours per day to 5.0 hours per day effective November 18, 2010
- Jenkins, Mary, Food Service Worker, TJL, from 3.0 hours per day to 5.0 hours per day effective November 18, 2010
- Laskaratos, Eleni, Food Service Worker, OMS, from 4.0 hours per day to 4.50 hours per day effective November 18, 2010
- Michta, Laura Jean, Food Service Worker, TJL, from 3.0 hours per day to 4.0 hours per day effective November 18, 2010
- Phillips, Holli, Food Service Worker, OMS, from 3.0 hours per day to 4.50 hours per day effective November 18, 2010
- Raiti, Mary, Food Service Worker, WDPS, from 5.0 hours per day to 5.50 hours per day effective November 18, 2010
- Valle-Mercado, Ismael, Food Service Worker, OMS, from 3.0 hours per day to 5.50 hours per day effective November 18, 2010

5.10 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJL

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following staff member was granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJL.

Reading: 55 one-hour sessions from October 18, 2010-May 25, 2011		
Mathematics: 27 one-hour sessions from October 14, 2010-May 26, 2011		
Name	Rate of Pay	
Teaching Assistant		
O'Connor, Kaitlyn	Grade 4	\$14.85

5.11 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- The NSBA Annual Conference and Exposition in San Francisco, California on April 9-11, 2011

- NSBA Federal Relations Network in Washington D.C. from February 6-8, 2011 (Registration to be paid by NYSSBA for Gary Schoer to attend as Area 12 Representative.)

After a brief discussion by the Board of Education this resolution was unanimously opposed by all Board members; however, individual Board members would be able to attend at their own expense.

INSTRUCTION

6.1 Overnight Field Trips

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the overnight field trips listed below were approved.

- Approximately 25-30 students from the Harborfields High School Boys' Lacrosse Team to participate in a lacrosse competition in Berlin, Maryland from April 15-16, 2011.
- Approximately 120 fourth grade students to Caumsett State Park in Lloyd Harbor, from May 16-June 9, 2011.

6.2 Textbook Adoption

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following textbook was adopted:

- American History: A Survey for the Harborfields High School's Advanced Placement U.S. History program

6.3 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated October 13, 2010, October 20, 2010, November 3, 2010, and November 5, 2010
- **Committee on Preschool Special Education** meeting dated October 7, 2010, October 21, 2010 and November 4, 2010
- **Subcommittee on Special Education** meetings dated September 30, 2010, October 12, 2010, October 13, 2010, October 14, 2010, October 15, 2010, October 21, 2010, October 22, 2010, October 27, 2010, and November 4, 2010

6.4 Stipulation of Settlement and Release for a Disabled Student

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the stipulation of settlement and release between the Harborfields Central School District and the parents of a disabled student #015316 as attached to the agenda of November 17, 2010 was approved.

Be it further resolved, the Board of Education hereby authorized the Board President to execute this agreement and release.

ITEMS FOR DISCUSSION

Meeting with Elwood Board and Superintendent

Mr. Carasiti advised the Board that at this time there has been no communication from the Superintendent of Elwood School District.

Bleachers at HHS/Booster Club Offer

Mr. Carasiti advised the Board that he met with Mr. Valente to discuss the bleachers at the high school. He continued that our insurance reciprocal has advised us that the bleachers are not up to standard relative to safety and ADA requirements.

Mr. Valente informed Mr. Carasiti that the Booster Club would be willing to fund 50% of the cost of installing new bleachers and refinishing the gym floor. The total amount would be approximately \$161,000. Mr. Carasiti continued that we would need to seek voter approval to expend a sum not to exceed \$130,000 from our Capital Reserve Fund. Fifty percent of the cost would be reimbursed to the Capital Reserve Fund by the Booster Club. This would be for the bleachers only.

Refinishing the gym floor is not a capital expense but the Booster Club is also willing to fund 50% of the cost. The Booster Club and district would split the cost (approximately \$19,000 each). The \$38,000 would come from our current operating budget, \$19,000 of which would be reimbursed by the Booster Club.

Mr. Carasiti stated that he would strongly recommend that we accept the Booster Club's offer and move ahead with the project with a target date for installation and completion during the summer of 2012.

8th Grade Moving Up Ceremony Change in Time

Mr. Carasiti advised the Board that in the past there has been the recurring difficulty of providing a comfortable location for the Grade 8 Moving-Up Ceremony and Dinner Dance. While moving the ceremony off campus provided a more comfortable environment it lacked the "school connection" feel. Mrs. Giordano has recommended

that the ceremony be moved to 9:30 a.m. in an effort to avoid the overwhelming discomfort of the heat that we have observed over the past several years. This proposal has been discussed with the OMS Shared Decision Making Committee as well as the OMS PTA and they support this plan. The gymnasium will be cooler during the earlier hour. Staff and parents will be encouraged to car pool that day. The Dinner Dance currently scheduled for 8 p.m. to 11 p.m. will be rescheduled for 6 p.m. to 9 p.m. Mr. Carasiti stated that we would try it for one year to see how it works out. It was the consensus of the Board to try this plan for one year and they would like a report to see how it worked.

Technology Project (approved October 27, 2009) to include handicapped accessibility lift

Mr. Nimmo advised the Board that our technology project which was approved by the community in October 2009 has been given the go-ahead by NYSED. The delay in the final approval of the project stemmed from a handicapped accessibility issue. The deficiency with regard to our project involved access to the stage in the Oldfield auditorium. SED required us to include a solution in this project as a means of meeting obligations for accessibility. The district could have delayed implementation of a solution; however, it was brought to our attention that we have a student who is wheelchair-bound. This student is a member of the orchestra and should have access to the stage to be seated with the orchestra. The district is choosing to follow SED's request to include a lift in the project, the cost of which will be between \$25,000 and \$30,000.

PUBLIC PARTICIPATION

There was no public participation at this time.

BOARD OF EDUCATION ACTIVITIES

NYSSBA Annual Convention, Sheraton New York, October 21-24, 2010

Mr. Giuliano, Mrs. Boba, and Mr. Schoer attended the NYSSBA Annual Conference. Mrs. Boba attended a workshop on cyberbullying and also was a presenter for the Educational Foundation. Mr. Giuliano attended a workshop on cyber bullying and also attended the pre-law conference where a discussion took place on the various approaches to contracts.

Mr. Schoer was the voting delegate at the business portion of the conference. He stated that all resolutions which were recommended by NYSSBA had passed except one with a slight change. He attended the pre-law conference where a discussion took place on collective bargaining. Mr. Schoer also attended workshops on sexting, bullying, residency, leadership succession, containing the rising health benefits costs, invisible ink in teachers' contracts, multi-year plan for school districts, and "branding: what you can do to brand your district to sell your budget.

SCSSA Superintendents & Board Presidents Dinner, November 15, 2010, Hamlet Wind Watch Golf & Country Club, Hauppauge, New York

Mr. Giuliano and Mr. Carasiti attended this dinner.

EXECUTIVE SESSION

Upon motion duly made by Mr. Banks, seconded by Mrs. Boba and carried unanimously, the Board moved to Executive Session at 9:48 p.m. for the purpose of legal matters. Doug Spencer of Guercio & Guercio joined the Board in Executive Session.

Doug Spencer left the meeting at 10:10 p.m.

The Board of Education reconvened the Regular Meeting at 10:30 p.m.

ADJOURNMENT

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, the Board adjourned the regular meeting of November 17, 2010 at 10:31 p.m.

Respectfully submitted,

Barbara Muller
District Clerk