

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

Revised 11/17/10

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA

November 17, 2010

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

EXECUTIVE SESSION: 6:00 P.M.

- Legal Matters

COMMUNITY FORUM: 7:00 P.M. – OMS Auditorium

SUPERINTENDENT’S REPORTS

- Student Representative’s Report
Pamela Wax, HHS Student Representative
- Superintendent’s Report
Frank Carasiti, Superintendent of Schools
 - **Huntington Coach – Green Fleet Certification**
Brendan Clifford, Vice President of Operations

BOARD OF EDUCATION MINUTES

3.1 Special Meeting, October 6, 2010 Pages 11-14
Regular Meeting, October 13, 2010..... Pages 15-24
Special Meeting, October 27, 2010 Page 25

FINANCE

4.1 **Treasurer’s Report** Pages 26-27

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer’s Report for October 2010 be approved.

Motion:_____ **Second:**_____ **Action:**_____

4.2 Schedules of Bills..... Pages 28-75

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of November 17, 2010 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.3 Financial Status Report Pages 76-127

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for September 2010 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.4 Parentally Placed Private School/Special Education Service Contract..... Pages 128-132

Be it resolved, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contract between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Glen Cove City School District**, 1 student attending a private school in the Glen Cove City School District, effective July 1, 2010 through June 30, 2011.

Motion:_____ **Second:**_____ **Action:**_____

4.5 Health Service Contract Pages 133-135

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health service contract between the Harborfields Central School District and the school district listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district for the 2010-2011 school year be approved.

- **Deer Park UFSD**, 1 student attending St. Cyril & St. Methodius School at a cost of \$715.19.

Motion:_____ **Second:**_____ **Action:**_____

4.6 Gifts and Increase in Appropriations..... Pages 136-154

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

1. \$1,195.92 from A.T.& T. to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
2. \$3,000.00 from MSG Varsity Network LLC to be used under the guidance and direction of Dr. David Bennardo, Principal, HHS
3. \$426.21 from Washington Drive Primary School PTA to be used under the guidance and direction of Maureen Kelly, Principal, WDPS
4. \$269.00 from Washington Drive Primary School PTA to be used under the guidance and direction of Maureen Kelly, Principal, WDPS
5. \$4,813.58 from Verizon to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
6. **One (1) Kodak Z18 Digital Camera from MSG Varsity Network LLC**

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2010-2011 be increased as follows:

| | |
|----------------------------|-------------|
| 1. 2630.2000.42.2630 | \$ 1,195.92 |
| 2. 2850.1520.12.2850 | \$ 3,000.00 |
| 3. 2110.5110.05.2350 | \$ 426.21 |
| 4. 2110.5110.05.2210 | \$ 269.00 |
| 5. 2630.2000.42.2630 | \$ 4,813.58 |

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

Motion: _____ **Second:** _____ **Action:** _____

4.7 Appointment of Acting District Clerk to Serve at Annual Meeting and Election of the Harborfields Public Library and Appointment of Director to Accept Absentee Ballots Page 155

Be it resolved, upon the recommendation of the Superintendent of Schools, that Ann Marie Jones is hereby appointed as Acting District Clerk of the Harborfields Public Library for the purpose of performing such duties of the District Clerk as may be required under the Education Law in connection with the Annual Election of the Harborfields Public Library to be held on April 5, 2011. Ann Marie Jones' authority shall be limited solely to those actions required of a school district clerk in connection with the said Annual Meeting and Election, and upon the performance of such duties the authority vested in Ann Marie Jones by this resolution shall terminate.

Be it further resolved, that Carol Albano, Director of the Harborfields Public Library, or her designee be appointed for the purpose of accepting absentee ballots for the Harborfields Public Library Budget Vote and Trustee Election to be held on April 5, 2011.

Motion: _____ **Second:** _____ **Action:** _____

4.8 Surplus Equipment..... Pages 156-157

Be it resolved, upon the recommendation of the Superintendent of Schools, the surplus equipment as listed in the attachments to the agenda of November 17, 2010, be declared surplus and disposed of accordingly.

- Computer equipment districtwide

Motion:_____ **Second:**_____ **Action:**_____

4.9 Acceptance of Harborfields Central School District Audit Report and Financial Statements for year ending June 30, 2010Page 158

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Harborfields Central School District Audit Report and Financial Statements for the year ended June 30, 2010 prepared by Cullen & Danowski, LLP, Certified Public Accountants.

Motion:_____ **Second:**_____ **Action:**_____

4.10 Western Suffolk BOCES 2009-2010 AS-7 Service ContractPages 159-169

Be it resolved, upon the recommendation of the Superintendent of Schools, the revised AS-7 service contract between Western Suffolk BOCES and the Harborfields Central School District for the 2009-2010 school year as attached to the agenda of November 17, 2010 be approved.

Be it further resolved, that the President of the Board of Education be authorized to execute the agreement on behalf of the Harborfields Central School District.

Motion:_____ **Second:**_____ **Action:**_____

4.11 Notice of Stipulation and Order..... See attached

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education of the Harborfields Central School District hereby authorizes settlement of the action bearing the caption "Colleen Gardner, as Commissioner of Labor of the State of New York against Harborfields Central School District" venued in the U.S. Bankruptcy Court for the Eastern District of New York and bearing the Adversary Proceeding Index No. 8-10-08331-ast in accordance with the terms of the Stipulation of Settlement between the parties; and,

Be it further resolved, that the Board of Education hereby authorizes counsel, Ingerman Smith, LLP, to execute any and all documents necessary to effectuate said settlement.

Motion:_____ **Second:**_____ **Action:**_____

HUMAN RESOURCES

5.1 Resignations Pages 170-171

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Burgess, Mason, School Teacher Aide, HHS, effective close of business October 15, 2010
- Teape, Kelly, Part-time Teaching Assistant, TJL, effective close of business November 17, 2010

Motion: _____ **Second:** _____ **Action:** _____

5.2 Leave of Absence Page 172

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following leave of absence be approved:

| Name | Assignment | School | Dates Paid | Dates Unpaid |
|--------------|------------------------|--------|---------------|--------------|
| Pfaff, Laura | Social Studies Teacher | HHS | 2/7/11-4/1/11 | N/A |

Motion: _____ **Second:** _____ **Action:** _____

5.3 Professional Appointments Pages 173-177

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of November 17, 2010 be approved.

| Part-time for the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education | | |
|---|--------|--------------------|
| Name | School | Assignment |
| Ott, Kimberly | TJL | Teaching Assistant |
| Munisteri, Marianna | HHS | Teaching Assistant |

Motion: _____ **Second:** _____ **Action:** _____

5.4 Civil Service Appointments Pages 178-184

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the agenda of November 17, 2010 be approved.

| Probationary Part-time for the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education | | |
|--|---------------|---------------------|
| Name | School | Assignment |
| Beltran, Carlos | TJL | Food Service Worker |
| Jimenez, Maria | WDPS | Food Service Worker |
| Mott, Renee | OMS | Food Service Worker |

Motion: _____ **Second:** _____ **Action:** _____

5.5 Extra Assignments Page 185

Be it resolved, upon the recommendation of the Superintendent of Schools, the following extra assignments in accordance with the schedule attached to the agenda of November 17, 2010 be approved.

| Name | School | Assignment |
|-----------------|---------------|---------------------|
| Carpenter, Lisa | HHS/OMS | 0.1 Reading Teacher |

Motion: _____ **Second:** _____ **Action:** _____

5.6 Change in Status Page 186

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of November 17, 2010 be approved:

- **Curasi, Susan**, from Senior Stenographer, OMS, to Provisional Principal Stenographer, OMS effective November 18, 2010

Motion: _____ **Second:** _____ **Action:** _____

5.7 Substitute List Addendum 2010-2011 Page 187

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of November 17, 2010 be approved.

Motion: _____ **Second:** _____ **Action:** _____

5.8 Extracompensation Appointment Schedule 2010-2011 Page 188-192

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of November 17, 2010 be approved.

Motion:_____ **Second:**_____ **Action:**_____

5.9 Increase in Hours Page 193

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours:

- Carnes, Jane, Food Service Worker, OMS, from 3.0 hours per day to 6.0 hours per day effective November 18, 2010
- Clark, Lydia, Food Service Worker, TJJ, from 3.0 hours per day to 5.0 hours per day effective November 18, 2010
- Jenkins, Mary, Food Service Worker, TJJ, from 3.0 hours per day to 5.0 hours per day effective November 18, 2010
- Laskaratos, Eleni, Food Service Worker, OMS, from 4.0 hours per day to 4.50 hours per day effective November 18, 2010
- Michta, Laura Jean, Food Service Worker, TJJ, from 3.0 hours per day to 4.0 hours per day effective November 18, 2010
- Phillips, Holli, Food Service Worker, OMS, from 3.0 hours per day to 4.50 hours per day effective November 18, 2010
- Raiti, Mary, Food Service Worker, WDPS, from 5.0 hours per day to 5.50 hours per day effective November 18, 2010
- Valle-Mercado, Ismael, Food Service Worker, OMS, from 3.0 hours per day to 5.50 hours per day effective November 18, 2010

Motion:_____ **Second:**_____ **Action:**_____

5.10 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJJ

Be it resolved, upon the recommendation of the Superintendent of Schools, the following staff member be granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJJ.

| | | |
|---|--------------------|---------|
| Reading: 55 one-hour sessions from October 18, 2010-May 25, 2011 | | |
| Mathematics: 27 one-hour sessions from October 14, 2010-May 26, 2011 | | |
| Name | Rate of Pay | |
| Teaching Assistant | | |
| O'Connor, Kaitlyn | Grade 4 | \$14.85 |

Motion:_____ **Second:**_____ **Action:**_____

5.11 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- The NSBA Annual Conference and Exposition in San Francisco, California on April 9-11, 2011
- NSBA Federal Relations Network in Washington D.C. from February 6-8, 2011 (Registration to be paid by NYSSBA for Gary Schoer to attend as Area 12 Representative.)

Motion: _____ **Second:** _____ **Action:** _____

INSTRUCTION

6.1 Overnight Field Trips Pages 194-197

Be it resolved, upon the recommendation of the Superintendent of Schools, the overnight field trips listed below be approved.

- Approximately 25-30 students from the Harborfields High School Boys' Lacrosse Team to participate in a lacrosse competition in Berlin, Maryland from April 15-16, 2011.
- Approximately 120 fourth grade students to Caumsett State Park in Lloyd Harbor, from May 16-June 9, 2011.

Motion: _____ **Second:** _____ **Action:** _____

6.2 Textbook Adoption Page 198

Be it resolved, upon the recommendation of the Superintendent of Schools, the following textbook be adopted:

- American History: A Survey for the Harborfields High School's Advanced Placement U.S. History program

Motion: _____ **Second:** _____ **Action:** _____

6.3 Review of IEP Recommendations and Authorization for Placement and Services Pages 199-227

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated October 13, 2010, October 20, 2010, November 3, 2010, and November 5, 2010
- **Committee on Preschool Special Education** meeting dated October 7, 2010, October 21, 2010 and November 4, 2010
- **Subcommittee on Special Education** meetings dated September 30, 2010, October 12, 2010, October 13, 2010, October 14, 2010, October 15, 2010, October 21, 2010, October 22, 2010, October 27, 2010, and November 4, 2010

Motion: _____ **Second:** _____ **Action:** _____

6.4 Stipulation of Settlement and Release for a Disabled Student See attached

Be it resolved, upon the recommendation of the Superintendent of Schools, the stipulation of settlement and release between the Harborfields Central School District and the parents of a disabled student #015316 as attached to the agenda of November 17, 2010 be approved.

Be it further resolved, the Board of Education hereby authorizes the Board President to execute this agreement and release.

Motion: _____ **Second:** _____ **Action:** _____

ITEMS FOR DISCUSSION

- 7.1** Meeting with Elwood Board and Superintendent
- 7.2** Bleachers at HHS/Booster Club Offer Pages 228-237
- 7.3** 8th Grade Moving Up Ceremony Change in Time..... Pages 238-239
- 7.4** Technology Project (approved October 27, 2009) to include handicapped accessibility lift Pages 240-241

BOARD OF EDUCATION ACTIVITIES

- NYSSBA Annual Convention, Sheraton New York, October 21-24, 2010
Nicholas P. Giuliano, President, Board of Education
Maggie Boba, Vice President, Board of Education
Gary Schoer, Board Member
- SCSSA Superintendents & Board Presidents Dinner, November 15, 2010, Hamlet Wind Watch Golf & Country Club, Hauppauge, New York
Nicholas P. Giuliano, President, Board of Education
Frank J. Carasiti, Superintendent of Schools

PUBLIC PARTICIPATION
ADJOURNMENT