

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA

October 13, 2010

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION - 6:00 P.M.

AUDIT COMMITTEE – 6:30 P.M.

- Financial Statements and Supplementary Schedules with Independent Auditor's Report – June 30, 2010
- Extraclassroom Activity Funds – Financial Statement with Independent Auditor's Report – June 30, 2010

Jill Sanders, Cullen & Danowski, LLP

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

ANNOUNCEMENTS

7:15 P.M. School Board Recognition Week, October 25-29, 2010
Presentation to the Board of Education by the OMS PTA

REPORTS

- 2.1** Student Representative's Report
Pamela Wax, HHS
- 2.2** Superintendent's Report
 - Marching Band Drum Majors – presentation to the Board of Education
Frank J. Carasiti, Superintendent of Schools
- 2.3** Claims Auditor's Report..... Pages 10-18
Maryann Viglucci, Claims Auditor
- 2.4** Safety/Emergency PreparednessSee Binder Pocket
Diana Todaro, Deputy Superintendent
William H. Nimmo, Assistant Superintendent for Business

BOARD OF EDUCATION MINUTES

- 3.1** Regular Meeting, September 22, 2010..... Pages 19-27
Special Meeting, September 28, 2010..... Pages 28-29

FINANCE

- 4.1** Treasurer's Report Pages 30-31

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for September 2010 be approved.

Motion: _____ **Second:** _____ **Action:** _____

- 4.2** Schedules of Bills..... Pages 32-56

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of October 13, 2010 be accepted.

Motion: _____ **Second:** _____ **Action:** _____

- 4.3** Financial Status Report Pages 57-105

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for August 2010 be accepted.

Motion: _____ **Second:** _____ **Action:** _____

- 4.4** Budgetary Transfer of Funds Page 106

Be it resolved, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of October 13, 2010 be approved.

Motion: _____ **Second:** _____ **Action:** _____

- 4.5** School Service/Specialized Education Agreement Pages 107-112

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreement between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **UCP of Greater Suffolk, Inc.** to provide educational services for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2010 through June 30, 2011 at a tuition rate established by the Commissioner of Education.

Motion:_____ **Second:**_____ **Action:**_____

4.6 Gift and Increase in Appropriations..... Pages 113-115

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- \$4,074.26 from the Title III grant consortium between HCSD and Commack UFSD to be administered under the guidance and direction of Diana Todaro, Deputy Superintendent

Be it further resolved, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2010-2011 be increased as follows:

- A2170.1530.42.2170.....\$ 4,074.26

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

Motion:_____ **Second:**_____ **Action:**_____

4.7 External Auditor.....Page 116-124

Be it resolved, upon the recommendation of the Superintendent of Schools, Cullen & Danowski, LLP, Certified Public Accountants, is hereby appointed External Auditor for the district for the fiscal year ending June 30, 2011 to be compensated at an annual rate of \$45,400 in accordance with the engagement letter attached to the agenda of October 13, 2010.

Motion:_____ **Second:**_____ **Action:**_____

4.8 Consultants and/or Independent Contractors Pages 125-127

Whereas, the Board recognizes that from time to time, it must retain the services of consultants and/or independent contractors to fulfill the educational mission of the school district; and

Whereas, the Board wishes to delegate to the Superintendent, or the Superintendent's designee, the authority to enter into contracts for educational services, in an amount not to exceed Five Thousand Dollars (\$5,000) per contract, with consultants and/or independent contractors;

Now, therefore, be it resolved as follows:

- 1) That the Board delegates authority to the Superintendent, or the Superintendent's designee, to enter into contracts for educational services, in an amount not to exceed Five Thousand Dollars (\$5,000) per contract, with consultants and/or independent contractors; and
- 2) The Superintendent, or the Superintendent's designee, shall promptly notify the Board when the school district enters into such consultant contracts; and
- 3) Prior Board approval shall be required before the school district contracts for educational services, in an amount exceeding Five Thousand Dollars (\$5,000) per contract, with consultants and/or independent contractors.

Motion: _____ **Second:** _____ **Action:** _____

HUMAN RESOURCES

5.1 Resignations Page 128-129

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Gerhardt, Debra, Part-Time Clerk Typist, OMS, effective close of business October 13, 2010
- Hart, Maria, Food Service Worker, WDPS, effective close of business September 27, 2010

Motion: _____ **Second:** _____ **Action:** _____

5.2 Leaves of Absence Pages 130-132

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved.

Leaves of Absence				
Name	Assignment	School	Dates Paid	Dates Unpaid
Brown, Maria	Elementary Teacher	TJL	12/1/10-3/9/11	N/A
Schmitz, Alison	Teaching Assistant	OMS	N/A	9/27/10-11/3/10
Thomsen, Andrea	English Teacher	HHS	1/3/11-4/4/11	N/A

Motion: _____ **Second:** _____ **Action:** _____

5.3 Civil Service Appointments.....Page 133-137

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the agenda of October 13, 2010 be approved.

Contingent Probationary		
Name	School	Assignment
Vignola Pechar, Amelia	HHS	Clerk Typist (12 months)
Part-time for the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education		
Name	School	Assignment
Staib, Jean	OMS	Clerk Typist (10-month)

Motion: _____ **Second:** _____ **Action:** _____

5.4 Professional Appointments..... Pages 138-144

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of October 13, 2010 be approved.

Part-time for the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education		
Name	School	Assignment
Palmieri, Jaymi	TJL	Teaching Assistant
Reingold, Pamela	WDPS	Teaching Assistant
Weitemeyer, Rosemarie	OMS	Teaching Assistant

Motion: _____ **Second:** _____ **Action:** _____

5.5 Increase in Hours Pages 145-146

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours:

- McClintock, Annie, Teaching Assistant, HHS, from 6 hours per day to 6.5 hours per day effective September 1, 2010
- Robertson, Lucille, Teaching Assistant, OMS, from 6 hours per day to 6.5 hours per day effective September 1, 2010

Motion: _____ **Second:** _____ **Action:** _____

5.6 Substitute List Addendum 2010-2011..... Pages 147-149

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of October 13, 2010 be approved.

Motion:_____ **Second:**_____ **Action:**_____

5.7 Extracompensation Appointment Schedule 2010-2011 Page 150

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of October 13, 2010 be approved.

Motion:_____ **Second:**_____ **Action:**_____

5.8 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJL

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJL:

Program Coordinator: Mary Scharbo-Steinert – 20 hours @ \$65.06 per hour		
ELA Teachers: 55 one-hour sessions from October 18, 2010-May 25, 2011		
Name	Grade	Rate of Pay
Sonia Armstrong	3	\$42.33 per hour
Heidi Gaertner *	3	\$42.33 per hour
Mary Scharbo-Steinert*	3	\$42.33 per hour
Kelly Teape	4	\$42.33 per hour
Jenna Walsh	4	\$42.33 per hour
Suzanne Mitchell	5	\$42.33 per hour
Christine Vlcek	5	\$42.33 per hour
ELA Teaching Assistants		
Brenda Seth	3	\$15.72 per hour
Carolyn Girard	4	\$17.57 per hour
Robyn Blossner	5	\$16.65 per hour

Math Teachers: 27 one-hour sessions from October 14, 2010-May 26, 2011		
Name	Grade	Rate of Pay
Andrea Parker	3	\$42.33 per hour
Christina Reisert	3	\$42.33 per hour
Christine Vlcek	4	\$42.33 per hour
Trudy Burdman	5	\$42.33 per hour
Math Teaching Assistants		
Name	Grade	Rate of Pay
Mary Ann Broderick	3	\$16.65 per hour
Carolyn Girard	4	\$17.57 per hour
Robyn Blossner	5	\$16.65 per hour

***Note:** Ms. Gaertner will be a leave replacement for Ms. Scharbo-Steinert effective December 13, 2010.

Motion: _____ **Second:** _____ **Action:** _____

5.9 New Teacher Mentor Program for 2010-2011 School Year

Be it resolved, upon the recommendation of the Superintendent of Schools, the following staff member be approved for participation in the New Teacher Mentor Program for the 2010-2011 school year for a stipend of \$40.77 per hour for a maximum of 45 hours.

- Scheer-Legge, Suzanne

Motion: _____ **Second:** _____ **Action:** _____

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and Services..... Pages 151-161

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, SCSE, and CPSE.

- **Committee on Special Education** meetings dated September 29, 2010 and October 4, 2010

- **Subcommittee on Special Education** meeting dated September 28, 2010
- **Committee on Preschool Special Education** meetings dated September 16, 2010 and October 13, 2010

Motion:_____ **Second:**_____ **Action:**_____

6.2 Agreement and Release for Instructional Programs and Services for a Disabled Student Pages 162-168

Be it resolved, upon the recommendation of the Superintendent of Schools, the agreement and release between the Harborfields Central School District and the parents of a disabled student #013130 as attached to the agenda of October 13, 2010 be approved.

Be it further resolved, the Board of Education hereby authorizes the Board President to execute this agreement and release.

Motion:_____ **Second:**_____ **Action:**_____

ITEMS FOR DISCUSSION

7.1 Cardiac Screening for Student Athletes..... Pages 169-182

BOARD OF EDUCATION ACTIVITIES

- N-SSBA Annual Resolutions Dinner, September 29, 2010, Fox Hollow, Woodbury, New York
Joseph Toles, Board Member
Frank J. Carasiti, Superintendent of Schools
Dr. Howard Koenig, Assistant Superintendent for Human Resources
- NYSSBA Conference entitled, “Essential Policy Elements of Schools Safety”, September 30, 2010, Melville Marriott
William H. Nimmo, Assistant Superintendent for Business

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT