

APPROVED MINUTES

**HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK 11740**

Kind of Meeting	-	Special Meeting
Place of Meeting	-	OMS – Board Room
Date of Meeting	-	September 7, 2010
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Principals, Directors, Mr. Cacciola, Community Members

Mr. Giuliano called the meeting to order at 6:08 p.m.

APPOINTMENT OF DISTRICT CLERK PRO-TEM

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, in the absence of the District Clerk Janet T. Pancir was appointed District Clerk Pro-Tem for this special meeting.

EXECUTIVE SESSION

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the Board moved into Executive Session at 6:09 p.m. for the purpose of discussing personnel issues and bargaining unit contracts.

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, the Board returned to the regular meeting at 7:50 p.m.

Mr. Giuliano led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

PUBLIC PARTICIPATION

A resident asked to address the Board of Education regarding the music programs expressing that students who participate in music programs prove more successful in their academics. She was very supportive of the instrumental program.

Mr. Giuliano introduced Legislator Steven Stern who asked to attend the Board meeting to welcome all back to school. He offered any assistance he could provide the Board, administration, staff and community. He offered his best wishes for a wonderful school year.

SUPERINTENDENT'S REPORTS

Superintendent's Report

Mr. Carasiti reported that we had a very successful opening day of school. He read a memorandum from Dr. Bennardo who was attending an athletic event and unable to be at the special meeting. Dr. Bennardo reported that opening day was a great success and all 1,153 students settled in quickly to their scheduled classes. He was impressed by the transition of new administrators and how the master schedule, classroom assignments, and building management structure progressed in such an organized fashion.

Opening Day Reports

Ms. Kelly, Ms. Tuzzi, Ms. Giordano, and Dr. Bennardo each reported on their opening day of school which they stated was successful. There were no crying children, the buses were on time, the buildings were spotless, students were enthusiastic, and dismissal went well. Mrs. Giordano congratulated Mrs. Allen on the manner in which she organized the master schedule. Mrs. Tuzzi was very pleased with the way Mr. Cox supported her throughout the entire opening day and what a wonderful job he is doing at TJL. She also expressed her gratitude to Mr. Cacciola for the great job the custodians did to ready the buildings. Mrs. Kelly introduced Margey Greene as her new Assistant Principal and congratulated her on what a great job she did ON opening day at WDPS.

Mr. Gellert, Director of Music and Art, was excited to report that Harborfields has six students accepted to NYSSMA to perform in Rochester. He further reported that the entire marching band participated in the program at SUNY Farmingdale in August. He announced that the art department is off to a wonderful start.

Ms. Melone, Director of Pupil Personnel Services, reported that opening day was very smooth. She thanked Liz Spatafora for her assistance in particular working with organizing the itinerant teachers from BOCES. Ms. Melone thanked Kathy Riker for a great job with transportation since she received no phone calls. Dr. Koenig added that there was a huge changeover of Teaching Assistants and thanked Ms. Spatafora for a great job in working with these positions.

Mr. Valente, Director of Physical Education, Health and Athletics, was not present as he was with Dr. Bennardo at the athletic event.

Mr. Pisano, Director of Guidance, advised that opening day went very well. He reported that the guidance counselors were very busy with the students' scheduling and that all went very smoothly.

District Maintenance Leader, Drew Cacciola, presented a detailed report to the Board of Education and community on the status of the facilities and the work that was accomplished over the summer. Mr. Cacciola stated that the buildings and grounds crew did a great job this year.

Mr. Carasiti thanked the administrators for their hard work in preparing for opening day. He further commented on the successful program that was available for staff on Superintendent's Conference Day.

Mr. Giuliano reported that the entire staff attended the conference to hear the speech from Regent Roger Tilles. He complimented the Harborfields Central School District as being one of the best on Long Island.

HUMAN RESOURCES

5.1 Resignations

Upon motion duly made by Mr. Mastroianni, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Forman, Eric, Guard (10-months), WDPS, effective close of business September 1, 2010
- Morisco, Jenna, Part-time Teaching Assistant, TJL, effective close of business August 28, 2010
- Moscatello, Diana, Part-time Teaching Assistant, HHS, effective close of business August 27, 2010
- Wetzel, David, Part-time Teaching Assistant, OMS, effective close of business September 1, 2010

5.2 Leave of Absence

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leave of absence was approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Oszlak, Viera	Teaching Assistant	WDPS	N/A	9/1/10-6/30/11

5.3 Professional Appointments

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of September 7, 2010 were approved.

Name	School	Assignment
Probationary		
Greene, Marguerite	Assistant Principal	WDPS
Part-time For the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education		
Proctor, Bryan	Physical Education Teacher	OMS 0.4/HHS 0.2

5.4 Increase in Hours

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and upon the recommendation of the Superintendent of Schools, the following increase in hours were approved.

- Hannaford, Mary, Part-time Teaching Assistant, OMS, 6.0 hours per day to 6.5 hours per day
- Williamson, Theresa, Part-time Teaching Assistant, WDPS from 3.0 hours per day to 6.0 hours per day

5.5 Substitute List Addendum 2010-2011

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of September 7, 2010 be approved for the maximum period through June 30, 2011 to serve at the pleasure of the Board.

5.6 Reappointment of Teaching Assistant

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and upon the recommendation of the Superintendent of Schools, the Teaching Assistant contained in the attachment to the agenda of September 7, 2010, was reappointed from September 1, 2010 through June 30, 2011 to serve at the pleasure of the Board.

5.7 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators were authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- N-SSBA Annual Resolutions Dinner Meeting, September 29, 2010, Fox Hollow, Woodbury, NY

- NYSSBA workshop entitled “Essential Policy Elements in School Safety,” September 30, 2010, Melville Marriott

EXECUTIVE SESSION

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, the Board moved into Executive Session at 8:25 p.m. for the purpose of discussing a personnel issue.

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried unanimously, the Board returned to the regular meeting at 8:57 p.m.

5.1A Rescission of Resignation

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and upon the recommendation of the Superintendent of Schools, the following resignation was rescinded:

- Pancir, Janet, Secretary to the Superintendent, District Office, effective close of business October 31, 2010 for the purpose of retirement.

5.2A Resignation.....Page 2

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and upon the recommendation of the Superintendent of Schools, the following resignation was accepted:

- Pancir, Janet, Secretary to the Superintendent, District Office, effective close of business June 30, 2011 for the purpose of retirement.

5.8A Change in Status

Upon motion duly by by Mr. Schoer, seconded by Mr. Toles, and upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of September 7, 2010 was approved:

- **Carpenter, Lisa**, from Reading Teacher (0.7), OMS/HHS, to Probationary Reading Teacher (1.0), OMS/HHS effective September 1, 2010

ITEMS FOR DISCUSSION

Carpenter Farm

There was brief discussion regarding the assessed value of the land at Carpenter Farm on Oldfield Road. The “Friends of Carpenter Farm” are seeking endorsement of a

proposal that is not yet available. The Board decided to revisit this when a draft proposal is presented. Mr. Giuliano, President, will forward a letter to Kate Levine regarding this decision.

There was brief discussion on the special education report of providers comparing the costs to the financial reports. Some discrepancies were found by the Board and suggested that Victoria Melone, Director of Pupil Personnel Services, be invited to the September 22, 2010 meeting to clarify this report.

“Meet the Teacher Night”

There was brief discussion on the guidelines for discussion by the Board members who were volunteering to attend the “Meet the Teacher Night” at the schools. The purpose is to address parents about the challenging financial times that the district is facing.

Request for a Sailing Club

The Board of Education discussed the recent request for a sailing club to be formed in the district. There was brief discussion regarding students paying coaches fees is not legal. The Board was reluctant to sign off on this club until further information is presented.

ADJOURNMENT

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried unanimously, the Board adjourned the special meeting of September 10, 2010 at 9:25 p.m.

Respectfully submitted,

Janet T. Pancir
District Clerk Pro-Tem