

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS Board Room
Date of Meeting	-	August 25, 2010
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig

Mr. Giuliano called the meeting to order at 6:10 p.m.

EXECUTIVE SESSION

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, the Board moved into Executive Session at 6:12 p.m. for the purpose of discussing litigation brought against the district by former superintendent, collective bargaining, legal and contractual issues, and special education matters. Maurizio Savoiaro, Esq. attended executive session to discuss litigation brought about by the former superintendent.

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, the Board returned to the regular meeting at 7:52 p.m.

Mr. Giuliano led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

PUBLIC PARTICIPATION

There was no public participation at this time.

SUPERINTENDENT'S REPORTS

Superintendent's Report

Mr. Carasiti introduced Ms. Kate Levine who made a presentation on behalf of the Friends of Carpenter Farm. She stated that their plan is to preserve this land for the community as a site for outdoor environmental education and as a nature preserve. The Friends of Carpenter Farm seek to accomplish the following:

- (1) Create a nature preserve for the community
- (2) Offer a site for outdoor environmental education programs for children
- (3) Bring members of the community together to support the project

Ms. Levine continued that they are not asking the Board for school budget money. This project will be considered for funding by the town and county. To supplement the cost, the group recognizes that they need to reach out to the community in fundraising efforts.

Ms. Levine requested that the Board consider the plan and write a letter of endorsement to Suffolk County Legislator Steve Stern, Huntington Town Councilman Mark Cuthbertson, and Chairperson of the EOSPA Committee, Ms. Joy Squires.

The Board asked Ms. Levine for some additional information on the plan and at that time they will decide what their position will be on this project.

PUBLIC PARTICIPATION

There was no public participation at this time.

Staffing Update

Dr. Koenig advised that most of the staffing positions have been filled. The district is still searching for an assistant principal for Washington Drive Primary School. Dr. Koenig continued that no additional sections are necessary at this time. There are a few classes at the high school where enrollment is over 30.

BOARD OF EDUCATION MINUTES

The following minutes were accepted by the Board of Education:

- Reorganization/Regular Meeting – July 7, 2010

FINANCE

4.1 Treasurer's Reports

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Reports for June and July 2010 were approved.

4.2 Financial Status Report

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for June 2010 was accepted.

Mr. Schoer had some questions about this report and asked Mr. Nimmo if he could ask the district's auditor, Ms. Fichter, to come in and explain this report to the Board.

4.3 Schedules of Bills

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of August 25, 2010 were accepted.

4.4 Budgetary Transfer of Funds

Upon motion duly made by Mr. Banks, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as attached to the official minutes of August 25, 2010 were approved.

4.5 Joint Municipal Cooperative Bid

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, the following resolution was approved:

Whereas, various educational and municipal corporations located within the State of New York desire to bid jointly for OT/PT, Speech, Social Worker, and other services; and

Whereas, the Harborfields Central School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law §119-o and Education Law Section 1950; and

Whereas, the Participant is a municipality within the meaning of General Municipal Law §119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

Whereas, with respect to all activities conducted by the Program, the Participant wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, and reporting the results to the Participant.

Be it resolved, that the Participant hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

Be it further resolved, that the Participant hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

Be it further resolved, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

4.6 School Service/Specialized Education Agreements

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions were approved.

- **Creative Home Tutoring** to provide home tutoring for students on home instruction for the period July 1, 2010 through June 30, 2011 at a rate of \$42.33 per hour for homebound tutoring services and \$42.33 per period for resource room/special education services.
- **DaVinci Education & Research, LLC** to provide professional staff and technology services for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2010 through August 31, 2010 at rates in accordance with the schedule set forth in the agreement.
- **Barry McNamara** to provide staff training for the integrated co-teaching program and RTI for the period of July 1, 2010 through June 30, 2011 for children with disabilities in accordance with the Individualized Education Plan (IEP) at a rate of \$1,300.00 per day. For periods of less than a day, the rate shall be \$200.00 per hour.
- **O'Connell, Selig & Associates, LLP** to provide occupational therapy, physical therapy, and speech evaluations and treatments for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2010 through June 30, 2011 at rates in accordance with the schedule set forth in the agreement.
- **Summit School** to provide instructional, special education and related services for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period July 1, 2010 through June 30, 2011 per the tuition rate established by the Commissioner of Education.
- **Syosset Home Tutoring** to provide home tutoring for students on home instruction for the period July 1, 2010 through June 30, 2011 at a rate of \$42.33 per hour for homebound tutoring services and \$42.33 per period for resource room/special education services.

4.7 Gift and Increase in Appropriations

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gift was accepted:

1. \$2,874.25 from OMS PTA to be used under the guidance and direction of Joanne Giordano, Principal, for the purposes outlined in the memorandum attached to the agenda of August 25, 2010.
2. Sports equipment from Harborfields High School Booster Club for the summer camp to be used under the direction of John Valente, Director of Athletics, Health and Physical Education as outlined in the memorandum attached to the agenda of August 25, 2010.

Be it further resolved, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2010-2011 be increased as follows:

1. A2020.2000.11.2020.....\$ 2,242.90
A2202.5140.11.2020.....\$ 631.35

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.8 Change Order

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the change order as listed below and attached to the agenda of this meeting of August 25, 2010 was approved:

- **Change Order No. 1, Project #09-395, Running Track Reconstruction at Harborfields High School** dated July 27, 2010 from The Land Tek Group Inc. to supply and install one (1) additional aluminum slide gate at rear of property for additional access. The contract sum will be increased by this change order in the amount of \$3,852.50.

4.9 Youth Court Program

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the agreement between the Town of Huntington and the Harborfields Central School District as attached to the agenda of August 25, 2010 for the continuation of the Youth Court Program was approved.

Be it further resolved, that the Superintendent of Schools be authorized to execute the agreement on behalf of the Harborfields Central School District.

4.10 Universal Pre-Kindergarten Contracts

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the

Harborfields Central School District will collaborate with Centerport Methodist Church Nursery School and Kiddie Academy of Greenlawn for the establishment of a Universal Pre-Kindergarten program for the 2010-2011 school year in accordance with the contracts attached to the agenda of August 25, 2010.

4.11 Adoption of Revised Policies

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of August 25, 2010 were adopted.

- **File 1500-E:** 2010-2011 Rental Fees
- **File 6700:** Purchasing
- **File 6700-R:** Purchasing Regulation
- **File 6700-E.1:** Purchasing Exhibit

HUMAN RESOURCES

5.1 Resignations

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- **Rescind** Ghori, Rahat, Teaching Assistant, TJL, effective close of business June 30, 2010
- Ianni, Francesco, Assistant Principal, HHS, effective close of business August 11, 2010
- Kelly, Dennis, Assistant Principal, WDPS, effective close of business August 6, 2010
- Samborsky, Karen, Principal Stenographer, OMS, effective close of business September 24, 2010 for the purpose of retirement

5.2 Leaves of Absence

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Ghori, Rahat	Teaching Assistant	TJL	N/A	9/1/10-6/30/11
Scherr, Jami	Physical Education Teacher/Dean	HHS	N/A	N/A
Taylor, Kathleen	Physical Education Teacher	WDPS	1/3/11-4/1/11	N/A

5.3 Recall from Preferred Eligible List

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, the following resolution was approved:

Whereas, full-time vacancies are deemed to exist in the tenure areas listed below and the teacher listed below has been identified as the most senior person on the District's Preferred Eligible List in such tenure area, it is hereby resolved that the following staff was recalled to service in accordance with Section 2510.3 of the Education Law.

- Harmon, Dennis, Physical Education Teacher, HHS

5.4 Professional Appointments

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of August 25, 2010 were approved.

Probationary		
Name	School	Assignment
Aristilde, Dr. Mary	OMS	School Psychologist
Scherr, Jami	HHS	Assistant Principal
Washington, Jennifer	TJL	Special Education Teacher
Recall to Tenured Position		
Harmon, Dennis	HHS	Physical Education Teacher
Regular Substitutes		
for the maximum period through June 30, 2011 to serve at the pleasure of the Board		
Name	School	Assignment
Cox, Eric	TJL	Physical Education Teacher
Dewhirst, Christine	HHS	Guidance Counselor
LaMonica, Lisa	TJL	Elementary Teacher
Reisert, Christina	TJL	Special Education Teacher

Part-time		
for the maximum period through June 30, 2011 to serve at the pleasure of the Board		
Name	School	Assignment
Cirnigliaro, Adam	HHS	Teaching Assistant
Moscatello, Diana	HHS	Teaching Assistant
O'Connor, Kaitlyn	TJL	Teaching Assistant
Schuster, Robin	TJL	Teaching Assistant
Thompson, Caitlin	OMS	Teaching Assistant
Wetzel, David	OMS	Teaching Assistant

Mr. Carasiti advised the Board that Eric Cox will be reassigned to another school building.

5.5 Change in Status

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the official minutes of August 25, 2010 were approved:

- **Brosnan, Valerie**, from Principal Stenographer, District Office to Secretary to the Superintendent, District Office effective November 1, 2010
- **Lombardo, Margaret**, from Food Service Worker to Cook (Interim), HHS effective September 1, 2010 through June 30, 2011
- **Michalek, Lisa**, from Clerk Typist to Probationary Senior Clerk Typist, HHS effective October 1, 2010

5.6 Reappointment of Teaching Assistants

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried, and upon the recommendation of the Superintendent of Schools, the Teaching Assistants, contained in the official minutes of August 25, 2010, were reappointed from September 1, 2010 through June 30, 2011 to serve at the pleasure of the Board.

The vote was as follows:

AYES: Mr. Giuliano, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer,
Mr. Toles
NAYS: None
ABSTAIN: Mrs. Boba

5.7 Substitute List Addendum 2010-2011

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of August 25, 2010 was approved for the maximum period through June 30, 2011 to serve at the pleasure of the Board.

5.8 Extracompensation Appointment Schedule 2010-2011

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried unanimously, this item was tabled to executive session.

5.9 Temporary Summer Personnel

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following summer person was appointed.

Name	Assignment	School	Hours Per Day	Hourly Rate
SUMMER ACADEMY for a period July 6, 2010- August 13, 2010 (Revised dates)				
Seilback, Leslie	Teaching Assistant	WDPS	3 hours	\$13.50/hr.

5.10 Separation Payments

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, the following resolution was approved:

Whereas the District’s Corrective Action Plan pursuant to the New York State Comptroller’s audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or BOE policy as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education authorized said separation payment as described in the separation payment agenda enclosure.

- Ianni, Francesco, Assistant Principal, HHS
- Kelly, Dennis, Assistant Principal, WDPS
- Pancir, Janet, Secretary to the Superintendent, District Office
- Samborsky, Karen, Principal Stenographer, OMS

5.11 Longevity

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, longevity increments were granted to those civil service personnel as per the schedule attached to the official minutes of August 25, 2010.

5.12 District Board of Education and Staff Members to Attend Conferences

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the

Board of Education members, District Clerk, and the district office administrators were authorized to attend the following conferences, and be reimbursed for expenses in accordance with policy file 2521 for Board members.

- NYSSBA New Board Officers' Academy, August 27, 2010, Islandia Marriott
- R.E.F.I.T. Annual Meeting, September 30, 2010, Southward Ho Country Club, Bay Shore

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization is granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated April 14, 2010, April 15, 2010, April 19, 2010, April 21, 2010, April 28, 2010, April 29, 2010, May 3, 2010, May 5, 2010, May 13, 2010, May 19, 2010, May 26, 2010, June 2, 2010, June 3, 2010, June 9, 2010, June 10, 2010, June 11, 2010, June 14, 2010, June 16, 2010, June 17, 2010, June 23, 2010, July 22, 2010, August 2, 2010, August 11, 2010, August 12, 2010, August 13, 2010 and August 16, 2010.
- **Committee on Preschool Special Education** meeting dated April 15, 2010, April 29, 2010, May 6, 2010, May 13, 2010, May 20, 2010, May 27, 2010, June 10, 2010, June 17, 2010, July 8, 2010 and August 12, 2010.
- **Subcommittee on Special Education** meetings dated May 7, 2010, May 10, 2010, May 14, 2010, May 25, 2010, June 14, 2010, June 17, 2010 and August 2, 2010.

6.2 Professional Development Plan

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Professional Development Plan as attached to the agenda of August 25, 2010 was approved for the 2010-2011 school year. The Board of Education asked that this plan be placed on the district's website.

6.3 Overnight Field Trip

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the overnight field trip listed below was approved:

- Fourteen students from Harborfields High School's Cross Country Team to participate in the Great American Cross Country Festival in Carey, North Carolina from September 30, 2010 - October 2, 2010

6.4 Guidance Internship

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following graduate student from Long Island University, C.W. Post was provided a non-paid 300-hour guidance internship commencing September 2010.

- Bohin, Juliann assigned to Harborfields High School Guidance Department

6.5 Adoption of Board of Education Policy

Upon the recommendation of the Superintendent of Schools, the following revised policy as attached to the agenda of August 25, 2010 was adopted.

- **File 0310-E.2:** Evaluation of School Board Operational Procedures Exhibit

6.6 Removal of Board of Education Policies

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following Board of Education policies were removed from the policy manual.

- **File 5020.1:** Sexual Harassment of Students
- **File 5020.1-E.1:** Sexual Harassment Formal Complaint Form
- **File 5020.1-E.2:** Sexual Harassment Complaint Appeal Form
- **File 5191:** Students with HIV-Related Illness
- **File 5191-R:** Students with HIV-Related Illness Regulation
- **File 5191-E:** Students with HIV-Related Illness Exhibit

6.7 First Reading of Revised Board of Education Policies

The following revised policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 1222:** Relations with Extracurricular Organizations
- **File 1230:** Public Participation at Board Meetings
- **File 1230-R:** Visitors to the Schools Regulation
- **File 1240-E:** Greeter's Manual
- **File 1500-R:** Public Use of School Facilities Regulation

ITEMS FOR DISCUSSION

Visitation of schools by the Board of Education

Mr. Carasiti stated that the visitations to school buildings should be done either the week of October 4 or October 11. He stated he would send an e-mail to Board members to get a consensus of what works best for them.

Mr. Carasiti asked if there was a problem with changing the October 7 meeting to October 6. It was the consensus of the Board that this change in date would be acceptable.

The Board asked Mr. Carasiti to check policy #1230 with our attorney.

Board of Education Goals 2010-2011

Mr. Carasiti advised the Board that he was not comfortable with the wording of the current Board goal. He would like to remove the wording enrichment opportunities and change it to educational excellence. The Board agreed that the wording of the goal should remain as it currently exists.

BOARD OF EDUCATION ACTIVITIES

SCOPE's Annual Dinner Meeting, St. John's University, Oakdale, New York, August 12, 2010

Mr. Carasiti and Mr. Toles attended this dinner meeting. Mr. Toles advised the Board that he met with different board members from Nassau and Suffolk Counties and they exchanged ideas on different topics.

Miscellaneous

Mr. Carasiti stated that he would like to start discussing financial matters with the community at upcoming events such as "Back to School Nights."

PUBLIC PARTICIPATION

There was no public participation at this time.

EXECUTIVE SESSION

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, the Board moved to Executive Session at 10:10 p.m. for the purpose of contract negotiations and a particular personnel matter.

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, the Board returned to the regular meeting at 11:35 p.m.

5.8 Extracompensation Appointment Schedule 2010-2011

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of August 25, 2010 were approved.

ADJOURNMENT

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, the Board adjourned the regular meeting of August 25, 2010 at 11:36 p.m.

Respectfully submitted,

Barbara Muller
District Clerk