

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

**BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA**

August 25, 2010

7:45 p.m.

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: 6:00 p.m.

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

SUPERINTENDENT'S REPORTS

2.1 Superintendent's Report
Frank J. Carasiti, Superintendent of Schools

2.2 Staffing Update
Dr. Howard Koenig, Assistant Superintendent for Human Resources

BOARD OF EDUCATION MINUTES

3.1 Reorganization/Regular Meeting – July 7, 2010 Pages 13-37

FINANCE

4.1 **Treasurer's Reports** Pages 38-41

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Reports for June and July 2010 be approved.

Motion: _____ **Second:** _____ **Action:** _____

4.2 **Financial Status Report** Pages 42-118

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for June 2010 be accepted.

Motion: _____ **Second:** _____ **Action:** _____

4.3 Schedules of Bills..... Pages 119-162

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of August 25, 2010 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.4 Budgetary Transfer of Funds Pages 163-165

Be it resolved, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of August 25, 2010 be approved.

Motion:_____ **Second:**_____ **Action:**_____

4.5 Joint Municipal Cooperative Bid

Whereas, various educational and municipal corporations located within the State of New York desire to bid jointly for OT/PT, Speech, Social Worker, and other services; and

Whereas, the Harborfields Central School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law §119-o and Education Law Section 1950; and

Whereas, the Participant is a municipality within the meaning of General Municipal Law §119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

Whereas, with respect to all activities conducted by the Program, the Participant wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, and reporting the results to the Participant.

Be it resolved, that the Participant hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

Be it further resolved, that the Participant hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

Be it further resolved, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

Motion: _____ **Second:** _____ **Action:** _____

4.6 School Service/Specialized Education Agreements Pages 166-198

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Creative Home Tutoring** to provide home tutoring for students on home instruction for the period July 1, 2010 through June 30, 2011 at a rate of \$42.33 per hour for homebound tutoring services and \$42.33 per period for resource room/special education services.
- **DaVinci Education & Research, LLC** to provide professional staff and technology services for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2010 through August 31, 2010 at rates in accordance with the schedule set forth in the agreement.
- **Barry McNamara** to provide staff training for the integrated co-teaching program and RTI for the period of July 1, 2010 through June 30, 2011 for children with disabilities in accordance with the Individualized Education Plan (IEP) at a rate of \$1,300.00 per day. For periods of less than a day, the rate shall be \$200.00 per hour.
- **O'Connell, Selig & Associates, LLP** to provide occupational therapy, physical therapy, and speech evaluations and treatments for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2010 through June 30, 2011 at rates in accordance with the schedule set forth in the agreement.
- **Summit School** to provide instructional, special education and related services for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period July 1, 2010 through June 30, 2011 per the tuition rate established by the Commissioner of Education.
- **Syosset Home Tutoring** to provide home tutoring for students on home instruction for the period July 1, 2010 through June 30, 2011 at a rate of \$42.33 per hour for homebound tutoring services and \$42.33 per period for resource room/special education services.

Motion: _____ **Second:** _____ **Action:** _____

4.7 Gift and Increase in Appropriations..... Pages 199-205

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

1. \$2,874.25 from OMS PTA to be used under the guidance and direction of Joanne Giordano, Principal, for the purposes outlined in the memorandum attached to the agenda of August 25, 2010.
2. Sports equipment from Harborfields High School Booster Club for the summer camp to be used under the direction of John Valente, Director of Athletics, Health and Physical Education as outlined in the memorandum attached to the agenda of August 25, 2010.

Be it further resolved, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2010-2011 be increased as follows:

1. A2020.2000.11.2020.....\$ 2,242.90
A2202.5140.11.2020.....\$ 631.35

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

Motion: _____ **Second:** _____ **Action:** _____

4.8 Change Order..... Page 206-207

Be it resolved, that upon the recommendation of the Superintendent of Schools, the change order as listed below and attached to the agenda of this meeting of August 25, 2010 be approved:

- **Change Order No. 1, Project #09-395, Running Track Reconstruction at Harborfields High School** dated July 27, 2010 from The Land Tek Group Inc. to supply and install one (1) additional aluminum slide gate at rear of property for additional access. The contract sum will be increased by this change order in the amount of \$3,852.50.

Motion: _____ **Second:** _____ **Action:** _____

4.9 Youth Court Program..... Pages 208-213

Be it resolved, upon the recommendation of the Superintendent of Schools, the agreement between the Town of Huntington and the Harborfields Central School District as attached to the agenda of August 25, 2010 for the continuation of the Youth Court Program be approved.

Be it further resolved, that the Superintendent of Schools be authorized to execute the agreement on behalf of the Harborfields Central School District.

Motion:_____ **Second:**_____ **Action:**_____

4.10 Universal Pre-Kindergarten Contracts Pages 214-236

Be it resolved, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will collaborate with Centerport Methodist Church Nursery School and Kiddie Academy of Greenlawn for the establishment of a Universal Pre-Kindergarten program for the 2010-2011 school year in accordance with the contracts attached to the agenda of August 25, 2010.

Motion:_____ **Second:**_____ **Action:**_____

4.11 Adoption of Revised Policy Page 237-249

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policy as attached to the agenda of August 25, 2010 be adopted.

- **File 1500-E:** 2010-2011 Rental Fees
- **File 6700:** Purchasing
- **File 6700-R:** Purchasing Regulation
- **File 6700-E.1:** Purchasing Exhibit

Motion:_____ **Second:**_____ **Action:**_____

HUMAN RESOURCES

5.1 Resignations Pages 250-253

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- **Rescind** Ghori, Rahat, Teaching Assistant, TJL, effective close of business June 30, 2010
- Ianni, Francesco, Assistant Principal, HHS, effective close of business August 11, 2010
- Kelly, Dennis, Assistant Principal, WDPS, effective close of business August 6, 2010
- Samborsky, Karen, Principal Stenographer, OMS, effective close of business September 24, 2010 for the purpose of retirement

Motion:_____ **Second:**_____ **Action:**_____

5.2 Leaves of Absence Pages 254-256

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Ghuri, Rahat	Teaching Assistant	TJL	N/A	9/1/10-6/30/11
Scherr, Jami	Physical Education Teacher/Dean	HHS	N/A	N/A
Taylor, Kathleen	Physical Education Teacher	WDPS	1/3/11-4/1/11	N/A

Motion: _____ **Second:** _____ **Action:** _____

5.3 Recall from Preferred Eligible List

Whereas, full-time vacancies are deemed to exist in the tenure areas listed below and the teacher listed below has been identified as the most senior person on the District's Preferred Eligible List in such tenure area, it is hereby resolved that the following staff be recalled to service in accordance with Section 2510.3 of the Education Law.

- Harmon, Dennis, Physical Education Teacher, HHS

Motion: _____ **Second:** _____ **Action:** _____

5.4 Professional Appointments Pages 257-286

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of August 25, 2010 be approved.

Probationary		
Name	School	Assignment
Aristilde, Dr. Mary	OMS	School Psychologist
Scherr, Jami	HHS	Assistant Principal
Washington, Jennifer	TJL	Special Education Teacher
Recall to Tenured Position		
Harmon, Dennis	HHS	Physical Education Teacher
Regular Substitutes		
for the maximum period through June 30, 2011 to serve at the pleasure of the Board		
Name	School	Assignment
Cox, Eric	TJL	Physical Education Teacher
Dewhirst, Christine	HHS	Guidance Counselor
LaMonica, Lisa	TJL	Elementary Teacher
Reisert, Christina	TJL	Special Education Teacher

Part-time		
for the maximum period through June 30, 2011 to serve at the pleasure of the Board		
Name	School	Assignment
Cirnigliaro, Adam	HHS	Teaching Assistant
Moscatello, Diana	HHS	Teaching Assistant
O'Connor, Kaitlyn	TJL	Teaching Assistant
Schuster, Robin	TJL	Teaching Assistant
Thompson, Caitlin	OMS	Teaching Assistant
Wetzel, David	OMS	Teaching Assistant

Motion: _____ **Second:** _____ **Action:** _____

5.5 Change in Status Page 287

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of August 25, 2010 be approved:

- **Brosnan, Valerie**, from Principal Stenographer, District Office to Secretary to the Superintendent, District Office effective November 1, 2010
- **Lombardo, Margaret**, from Food Service Worker to Cook (Interim), HHS effective September 1, 2010 through June 30, 2011
- **Michalek, Lisa**, from Clerk Typist to Probationary Senior Clerk Typist, HHS effective October 1, 2010

Motion: _____ **Second:** _____ **Action:** _____

5.6 Reappointment of Teaching Assistants Pages 288-290

Be it resolved, upon the recommendation of the Superintendent of Schools, the Teaching Assistants, contained in the attachments to the agenda of August 25, 2010, be reappointed from September 1, 2010 through June 30, 2011 to serve at the pleasure of the Board.

Motion: _____ **Second:** _____ **Action:** _____

5.7 Substitute List Addendum 2010-2011 Pages 291-292

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of August 25, 2010 be approved for the maximum period through June 30, 2011 to serve at the pleasure of the Board.

Motion: _____ **Second:** _____ **Action:** _____

5.8 Extracompensation Appointment Schedule 2010-2011 Pages 293-294

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of August 25, 2010 be approved.

Motion: _____ **Second:** _____ **Action:** _____

5.9 Temporary Summer Personnel

Be it resolved, upon the recommendation of the Superintendent of Schools, the following summer personnel be appointed.

Name	Assignment	School	Hours Per Day	Hourly Rate
SUMMER ACADEMY for a period July 6, 2010- August 13, 2010 (Revised dates)				
Seilback, Leslie	Teaching Assistant	WDPS	3 hours	\$13.50/hr.

Motion: _____ **Second:** _____ **Action:** _____

5.10 Separation Payments Pages 295-298

Whereas the District’s Corrective Action Plan pursuant to the New York State Comptroller’s audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or BOE policy as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Be it resolved, upon the recommendation of the Superintendent, that the Board of Education authorizes said separation payment as described in the separation payment agenda enclosure.

- Ianni, Francesco, Assistant Principal, HHS
- Kelly, Dennis, Assistant Principal, WDPS
- Pancir, Janet, Secretary to the Superintendent, District Office
- Samborsky, Karen, Principal Stenographer, OMS

Motion: _____ **Second:** _____ **Action:** _____

5.11 Longevity..... Page 299

Be it resolved, upon the recommendation of the Superintendent of Schools, longevity increments be granted to those civil service personnel as per the schedule attached to the agenda of August 25, 2010.

Motion:_____ **Second:**_____ **Action:**_____

5.12 District Board of Education and Staff Members to Attend Conferences

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and the district office administrators be authorized to attend the following conferences, and be reimbursed for expenses in accordance with policy file 2521 for Board members.

- NYSSBA New Board Officers' Academy, August 27, 2010, Islandia Marriott
- R.E.F.I.T. Annual Meeting, September 30, 2010, Southward Ho Country Club, Bay Shore

Motion:_____ **Second:**_____ **Action:**_____

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and Services Pages 300-386

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated April 14, 2010, April 15, 2010, April 19, 2010, April 21, 2010, April 28, 2010, April 29, 2010, May 3, 2010, May 5, 2010, May 13, 2010, May 19, 2010, May 26, 2010, June 2, 2010, June 3, 2010, June 9, 2010, June 10, 2010, June 11, 2010, June 14, 2010, June 16, 2010, June 17, 2010, June 23, 2010, July 22, 2010, August 2, 2010, August 11, 2010, August 12, 2010, August 13, 2010 and August 16, 2010.
- **Committee on Preschool Special Education** meeting dated April 15, 2010, April 29, 2010, May 6, 2010, May 13, 2010, May 20, 2010, May 27, 2010, June 10, 2010, June 17, 2010, July 8, 2010 and August 12, 2010.
- **Subcommittee on Special Education** meetings dated May 7, 2010, May 10, 2010, May 14, 2010, May 25, 2010, June 14, 2010, June 17, 2010 and August 2, 2010.

Motion:_____ **Second:**_____ **Action:**_____

6.2 Professional Development Plan Pages 387-441

Be it resolved, upon the recommendation of the Superintendent of Schools, the Professional Development Plan as attached to the agenda of August 25, 2010 be approved for the 2010-2011 school year.

Motion: _____ **Second:** _____ **Action:** _____

6.3 Overnight Field Trip Pages 442-443

Be it resolved, upon the recommendation of the Superintendent of Schools, the overnight field trip listed below be approved:

- Fourteen students from Harborfields High School's Cross Country Team to participate in the Great American Cross Country Festival in Carey, North Carolina from September 30, 2010 - October 2, 2010

Motion: _____ **Second:** _____ **Action:** _____

6.4 Guidance Internship Page 444

Be it resolved, upon the recommendation of the Superintendent of Schools, the following graduate student from Long Island University, C.W. Post be provided a non-paid 300-hour guidance internship commencing September 2010.

- Bohin, Juliann assigned to Harborfields High School Guidance Department

Motion: _____ **Second:** _____ **Action:** _____

6.5 Adoption of Board of Education Policies Page 445

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of August 25, 2010 be adopted.

- **File 0310-E.2:** Evaluation of School Board Operational Procedures Exhibit

Motion: _____ **Second:** _____ **Action:** _____

6.6 Removal of Board of Education Policies Pages 446-461

Be it resolved, upon the recommendation of the Superintendent of Schools, the following Board of Education policies be removed from the policy manual.

- **File 5020.1:** Sexual Harassment of Students
- **File 5020.1-E.1:** Sexual Harassment Formal Complaint Form
- **File 5020.1-E.2:** Sexual Harassment Complaint Appeal Form

- **File 5191:** Students with HIV-Related Illness
- **File 5191-R:** Students with HIV-Related Illness Regulation
- **File 5191-E:** Students with HIV-Related Illness Exhibit

Motion: _____ **Second:** _____ **Action:** _____

6.7 First Reading of Revised Board of Education Policies Pages 462-472

The following new policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 1222:** Relations with Extracurricular Organizations
- **File 1230:** Public Participation at Board Meetings
- **File 1230-R:** Visitors to the Schools Regulation
- **File 1240-E:** Greeter's Manual
- **File 1500-R:** Public Use of School Facilities Regulation

ITEMS FOR DISCUSSION

7.1 Visitation of schools by the Board of Education

7.2 Board of Education Goals 2010-2011 Page 473

BOARD OF EDUCATION ACTIVITIES

- SCOPE's Annual Dinner Meeting, St. John's University, Oakdale, New York,
August 12, 2010
Joseph Toles, Board Member
Frank J. Carasiti, Superintendent of Schools

PUBLIC PARTICIPATION

ADJOURNMENT