

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS - Auditorium
Date of Meeting	-	June 15, 2011
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer
Board Members Absent	-	Mr. Toles
Others Present	-	Ms. Todaro, Mr. Nimmo, Dr. Koenig, Ms. Muller, Greg Guercio, Esq., Community Members
Others Absent	-	Mr. Carasiti

Mr. Giuliano called the meeting to order at 6:10 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (5-0), the Board, district office administrators, the district clerk, and Greg Guercio moved to Executive Session at 6:10 p.m. for the purpose of contract negotiations and an employee disciplinary matter.

Mr. Guercio left the meeting at 6:30 p.m. Mrs. Boba entered the meeting at 7 p.m.

Mr. Giuliano reconvened the regular meeting at 7 p.m. He led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced.

PUBLIC PARTICIPATION

There was no public participation.

ANNOUNCEMENTS

Ms. Todaro presented the following awards:

- New York State Association for Supervision and Curriculum Development representative, Norann McManus, presented WDPS with the New York State Association for Supervision and Curriculum Development Whole Child Award

Ms. Todaro introduced Joanne Lyons who introduced PTA Scholarship winners.

Ms. Todaro then introduced each principal who awarded several of their students and staff with a certificate of recognition which was given to them for a particular award or achievement.

SUPERINTENDENT'S REPORTS

Student Representative's Report

Pam Wax, student representative from HHS, made the following report:

- Congratulations to 160 high school students for the Art Show Exhibit
- Congratulations to our Tri-M Music Honor Society for their recital
- Congratulations to our A.P. Government students on the Veterans' Appreciation Breakfast
- Congratulations to our Theatre Company for their production of Shakespeare in the Park
- 129 students were honored with the Presidential Awards of Excellence
- Congratulations to our Marching Band for their performance in the Memorial Day Parade
- Congratulations to our Tri-Fit students on a successful showing in the Great South Bay Triathlon

At this time Ms. Wax thanked the Board of Education for all they do for the school district and for allowing her to report on high school activities each month.

Superintendent's Report

Ms. Todaro stated that this was the last school Board meeting of this school year. She thanked the Board for their support and contributions and stated that she is looking forward to the moving up ceremonies.

Shared Decision Making Committee Report

Dr. Bennardo, SDM Chairperson, introduced each of the building teams who reported on their goals and accomplishments for the year. Dr. Bennardo also reported on the district shared decision making goals and accomplishments.

BOARD OF EDUCATION MINUTES

The following minutes were accepted by the Board of Education:

- Regular/Budget, April 28, 2011
- Budget Hearing/Regular Meeting, May 10, 2011
- Annual Election Meeting, May 17, 2011
- Special Meeting, May 17, 2011
- Special Meeting, June 1, 2011

FINANCE

4.1 Treasurer's Report

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for May 2011 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of June 15, 2011 were accepted.

4.3 Financial Status Report

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Financial Status Report for April 2011 was accepted.

4.4 Health Services Contracts

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following health services contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district for the 2010-2011 school year were approved.

- **Commack UFSD**, 2 students attending Holy Family Regional School at a cost of \$550.95 totaling \$1,101.90
- **Northport-East Northport UFSD**, 18 students attending Trinity School at a cost of \$676.55 totaling \$12,177.90, and 5 students attending St. Paul's School at a cost of \$676.55 totaling \$3,382.75

4.5 Budgetary Transfer of Funds

Upon motion duly made by Mr. Banks, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the official minutes of June 15, 2011 were approved.

4.6 Unemployment Reserve Fund

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (6-0), the Board approved the following resolution:

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education (the "Board") of Harborfields CSD (the "District") pursuant to Section 6-m of General Municipal Law, as follows:

1. The Board hereby affirms the previous establishment and continuation of a Reserve Fund known as the Unemployment Insurance Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
 - a. budgetary appropriations;
 - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c. such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the cost including interest of reimbursement to the State Insurance Fund for payments made by the State Fund on behalf of the District to claimants.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-m of General Municipal Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2011 shall be no more than \$200,000.

4.7 Employee Benefit Accrued Liability Reserve Fund

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), the Board approved the following resolution:

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education (the "Board") of Harborfields CSD (the "District") pursuant to Section 6-p of General Municipal Law, as follows:

1. The Board hereby affirms the previous establishment and continuation of a Reserve fund known as the Employee Benefit Accrued Liability Reserve Fund.
2. The source of funds for this Reserve Fund shall be;
 - a. budgetary appropriations;
 - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c. such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of:

- a. The cash payment of the monetary value of accumulated or accrued but unused sick leave, personal leave, vacation leave, and other forms of payment for accrued and unliquidated leave time and benefits upon termination of employment and separation from service, whether by retirement or otherwise, as authorized or required by policy, collective bargaining agreement, or Section 6 of Civil Service Law;
- b. The reasonable costs of the administration of the Reserve Fund including expert or professional services rendered.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-p of General Municipal Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2011 will be no more than \$2,700,000.

4.8 Retirement Contribution Reserve Fund

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), Board approved the following resolution:

Be it resolved, upon the recommendation of the Superintendent of Schools, by the Board of Education (the "Board") of Harborfields CSD (the "District") pursuant to Section 6-r of General Municipal Law, as follows:

1. The Board hereby affirms the previous establishment and continuation of a Reserve Fund known as the Retirement Contribution Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
 - a. budgetary appropriations;
 - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c. such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the costs of payments made by the School District to the New York State and Local Employees' Retirement System pursuant to Section 17 or 317 of the Retirement and Social Security Law.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-r of General Municipal Law.

5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2011 shall be no more than \$1,800,000.

4.9 Capital Reserve Fund

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried (6-0), and carried (6-0), the Board approved the following resolution:

Be it resolved, upon the recommendation of the Superintendent of Schools, by the Board of Education (the "Board") of Harborfields CSD (the "District") pursuant to Section 3651 of Education Law, as authorized by the voters in a proposition approved on May 16, 2006, as follows:

1. The Board hereby affirms the previous establishment and continuation of a Reserve Fund known as the Capital Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
 - a. budgetary appropriations;
 - b. amount from any other fund authorized by law by resolution of the Board subject to permissive referendum; and
 - c. such other funds as may be legally appropriated, including surplus funds from the current budget.
3. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the cost of any object or purpose for which bonds may be issued by, or for the objects or purposes of the School District pursuant to the local finance law for projects specifically outlined in the proposition including renovation and replacement of doors, windows, and roofs on School District buildings, subject to permissive referendum of the voters as provided in Section 3651 of Education Law.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 3651 of Education Law, subject to permissive referendum of the voters.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains

received on the money so deposited or invested shall accrue to and become part of the General Fund.

6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2011 shall be in accordance with the proposition of May 16, 2006 and shall be no more than \$5,000,000 limited to annual contributions of \$600,000.

4.10 Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program

Whereas, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

Whereas, the Harborfields Central School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

Whereas, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

Whereas, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

Whereas, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, that the Participant hereby appointed Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

That the Participant hereby authorized Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

That a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

That an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

This Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

The Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

4.11 Approval of Western Suffolk BOCES 2011-2012 Service Contracts

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the service contracts between Western Suffolk BOCES and the Harborfields Central School District for the 2011-2012 school year, as attached to the official minutes of June 15, 2011 was approved, and the President of the Board of Education was authorized to execute the agreement on behalf of the Harborfields Central School District.

4.12 Gifts and Increase in Appropriations

Upon motion duly made by Mrs. Boba, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. \$247.05 from WDPS PTA to be used under the guidance and direction of Maureen Kelly, Principal, WDPS
2. \$2,189.06 from WDPS PTA to be used under the guidance and direction of Maureen Kelly, Principal, WDPS
3. One (1) Versalite Stage Extension with Custom Versalite Components donated by the Harborfields High School Student Activities Fund for use in the high school auditorium

Upon the recommendation of the Superintendent of Schools pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2011-2012 be increased as follows:

- | | |
|-----------------------------|------------|
| 1. A2110.5110.05.2210 | \$247.05 |
| 2. A2110.5110.05.2210 | \$494.16 |
| A2110.5110.05.2350 | \$477.20 |
| A2610.5700.05.2610 | \$1,217.70 |

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.13 Acceptance of Scholarship Fund Donations

Upon motion duly made by Mr. Mastroianni, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted:

1. \$1,000.00 from Mr. and Mrs. Barnes to be applied to the Marc Dawson Scholarship Fund
2. \$2,000 from CSC Holdings, LLC to be credited to the MSG Varsity Scholarship Fund

4.14 Budgetary Adjustment and Increase in Appropriations

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following funds were accepted:

- \$1,050.00 from parents for the Nassau BOCES 2011 Summer Arts Academy

Upon the recommendation of the Superintendent of Schools pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2011-2012 be increased as follows:

- A2280.4900.42.1681 \$1,050.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.15 Surplus Equipment and Books

Upon motion duly made by Dr. McDonagh, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the surplus books and equipment as described in the attachments to the agenda of June 15, 2011 were declared surplus and will be disposed of accordingly.

- Library books at TJL
- Computer equipment district-wide
- IBM Electric Typewriter in district office

4.16 Internal Auditor's Reports

Upon motion duly made by Mr. Banks, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education accepted the following Internal Audit reports for the Harborfields Central School District as prepared by the district's Internal Auditor, R.S. Abrams & Co., LLP.

- Risk Assessment Update Report for the year ending April 30, 2011
- Internal Audit Report on Food Service Operations
- Internal Audit Report on Grants Administration for the period ending March 28, 2011

4.17 Services Agreement with Third Party Administrator of Tax Sheltered Annuities

Whereas, on May 13, 2008, the Board of Education previously adopted and entered into a Services Agreement with Omni Financial Group, Inc. ("OMNI") as a third-party administrator ("TPA") to implement and administer the District's 403 (b) plan; and

Whereas, amendments to the Omni Financial Group (OMNI) Section 403(B) IRC Third Party Administrator Services Agreement have been negotiated by the Eastern Suffolk BOCES for the benefit of its component school districts and adopted by the Board of Education on March 18, 2009; and

Whereas, the Board of Education has the option to renew the Agreement at its discretion; and

Whereas, it is deemed in the best interest of the District to renew such Agreement;

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Administrative Services Agreement with OMNI dated May 13, 2008 and amended March 18, 2009, was renewed for the period July 1, 2011 through June 30, 2012.

4.18 Establishment of Non-Resident Tuition Rates for 2010-2011 School Year

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the non-resident tuition rates for the 2010-2011 school year as listed in the attachments to the agenda of this meeting of June 15, 2011 were approved

4.19 Contracts for Services to Sub-allocate IDEA Flow Through Funds to Special Education Providers

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following contracts for services to sub-allocate IDEA flow through funds to providers for services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619) were approved.

- Adults and Children with Learning and Developmental Disabilities, Inc.
- Brookville Center for Children's Services, Inc.
- Building Blocks Developmental Preschool
- County of Suffolk Department of Health Services
- Madonna Heights Services
- Marion K. Salomon & Associates, Inc.
- Metro Therapy, Inc.
- Mid Island Therapy Associates, LLC
- NYSARC, Inc. – Suffolk Chapter
- School for Language and Communication Development

- The Center for Discovery, Inc.
- United Cerebral Palsy Association of Greater Suffolk, Inc.
- Woods Services

4.20 Parentally Placed Private School/Special Education Service Contract

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contract between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below was approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

District of Residence

- **Greenburgh-North Castle UFSD**, 1 student attending a private school within the Greenburgh-North Castle UFSD effective July 1, 2010 through June 30, 2011

4.21 First Reading of New Board of Education Policy

The following new policy was presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time. The Board noted that the district will not have a fund balance more than is permissible by law.

- **File 6245:** Fund Balance Policy

4.22 SCOPE Child Care License Agreement

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried (5-1) the Board tabled this resolution.

The vote was as follows:

AYES: Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Mr. Schoer
NAYS: Dr. McDonagh

4.23 Authorization to Expend Funds from the Employee Benefit Accrued Liability Reserve Fund

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby appropriated the maximum amount of \$450,000 from the Employee Benefit Accrued Liability Reserve Fund to pay the cost of the monetary value of accumulated or accrued, but unused sick leave, personal leave, holiday leave, vacation leave, or time allowance granted in lieu of overtime compensation due to a district employee upon termination of employment and separation from service, whether by

retirement or otherwise, as authorized by the applicable provisions of collective bargaining agreements; and authorizes the expenditure of said funds in accordance with the applicable provisions of the collective bargaining agreements, provided that any amount in excess of the contractual requirements, if any, shall be unappropriated and remain in the Employee Benefit Accrued Liability Reserve Fund.

4.24 Cooperative Bidding through the Long Island School Nutrition Directors Association for Various Food and Cafeteria Items for the 2011-2012 School Year

Upon motion duly made by Mrs. Boba, seconded by Mr. Mastroianni, and carried (6-0), the following resolution was approved by the Board of Education.

Whereas, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on Food and Food Service Supplies for the 2011-2012 school year.

Whereas, Harborfields Central School District, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o and,

Whereas, Harborfields Central School District, wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

Upon motion duly made by, upon the recommendation of the Superintendent of Schools, the Board of Education of the Harborfields Central School District, appointed Long Island School Food Service Directors' Association Cooperative Bid Committee to represent it in all matters related above, and,

Further, that Harborfields Central School District's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

Further, that Harborfields Central School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

Further, that Harborfields Central School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

4.25 National School Lunch and Breakfast Programs

Upon motion duly made by Mr. Mastroianni, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will continue in the National School Lunch and Breakfast Programs for the 2011-2012 school year. All state and federal regulations pertaining to the school meal program will be adhered to by the Harborfields Central School District.

4.26 Establishment of School Lunch, Breakfast, and Milk Prices

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following prices for school breakfast, lunch, and milk for the 2011-2012 school year pursuant to the district's participation in the National School Lunch/Breakfast Program and amended.

Program	Elementary	Secondary	Kindergarten
Breakfast	\$1.50	\$1.50	\$1.50 (Sp. Ed. Full Day)
Reduced Price Breakfast	\$0.25	\$0.25	\$0.25 (Sp. Ed. Full Day)
Lunch	\$2.00	\$2.25	\$2.00 (Sp. Ed. Full Day)
Reduced Price Lunch	\$0.25	\$0.25	\$0.25 (Sp. Ed. Full Day)
Milk	\$0.60	\$0.60	\$0.60 (Kindergarten Snack)

4.27 Use of Classroom and Supportive Services by Western Suffolk BOCES

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the request from Western Suffolk BOCES for the use of one classroom and supportive services at the Oldfield Middle School for the Alternate Learning Program for the period September 1, 2011 through June 30, 2012 in accordance with the agreement attached to the agenda of June 15, 2011 was approved.

4.28 Universal Pre-Kindergarten Contracts

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will collaborate with Centerport Methodist Church Nursery School and Kiddie Academy of Greenlawn for the establishment of a Universal Pre-Kindergarten program for the 2011-2012 school year in accordance with the contracts attached to the agenda of June 15, 2011.

4.29 Multi-Year Technology Lease Purchase Plan with Western Suffolk BOCES

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the multi-year technology

service agreement with Western Suffolk BOCES for the 2011-2012 school year in the total amount of \$105,536 was approved.

HUMAN RESOURCES

5.1 Resignations

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Capotosto, Pamela, Food Service Worker, OMS, effective close of business May 25, 2011
- Carboneri, Denise, Cook Manager, HHS, effective close of business June 30, 2011

5.2 Leave of Absence

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following leave of absence was approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Sena, Janine	Elementary Teacher	TJL	11/4/11-2/2/12	N/A

5.3 Professional Appointments

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of June 15, 2011 were approved.

Name	Assignment	School
McCoy, Robert	English Teacher	OMS
Regular Substitutes		
For the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education		
Cox, Eric	Physical Education	WDPS
Havranek, Christopher	Social Studies Teacher	OMS
Reisen, Melissa	Elementary Teacher	TJL
Romeo, Annmarie	LOTE Teacher	HHS
Sacks, Cari	Elementary Teacher	WDPS

Part-time		
For the maximum period through June 30, 2012 to serve at the pleasure of the Board of Education		
Antenucci, Marco	Art Teacher	OMS
Boshnack, Judy	FACS Teacher	OMS
Dolce, Jennifer	Mathematics Teacher	HHS
McNally, Kathryn	Special Education Teacher	TJL
Moccaldi, Melissa	AIS Teacher	WDPS
Rhodes, Nicole	Science Teacher	HHS
Stebbins, Kim	Speech Teacher	OMS/TJL

5.4 Extra Assignment-Professional

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following extra assignment in accordance with the schedule attached to the official minutes of June 15, 2011 was approved.

Name	Assignment	School
Hoar, Phyllis	Science Teacher	OMS

5.5 Longevity Increments

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, longevity increments were granted to those civil service personnel as per the schedule attached to the official minutes of June 15, 2011.

5.6 Temporary Summer Personnel

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following summer personnel were appointed.

Name	Assignment	School	Hours Per Day	Hourly Rate
TEACHERS-SUMMER ACADEMY				
For the period July 5, 2011 – July 28, 2011				
Minoff, Beth	Teacher Summer Academy	WDPS	2.5 hours	\$42.33
Schanker, Blair	Teacher Summer Academy	WDPS	2.5 hours	\$42.33

STUDENT AIDES-SUMMER ACADEMY				
For the period July 5, 2011- July 28, 2011				
George, Shannon	Student Aide Summer Academy	TJL	2.5 hours	\$9.79/hr.
Lellis, Dayna	Student Aide Summer Academy	TJL	2.5 hours	\$9.79/hr.
Reitter, Danielle	Student Aide Summer Academy	WDPS	2.5 hours	\$9.79/hr.
Rodriguez, Daniella	Student Aide Summer Academy	TJL	2.5 hours	\$9.79/hr.
Waring, Megan	Student Aide Summer Academy	WDPS	2.5 hours	\$9.79/hr.
Wurzer, Courtney	Student Aide Summer Academy	WDPS	2.5 hours	\$9.79/hr.
SUMMER CUSTODIAL WORKERS				
For the period June 27, 2011- through August 19, 2011				
Name	Assignment	School	Hours Per Day	Hourly Rate
Ardila, Dylan	Summer Custodial Worker	OMS	8 hours/day	\$9.79/hr.
Avanzi, Domenick	Summer Custodial Worker	Bldgs. & Grounds	8 hours/day	\$9.79/hr.
Damm, Benjamin	Summer Custodial Worker	WDPS	8 hours/day	\$9.79/hr.
Franko, Maxwell	Summer Custodial Worker	HHS	8 hours/day	\$9.79/hr.
Johnson, Shamise	Summer Custodial Worker	OMS	8 hours/day	\$9.79/hr.
Jones- Freeman, Jewel	Summer Custodial Worker	OMS	8 hours/day	\$9.79/hr.
LaFountain, Jaclyn	Summer Custodial Worker	TJL	8 hours/day	\$9.79/hr.
Nel, Philip	Summer Custodial Worker	Bldgs. & Grounds	8 hours/day	\$9.79/hr.
Piscitelli, Mario	Summer Custodial Worker	TJL	8 hours/day	\$9.79/hr.
Sansivero, Nocolas	Summer Custodial Worker	WDPS	8 hours/day	\$9.79/hr.
EMERGENCY CONDITIONAL SUMMER WORKER				
For the period June 27, 2011 through August 19, 2011				
Piscitelli, Alexander	Summer Custodial Worker	HHS	8 hours/day	\$9.79/hr.

STUDENT INTERN (TECHNOLOGY) For the period June 16, 2011 through August 31, 2011				
Jordan, Sarah	Student Intern	District	25 hours/week	\$9.79/hr.
Kselman, Robert	Student Intern	District	25 hours/week	\$9.79/hr.

5.7 Separation Payment

Whereas the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or BOE policy as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (6-0), and upon recommendation of the Superintendent of Schools, the Board of Education authorized said separation payment as described in the separation payment agenda enclosure.

- LaPorta, Anthony, Custodial Worker I, HHS

5.8 Substitute List Addendum

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum for the 2010-2011 school year as attached to the official minutes of June 15, 2011 was approved as amended for the maximum period through June 30, 2011 to serve at the pleasure of the Board.

5.9 Extracompensation Appointment Schedule

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of June 15, 2011 were approved for the maximum period through August 31, 2011 to serve at the pleasure of the Board.

5.10 District Board of Education and Staff Members to Attend Conferences

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and the district office administrators were authorized to attend the following conferences, and be reimbursed for expenses in accordance with policy file 2521 for Board members.

- UTH Spring Social, June 9, 2011, Harbor Club, Huntington, New York
- PTA Installation Dinner, June 20, 2011, Dao Restaurant, Huntington, New York
- SCOPE's Annual Dinner Meeting, August 20, 2011, St. John's Oakdale Campus
- New York State School Boards Association Annual Convention, October 27-30, 2011, Buffalo, New York

5.11 Agreement between South Huntington UFSD and Harborfields CSD for Fingerprinting Services

Upon motion duly made by Mr. Banks, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education authorized the Superintendent of Schools to execute a contract with the South Huntington Union Free School District for provision of electronic fingerprinting services. The contract shall be incorporated by reference within the minutes of this meeting.

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Mastroianni, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated April 6, 2011, April 7, 2011, April 12, 2011, April 27, 2011, April 28, 2011, May 2, 2011, May 6, 2011, May 13, 2011, May 16, 2011, May 17, 2011, May 23, 2011, May 24, 2011, May 27, 2011, and June 3, 2011, June 6, 2011, June 7, 2011
- **Committee on Preschool Special Education** meetings dated February 10, 2011, March 24, 2011, April 7, 2011, April 14, 2011, May 5, 2011 and May 19, 2011
- **Subcommittee on Special Education** meetings dated March 16, 2011, March 28, 2011, April 4, 2011, April 5, 2011, April 6, 2011, April 7, 2011, April 12, 2011, April 13, 2011, April 14, 2011, April 26, 2011, April 27, 2011, April 28, 2011, April 29, 2011, May 2, 2011, May 3, 2011, May 5, 2011, May 6, 2011, May 10, 2011, May 13, 2011, May 17, 2011, May 20, 2011, May 23, 2011, May 27, 2011, and June 1, 2011

6.2 Overnight Field Trip

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following overnight field trip was approved:

- Approximately 13-16 high school students from the girls' basketball team to participate in a basketball tournament in Orlando, Florida from December 14-18, 2011

6.3 First Reading of Revised and Reviewed Board of Education Policies

The following new policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

File 5162:	Student Dismissal Precautions
File 5162-R:	Student Dismissal Precautions Regulation
File 5210:	Student Organizations
File 5280:	Interscholastic Athletics
File 5280.1:	Selection Classification Program for Participation on Interscholastic Teams
File 5305:	Eligibility for Interscholastic and Extracurricular Activities
File 5305-R:	Eligibility for Interscholastic and Extracurricular Activities Regulation
File 5311.4:	Care of School Property by Students
File 5312.3:	Smoking
File 5314:	Corporal Punishment Complaints
File 5314-E.1:	Corporal Punishment Complaints Exhibit
File 5314-E.2:	Corporal Punishment Complaints Exhibit
File 5320:	Student Conduct on School Buses
File 5320-R:	Student Conduct on School Buses Regulation
File 5330:	Interrogations and Searches
File 5410:	Student Insurance Programs
File 5420:	Student Health Services
File 5420-E.1:	Student Health Services Exhibit
File 5420-E.2:	Student Health Services Exhibit
File 5430:	Student Psychological Services
File 5440:	Substance Abuse Policy
File 5440-R:	Guidelines Handling Substance Abuse in the Schools Regulation
File 5450:	Student Safety
File 5454:	Student Automobile Use
File 5690:	Loss of Student Property
File 5800:	Student Awards and Scholarships

6.4 Removal of Board of Education Policies

Upon motion duly made by Mr. Banks, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following Board of Education policies were removed from the policy manual.

- File 5280-R: Academic Requirements for Participation in Interscholastic and Extracurricular Activities Regulation
- File 5305-E: Eligibility for Extracurricular Activities Exhibit
- File 5313.1: Dismissal of Students After Normal School Hours
- File 5313.3: Rules and Regulations Concerning Student Discipline
- File 5313.3-R: Student Suspension Regulation
- File 5330-R: Interrogations and Searches Regulation

FINANCE

4.1A Revised and Reviewed Board of Education Policy

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following revised policy as attached to the agenda of June 15, 2011, was adopted.

- File A6230: Federal Funds

4.2A First Reading of Revised Board of Education Policy

The following revised policy was presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- File 6700: Purchasing

4.3A Energy Performance Contract

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the dissemination of a Request for Proposal ("RFP") for the financing of the district's energy performance contract with Johnson Controls, Inc., as attached to the agenda of this meeting of June 15, 2011 was approved, and the Superintendent of Schools and/or the Assistant Superintendent for Business was authorized to execute the agreement on behalf of the Harborfields Central School District.

4.4A School Service/Specialized Education Agreements

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (6-0), the Board of Education approved the following School Service/specialized Education Agreements between the Harborfields Central School district and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education:

- Rhea Hooper to provide speech and language evaluation services in accordance with the Individualized Education Program (IEPs) of disabled students for the period June 16, 2011 through June 16, 2012 at a rate of \$1,600 per evaluation.
- Dr. Ilene Solomon to provide neuropsychological evaluation services in accordance with the Individualized Education Program (IEPs) of disabled students for the period June 16, 2011 through June 16, 2012 at a rate of \$3,500 per evaluation.

HUMAN RESOURCES

5.1A Civil Service Appointment

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following civil service appointment, in accordance with the schedule attached to the official minutes of June 15, 2011, was approved.

Emergency Conditional Probationary		
Name	School	Assignment
Rushton, Doreen	District Office/Pupil Personnel Services	Clerk Typist (12 months)

5.2A Approval to Appoint Acting Superintendent for the sole purpose of signing a Memorandum of Agreement

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (6-0), that if necessary, Diana Todaro be appointed Acting Superintendent for the sole purpose of signing the Memorandum of Agreement in the absence of the Superintendent.

BOARD OF EDUCATION ACTIVITIES

Legislators' Visitations, June 3, 2011

Mr. Giuliano, Mr. Mastroianni, Mr. Schoer, and Ms. Todaro met with Assemblymen Raia and Conte, and Senator Marcellino on June 3, 2011. Mr. Giuliano reported that the legislators were generous with their time but stated that the Board did not walk away with any concrete information. The legislators spoke about pension reform, Triborough amendment, and freezing superintendents' salaries. Mr. Schoer stated that the district has been trying to obtain information from NYSHIP so that we can go out and get a viable bid on health insurance.

Members of the Cold Spring Harbor Board were also in attendance at the legislators' visitation. They asked to be included in the Legislative Breakfast next year.

Harborfields High School Awards Ceremony, May 25, 2011

The Board of Education attended the Awards Ceremony on May 25, 2011. Mrs. Boba stated that it was a great event.

Retiree/Volunteer Reception, June 1, 2011, OMS

Mr. Giuliano advised that the volunteer reception was a fantastic event. It was nice to have the names of the volunteers highlighted so that only those at the reception were announced. Dr. McDonagh suggested that next year we invite local restaurants and ask them if they would like to cater this event gratis which will afford them an opportunity to advertise their offerings.

The retiree reception was also a terrific event where the Board honored employees who have worked for the district for many years.

Nassau-Suffolk School Boards Annual Meeting, June 2, 2011, Woodbury, New York

Mr. Giuliano, Mr. Schoer, Ms. Todaro, and Dr. Koenig attended this event. Mr. Schoer stated that David Little, Director of Governmental Relations, New York State School Boards Association was the keynote speaker and the special honoree was D'Brichasaw Ferguson of the New York Jets. Mr. Schoer reported that the tax cap was something that was going to happen at some point.

PUBLIC PARTICIPATION

There was no public participation at this time.

OMS Personal Best Awards Ceremony, June 7, 2011

Mr. Mastroianni, Mr. Schoer, and Ms. Todaro attended this event. Mr. Mastroianni reported that it was an impressive event and that a screen was set up that showed a picture of each student and contained some information about the student. Mrs. Boba stated that she would like to see this done in each of our buildings.

HHS Senior Athletic Awards Banquet, June 7, 2011

Mrs. Boba, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles, and Ms. Todaro attended the athletic awards banquet. Mrs. Boba stated that in this economy it is difficult to pay to go to dinner prior to the awards. It was also very rushed. In the past Outback donated the food, now they charge \$25 per person. Ms. Todaro advised the Board that she spoke with Mr. Valente and that next year the dinner would be separate from the awards. Families could decide whether they want to attend both events or just the ceremony.

ITEMS FOR DISCUSSION

Update on New York State Health Insurance Program (NYSHIP) FOIL Request from Guercio and Guercio

Mr. Nimmo stated that we have filed another FOIL request but have not received any additional information from NYSHIP. He continued that he would keep the Board informed of any additional information which he receives.

Student Tutoring at Harborfields Public Library

Mrs. Boba was still not satisfied with the information we received from our attorney. She requested that Mr. Sheahan attend our next Board meeting to give the Board an explanation regarding the tutoring policy at the public library.

ADJOURNMENT

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried (6-0), the Board adjourned the regular meeting of June 15, 2011 at 9:45 p.m.

Respectfully submitted,

Barbara Muller
District Clerk