

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Budget Hearing/Regular Meeting
Place of Meeting	-	OMS - Auditorium
Date of Meeting	-	May 10, 2011
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Ms. Muller, Community Members
Others Absent	-	None

Mr. Giuliano called the meeting to order at 6:10 p.m.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), the Board, district office administrators, and the district clerk moved to Executive Session at 6:11 p.m. for the purpose of contract negotiations and an employee disciplinary matter.

Mrs. Boba entered the meeting at 6:13 p.m.

At 7 p.m., the PTA sponsored "Meet the Candidates Night" where each candidate had a few moments to speak about what they wanted to accomplish while serving as a school board member.

The Board of Education reconvened the regular meeting at 7:45 p.m. Mr. Giuliano led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced.

#### **PUBLIC PARTICIPATION**

There was no public participation.

#### **SUPERINTENDENT'S REPORT**

Student Representative's Report - Pamela Wax was absent from this meeting.

#### **Superintendent's Report/Budget Hearing**

Mr. Carasiti gave a PowerPoint presentation regarding the proposed 2011-12 school budget. A copy of said presentation is on file in the Superintendent's office. He then advised those in attendance that a copy of the district's budget brochure was placed on the public table for residents to review. Mr. Carasiti asked if any resident had any

questions concerning the 2011-12 proposed budget. There were no questions from district residents regarding the proposed budget.

## **BOARD OF EDUCATION MINUTES**

The following minutes were accepted by the Board of Education:

- Special Meeting, April 13, 2011

Mrs. Boba asked that the minutes of April 6, 2011 be corrected. The minutes of the meeting of April 6, 2011 will be corrected by the district clerk.

## **FINANCE**

### **4.1 Treasurer's Report**

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for April 2011 was approved.

### **4.2 Schedules of Bills**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of May 10, 2011 were accepted.

### **4.3 Financial Status Report**

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for March 2011 was accepted.

### **4.4 Tax Anticipation Notes**

Dr. McDonagh offered the following resolution for approval and moved its adoption:

#### **Tax Anticipation Note Resolution of Harborfields Central School District of Greenlawn, New York, Adopted May 10, 2011 Authorizing the Issuance of Not to Exceed \$18,000,000 Tax Anticipation Notes in Anticipation of the Receipt of Taxes to Be Levied for the Fiscal Year Ending June 30, 2012**

**Resolved** by the Board of Education of Harborfields Central School District of Greenlawn, in the County of Suffolk, New York, as follows:

Section 1. Tax anticipation notes (herein called "notes") of Harborfields Central School District of Greenlawn, in the County of Suffolk, New York (herein called "district@), in the principal amount of not to exceed \$18,000,000, and any notes in renewal thereof, are

hereby authorized to be issued pursuant to the provisions of sections 24.00 and 39.00 of the local finance law, constituting chapter 33-a of the consolidated laws of the State of New York (herein called "law").

Section 2. The following additional matters are hereby determined and declared:

(A) The notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2011 and ending June 30, 2012, and the proceeds of the notes shall be used only for the purposes for which said taxes are levied.

(B) The notes shall mature within the period of one year from the date of their issuance.

(C) The notes are not issued in renewal of other notes.

(D) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The notes hereby authorized shall contain the recital of validity prescribed by section 52.00 of the law and shall be general obligations of the district, and the faith and credit of the district are hereby pledged to the punctual payment of the principal of and interest on the notes and unless the notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the district and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the law, and pursuant to Section 50.00, 56.00, 60.00 and 61.00 of the law, the power to sell and issue the notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the district.

Section 5. The notes shall be executed in the name of the district by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the district as shall be designated by the chief fiscal officer of the district, and shall have the corporate seal of the district impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by Mr. Schoer. The vote was as follows:

Ayes: Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Mr. Schoer,  
Dr. McDonagh, Mr. Toles

Nays: None

**4.5 Retainment of New York Municipal Advisors Corporation**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District retained the services of New York Municipal Advisors Corporation for a fee of \$5,200 to act as financial consultants for the borrowing of Tax Anticipation Notes not to exceed \$18,000,000 for the 2011-2012 school year.

**4.6 Gifts and Increase in Appropriations**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. \$815.40 from the HHS Theater Company to be used under the guidance and direction of Dr. David Bennardo, Principal, HHS
2. \$3,150.00 from the parents of three students for the students' participation in the Nassau BOCES Cultural Arts Summer program
3. \$1,180.30 from General Mills "Boxtops for Education" to the TJL Needy Children's Fund in the Expendable Trust Account

Upon the recommendation of the Superintendent of Schools pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations are increased as follows:

- |    |                    |                        |
|----|--------------------|------------------------|
| 1. | A2850.1520.12.2850 | \$ 815.40 (2010-2011)  |
| 2. | A2280.4900.42.1681 | \$3,150.00 (2011-2012) |

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**4.7 Surplus Books**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following surplus library books as listed in the attachments to the agenda of May 10, 2011 were declared surplus and will be disposed of accordingly.

- Encyclopedias in the Oldfield Middle School Library

**4.8 Intermunicipal Agreement between HCSD and Suffolk County Department of Public Works**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools the following resolution was approved:

**Whereas**, sub-division (c) of section (1) of Article IX of the New York State Constitution provides that "Local governments shall have power to agree, as authorized by act of the

legislature, with the federal government, a state or one or more other governments within or without the state, to provide cooperatively, jointly or by contract any facility, service, activity or undertaking which each participating local government has the power to provide separately...;" and

**Whereas**, sub-division (1) of section 119-o of Article 5-G of the General Municipal Law provides, in part, that "In addition to any other general or special powers vested in municipal corporations and districts for the performance of their respective functions, powers or duties on an individual, cooperative, joint or contract basis, municipal corporations and districts shall have power to enter into, amend, cancel and terminate agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis or for the provision of a joint service ...;" and

**Whereas**, paragraph (d) of sub-division (2) of section 119-o of Article 5-G of the General Municipal Law authorizes agreements relating to "purchasing and making of contracts subject to general laws applicable to municipal corporations and school districts;" and

**Whereas**, sub-division (a) of section 119-n of Article 5-G provides that "The term 'municipal corporation' means a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, fire district or a school district"; and

**Whereas**, Harborfields Central School District is an educational/municipal corporation and

**Whereas**, Harborfields Central School District has determined that, in the interest of realizing cost savings, it is to its advantage to participate, through Suffolk County's Department of Public Works, in Suffolk County's bidding and award procedures for the procurement of natural gas, by including the demand for natural gas of Harborfields Central School District in the County's request for bidders; and

**Whereas**, it is in the mutual interest of Suffolk County to include Harborfields Central School District demand for natural gas in its request for bidders for natural gas for County facilities, in order to maximize purchasing value and obtain a more favorable price, which will amount to a cost savings for Suffolk County;

Upon the recommendation of the Superintendent of Schools, the Assistant Superintendent for Business was authorized, empowered, and directed to enter into an inter-municipal agreement with Suffolk County, in a form acceptable to the Board attorney, pursuant to §119-o of the General Municipal Law, to promote efficient and economical purchasing opportunities for natural gas; and

That such agreement shall provide that Harborfields Central School District and any of its affiliates, successors, and assigns shall be solely responsible for payments due the successful contractor or vendor for their individual purchases.

**4.9 Waiver of Fees for Use of Facilities – Town of Huntington**

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, this item was tabled at this time.

**4.10 First Reading of New Board of Education Policy**

The following new policy was presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 6230:** Federal Funds

**HUMAN RESOURCES**

**5.1 Revised Leave of Absence**

Upon motion duly made by Mr. Banks, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leave of absence was approved.

Revision of Leave of Absence Dates				
Name	Assignment	School	Original Dates	Revised Dates
Dini, Andrea	Elementary Teacher	WDPS	Paid: 5/16/11-10/17/11	Paid: 5/2/11-10/3/11

**5.2 Resignation**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignation was accepted:

- Gass, Linda, Principal Account Clerk/Purchasing Agent, Business Office effective the close of business October 31, 2011 for the purpose of retirement

**5.3 Tenure Recommendations**

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following personnel were granted tenure according to the provisions of Section 3012 of the New York State Education Law.

EFFECTIVE DATE	NAME	TENURE AREA	BLDG.
9/1/11	Kristen Akbar	Mathematics (7-12)	HHS
9/1/11	Pamela Cornell	Special Education (K-12)	HHS

9/1/11	Alyson Elish-Swartz	Speech/Hearing (K-12)	HHS
9/1/11	Sheryl Hafers	School Social Worker	OMS
9/1/11	Jessica Hansen	Special Education (K-12)	HHS
9/1/11	Christopher Havranek	Social Studies (7-12)	OMS
9/1/11	George Kouroutis	Social Studies (7-12)	HHS
9/1/11	Joseph Maiello	Health (K-12)	OMS
9/1/11	Ellen Mangiamele	English (7-12)	HHS
9/1/11	Maureen Raynor	Mathematics (7-12)	HHS
10/10/11	Gina Holm	Speech/Hearing (K-12)	TJL

**5.4 Civil Service Appointment**

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service appointment, in accordance with the schedule attached to the official minutes of May 10, 2011 was approved.

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Szewczuk, Patricia	District Office	Principal Clerk (Confidential 12-Month)

**5.5 Substitute List Addendum 2010-2011**

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of May 10, 2011 was approved for the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education.

**5.6 Recognition of Local 424 - School Nurses**

**Whereas** the school nurses have petitioned to be represented by the UPSEU for the purpose of collective bargaining;

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education recognized the UPSEU as the exclusive bargaining agent for the Harborfields Central School District school nurse unit effective May 11, 2011.

## **5.7 Extracompensation Appointment Schedule 2010-2011**

Upon motion duly made by Mr. Banks, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of May 10, 2011 was approved.

## **INSTRUCTION**

### **6.1 Review of IEP Recommendations and Authorization for Placement and Services**

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated March 30, 2011, March 31, 2011, April 4, 2011, April 6, 2011, April 13, 2011, April 27, 2011, and April 8, 2011
- **Subcommittee on Special Education** meetings dated March 16, 2011, March 24, 2011, March 31, 2011, April 1, 2011, April 4, 2011, April 5, 2011, April 7, 2011, April 8, 2011, April 11, 2011, April 12, 2011, April 14, 2011, April 15, 2011, April 26, 2011, and April 27, 2011
- **Committee on Preschool Education** meetings dated April 7, 2011, April 11, 2011, April 14, 2011 and April 15, 2011

## **ITEMS FOR DISCUSSION**

### **User's Fees**

Mr. Carasiti advised the Board that they would be getting a recommendation from central office administration regarding User's Fees.

### **Audit Committee Meeting**

Mr. Nimmo advised the Board that the Internal and External Auditors need to meet with them sometime in June. The tentative dates for this meeting would be June 1 or June 15. Mr. Nimmo stated that he would try for June 1.



Update on Library Tutoring

Mr. Carasiti advised the Board that the district's attorney will contact the library's attorney. He continued that this is a legal issue and the Board should not be involved.

Student Recognition Program

Mr. Carasiti stated that the student recognition should come from the building administrators. The building principals are best equipped to tell central office administration who to recognize.

**BOARD OF EDUCATION ACTIVITIES**

Home Field Advantage

Mr. Schoer spoke about the Home Field Advantage lobbying effort. He stated that we need to reach out to our local representatives. Mr. Schoer stated that he will make calls to our legislators.

**PUBLIC PARTICIPATION**

There was no public participation.

**ADJOURNMENT**

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried unanimously, the Board adjourned the Budget Hearing/Regular Meeting of May 10, 2011 at 8:17 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk