

HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK

**BOARD OF EDUCATION**  
**REGULAR MEETING PUBLIC AGENDA**  
**March 16, 2011**

**MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION – 6:00 P.M.**

**PUBLIC PARTICIPATION**

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

**REPORTS**

- 2.1** Student Representative's Report  
**Pamela Wax, HHS Student Representative**
- 2.2** Superintendent's Report, 2011-2012 Budget Discussion/Direction  
**Frank Carasiti, Superintendent of Schools**

**PUBLIC PARTICIPATION (2011-2012 Proposed Budget)**

**BOARD OF EDUCATION MINUTES**

- 3.1** Regular Meeting, February 16, 2011 ..... Pages 12-22
- Special Meeting, March 5, 2011 ..... Pages 23-25

**FINANCE**

- 4.1** **Treasurer's Report** ..... Pages 26-27

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for February 2011 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

- 4.2** **Schedules of Bills**..... Pages 28-55

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of March 16, 2011 be accepted.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.3 Financial Status Report ..... Pages 56-123**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for January 2011 be accepted.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.4 Budgetary Transfer of Funds ..... Page 124**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of March 16, 2011 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.5 Health Services Agreements ..... Pages 125-139**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following health services agreements between Harborfields Central School District and the school districts listed below for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2010-2011 school year be approved.

- **Huntington Union Free School District**, 23 students attending St. Patrick School at a cost of \$755.28 for a total of \$17,371.44.
- **Riverhead Central School District**, 1 student attending Bishop McGann-Mercy High School at a cost of \$74.93.
- **Uniondale Union Free School District**, 1 student attending Kellenberg High School at a cost of \$616.31.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.6 School Service/Specialized Education Agreements ..... Pages 140-149**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities be approved.

- **Dr. Harvey Mar** to provide consulting services including psychological evaluations in accordance with the individualized education program (IEP) for a disabled student for the period of July 1, 2010 through June 30, 2011 at the rate of \$1,100.00 per evaluation.
- **EAC, Inc. d/b/a/ Nassau Learning Center** to provide consulting services including teaching/tutorial services for children with disabilities in accordance with the individualized education plan (IEP) for the period of July 1, 2010 through

June 30, 2011. The rates are in accordance with the schedule set forth in the agreement.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.7 Gifts and Increase in Appropriations**..... Pages 150-165

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

1. \$482.00 from HHS PTSA to be administered under the guidance and direction of Dr. David Bennardo, Principal, HHS to be applied to the HHS Library program
2. \$4,000.00 donated by the O’Lear family to be applied to the Timothy O’Lear Memorial Scholarship Fund
3. Two copies of the book, *“Of Thee I Sing: A Letter to My Daughters”* by President Barack Obama, donated by Dr. Howard Koenig to be used in the school libraries at WDPS and TJL
4. Five copies of the book, *“My Havana”* by Rosemary Wells with Secundino Fernandez, donated by Susan Turrini for use in the school library at TJL

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2010-2011 be increased as follows:

1. A2610.5800.12.2610.....\$482.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.8 Surplus Books** ..... Pages 166-185

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following books as listed in the attachments to the agenda of March 16, 2011 be declared surplus and disposed of accordingly.

- Library books in the OMS library

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.9 Appointment of External Accountant** ..... Pages 186-189

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby appoint Albrecht, Viggiano, Zureck and Company, P.C., as its External Accountant for the preparation of the district’s financial statements for the fiscal year ending June 30, 2011 at a fee of \$16,000, as set forth in their proposal dated May 11, 2010; and

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby authorizes the Board President to execute a written agreement between the District and Albrecht, Viggiano, Zureck and Company, P.C., attached to the agenda of March 16, 2011.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.10 Notice of Budget Hearing and Election of HCSD**..... Pages 190-192

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Notice of the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York, be approved; and

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, the District Clerk be authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.11 First Reading of Revised Board of Education Policies**..... Pages 193-197

The following revised policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 2120.1:** Candidates and Campaigning
- **File 2230:** Appointed Board Officials

**HUMAN RESOURCES**

**5.1 Resignations**..... Pages 198-199

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Pollack, Rebecca, Elementary Teacher, WDPS, effective close of business on June 30, 2011
- Kelley, Denise, Teaching Assistant, TJL, effective close of business on February 28, 2011

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.2 Leaves of Absence**..... Pages 200-205

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Cervini, Anna	ESL Teacher	OMS	9/6/11-11/28/11	11/29/11-1/2/12
<b>Extension of Leaves of Absence</b>				
Name	Assignment	School	Dates Paid	Dates Unpaid
Cox, Jordan	Physical Education Teacher	TJL	N/A	9/1/11-8/31/12
Gilhuley, Jennifer	Elementary Teacher	OMS	N/A	9/1/11-8/31/12
Ronai, Steven	Social Studies Teacher	HHS	N/A	9/1/11-8/31/12
Scherr, Jami	Physical Education Teacher	HHS	N/A	9/1/11-8/31/12
Spatafora, Elizabeth	Special Education Teacher	TJL	N/A	9/1/11-8/31/12

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.3 Professional Appointments** ..... Pages 206-211

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of March 16, 2011 be approved.

<b>Revised Probationary Appointment</b>			
Name	School	Assignment	Tenure Date
Bender, David	HHS	Science Teacher	From: 9/1/12 To: 9/1/11
<b>Revised Part-time</b>			
For the period through June 30, 2011 to serve at the pleasure of the Board of Education			
Name	School	Assignment	Start Date
Dono, Joseph	District	School Psychologist	From: 2/17/11 To: 12/20/10
<b>Part-time</b>			
For the period through June 30, 2011 to serve at the pleasure of the Board of Education			
Name	School	Assignment	Start Date
Agresta, Kyra	WDPS	Teaching Assistant	3/17/11
McNally, Kathryn	TJL	Special Education Teacher	3/7/11

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.4 Civil Service Appointment..... Pages 212-214**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of March 16, 2011 be approved.

<b>Contingent Probationary Appointment</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Davis, Jennifer	OMS	Senior Clerk Typist

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.5 Separation Payments..... Pages 215-216**

**Whereas** the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payments for unused sick and vacation accruals for individuals separating from the district; and,

**Whereas** the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policies as per the separation payments agenda enclosures; and,

**Whereas** the separation payments agenda enclosures and collective bargaining agreements and/or Board of Education policies have been reviewed by district counsel; and,

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes said separation payments as described in the separation payments enclosures attached to the agenda of March 16, 2011.

- Farrell, Janice, Clerk Typist, OMS
- Schillinger, Catherine, Senior Stenographer, District

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.6 Substitute List Addendum 2010-2011..... Page 217**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of March 16, 2011 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.7 Extracompensation Appointment Schedule 2010-2011 ..... Pages 218-221**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of March 16, 2011 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.8 Appointment of Inspectors for the Harborfields Central School District Budget Vote and Election**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following people be appointed to serve as Inspectors of Election for the Annual Election and Budget Vote of Qualified Voters to be held on May 17, 2011. The Chief Inspector will be compensated at a rate of \$80.00 and the Inspectors of Election at a rate of \$70.00.

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, the District Clerk be authorized to hire additional Inspectors of Election if necessary.

Maria Domencetti, Chief Inspector		
Lottie Bennett	Joyce Hilgeman	Linda Romandetti
Joan Caldarella	Clare Intemann	Ronald Sabo
Irene Contopoulos	Irene Levee	Gerald Schehr
Theresa Damm	Ellen Macrae	Karen Short
Rose Dougherty	Jacqueline Martello	Kate Shreck
Shelley Feinman	Marie McConnell	Irene Smith
Joann Guido	Janice Perdikoylis	Carol Solimando
Barbara Hanna	Carol Ann Queally	Loretta Wilson
Alicia Hicks	Kathleen Riker	

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.9 Establishment of Standard Work Day for Appointed and Elected Official..... Pages 222-224**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the Harborfields Central School District/Location Code 74757 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Appointed Official							
District Treasurer	Paula Francis	XXXX	XXXXXXXX	7	7/1/10-6/30/11	Y	8.71

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**INSTRUCTION**

**6.1 Review of IEP Recommendations and Authorization For Placement and Services** ..... Pages 225-262

**Be it resolved**, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- Committee on Special Education meetings dated February 9, 2011, February 14, 2011 and February 16, 2011
- Committee on Preschool Special Education meetings dated February 3, 2011, February 10, 2011 and February 17, 2011
- Subcommittee on Special Education meetings dated January 20, 2011, January 24, 2011, January 28, 2011, February 1, 2011, February 3, 2011, February 7, 2011, February 8, 2011, February 9, 2011, February 11, 2011, February 14, 2011, February 15, 2011 and February 28, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.2 Revised and Reviewed Board of Education Policies** ..... Pages 263-300

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of March 16, 2011 be adopted.

- **File 5000:** Student Policies Goals
- **File 5020.3:** Rights of Students with Disabilities under Section 504
- **File 5030:** Student Complaints and Grievances
- **File 5030-R:** Student Complaints and Grievances Regulation
- **File 5100:** Student Attendance
- **File 5130:** Compulsory Attendance Ages
- **File 5140:** Entrance Age
- **File 5150:** Admission of Resident Students



- **File 5150-E.1:** Parent Affidavit
- **File 5150-E.2:** Custodial Affidavit
- **File 5150-E.3:** Student Affidavit of Emancipation
- **File 5150-E.4:** Parent Affidavit of Emancipation
- **File 5150-E.5:** Affidavit of Residency
- **File 5150-E.6:** Affidavit of Legal Residency
- **File 5151:** Homeless Children
- **File 5151-R:** Homeless Children Regulation
- **File 5152.1:** Admission of Foreign Students
- **File 5152.1-R:** Admission of Foreign Students Regulation
- **File 5154:** Assignment of Students to Classes

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.3 Overnight Field Trips** ..... Pages 301-303

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the overnight field trips listed below be approved.

- HHS Summer Marching Band's Field Trip to SUNY Farmingdale from August 18-20, 2011
- Natural Helpers' Field Trip to Quinipet Camp and Retreat Center, Shelter Island Heights, New York from November 6-8, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.4 Revised Agreement and Release for Instructional Programs and Services for a Disabled Student** ..... Pages 304-305

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the revised agreement and release between the Harborfields Central School District and the parents of a disabled student #400198 as attached to the agenda of March 16, 2011 be approved.

**Be it further resolved,** upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Board President to execute this agreement and release.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**7.1** Board of Education Policies ..... Pages 306-309

- **File 5152:** Admission of Non-Resident Students
- **File 5152-R:** Admission of Non-Resident Students Regulation

**BOARD OF EDUCATION ACTIVITIES**

- Legislative Breakfast at Western Suffolk BOCES, February 18, 2011  
**Michael Banks, Board Member**  
**Donald W. Mastroianni, Board Member**  
**Joseph Toles, Board Member**
  
- SCOPE Conference, “The New 2010 Census Data: The Changing Population on Long Island,” March 11, 2011, Bourne Mansion, St. John’s University, Oakdale Campus  
**Donald W. Mastroianni, Board Member**  
**Joseph Toles, Board Member**
  
- NYSSBA 2011 State Issues Conference, March 13-14, 2011, Crowne Plaza, Albany, New York  
**Gary Schoer, Board Member**

**PUBLIC PARTICIPATION – 9:30 P.M.**

**ADJOURNMENT**