

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS - Auditorium
Date of Meeting	-	March 16, 2011
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer Mr. Toles
Board Members Absent	-	None
Others Present	-	Ms. Todaro, Mr. Nimmo, Dr. Koenig, Ms. Muller, Greg Guercio, Esq., Principals, Community Members
Others Absent	-	Mr. Carasiti

Mr. Giuliano called the meeting to order at 6:20 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried (6-0), the Board, district clerk, and administration, moved to Executive Session at 6:21 p.m. for the purpose of employment history of a particular individual and contract negotiations.

Mr. Schoer entered the meeting at 6:26 p.m.

The Board of Education excused the district clerk and administration from executive session at 7 p.m. The district clerk and administration were called back to executive session at 7:15 p.m.

The Board of Education reconvened the regular meeting at 7:50 p.m. Mr. Giuliano led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced.

Mr. Giuliano announced that Mr. Carasiti was not present at the meeting due to personal business.

PUBLIC PARTICIPATION

Several residents spoke about the possible program cuts, increase in class size and loss of staff, and stated that they were willing to approve a 5% tax rate increase. Some residents stated that we need to settle the teachers' contract and that district administrators should take a salary freeze.

A resident stated that if cuts are to be made to the budget, they should be made equitably across the board.

Two high school teachers who are also residents expressed concern regarding the possibility of cutting technology education at the high school. They continued that

cutting the technology program would be doing a terrible injustice to our students. They asked the Board to please reconsider this cut.

A resident read a statement saying that she did not want to see cuts at Washington Drive and supported a 5% tax rate increase. She reprimanded the Board stating that they took the cowardly way out when preparing this budget and that they did not look to make cuts across the board. Mr. Schoer, Mr. Banks, and Mr. Mastroianni took exception to these remarks stating that when administration puts a budget together the Board looks at every item before making any decisions as to what areas will be cut.

REPORTS

Student Representative's Report

Pamela Wax, student representative from HHS, gave the following report:

- Forty-three new students have been inducted into the National Art Honor Society.
- Congratulations again to our Boys' Varsity Basketball team and their coaches Chris Agostino and John Tampori on their win over Manhasset. This victory provides our boys' varsity team with their first ever Long Island Championship.
- Congratulations to our school community on this year's outstanding St. Baldrick's Day celebration. We raised over \$26,000 for the cause.
- Congratulations to Pam Wax who has been named as a Finalist in the 2011 Competition for National Merit Scholarships.

Superintendent's Report, 2011-2012 Budget Discussion/Direction

In the absence of the Superintendent, Ms. Todaro, Deputy Superintendent, gave a PowerPoint presentation on the proposed 2011-12 budget which included several tax rate scenarios, the staff ramifications, the tax rate increase, the budget increase and the budget increase percentage. Ms. Todaro also reported on the projected enrollment for the 2011-12 school year, the class size guidelines, and the possible reductions depending on the tax rate increase.

After a brief discussion the Board voted as follows on the proposed tax rate increase:

Mr. Giuliano voted in favor of a 5% tax rate increase
Mrs. Boba voted in favor of a 5% tax rate increase
Mr. Mastroianni voted in favor of a 4.9% tax rate increase
Mr. Banks voted in favor of an upper 4% tax rate increase
Dr. McDonagh voted in favor of a 4.5% to a 5% tax rate increase
Mr. Toles voted in favor of a 4.98% to a 5% tax rate increase
Mr. Schoer voted in favor of between 4% and 5% tax rate increase

It was the consensus of the Board that administration prepare a budget between a 4.5% and a 5% tax rate increase.

BOARD OF EDUCATION MINUTES

The following minutes were accepted by the Board of Education:

- Regular Meeting, February 16, 2011
- Special Meeting, March 5, 2011

FINANCE

4.1 Treasurer's Report

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for February 2011 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Mastroianni, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of March 16, 2011 were accepted.

4.3 Financial Status Report

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for January 2011 was accepted.

4.4 Budgetary Transfer of Funds

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the official minutes of March 16, 2011 were approved.

4.5 Health Service Agreements

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following health service agreements between Harborfields Central School District and the school districts listed below for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2010-2011 school year were approved.

- **Huntington Union Free School District**, 23 students attending St. Patrick School at a cost of \$755.28 for a total of \$17,371.44.
- **Riverhead Central School District**, 1 student attending Bishop McGann-Mercy High School at a cost of \$74.93.

- **Uniondale Union Free School District**, 1 student attending Kellenberg High School at a cost of \$616.31.

4.6 School Service/Specialized Education Agreements

Upon motion duly made by Mr. Banks, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities were approved.

- **Dr. Harvey Mar** to provide consulting services including psychological evaluations in accordance with the individualized education program (IEP) for a disabled student for the period of July 1, 2010 through June 30, 2011 at the rate of \$1,100.00 per evaluation.
- **EAC, Inc. d/b/a/ Nassau Learning Center** to provide consulting services including teaching/tutorial services for children with disabilities in accordance with the individualized education plan (IEP) for the period of July 1, 2010 through June 30, 2011. The rates are in accordance with the schedule set forth in the agreement.

4.7 Gifts and Increase in Appropriations

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. \$482.00 from HHS PTSA to be administered under the guidance and direction of Dr. David Bennardo, Principal, HHS to be applied to the HHS Library program
2. \$4,000.00 donated by the O’Lear family to be applied to the Timothy O’Lear Memorial Scholarship Fund
3. Two copies of the book, *“Of Thee I Sing: A Letter to My Daughters”* by President Barack Obama, donated by Dr. Howard Koenig to be used in the school libraries at WDPS and TJL
4. Five copies of the book, *“My Havana”* by Rosemary Wells with Secundino Fernandez, donated by Susan Turrini for use in the school library at TJL

Upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2010-2011 were increased as follows:

1. A2610.5800.12.2610.....\$482.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.8 Surplus Books

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, this item was tabled at this time.

4.9 Appointment of External Accountant

Upon motion duly made by Mr. Mastroianni, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, that the Board of Education appointed Albrecht, Viggiano, Zureck and Company, P.C., as its External Accountant for the preparation of the district's financial statements for the fiscal year ending June 30, 2011 at a fee of \$16,000, as set forth in their proposal dated May 11, 2010; and

Upon the recommendation of the Superintendent of Schools, the Board of Education authorized the Board President to execute a written agreement between the District and Albrecht, Viggiano, Zureck and Company, P.C., attached to the agenda of March 16, 2011.

4.10 Notice of Budget Hearing and Election of HCSD

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Notice of the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York, was approved; and

Upon the recommendation of the Superintendent of Schools, the District Clerk was authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

4.11 First Reading of Revised Board of Education Policies

The following revised policies were presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 2120.1:** Candidates and Campaigning
- **File 2230:** Appointed Board Officials

HUMAN RESOURCES

5.1 Resignations

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Pollack, Rebecca, Elementary Teacher, WDPS, effective close of business on June 30, 2011
- Kelley, Denise, Teaching Assistant, TJL, effective close of business on February 28, 2011

5.2 Leaves of Absence

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Cervini, Anna	ESL Teacher	OMS	9/6/11-11/28/11	11/29/11-1/2/12
Extension of Leaves of Absence				
Name	Assignment	School	Dates Paid	Dates Unpaid
Cox, Jordan	Physical Education Teacher	TJL	N/A	9/1/11-8/31/12
Gilhuley, Jennifer	Elementary Teacher	OMS	N/A	9/1/11-8/31/12
Ronai, Steven	Social Studies Teacher	HHS	N/A	9/1/11-8/31/12
Scherr, Jami	Physical Education Teacher	HHS	N/A	9/1/11-8/31/12
Spatafora, Elizabeth	Special Education Teacher	TJL	N/A	9/1/11-8/31/12

5.3 Professional Appointments

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried (6-0-1) and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of March 16, 2011 were approved.

Revised Probationary Appointment			
Name	School	Assignment	Tenure Date
Bender, David	HHS	Science Teacher	From: 9/1/12 To: 9/1/11
Revised Part-time			
For the period through June 30, 2011 to serve at the pleasure of the Board of Education			
Name	School	Assignment	Start Date
Dono, Joseph	District	School Psychologist	From: 2/17/11 To: 12/20/10

Part-time			
For the period through June 30, 2011 to serve at the pleasure of the Board of Education			
Name	School	Assignment	Start Date
Agresta, Kyra	WDPS	Teaching Assistant	3/17/11
McNally, Kathryn	TJL	Special Education Teacher	3/7/11

The voting was as follows:

AYES: Mr. Giuliano, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer,
 Mr. Toles

NAYS: None

ABSTAIN: Mrs. Boba

5.4 Civil Service Appointment

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the official minutes of March 16, 2011 was approved.

Contingent Probationary Appointment		
Name	School	Assignment
Davis, Jennifer	OMS	Senior Clerk Typist

5.5 Separation Payments

Whereas the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payments for unused sick and vacation accruals for individuals separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policies as per the separation payments agenda enclosures; and,

Whereas the separation payments agenda enclosures and collective bargaining agreements and/or Board of Education policies have been reviewed by district counsel; and,

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, that the Board of Education authorized said separation payments as described in the separation payments enclosures attached to the official minutes of March 16, 2011.

- Farrell, Janice, Clerk Typist, OMS
- Schillinger, Catherine, Senior Stenographer, District

5.6 Substitute List Addendum 2010-2011

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of March 16, 2011 was approved.

5.7 Extracompensation Appointment Schedule 2010-2011

Upon motion duly made by Mr. Mastroianni, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of March 16, 2011 were approved.

5.8 Appointment of Inspectors for the Harborfields Central School District Budget Vote and Election

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following people were appointed to serve as Inspectors of Election for the Annual Election and Budget Vote of Qualified Voters to be held on May 17, 2011. The Chief Inspector will be compensated at a rate of \$80.00 and the Inspectors of Election at a rate of \$70.00.

Upon the recommendation of the Superintendent of Schools, the District Clerk is authorized to hire additional Inspectors of Election if necessary.

Maria Domencetti, Chief Inspector		
Lottie Bennett	Joyce Hilgeman	Linda Romandetti
Joan Caldarella	Clare Intemann	Ronald Sabo
Irene Contopoulos	Irene Levee	Gerald Schehr
Theresa Damm	Ellen Macrae	Karen Short
Rose Dougherty	Jacqueline Martello	Kate Shreck
Shelley Feinman	Marie McConnell	Irene Smith
Joann Guido	Janice Perdikoylis	Carol Solimando
Barbara Hanna	Carol Ann Queally	Loretta Wilson
Alicia Hicks	Kathleen Riker	

5.9 Establishment of Standard Work Day for Appointed and Elected Official

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District/Location Code 74757 hereby established the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System

based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Appointed Official							
District Treasurer	Paula Francis	XXXX	XXXXXXXX	7	7/1/10-6/30/11	Y	8.71

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization For Placement and Services

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- Committee on Special Education meetings dated February 9, 2011, February 14, 2011 and February 16, 2011
- Committee on Preschool Special Education meetings dated February 3, 2011, February 10, 2011 and February 17, 2011
- Subcommittee on Special Education meetings dated January 20, 2011, January 24, 2011, January 28, 2011, February 1, 2011, February 3, 2011, February 7, 2011, February 8, 2011, February 9, 2011, February 11, 2011, February 14, 2011, February 15, 2011 and February 28, 2011

6.2 Revised and Reviewed Board of Education Policies

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of March 16, 2011 be adopted as revised:

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, the Board tabled policy #5140 for further clarification.

- **File 5000:** Student Policies Goals
- **File 5020.3:** Rights of Students with Disabilities under Section 504
- **File 5030:** Student Complaints and Grievances
- **File 5030-R:** Student Complaints and Grievances Regulation

- **File 5100:** Student Attendance
- **File 5130:** Compulsory Attendance Ages
- **File 5140:** Entrance Age
- **File 5150:** Admission of Resident Students
- **File 5150-E.1:** Parent Affidavit
- **File 5150-E.2:** Custodial Affidavit
- **File 5150-E.3:** Student Affidavit of Emancipation
- **File 5150-E.4:** Parent Affidavit of Emancipation
- **File 5150-E.5:** Affidavit of Residency
- **File 5150-E.6:** Affidavit of Legal Residency
- **File 5151:** Homeless Children
- **File 5151-R:** Homeless Children Regulation
- **File 5152.1:** Admission of Foreign Students
- **File 5152.1-R:** Admission of Foreign Students Regulation
- **File 5154:** Assignment of Students to Classes

6.3 Overnight Field Trips

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the overnight field trips listed below were approved.

- HHS Summer Marching Band's Field Trip to SUNY Farmingdale from August 18-20, 2011
- Natural Helpers' Field Trip to Quinipet Camp and Retreat Center, Shelter Island Heights, New York from November 6-8, 2011

6.4 Revised Agreement and Release for Instructional Programs and Services for a Disabled Student

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the revised agreement and release between the Harborfields Central School District and the parents of a disabled student #400198 as attached to the agenda of March 16, 2011 was approved.

Upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorized the Board President to execute this agreement and release.

ITEMS FOR DISCUSSION

Board of Education Policies

- **File 5152:** Admission of Non-Resident Students
- **File 5152-R:** Admission of Non-Resident Students Regulation

Mr. Schoer stated that he would like a legal opinion of policy 5152 stating that he felt the wording was incorrect. Mr. Mastroianni asked if the district could check with NYSSBA to see if they have a policy for non-resident students. Mr. Toles asked if the district could check with Town of Huntington school districts to find out what they charge for non-resident student tuition.

PUBLIC PARTICIPATION

A resident questioned the fact that we are paying our superintendent a salary and he is retired and collecting a pension. The Board responded that our superintendent is not receiving any fringe benefits from the district, that he is one of the lowest paid superintendents in Long Island, and that he has not taken a salary increase since he has been in Harborfields.

A resident suggested that the Board establish special funds for special clubs. The Board responded that they are not allowed to solicit money and that if anyone is interested in contributing money they need to contact HACEF.

Several residents again supported a 5% tax rate increase.

A resident stated that she felt all administrators should take a hard freeze.

A resident stated "does the state legislature understand that the system is broken."

A resident questioned the cost of transportation stating that we should increase the mileage limits. Mr. Schoer stated that any changes to our mileage limits must be voted on by the community. Mr. Schoer continued that the State Education Department states that no child can stand on a bus; therefore, we hire enough buses to transport every student. We know at the high school we are not transporting every student.

A resident suggested that we combine our district with one of the surrounding school districts.

A district resident sent an e-mail to the Board of Education supporting a 5% tax rate increase. He asked that this letter be read to the public; however, the Board requested that the letter be made part of the official minutes.

BOARD OF EDUCATION ACTIVITIES

Legislative Breakfast at Western Suffolk BOCES, February 18, 2011

Mr. Banks, Mr. Mastroianni, and Mr. Toles attended this breakfast. There was a PowerPoint presentation presented by a superintendent from another district who stated that with the \$14 million their district has in reserves that in less than three years those reserves would be down to \$0 primarily as a result of all the mandates. Senator Flanagan stated that three areas which are in need of reform are: Triborough Amendment, Wicks Law, and pension reform. Senator Marcellino stated that there is a need for the assembly

and senate to work together. He continued that the senate has already passed the property tax cap.

SCOPE Conference, "The New 2010 Census Data: The Changing Population on Long Island," March 11, 2011, Bourne Mansion, St. John's University, Oakdale Campus

Mr. Mastroianni and Mr. Toles attended this conference. Mr. Mastroianni stated that they received a textbook regarding census data. Dr. Hughes, a professor at St. John's, gave information on the census data. He continued that baby boomers are just starting to retire and the life span is increasing. Most of the discussion centered on consolidation of school districts. Dr. Hughes stated that he doesn't see this as something that is really being considered. Mr. Mastroianni stated that although Mr. Carasiti did not attend this meeting, Peter Scordo, Superintendent of the Elwood School District stated without solicitation that Mr. Carasiti was his mentor. Dr. Hughes, also unsolicited, stated that Mr. Carasiti was a hero for education."

NYSSBA 2011 State Issues Conference, March 13-14, 2011, Crowne Plaza, Albany, New York

Mr. Schoer attended this conference. He stated that he met with legislators and they stated that the tax cap which was passed by the senate is unworkable. There will be a tax cap but it will be tweaked. He continued that the governor pushed the senate to do this quickly after his budget speech (2% or inflation whichever is less). Mr. Schoer stated that there was real tension between upstate and downstate. Upstate is losing more state aid. Comptroller DiNapoli reported that there are two areas of the state that are in fiscal stress: Mid-Hudson region and Long Island schools. Mr. Schoer concluded by stating according to reports there will be a state budget by April 1, 2011.

EXECUTIVE SESSION

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried unanimously, the Board, district clerk, and administration, moved to Executive Session at 10:56 p.m. for the purpose of discussing a collective bargaining agreement.

The Board of Education reconvened the regular meeting at 11:40 p.m.

ADJOURNMENT

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, the Board adjourned the regular meeting of March 16, 2011 at 11:42 p.m.

Respectfully submitted,

Barbara Muller
District Clerk