

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS - Auditorium
Date of Meeting	-	February 16, 2011
Board Members Present	-	Mr. Giuliano, Mrs. Boba, Mr. Banks, Mr. Mastroianni, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Ms. Muller, Community Members

Mr. Giuliano called the meeting to order at 6:15 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried (6-0), the Board, district clerk, and administration, moved to Executive Session at 6:16 p.m. for the purpose of tenure recommendation, litigation regarding a former employee, and contract negotiations.

Mrs. Boba entered the meeting at 7:23 p.m.

The Board of Education reconvened the regular meeting at 7:50 p.m. Mr. Giuliano led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced.

PUBLIC PARTICIPATION

There was no public participation at this time.

REPORTS

Student Representative's Report

Pamela Wax, student representative from HHS, gave the following report:

- Congratulated all seniors on their college acceptances
- Congratulated Alison Pollard and her DECA students on their recent accomplishments. Alison and her club members enjoyed great success as 16 Harborfields students emerged as finalists in the Regional DECA competition
- ZEPHYR, has been recognized for excellence by the National Council of Teachers of English
- Several art students were featured in the Art League of Long Island Advanced Placement Show

- Pamela Wax has been named as a Finalist in the 2011 Competition for National Merit Scholarships
- Seventeen freshmen and sophomore musicians have been selected to the 2011 Suffolk County Music Educators Association All-County Music Festival
- Black History Night will be held tomorrow, February 17, 2011 at 7 p.m. at the high school

Superintendent's Report

Mr. Carasiti discussed the cut in state aid of \$1.5 million and stated that times will be very difficult for us with difficult decisions to make. He continued that on March 5 a budget meeting will be held in the auditorium of OMS at 9 a.m. Administration will prepare a variety of tax rate increases starting with 5.5%, 5%, 4.5%, 4% and 3.5% (which would be a disaster). Mr. Carasiti continued that we need community input. He also stated that the property tax cap proposed by the governor would not take place this year but will probably be in place next year. Mr. Carasiti further stated that year by year we have been chipping away at our programs and with no additional state aid, and a tax cap, the district will be in deep trouble. We must do the best we can to keep programs.

Progress of Board of Education Goals

Mr. Carasiti, Ms. Todaro, and Dr. Bennardo reported on the progress of the Board of Education's goals. A copy of the progress of goals is on file in the office of the Deputy Superintendent of Curriculum and Instruction.

BOARD OF EDUCATION MINUTES

The following minutes were accepted by the Board of Education:

- Regular Meeting, January 19, 2011, as corrected
- Special Meeting, February 3, 2011

FINANCE

4.1 Treasurer's Report

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for January 2011 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of February 16, 2011 were accepted.

4.3 Financial Status Report

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for December 2010 was accepted.

4.4 Health Services Agreements

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following health services agreements between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2010-2011 school year were approved.

- **Jericho UFSD**, 11 students attending Long Island Lutheran at a cost of \$931.65 each totaling \$10,248.15
- **West Islip UFSD**, 2 students attending St. John the Baptist High School at a cost of \$653.24 totaling \$1,306.48

4.5 Parentally Placed Private School/Special Education Service Contracts

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below were approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

District of Residence:

- Four (4) Harborfields Central School District students attending a private school within the South Huntington UFSD effective July 1, 2010 through June 30, 2011

District of Location:

- One (1) Commack UFSD student attending a program within the Harborfields Central School District effective July 1, 2010 through June 30, 2011

4.6 School Service/Specialized Education Agreement

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreement between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of

the regulations of the Commissioner of Education for children with handicapping conditions was approved.

- **Lynda Geller, Ph.D.**, d/b/a Spectrum Services to provide student consultant services for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2010 through June 30, 2011 at the rate of \$200.00 per hour.

4.7 Gifts and Increase in Appropriations

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. \$5,000.00 from TJJ PTA to be used under the guidance and direction of Florence Tuzzi, Principal, TJJ
2. \$200.00 from WDPS PTA to be applied to the WDPS Outreach Fund through the Expendable Trust Account
3. \$87.04 from TerraCycle, Inc. to be applied to the WDPS Outreach Fund through the Expendable Trust Account
4. Several books donated by Ms. Emily Gutheil, a WDPS teacher, to be used by WDPS staff and students

Additionally, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2010-2011 were increased as follows:

1. A2110.5110.06.2210.....\$5,000.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.8 Designation of Banks and Depositories

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following banks were designated as depositories for the school district and that investment accounts will be established, as may be necessary, following the February 16, 2011 meeting of the Board of Education:

JP Morgan Chase	Investment Account
HSBC Bank	Investment Account
TD Bank	Investment Account

HUMAN RESOURCES

5.1 Resignations

Upon motion duly made by Mr. Mastroianni, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Farrell, Janice, Clerk Typist, District Office, effective close of business June 30, 2011 for the purpose of retirement
- Jahrsdoerfer, Remig, Custodial Worker I, OMS, effective close of business June 30, 2011 for the purpose of retirement
- Munisteri, Marianna, Teaching Assistant, HHS, effective close of business January 21, 2011
- Schillinger, Catherine, Senior Stenographer, District, effective close of business June 30, 2011 for the purpose of retirement
- Weitemeyer, Rosemarie, Teaching Assistant, OMS, effective close of business January 21, 2011

5.2 Leaves of Absence

Upon motion duly made by Mr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Dennis, Dawn	LOTE Teacher	HHS	N/A	9/1/11-8/31/12
Revision of Leaves of Absence Dates				
Gutmann, Jennifer	Special Education Teacher	TJL	FROM: Paid: 3/1/11-4/2/11 Unpaid: 4/3/11-5/30/11	TO: Paid: 2/15/11-4/26/11 Unpaid: 4/27/11-5/30/11
Pfaff, Laura	Social Studies Teacher	HHS	FROM: Paid: 2/7/11-4/1/11	TO: Paid: 1/24/11-3/25/11

5.3 Professional Appointments

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedules attached to the official minutes of February 16, 2011 were approved.

Part-time for the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education		
Name	School	Assignment
Dono, Dr. Joseph	District	School Psychologist
Greene, Dr. Barry	District	School Psychologist
Haik, Sarrit	OMS	Teaching Assistant
Wechsler, Sharon	TJL	Teaching Assistant

5.4 Permanent Appointment

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following employee was granted permanent appointment.

Permanent Appointment			
Name	School	Assignment	Effective Date
Thompson, Joanne	OMS	Clerk Typist (12 months)	1/14/11

5.5 Change in Status

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the official minutes of February 16, 2011 was approved:

- **Proctor, Bryan**, from part-time Physical Education Teacher, OMS/HHS, 0.6 to part-time Physical Education Teacher, WDPS/OMS/HHS, 0.8 effective February 7, 2011

5.6 Increase in Hours

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following personnel was granted an increase in hours:

- **Franzino, Michael**, Teaching Assistant, WDPS, from 3.0 hours per day to 6.0 hours per day effective February 10, 2011

5.7 Substitute List Addendum 2010-2011

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of February 16, 2011 was approved.

5.8 Separation Payments

Whereas the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policies as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education policies have been reviewed by district counsel; and,

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon recommendation of the Superintendent of Schools, the Board of Education authorized said separation payments as described in the separation payment enclosure attached to the official minutes of February 16, 2011.

- Jahrsdoefer, Remig, Custodial Worker I, OMS
- Pancir, Janet, Secretary, District
- Valeo, Marilyn, Secretary, TJL

5.9 Tenure Recommendation

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following personnel was granted tenure according to the provisions of Section 3012 of the New York State Education Law.

EFFECTIVE DATE	NAME	TENURE AREA	SCHOOL
4/09/11	Pisano, Vincent	Director of Guidance	District

5.10 Extracompensation Appointment Schedule 2010-2011

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of February 16, 2011 were approved.

5.11 Appointment of Chairperson of Annual Election and Budget Vote

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, **Maryann Viglucci** was appointed as Chairperson of the Annual Election and Budget Vote to be held on May 17, 2011.

5.12 Compensation to Inspectors from the Board of Elections for Attendance and Mileage to Carillon House for Residents to Vote by Absentee Ballot

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Inspectors from the Board of Elections will receive \$10.00 per hour or a minimum per diem rate of \$50.00 and \$0.51 per mile to attend the Carillon House for residents to vote by absentee ballot at the Harborfields Annual Vote and Election to be held on May 17, 2011 under Elections Laws §8-407 and §1501-c.

- Lottie Bennett, Rose Dougherty, Irene Levee, and Gerald Schehr

5.13 District Board of Education and Staff Members to Attend Conferences

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and district office administrators were authorized to attend the following conferences, and be reimbursed for expenses in accordance with policy file 2521 for Board members.

- SCOPE Conference, "The New 2010 Census Data: The Changing Population on Long Island," March 11, 2011, Bourne Mansion, St. John's University, Oakdale Campus
- NYSSBA, "State Issues Conference," March 13-14, 2011, Crowne Plaza, Albany, New York
- SCOPE's 10th Annual School District Awards Dinner, March 28, 2011, Villa Lombardi's, Holbrook, New York
- NYSSBA Workshop, "Safeguarding Your School's Information Technology," April 1, 2011, Islandia Marriott, Islandia, New York

5.14 Stipend for Substitute for Transportation Coordinator

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, that when former transportation coordinator, Maryann Viglucci, substitutes for the transportation coordinator, Kathleen Riker, the compensation will be the hourly rate paid to the transportation coordinator effective January 24, 2011.

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization For Placement and Services

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was

granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- Committee on Special Education meetings dated December 21, 2010, January 3, 2011, January 5, 2011, January 11, 2011, January 19, 2011, and January 26, 2011
- Committee on Preschool Special Education meeting dated January 6, 2011
- Subcommittee on Special Education meetings dated December 21, 2010, January 10, 2011, January 18, 2011, January 19, 2011 and January 21, 2011 and January 26, 2011

6.2 First Reading of Revised and Reviewed Board of Education Policies

The following revised and reviewed policies were presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 5000:** Student Policies Goals
- **File 5020.3:** Rights of Students with Disabilities under Section 504
- **File 5030:** Student Complaints and Grievances
- **File 5030-R:** Student Complaints and Grievances Regulation
- **File 5100:** Student Attendance
- **File 5130:** Compulsory Attendance Ages
- **File 5140:** Entrance Age
- **File 5150:** Admission of Resident Students
- **File 5150-E.1:** Parent Affidavit
- **File 5150-E.2:** Custodial Affidavit
- **File 5150-E.3:** Student Affidavit of Emancipation
- **File 5150-E.4:** Parent Affidavit of Emancipation
- **File 5150-E.5:** Affidavit of Residency
- **File 5150-E.6:** Affidavit of Legal Residency
- **File 5151:** Homeless Children
- **File 5151-R:** Homeless Children Regulation
- **File 5152:** Admission of Non-Resident Students
- **File 5152-R:** Admission of Non-Resident Students Regulation
- **File 5152.1:** Admission of Foreign Students
- **File 5152.1-R:** Admission of Foreign Students Regulation
- **File 5154:** Assignment of Students to Classes

6.3 Removal of Board of Education Policies

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following Board of Education policies were removed:

- **File 5155:** Student Withdrawal from School
- **File 5160:** Student Absences and Excuses
- **File 5161:** Truancy and Tardiness

ITEMS FOR DISCUSSION

Harborfields High School's Summer Marching Band Camp

Mr. Carasiti advised the Board that Mr. Gellert, director of music and art, submitted an overnight field trip request for Harborfields High School's marching band to participate in a band camp to be held at SUNY Farmingdale from August 18-20, 2011. Approximately 100 students will participate at a cost of \$260 per student. Fundraising activities will be planned to offset the cost of the trip. The Board requested that Mr. Gellert come to the March meeting for additional information.

BOARD OF EDUCATION ACTIVITIES

NYSSBA Winter Law Conference entitled, "Teacher and Principal Evaluations - New Rules, New Challenges," January 21, 2011, Marriott, Islandia, New York

Mr. Toles attended this conference. The following speakers were in attendance: Dr. John King, Jr., Senior Deputy Commissioner for P-12 Education, Kenneth Slentz, Associate Commissioner NYSED; Pilar Sokol, Deputy General Counsel, NYSSBA; Lawrence Tenenbaum of Jaspas Schlessinger; and Greg Guercio of Guercio & Guercio and John Gross of Ingerman Smith. Mr. Toles stated that there seemed to be many questions as to who is covered by this new mandate. There was a review of the new requirements established by Chapter 103 of the Laws of 2010. Mr. Toles stated that there were many unanswered questions concerning this new requirement.

SCSSA workshop entitled, "Advocating for Suffolk County Schools", January 22, 2011, Sherwood Center, Holbrook, New York

Mr. Schoer, Mr. Carasiti, Ms. Todaro, Mr. Nimmo and Dr. Koenig attended this workshop. Mr. Schoer stated that Mr. Carasiti got up at the end of the program and stated that the tax cap is going to change education as we know it on Long Island to the detriment of our children. Mr. Schoer continued that there was much discussion about the tax cap and how it is tied to mandate relief. Senator Flanagan and Representative Engelbright spoke about how devastating a tax cap would be.

N-SSBA workshop entitled, "If You Can Keep Your Head When All About You Are Loosing Theirs and Blaming It On You," January 31, 2011, Hilton Huntington, Melville, New York

Mr. Schoer, Ms. Todaro, Mr. Nimmo, and Dr. Koenig attended this workshop. Mr. Bixhorn, Chief Operating Officer of Eastern Suffolk BOCES, offered a PowerPoint presentation similar to the one presented at the January 22 workshop. Two superintendents (one from Nassau and one from Suffolk) discussed how a tax cap would impact the budget in their district and discussed the strategies they are implementing in preparing their budgets.

NSBA, "Federal Relations Network Conferences" February 3-9, 2011, Washington, D.C.

Mr. Schoer attended this conference. He stated that changes for NCLB were up for renewal in June of this year. It was stated at the conference that by changing NCLB there will be severe penalties for many school districts. These changes will be supported by President Obama and Secretary of Education, Arne Duncan. They recognize that NCLB has lowered the bar, not raised the bar. Mr. Schoer stated that he met with Senators Schumer and Gillibrand. He continued that Senator Gillibrand is big on grants unfortunately we do not have the money to write the grant. He continued that both senators are very supportive of education. Mr. Schoer concluded stating there is no money in the federal budget for education and 1/6 of 1% of the federal budget goes to fund education.

Miscellaneous

Mr. Schoer advised that he was interested in going to the SLN in Albany on March 13-14, 2011. He continued that he was willing to incur the cost of this conference as he did the FRN. The Board also discussed meeting locally with our senator and congressmen. Mr. Carasiti will set up a date for that meeting.

Mr. Carasiti also advised the Board that the Joint Legislative Breakfast between Elwood and Harborfields would be held on March 26, 2011 at OMS. Harborfields will host the breakfast and Elwood will set up the meeting with our legislators.

PUBLIC PARTICIPATION

There was no public participation at this time.

ADJOURNMENT

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, the Board adjourned the regular meeting of February 16, 2011 at 9:29 p.m.

Respectfully submitted,

Barbara Muller
District Clerk