

HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK

**BOARD OF EDUCATION**

**REGULAR MEETING PUBLIC AGENDA**

**February 16, 2011**

**MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION – 6:00 P.M.**

**PUBLIC PARTICIPATION**

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

**REPORTS**

- 2.1** Student Representative's Report  
**Pamela Wax, HHS Student Representative**
- 2.2** Superintendent's Report  
**Frank Carasiti, Superintendent of Schools**
- 2.3** Progress of Board of Education Goals ..... Pages 13-26  
**Frank Carasiti, Superintendent of Schools**

**BOARD OF EDUCATION MINUTES**

- 3.1** Regular Meeting, January 19, 2011 ..... Pages 27-34  
Special Meeting, February 3, 2011 ..... Pages 35-36

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**FINANCE**

- 4.1** **Treasurer's Report** ..... Pages 37-38

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for January 2011 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.2 Schedules of Bills**..... Pages 39-65

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of February 16, 2011 be accepted.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.3 Financial Status Report** ..... Pages 66-131

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for December 2010 be accepted.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.4 Health Services Agreements** ..... Pages 132-138

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following health services agreements between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2010-2011 school year be approved.

- **Jericho UFSD**, 11 students attending Long Island Lutheran at a cost of \$931.65 each totaling \$10,248.15
- **West Islip UFSD**, 2 students attending St. John the Baptist High School at a cost of \$653.24 totaling \$1,306.48

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.5 Parentally Placed Private School/Special Education Service Contracts** ..... Pages 139-150

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

**District of Residence:**

- Four (4) Harborfields Central School District students attending a private school within the South Huntington UFSD effective July 1, 2010 through June 30, 2011

**District of Location:**

- One (1) Commack UFSD student attending a program within the Harborfields Central School District effective July 1, 2010 through June 30, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.6 School Service/Specialized Education Agreement** ..... Pages 151-155

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreement between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Lynda Geller, Ph.D.**, d/b/a Spectrum Services to provide student consultant services for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2010 through June 30, 2011 at the rate of \$200.00 per hour.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.7 Gifts and Increase in Appropriations**..... Pages 156-172

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

1. \$5,000.00 from TJJ PTA to be used under the guidance and direction of Florence Tuzzi, Principal, TJJ
2. \$200.00 from WDPS PTA to be applied to the WDPS Outreach Fund through the Expendable Trust Account
3. \$87.04 from TerraCycle, Inc. to be applied to the WDPS Outreach Fund through the Expendable Trust Account
4. Several books donated by Ms. Emily Gutheil, a WDPS teacher, to be used by WDPS staff and students

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2010-2011 be increased as follows:

1. A2110.5110.06.2210.....\$5,000.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.8 Designation of Banks and Depositories** ..... Pages 173-174

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the following banks be designated as depositories for the school district and that investment accounts be established, as may be necessary, following the February 16, 2011 meeting of the Board of Education:

JP Morgan Chase	Investment Account
HSBC Bank	Investment Account
TD Bank	Investment Account

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**HUMAN RESOURCES**

**5.1 Resignations** ..... Pages 175-180

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Farrell, Janice, Clerk Typist, District Office, effective close of business June 30, 2011 for the purpose of retirement
- Jahrsdoerfer, Remig, Custodial Worker I, OMS, effective close of business June 30, 2011 for the purpose of retirement
- Munisteri, Marianna, Teaching Assistant, HHS, effective close of business January 21, 2011
- Schillinger, Catherine, Senior Stenographer, District, effective close of business June 30, 2011 for the purpose of retirement
- Weitemeyer, Rosemarie, Teaching Assistant, OMS, effective close of business January 21, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.2 Leaves of Absence** ..... Pages 181-183

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name		Assignment	School	Dates Paid	Dates Unpaid
Dennis, Dawn		LOTE Teacher	HHS	N/A	9/1/11-8/31/12
<b>Revision of Leaves of Absence Dates</b>					
Gutmann, Jennifer	Special Education Teacher	TJL	FROM:	TO:	
			Paid: 3/1/11-4/2/11	Paid: 2/15/11-4/26/11	
			Unpaid: 4/3/11-5/30/11	Unpaid: 4/27/11-5/30/11	
Pfaff, Laura	Social Studies Teacher	HHS	FROM:	TO:	
			Paid: 2/7/11-4/1/11	Paid: 1/24/11-3/25/11	

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.3 Professional Appointments** ..... Pages 184-193

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedules attached to the agenda of February 16, 2011 be approved.

<b>Part-time</b> for the maximum period through June 30, 2011 to serve at the pleasure of the Board of Education		
Name	School	Assignment
Dono, Dr. Joseph	District	School Psychologist
Greene, Dr. Barry	District	School Psychologist
Haik, Sarrit	OMS	Teaching Assistant
Wechsler, Sharon	TJL	Teaching Assistant

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.4 Permanent Appointment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following employee be granted permanent appointment.

<b>Permanent Appointment</b>			
Name	School	Assignment	Effective Date
Thompson, Joanne	OMS	Clerk Typist (12 months)	1/14/11

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.5 Change in Status** ..... Page 194

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of February 16, 2011 be approved:

- **Proctor, Bryan**, from part-time Physical Education Teacher, OMS/HHS, 0.6 to part-time Physical Education Teacher, WDPS/OMS/HHS, 0.8 effective February 7, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.6 Increase in Hours** ..... Page 195

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours:

- **Franzino, Michael**, Teaching Assistant, WDPS, from 3.0 hours per day to 6.0 hours per day effective February 10, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.7 Substitute List Addendum 2010-2011** ..... Page 196

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of February 16, 2011 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.8 Separation Payments** ..... Pages 197-199

**Whereas** the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

**Whereas** the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or Board of Education policies as per the separation payment agenda enclosures; and,

**Whereas** the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education policies have been reviewed by district counsel; and,

**Be it resolved**, upon recommendation of the Superintendent of Schools, that the Board of Education authorizes said separation payments as described in the separation payment enclosure attached to the agenda of February 16, 2011.

- Jahrsdoefer, Remig, Custodial Worker I, OMS
- Pancir, Janet, Secretary, District
- Valeo, Marilyn, Secretary, TJL

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.9 Tenure Recommendation** ..... Pages 200-204

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following personnel be granted tenure according to the provisions of Section 3012 of the New York State Education Law.

EFFECTIVE DATE	NAME	TENURE AREA	SCHOOL
4/09/11	Pisano, Vincent	Director of Guidance	District

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.10 Extracompensation Appointment Schedule 2010-2011** ..... Pages 205-207

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of February 16, 2011 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.11 Appointment of Chairperson of Annual Election and Budget Vote**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, **Maryann Viglucci** be appointed as Chairperson of the Annual Election and Budget Vote to be held on May 17, 2011.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.12 Compensation to Inspectors from the Board of Elections for Attendance and Mileage to Carillon House for Residents to Vote by Absentee Ballot**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Inspectors from the Board of Elections receive \$10.00 per hour or a minimum per diem rate of \$50.00 and \$0.51 per mile to attend the Carillon House for residents to vote by absentee ballot at the Harborfields Annual Vote and Election to be held on May 17, 2011 under Elections Laws §8-407 and §1501-c.

- Lottie Bennett, Rose Dougherty, Irene Levee, and Gerald Schehr

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.13 District Board of Education and Staff Members to Attend Conferences**

**Be it resolved**, that upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and district office administrators be authorized to attend the following conferences, and be reimbursed for expenses in accordance with policy file 2521 for Board members.

- SCOPE Conference, "The New 2010 Census Data: The Changing Population on Long Island," March 11, 2011, Bourne Mansion, St. John's University, Oakdale Campus
- NYSSBA, "State Issues Conference," March 13-14, 2011, Crowne Plaza, Albany, New York
- SCOPE's 10<sup>th</sup> Annual School District Awards Dinner, March 28, 2011, Villa Lombardi's, Holbrook, New York
- NYSSBA Workshop, "Safeguarding Your School's Information Technology," April 1, 2011, Islandia Marriott, Islandia, New York

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.14 Stipend for Substitute for Transportation Coordinator**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that when former transportation coordinator, Maryann Viglucci, substitutes for the transportation coordinator, Kathleen Riker, the compensation will be the hourly rate paid to the transportation coordinator effective January 24, 2011.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_



**INSTRUCTION**

**6.1 Review of IEP Recommendations and Authorization For Placement and Services**..... Pages 208-229

**Be it resolved**, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- Committee on Special Education meetings dated December 21, 2010, January 3, 2011, January 5, 2011, January 11, 2011, January 19, 2011, and January 26, 2011
- Committee on Preschool Special Education meeting dated January 6, 2011
- Subcommittee on Special Education meetings dated December 21, 2010, January 10, 2011, January 18, 2011, January 19, 2011 and January 21, 2011 and January 26, 2011

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.2 First Reading of Revised and Reviewed Board of Education Policies**..... Pages 230-271

The following revised and reviewed policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 5000:** Student Policies Goals
- **File 5020.3:** Rights of Students with Disabilities under Section 504
- **File 5030:** Student Complaints and Grievances
- **File 5030-R:** Student Complaints and Grievances Regulation
- **File 5100:** Student Attendance
- **File 5130:** Compulsory Attendance Ages
- **File 5140:** Entrance Age
- **File 5150:** Admission of Resident Students
- **File 5150-E.1:** Parent Affidavit
- **File 5150-E.2:** Custodial Affidavit
- **File 5150-E.3:** Student Affidavit of Emancipation
- **File 5150-E.4:** Parent Affidavit of Emancipation
- **File 5150-E.5:** Affidavit of Residency
- **File 5150-E.6:** Affidavit of Legal Residency
- **File 5151:** Homeless Children
- **File 5151-R:** Homeless Children Regulation
- **File 5152:** Admission of Non-Resident Students
- **File 5152-R:** Admission of Non-Resident Students Regulation
- **File 5152.1:** Admission of Foreign Students
- **File 5152.1-R:** Admission of Foreign Students Regulation
- **File 5154:** Assignment of Students to Classes

**6.3 Removal of Board of Education Policies..... Pages 272-274**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following Board of Education policies be removed:

- **File 5155:** Student Withdrawal from School
- **File 5160:** Student Absences and Excuses
- **File 5161:** Truancy and Tardiness

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**ITEMS FOR DISCUSSION**

**7.1 Harborfields High School's Summer Marching Band Camp ..... Page 275**

**BOARD OF EDUCATION ACTIVITIES**

- NYSSBA Winter Law Conference entitled, "Teacher and Principal Evaluations –New Rules, New Challenges," January 21, 2011, Marriott, Islandia, New York  
**Joseph Toles, Board Member**
- SCSSA workshop entitled, "Advocating for Suffolk County Schools", January 22, 2011, Sherwood Center, Holbrook, New York  
**Gary Schoer, Board Member**  
**Frank Carasiti, Superintendent of Schools**  
**Diana Todaro, Deputy Superintendent**  
**William H. Nimmo, Assistant Superintendent for Business**  
**Dr. Howard M. Koenig, Assistant Superintendent for Human Resources**
- N-SSBA workshop entitled, "If You Can Keep Your Head When All About You Are Loosing Theirs and Blaming It On You," January 31, 2011, Hilton Huntington, Melville, New York  
**Gary Schoer, Board Member**  
**Diana Todaro, Deputy Superintendent**  
**William H. Nimmo, Assistant Superintendent for Business**  
**Dr. Howard M. Koenig, Assistant Superintendent for Human Resources**
- NSBA, "Federal Relations Network Conferences" February 3-9, 2011, Washington, D.C.  
**Gary Schoer, Board Member**

**PUBLIC PARTICIPATION**

**ADJOURNMENT**