

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS – Board Room
Date of Meeting	-	December 16, 2009
Board Members Present	-	Mr. Mastroianni, Mr. Giuliano, Mr. Banks, Mrs. Boba, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Community Members

Mr. Mastroianni called the meeting to order at 7:07 p.m.

### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the Board moved to Executive Session for the purpose of purpose of discussing litigation brought against the district by a former employee and contract negotiations.

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously, the Board returned to the regular meeting at 7:42 p.m.

Mr. Mastroianni led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

### **PUBLIC PARTICIPATION**

There was no public participation at this time.

### **SUPERINTENDENT'S REPORTS**

#### Superintendent's Report

Mr. Carasiti made the following statements:

1. We are now moving into our budget process.
2. The state aid picture is very dismal.
3. State aid is being withheld for a couple of months; however, Harborfields will not be affected by it.
4. He is very pessimistic about any additional state aid for next year.
5. We have some very difficult choices to make in the upcoming budget.

Mr. Mastroianni advised the community that the district will be holding a Community Forum during the month of January regarding the budget. We will be obtaining community feedback going into next year's budget cycle. It will be a very difficult year budget-wise. Mr. Mastroianni continued that the first Saturday in March will be the all-

day budget workshop. He further stated that we do not have a date set for the community forum, but as soon as a date is established it will be posted on our website. He asked those in attendance to get the word out to community members regarding the community forum.

### Student Representative's Report

Alex Boccard, student representative from Harborfields High School, reported that the winter sports season has started. The Steven J. Mally wrestling tournament has taken place and the wrestling team headed to Connecticut for an overnight field trip for a wrestling tournament. Alex continued that 100 food baskets for needy families were made from the annual food drive. The annual volleyball tournament raised over \$800 for charity.

### YMCA Childcare Services

Eileen Knauer, Executive Director of YMCA Childcare Services, reported to the Board on the proposal to provide school age childcare services to families in the Harborfields School District. Board members asked questions regarding the cost and other districts that the YMCA provides this service to. Ms. Knauer stated that she can be reached by e-mail at [EileenK@YMCALI.ORG](mailto:EileenK@YMCALI.ORG) if there are any additional questions.

### Thomas J. Lahey's S.A.I.L. Program

Beth Castiello, Assistant Principal of T.J.L. and Christine Mayr, S.A.I. L. Teacher at T.J.L. reported on this program. There was a PowerPoint presentation informing the Board of what this program offers our students. Board members asked several questions regarding this program and then thanked Ms. Castiello and Ms. Mayr for their report.

### Claims Auditor Report

Mrs. Viglucci, Claims Auditor, reported to the Board that for the month of November there were 400 claims approved and no claims rejected. There were six confirming purchase orders paid during this period. Mrs. Viglucci advised the Board that she no longer produces purchase orders; however, she audits payroll checks every pay period making sure there is a check for everyone and that these checks are distributed properly.

## **BOARD OF EDUCATION MINUTES**

The following minutes were accepted by the Board of Education:

- Special Meeting, November 10, 2009
- Regular Meeting, November 18, 2009

## **FINANCE**

### **4.1 Treasurer's Report**

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for November 2009 was approved.

### **4.2 Schedules of Bills**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of December 16, 2009 were accepted.

### **4.3 Financial Status Report**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for October 2009 was accepted.

### **4.4 School Service/Specialized Education Agreements**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities were approved.

- **EAC Suffolk Learning Center** to provide academic tutoring in accordance with the individualized education program (IEP) for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in the said agreement.
- **Island Therapies of Suffolk, LLP** to provide speech, occupational and physical therapy services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2009 at a rate of \$60.00 per 30 minute session.
- **Rebecca Kooper** to provide professional staff and audiology services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 at a rate of \$125.00 per hour.
- **North Shore Speech Language Consultants** to provide speech-language diagnostic evaluation and treatment services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in the said agreement.
- **Marion K. Salomon & Associates, Inc.** to provide ABA and family training, related services, and evaluations in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in the said agreement.

**4.5 Gift and Increase in Appropriations**

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gift was accepted:

- \$8,553.59 from Cablevision Lightpath to be used under the guidance and direction of Diana Todaro, Deputy Superintendent

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2009-2010 be increased as follows:

- 2630.2000.42.2630.....\$8,553.59

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**4.6 Surplus Equipment**

Upon motion duly made by Mr. Banks, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following equipment as listed in the attachments to the official minutes of December 16, 2009 was declared surplus and will be disposed of accordingly.

- 13 damaged/broken Singer sewing machines with cabinets

**4.7 Change Order**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the change order as listed below and attached to the agenda of this meeting of December 16, 2009 was approved:

- **Change Order No. 1, SED Project #58-04-06-06-0-005-001, Additions and Alterations, Plumbing, at Washington Drive Primary School** dated November 4, 2009 from Snow Industries for the negotiated settlement of change order items included but not limited to additional roof drains, repair drain line broken by others, core drilling Area 'A' foundation walls, supply and waste lines for teachers' lounge sink, floor drains in teachers' lounge and kitchen, water meter change, etc. The contract sum will be increased by this change order in the amount of \$35,257.50.

**4.8 Stipulation of Agreement between HCSD and Snow Industries**

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried unanimously, the Board of Education of the Harborfields Central School District hereby

authorized settlement of the action bearing the caption "Snow Industries, Inc. v. The Board of Education of the Harborfields Central School District" venued in the New York State Supreme Court, Suffolk County and bearing the Index No. 04-01017 in accordance with the terms of the Stipulation of Settlement between the parties; and

**Be it further resolved**, that the Board of Education hereby authorized the Board President to execute any and all documents necessary to effectuate said settlement.

#### **4.9 Amended Agreement between Harborfields CSD and OMNI Financial Group**

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, the following resolution was approved:

**Whereas**, the Harborfields Central School District ("District") maintains the Harborfields Central School District's 403(b) Retirement Plan ("Plan"); and

**Whereas**, the Plan Document was duly adopted on the 10<sup>th</sup> day of December, 2008 by the District's Board of Education ("Board"); and

**Whereas**, the Board desires to restate and amend the Plan Document as regards Section 2.1 - Eligibility;

**Now, therefore, be it resolved** that Section 2.1 of the Plan Document is hereby restated and amended to read as follows:

##### 2.1 Eligibility

Each Employee shall be eligible to participate in the Plan and elect to have Elective Deferrals made on his or her behalf hereunder immediately upon becoming employed by the Employer.

**Be it further resolved** that the Plan Document, as restated and amended is hereby approved and adopted.

**In witness whereof**, the District has caused this Resolution and Amendment to be adopted this 16<sup>th</sup> day of December, 2009.

## **HUMAN RESOURCES**

### **5.1 Leaves of Absence**

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Ferraro, Catherine	Music Teacher	TJL	3/22/10-6/21/10	6/22/10-8/31/10
Gilhuley, Jennifer	Elementary Teacher	TJL	4/6/10-5/3/10	5/4/10-8/31/10
Scholl-O'Connor, Erica	Elementary Teacher	WDPS	3/7/10-6/4/10	N/A
Sullivan, Denise	Elementary Teacher	WDPS	3/17/10-6/16/10	6/17/10-8/31/10

### **5.2 Professional Appointments**

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of December 16, 2009 were approved.

<b>Probationary</b>		
Name	School	Assignment
Garabedian, Cynthia	WDPS	Special Education Teacher
<b>Part-time</b> for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
Bergman, Jenna	TJL	Teaching Assistant
Franzino, Michael	WDPS	Teaching Assistant

### **5.3 Civil Service Appointment**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the official minutes of December 16, 2009 was approved.

<b>Probationary</b>		
Name	School	Assignment
Ambrose, Theresa	HHS	School Teacher Aide

### **5.4 Substitute List Addendum 2009-2010**

Upon motion duly made by Mr. Banks, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of December 16, 2009 was approved for the maximum period through June 30, 2010 to serve at the pleasure of the Board.

**5.5 Extracompensation Appointment Schedule 2009-2010**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of December 16, 2009 were approved.

**5.6 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators were authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- LIA Executive Breakfast, December 8, 2009, Crest Hollow Country Club, Woodbury, NY
- NYSSBA conference entitled “Negotiation Issues and Superintendent Evaluations-Kicking It Up a Notch”, January 21, 2010, Islandia Marriott
- SCOPE Conference entitled “Tsunami of Changing Student Population on Long Island: Its Impact on Schools, Students, Staff, and Community”, January 29, 2010

**5.7 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJL (Revised)**

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following personnel were granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJL at the revised hourly rates of pay.

<b>ELA: 47 one-hour sessions from October 22, 2009-May 15, 2010</b>		
<b>ELA Teaching Assistants</b>		
Denise Kelly	3	From \$15.54 per hour to \$16.08 per hour
Judith Lom	3	From \$15.09 per hour to \$15.62 per hour

**INSTRUCTION**

**6.1 Overnight Field Trips**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the overnight field trips listed below were approved.

- Approximately 130 students from Harborfields High School's Marching Band, Kickline, Vocal Ensemble to Orlando, Florida to participate in Walt Disney World Magic Music Days from January 13-16, 2011
- Approximately 30 students from Harborfields High School's Model United Nations Club to participate in a Model United Nations conference in Philadelphia, Pa. from January 29-31, 2010

## **6.2 First Reading of Board of Education Policies**

The following revised policies were presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **Section 0000:** Philosophy, Goals and Objectives

## **6.3 Review of IEP Recommendations and Authorization for Placement and Services**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated November 18, 2009, December 1, 2009, and December 2, 2009
- **Committee on Preschool Special Education** meeting dated November 12, 2009
- **Subcommittee on Special Education** meetings dated October 6, 2009, November 17, 2009, November 19, 2009, November 20, 2009, November 24, 2009, December 1, 2009 and December 3, 2009

## **ITEMS FOR DISCUSSION**

There were no items for discussion at this time.

## **PUBLIC PARTICIPATION**

A resident inquired about the imminent demolition of 55 Oldfield Road, Greenlawn and asked what the Board is doing about this. Mr. Mastroianni advised that initially the town had issued permits for the demolition, however, after review by the town this property has been designated as an historic site and the permits have been revoked.

A resident questioned the evaluation regarding the intramurals program. Mr. Carasiti stated that there are not an overwhelming number of students involved in intramurals. The resident asked if it would be possible to reinstate second teams. Mr. Carasiti stated



that it is not going to happen in terms of timing and he continued that with the cut in state aid second teams are in great jeopardy for next year.

#### Review of Policies

The Board asked that the following policies be reviewed and that they be brought back for a first reading: Educational Philosophy, Board Self-Evaluation, and Superintendent's Evaluation.

#### Letter to Senator Marcellino

After review by the Board of Education, the Board voted to approve sending a letter to Sen. Marcellino with copies to Assemblymen Raia and Conte concerning Senator Marcellino's e-mail regarding budget update.

Mr. Toles abstained from voting.

### **BOARD OF EDUCATION ACTIVITIES**

#### LIA Executive Breakfast, December 8, 2009, Crest Hollow Country Club, Woodbury, NY

Mr. Carasiti advised that we didn't learn anything that we didn't already know from this meeting. Mr. Mastroianni stated that there were many questions for and answers from our State Comptroller.

#### Western Suffolk BOCES Annual Holiday Dinner, Wilson Tech, December 3, 2009

Mr. Schoer advised that several students from Harborfields had done some outstanding work through BOCES. One student was recognized for taking 2<sup>nd</sup> place in the country in the veterinary program, one student had sewn the outfit he was wearing, and a video was done by a student on Dylan's Footprint.

#### Intramural Program

Dr. McDonagh asked what the endpoint would be regarding the intramural program. The Board discussed eliminating some of the programs.

### **ADJOURNMENT**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, the Board adjourned the regular meeting of December 16, 2009 at 11:20 p.m.

Respectfully submitted,

Barbara Muller, District Clerk