

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS – Auditorium
Date of Meeting	-	November 18, 2009
Board Members Present	-	Mr. Mastroianni, Mr. Giuliano, Mr. Banks, Mrs. Boba, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Ms. Melone, Community Members

Mr. Mastroianni called the meeting to order at 6:05 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (5-0), the Board moved to Executive Session at 6:06 p.m. for the purpose of collective negotiations, employment history of a particular individual, and for the purpose of matters involving the Family Educational Right to Privacy Act. Ms. Melone left the meeting at 6:50 p.m.

Mrs. Boba entered the meeting at 7:32 p.m. Mr. Toles entered the meeting at 7:36 p.m.

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, the Board returned to the regular meeting at 7:49 p.m.

Mr. Mastroianni led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

PUBLIC PARTICIPATION

There was no public participation at this time.

ANNOUNCEMENTS

School Board Recognition Week was celebrated at this meeting. The SEPTA co-presidents presented the Board with an inscribed tray thanking the Board for all their dedication and hard work. SEPTA also provided refreshments for the Board and community at this meeting.

SUPERINTENDENT'S REPORTS

Student Representative's Report

Alex Boccard, student representative at Harborfields High School, made the following report:

- Boys' Cross Country won the counties for the first time in history
- Girls' Volleyball team lost the first round of the playoffs
- The first high school student leadership council meeting "Compassion without Borders" was a success
- Dodging cancer was successful – students raised over \$500
- Senior Butler will take place next week
- Winter Pep Rally will be held December 18. Spirit Week will be held December 14-18.

Superintendent's Report

Mr. Carasiti advised the Board that efforts have been made with the Suffolk County Department of Health by both himself and Dr. Geffken to change the hours of vaccination clinic for the H1N1 virus from 1:00 p.m. - 5:00 p.m. to 3:00 p.m. - 7:00 p.m. Mr. Carasiti stated it was a safety issue to have people coming into our building when school is in session. Dr. Geffken advised that he is attempting to have the time changed but the Department of Health is not being cooperative at this time. Dr. Geffken also advised that the vaccine will be given to targeted people as follows:

- Children 6 months to 24 years of age
- persons 25-64 with chronic health conditions
- caretakers of infants under 6 months of age
- pregnant women
- healthcare and emergency health personnel

Dr. Geffken continued that all students must be accompanied by a parent or guardian before the vaccine will be administered. The vaccination will be administered on Monday, November 30 at Harborfields High school in the multipurpose room.

Overview of Oldfield Middle School's Support Programs

Mr. Cronk, Ms. Allen, and OMS guidance staff reported on the support programs at OMS including TLC (Tornadoes Listening and Caring), peer mediation, teaming, student of the month, crisis intervention, and bullying.

Overview of Board of Education: Drug & Alcohol Abuse Survey

Mr. Valente, Dr. Bennardo, and Mr. Lasinski discussed a list of things that the district is currently doing such as PTSA Safe Homes Program, Residential Treatment Center Drug Presentation, grade level drug and alcohol assemblies, great American smoke out, Officer Wendy Police Smart program, Annual 11th and 12th Grade DWI Assembly, along with other programs. Some new ideas that Mr. Valente and Dr. Bennardo would like

added to this are: Health Talk in *The Clarion* and Athletes Helping Athletes Round Tables. On December 1, 2009 a presentation will be held at the high school at 7 p.m. on Drug Addiction and the Adolescent.

At 9:30 p.m. the Board took a short recess in order to enjoy the refreshments that SEPTA provided in honor of Board Recognition Week. The meeting resume at 9:40 p.m.

PUBLIC PARTICIPATION

A resident asked if there are ways to generate revenue from corporate sponsorship. Mr. Carasiti advised that there are many legal issues regarding corporate sponsorship.

A resident advised the Board that children are not being engaged in the intramural programs and asked how long it would take to access the validity of these programs. Mr. Mastroianni asked for an update regarding this situation.

A resident asked that the Board reconsider second teams when they are preparing next year's budget.

A resident stated that the Town of Huntington will be voting on councilmanic districts on December 22, 2009. She continued that if this item is approved it will mean more politicians which will drive up the cost to the taxpayer. She further stated that the district has enough hurdles to encounter without taxes being driven up because of this issue.

BOARD OF EDUCATION MINUTES

The following minutes were accepted by the Board of Education:

- Regular Meeting, October 21, 2009
- Special District Meeting, October 27, 2009
- Special Meeting, October 27, 2009

FINANCE

4.1 Treasurer's Report

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for October 2009 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Toles, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of November 18, 2009 were accepted.

4.3 Financial Status Report

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for September 2009 was accepted.

4.4 Budgetary Transfer of Funds

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as attached to the official minutes of November 18, 2009 were approved.

4.5 School Service/Specialized Education Agreements

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities were approved.

- **Mill Neck Services** to provide sign language interpreting services in accordance with the individualized education program (IEP) for the period of July 1, 2009 through June 30, 2010 at a rate of \$50.00 per hour, prorated if services performed require less or more than one (1) hour.
- **Woods Services** to provide adequate and appropriate educational services and instruction and/or a facility for the same in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through August 31, 2009 at a rate of \$29,875.06 for summer months (July 1, 2009 – August 31, 2009) and \$48,298.00 for school months (September 1, 2009 – June 30, 2010).

4.6 Health Service Contract

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following health service contract between the Harborfields Central School District and the school district listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district for the 2009-2010 school year was approved.

- **Deer Park UFSD**, 1 student attending St. Cyril & St. Methodius School at a cost of \$720.40.

4.7 Gifts and Increase in Appropriations

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. \$1,065.89 from A.T.& T. and \$4,869.70 from Verizon to be used under the guidance and direction of Diane Todaro, Deputy Superintendent
2. \$28,088.73 from Cablevision and \$870.38 from Verizon Wireless to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
3. \$6,021 from Harborfields Booster Club to be used under the guidance and direction of Thomas Gellert, Director of Music and Art
4. \$448.80 from SEPTA to be used under the guidance and direction of Florence Tuzzi, Principal, TJL
5. \$150.00 from SEPTA to be used under the guidance and direction of Joanne Giordano, Principal, OMS
6. \$547.54 from USA Mobility Wireless, Inc. to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
7. \$7,700 from HACEF to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
8. \$277.82 from the OMS PTA to be used under the guidance and direction of Joanne Giordano, Principal, OMS
9. \$150.00 from OMS PTA to be used under the guidance and direction of Joanne Giordano, Principal
10. A Peace Pole from the McClintock family to be installed in the OMS courtyard.
11. \$166.76 from Huntington Business Products Centre, Inc. to be applied to the WDPS Outreach Fund
12. One 33 1/3" rpm vinyl phonograph record album of the Little Plains Elementary Schools' 1976 Bicentennial band Concert donated by Mr. Ernest Mohlman.
13. Eight wooden benches for the athletic field area from students, Alex Kazerouni and Max Jaissle as part of the Eagle Scout Service program

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2008-2009 be increased as follows:

1. 2630.2000.42.2630.....	\$ 5,935.59
2. 2630.2000.42.2630.....	\$28,959.11
3. 2113.2000.34.2245.....	\$ 6,021.00
4. 2110.5110.06.2210.....	\$ 448.80
5. 2630.2000.42.2630.....	\$ 547.54
6. 2630.2000.42.4020.....	\$ 7,700.00
7. 2110.5040.11.2245.....	\$ 277.82
8. 2020.5100.11.2020.....	\$ 150.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.8 Change Order

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the change order as listed below and attached to the agenda of this meeting of November 18, 2009 was approved:

- **Change Order No. 2, SED Project #58-04-06-06-0-011-011, Roof Replacement at Thomas J. Lahey Elementary School** dated August 11, 2009 from AMB Construction Inc. to remove and reinsulate existing rooftop HVAC duct work with 2' FSK boards and venture clad duct jacketing system for weather proofing (approximately 60 L.F. of 3' X 3' duct). The contract sum will be increased by this change order in the amount of \$10,721.00.

4.9 Appointment of Acting District Clerk to Serve at Annual Meeting and Election of the Harborfields Public Library and Appointment of Director to Accept Absentee Ballots

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, Ann Marie Jones was hereby appointed as Acting District Clerk of the Harborfields Public Library for the purpose of performing such duties of the District Clerk as may be required under the Education Law in connection with the Annual Election of the Harborfields Public Library to be held on April 13, 2010. Ann Marie Jones' authority shall be limited solely to those actions required of a school district clerk in connection with the said Annual Meeting and Election, and upon the performance of such duties the authority vested in Ann Marie Jones by this resolution shall terminate.

Be it further resolved, that Carol Albano, Director of the Harborfields Public Library, or her designee was appointed for the purpose of accepting absentee ballots for the Harborfields Public Library Budget Vote and Trustee Election to be held on April 13, 2010.

4.10 Release and Settlement Agreement

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Superintendent is authorized to enter into a Release and Settlement Agreement on behalf of student #098002.

4.11 Memorandum of Understanding Between Harborfields CSD and Suffolk County Municipal Corporation of the State of New York

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education hereby approved the Memorandum of Understanding between Suffolk County, a municipal corporation of the State of New York acting through its duly constituted Suffolk County Department of Health Services, and the Harborfields Central School District, and agrees that the school district will provide a mass dispensing site hereinafter referred to as a Point of Dispensing (POD) in the event of a public health emergency for the distribution of medicine to the public.

4.12 Bid

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following bid awarded at the July 8, 2009 Board of Education meeting was terminated effective November 13, 2009.

- Bid #2009-6: Dust Mop Rental and Maintenance
Aramark Uniform Services

It was further resolved, the following bid as attached to the official minutes of November 18, 2009 was approved.

- Bid 2009-6: Dust Mop Rental & Maintenance
American Pad-Ex of New York

HUMAN RESOURCES

5.1 Resignations

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Roeckell, John, School Teacher Aide, HHS, effective close of business on October 23, 2009
- Markisoto, Jennifer, Part-time Teaching Assistant, HHS, effective close of business on November 11, 2009

5.2 Leaves of Absence

Upon motion duly made by Mr. Banks, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Ronai, Steven	Social Studies Teacher	HHS	11/12/09-2/12/10	2/15/10-8/31/10
Russo, Gia	Special Education Teacher	OMS	1/27/10-3/8/10	3/9/10-8/31/10
Revision of Leave Dates				
Mercurio, Jason	Elementary Teacher	TJL	From 11/5/09-12/23/09 to 10/6/09-11/30/09	N/A
Extension of Leaves of Absence				
Davidson, Jennifer	Elementary Teacher	TJL	N/A	2/1/10-8/31/10
Saidens, Jennifer	Elementary Teacher	TJL	N/A	2/1/10-8/31/10

5.3 Recall from Preferred Eligible List

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried unanimously, the following resolution was approved:

Whereas, full-time vacancies are deemed to exist in the tenure areas listed below and the teacher listed below has been identified as the most senior person on the District's Preferred Eligible List in such tenure area, it is hereby resolved that the following staff member be recalled to service in accordance with Section 2510.3 of the Education Law.

- Carroll, Marisa, Elementary Teacher, TJL
- Gentzlinger, Dori, Elementary Teacher, TJL

5.4 Professional Appointments

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of November 18, 2009 were approved.

Probationary		
Name	School	Assignment
DeWan, Carrie	WDPS	School Social Worker
Regular Substitute		
for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
Carroll, Marisa	TJL	Elementary Teacher
Gentzlinger, Dori	TJL	Elementary Teacher
Markisoto, Jennifer	HHS	Social Studies Teacher

5.5 Permanent Appointment-Civil Service

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service employee received permanent appointment.

Permanent Appointment		
Name	School	Assignment
Boccard, Joann	HHS	Senior Clerk Typist

5.6 Substitute List Addendum 2009-2010

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of November 18, 2009 was approved.

5.7 Extracompensation Appointment Schedule 2009-2010

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of November 18, 2009 were approved.

5.8 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJL

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following staff member was granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJL.

Reading: 47 one-hour sessions from October 22, 2009-May 15, 2010		
Name	Rate of Pay	
Teaching Assistant		
Hannaford, Mary	Grade 4	\$16.97 per hour

It was further resolved, that the appointment of the following staff member was rescinded from the reading program.

Rescind Appointment		
Bergmann, Jenna	Grade 4	\$10.36 per hour

5.9 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences

Upon motion duly made by Mr. Toles, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators were authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- SCSSA Superintendents and Presidents Dinner, Hamlet Wind Watch, Hauppauge, New York, November 4, 2009
- The NSBA Annual Conference and Exposition in Chicago, Illinois on April 10-13, 2010

5.10 Alternate Chairperson to the Committee on Special Education

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following member of the professional staff was appointed as Alternate Chairperson to the District Committee on Special Education effective November 19, 2009 through June 30, 2010:

- DeWan, Carrie

5.11 Supplemental Memorandum of Agreement between United Public Service Employees Union (UPSEU) and Harborfields Central School District

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education authorized the Superintendent of Schools to execute a Memorandum of Agreement (MOA) with the United Public Service Employees Union (UPSEU) Local 424-Custodial. The MOA shall be incorporated by reference within the minutes of the regular meeting of November 18, 2009.

5.12 Social Worker Internships

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following social worker unpaid internships were approved:

- Jennifer DaMato, graduate student from Stony Brook University, two full school days per week at Thomas J. Lahey Elementary School under the supervision of Social Worker, Tomas Gonzalez
- Andrew Trakis, graduate student from C.W. Post College, two full school days per week at Thomas J. Lahey Elementary School under the supervision of Social Worker, Tomas Gonzalez

INSTRUCTION

6.1 Overnight Field Trip

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the overnight field trip listed below was approved.

- Approximately 24 students from the Harborfields High School Wrestling Team to participate in the annual tournament in Berlin, Connecticut from December 18-20, 2009.

6.2 Change in Time of Harborfields High School Graduation

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, Harborfields High School graduation will commence at 5:00 p.m. on Saturday in June in accordance with the adopted school calendar, and in the event of rain commencement will be held in the auditorium at the high school beginning with the 2009-10 school year and all schools years thereafter.

6.3 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated October 8, 2009, October 13, 2009, October 14, 2009, October 21, 2009 and November 4, 2009
- **Committee on Preschool Special Education** meeting dated October 22, 2009
- **Subcommittee on Special Education** meetings dated October 1, 2009, October 19, 2009, and November 2, 2009

FINANCE

4.13A Stipulation of Settlement and Release

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education approved a Stipulation of Settlement and Release between the Board of education and the parents of student #400198, regarding a proceeding held pursuant to Part 200 of the Regulations of the Commissioner of Education, and hereby authorizes the President of the Board of Education to execute said Agreement on behalf of the Board of Education.

ITEMS FOR DISCUSSION

Communication with PTA groups, HACO and HACEF

It was the consensus of the Board that the above-named groups have an open invitation any time they would like to come to a Board meeting when they have something to share with the Board.

Field Trips

The Board discussed several field trips:

- 9-12 Marching Band, Kickline, and Vocal Ensemble to Orlando, FL from January 13-16, 2011 which the Board plans to approve
- Harborfields High School Model U.N. Club trip to Philadelphia, PA from January 29-31, 2010 which the Board plans to approve
- Harborfields High School French Class trip to France which will not be approved
- Varsity Cheerleading Trip to Orlando, FL from March 18-22, 2010 is on hold at this time.

The first two field trips will be placed on the December 16, 2009 agenda for formal approval by the Board of Education.

Update on H1N1 Influenza

This item was discussed at the beginning of the meeting.

BOARD OF EDUCATION ACTIVITIES

School Visitations – October 27, 2009

Mrs. Boba stated that it was a great day and some issues that were of concern to the Board several years ago have been remedied. Mr. Mastroianni advised that his emotions ran the gamut. There were many students in need of a lot of help. Mr. Mastroianni continued that there were some items that he was less than happy with. The Board was not able to tour the school grounds due to inclement weather.

SCSSA Superintendents and Presidents Dinner, Hamlet Wind Watch, Hauppauge, New York, November 4, 2009

Mr. Mastroianni and Mr. Carasiti attended this dinner. Mr. Mastroianni stated that the featured speaker was Vanessa Sheehan of Guercio & Guercio who discussed social networking.

N-SSBA "School Board's Role during the Superintendent Search Process," November 5, 2009, Holiday Inn, Plainview, New York

Mrs. Boba attended this workshop. She stated that the Board needs to show due diligence when searching for a superintendent.

PUBLIC PARTICIPATION

There was no public participation at this time.

ADJOURNMENT

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, the Board adjourned the regular meeting of November 18, 2009 at 10:55 p.m.

Respectfully submitted,

Barbara Muller
District Clerk