

**HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK**

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA

November 18, 2009

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

EXECUTIVE SESSION 6:00 P.M.

ANNOUNCEMENTS

- School Board Recognition Week, October 19-23, 2009 – presentation by SEPTA

SUPERINTENDENT'S REPORTS

- Student Representative's Report
Alex Bocard, HHS Student Representative
- Superintendent's Report
Frank Carasiti, Superintendent of Schools
- Overview of Oldfield Middle School's Support Programs
Joanne Giordano, Principal, OMS
Wayne Cronk Assistant, Principal, OMS
Jacquelin Allen, Assistant Principal, OMS
OMS Guidance Staff
- Overview of Board of Education: Drug & Alcohol Abuse Survey Pages 13-17
John Valente, Director of Physical Education, Health & Athletics
Dr. David Bennardo, Principal, HHS
Joanne Giordano, Principal, OMS

BOARD OF EDUCATION MINUTES

- Regular Meeting, October 21, 2009 Pages 18-30
- Special District Meeting, October 27, 2009 Pages 31-36
- Special Meeting, October 27, 2009 Pages 37-39

FINANCE

4.1 Treasurer's Report Pages 40-41

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for October 2009 be approved.

Motion:_____ **Second:**_____ **Action:**_____

4.2 Schedules of Bills..... Pages 42-82

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of November 18, 2009 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.3 Financial Status Report Pages 83-132

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for September 2009 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.4 Budgetary Transfer of Funds Page 133

Be it resolved, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of November 18, 2009 be approved.

Motion:_____ **Second:**_____ **Action:**_____

4.5 School Service/Specialized Education Agreements Pages 134-146

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities be approved.

- **Mill Neck Services** to provide sign language interpreting services in accordance with the individualized education program (IEP) for the period of July 1, 2009 through June 30, 2010 at a rate of \$50.00 per hour, prorated if services performed require less or more than one (1) hour.

- **Woods Services** to provide adequate and appropriate educational services and instruction and/or a facility for the same in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through August 31, 2009 at a rate of \$29,875.06 for summer months (July 1, 2009 – August 31, 2009) and \$48,298.00 for school months (September 1, 2009 – June 30, 2010).

Motion: _____ **Second:** _____ **Action:** _____

4.6 Health Service Contract Pages 147-149

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health service contract between the Harborfields Central School District and the school district listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district for the 2009-2010 school year be approved.

- **Deer Park UFSD**, 1 student attending St. Cyril & St. Methodius School at a cost of \$720.40.

Motion: _____ **Second:** _____ **Action:** _____

4.7 Gifts and Increase in Appropriations Pages 150-205

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

1. \$1,065.89 from A.T.& T. and \$4,869.70 from Verizon to be used under the guidance and direction of Diane Todaro, Deputy Superintendent
2. \$28,088.73 from Cablevision and \$870.38 from Verizon Wireless to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
3. \$6,021 from Harborfields Booster Club to be used under the guidance and direction of Thomas Gellert, Director of Music and Art
4. \$448.80 from SEPTA to be used under the guidance and direction of Florence Tuzzi, Principal, TJL
5. \$150.00 from SEPTA to be used under the guidance and direction of Joanne Giordano, Principal, OMS
6. \$547.54 from USA Mobility Wireless, Inc. to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
7. \$7,700 from HACEF to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
8. \$277.82 from the OMS PTA to be used under the guidance and direction of Joanne Giordano, Principal, OMS

9. \$150.00 from OMS PTA to be used under the guidance and direction of Joanne Giordano, Principal
- 10.A Peace Pole from the McClintock family to be installed in the OMS courtyard.
11. \$166.76 from Huntington Business Products Centre, Inc. to be applied to the WDPS Outreach Fund
12. One 33 1/3" rpm vinyl phonograph record album of the Little Plains Elementary Schools' 1976 Bicentennial band Concert donated by Mr. Ernest Mohlman.
13. Eight wooden benches for the athletic field area from students, Alex Kazerouni and Max Jaissle as part of the Eagle Scout Service program

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2008-2009 be increased as follows:

1. 2630.2000.42.2630.....	\$ 5,935.59
2. 2630.2000.42.2630.....	\$28,959.11
3. 2113.2000.34.2245.....	\$ 6,021.00
4. 2110.5110.06.2210.....	\$ 448.80
5. 2630.2000.42.2630.....	\$ 547.54
6. 2630.2000.42.4020.....	\$ 7,700.00
7. 2110.5040.11.2355.....	\$ 277.82
8. 2020.5100.11.2020.....	\$ 150.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

Motion: _____ **Second:** _____ **Action:** _____

4.8 Change Order Pages 206-209

Be it resolved, that upon the recommendation of the Superintendent of Schools, the change order as listed below and attached to the agenda of this meeting of November 18, 2009 be approved:

- Change Order No. 2, SED Project #58-04-06-06-0-011-011, Roof Replacement at Thomas J. Lahey Elementary School** dated August 11, 2009 from AMB Construction Inc. to remove and reinsulate existing rooftop HVAC duct work with 2' FSK boards and venture clad duct jacketing system for weather proofing (approximately 60 L.F. of 3' X 3' duct). The contract sum will be increased by this change order in the amount of \$10,721.00.

Motion: _____ **Second:** _____ **Action:** _____

4.9 Appointment of Acting District Clerk to Serve at Annual Meeting and Election of the Harborfields Public Library and Appointment of Director to Accept Absentee Ballots Page 210

Be it resolved, upon the recommendation of the Superintendent of Schools, that Ann Marie Jones is hereby appointed as Acting District Clerk of the Harborfields Public Library for the purpose of performing such duties of the District Clerk as may be required under the Education Law in connection with the Annual Election of the Harborfields Public Library to be held on April 13, 2010. Ann Marie Jones' authority shall be limited solely to those actions required of a school district clerk in connection with the said Annual Meeting and Election, and upon the performance of such duties the authority vested in Ann Marie Jones by this resolution shall terminate.

Be it further resolved, that Carol Albano, Director of the Harborfields Public Library, or her designee be appointed for the purpose of accepting absentee ballots for the Harborfields Public Library Budget Vote and Trustee Election to be held on April 13, 2010.

Motion: _____ **Second:** _____ **Action:** _____

4.10 Release and Settlement Agreement..... Pages 211-216

Be it resolved, that upon the recommendation of the Superintendent of Schools, that the Superintendent is authorized to enter into a Release and Settlement Agreement on behalf of student #098002.

Motion: _____ **Second:** _____ **Action:** _____

4.11 Memorandum of Understanding Between Harborfields CSD and Suffolk County Municipal Corporation of the State of New York. Pages 217-226

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Understanding between Suffolk County, a municipal corporation of the State of New York acting through its duly constituted Suffolk County Department of Health Services, and the Harborfields Central School District, and agrees that the school district will provide a mass dispensing site hereinafter referred to as a Point of Dispensing (POD) in the event of a public health emergency for the distribution of medicine to the public.

Motion: _____ **Second:** _____ **Action:** _____

4.12 BidPage 227

Be it resolved, upon the recommendation of the Superintendent of Schools, the following bid awarded at the July 8, 2009 Board of Education meeting be terminated effective November 13, 2009.

- Bid #2009-6: Dust Mop Rental and Maintenance
Aramark Uniform Services

Be it further resolved, the following bid as attached to the agenda of November 18, 2009 be approved.

- Bid 2009-6: Dust Mop Rental & Maintenance
American Pad-Ex of New York

Motion:_____ **Second:**_____ **Action:**_____

HUMAN RESOURCES

5.1 Resignations Pages 228-229

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Roeckell, John, School Teacher Aide, HHS, effective close of business on October 23, 2009
- Markisoto, Jennifer, Part-time Teaching Assistant, HHS, effective close of business on November 11, 2009

Motion:_____ **Second:**_____ **Action:**_____

5.2 Leaves of Absence Pages 230-234

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Ronai, Steven	Social Studies Teacher	HHS	11/12/09-2/12/10	2/15/10-8/31/10
Russo, Gia	Special Education Teacher	OMS	1/27/10-3/8/10	3/9/10-8/31/10
Revision of Leave Dates				
Mercurio, Jason	Elementary Teacher	TJL	From 11/5/09-12/23/09 to 10/6/09-11/30/09	N/A

Extension of Leaves of Absence				
Davidson, Jennifer	Elementary Teacher	TJL	N/A	2/1/10-8/31/10
Saidens, Jennifer	Elementary Teacher	TJL	N/A	2/1/10-8/31/10

Motion: _____ **Second:** _____ **Action:** _____

5.3 Recall from Preferred Eligible List

Whereas, full-time vacancies are deemed to exist in the tenure areas listed below and the teacher listed below has been identified as the most senior person on the District's Preferred Eligible List in such tenure area, it is hereby resolved that the following staff member be recalled to service in accordance with Section 2510.3 of the Education Law.

- Carroll, Marisa, Elementary Teacher, TJL
- Gentzlinger, Dori, Elementary Teacher, TJL

Motion: _____ **Second:** _____ **Action:** _____

5.4 Professional Appointments..... Pages 235-243

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of November 18, 2009 be approved.

Probationary		
Name	School	Assignment
DeWan, Carrie	WDPS	School Social Worker
Regular Substitute for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
Carroll, Marisa	TJL	Elementary Teacher
Gentzlinger, Dori	TJL	Elementary Teacher
Markisoto, Jennifer	HHS	Social Studies Teacher

Motion: _____ **Second:** _____ **Action:** _____

5.5 Permanent Appointment-Civil Service

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service employee receives permanent appointment.

Permanent Appointment		
Name	School	Assignment
Boccard, Joann	HHS	Senior Clerk Typist

Motion: _____ Second: _____ Action: _____

5.6 Substitute List Addendum 2009-2010..... Pages 244-245

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of November 18, 2009 be approved.

Motion: _____ Second: _____ Action: _____

5.7 Extracompensation Appointment Schedule 2009-2010 Page 246

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of November 18, 2009 be approved.

Motion: _____ Second: _____ Action: _____

5.8 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJL

Be it resolved, upon the recommendation of the Superintendent of Schools, the following staff member be granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJL.

Reading: 47 one-hour sessions from October 22, 2009-May 15, 2010		
Name		Rate of Pay
Teaching Assistant		
Hannaford, Mary	Grade 4	\$16.97 per hour

Be it further resolved, that the appointment of the following staff member be rescinded from the reading program.

Rescind Appointment		
Name		Rate of Pay
Bergmann, Jenna	Grade 4	\$10.36 per hour

Motion: _____ Second: _____ Action: _____

5.9 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- SCSSA Superintendents and Presidents Dinner, Hamlet Wind Watch, Hauppauge, New York, November 4, 2009
- The NSBA Annual Conference and Exposition in Chicago, Illinois on April 10-13, 2010

Motion: _____ **Second:** _____ **Action:** _____

5.10 Alternate Chairperson to the Committee on Special Education..... Page 247

Be it resolved, upon the recommendation of the Superintendent of Schools, that the following member of the professional staff be appointed as Alternate Chairperson to the District Committee on Special Education effective November 19, 2009 through June 30, 2010:

- DeWan, Carrie

Motion: _____ **Second:** _____ **Action:** _____

5.11 Supplemental Memorandum of Agreement between United Public Service Employees Union (UPSEU) and Harborfields Central School District..... Pages 248-252

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to execute a Memorandum of Agreement (MOA) with the United Public Service Employees Union (UPSEU) Local 424-Custodial. The MOA shall be incorporated by reference within the minutes of the regular meeting of November 18, 2009.

Motion: _____ **Second:** _____ **Action:** _____

5.12 Social Worker Internships..... Pages 253-254

Be it resolved, upon the recommendation of the Superintendent of Schools, the following social worker unpaid internships be approved:

- Jennifer DaMato, graduate student from Stony Brook University, two full school days per week at Thomas J. Lahey Elementary School under the supervision of Social Worker, Tomas Gonzalez

- Andrew Trakis, graduate student from C.W. Post College, two full school days per week at Thomas J. Lahey Elementary School under the supervision of Social Worker, Tomas Gonzalez

Motion: _____ **Second:** _____ **Action:** _____

INSTRUCTION

6.1 Overnight Field Trip Pages 255-256

Be it resolved, upon the recommendation of the Superintendent of Schools, the overnight field trip listed below be approved.

- Approximately 24 students from the Harborfields High School Wrestling Team to participate in the annual tournament in Berlin, Connecticut from December 18-20, 2009.

Motion: _____ **Second:** _____ **Action:** _____

6.2 Change in Time of Harborfields High School Graduation

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Harborfields High School graduation commences at 5:00 p.m. on Saturday in June in accordance with the adopted school calendar, and in the event of rain be held in the auditorium at the high school for the 2010-2011 school and all schools years thereafter.

Motion: _____ **Second:** _____ **Action:** _____

6.3 Review of IEP Recommendations and Authorization for Placement and Services..... Pages 257-275

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated October 8, 2009, October 13, 2009, October 14, 2009, October 21, 2009 and November 4, 2009
- **Committee on Preschool Special Education** meeting dated October 22, 2009
- **Subcommittee on Special Education** meetings dated October 1, 2009, October 19, 2009, and November 2, 2009

Motion: _____ **Second:** _____ **Action:** _____

ITEMS FOR DISCUSSION

- 7.1** Communication with PTA groups, HACO and HACEF
- 7.2** Field Trips..... Pages 276-277
- 7.3** Update on H1N1 Influenza

BOARD OF EDUCATION ACTIVITIES

- School Visitations – October 27, 2009
Board of Education
Frank J. Carasiti, Superintendent of Schools
- SCSSA Superintendents and Presidents Dinner, Hamlet Wind Watch, Hauppauge, New York, November 4, 2009
Donald W. Mastroianni, President, Board of Education
- N-SSBA “School Board’s Role during the Superintendent Search Process,” November 5, 2009, Holiday Inn, Plainview, New York
Maggie Boba, Board Member

PUBLIC PARTICIPATION at 9:30 P.M.

ADJOURNMENT