

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS – Auditorium
Date of Meeting	-	October 21, 2009
Board Members Present	-	Mr. Mastroianni, Mr. Giuliano, Mr. Banks, Mrs. Boba, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Community Members

Mr. Mastroianni called the meeting to order at 6:05 p.m.

APPOINTMENT OF DISTRICT CLERK PRO-TEM

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (6-0) Diana Todaro was appointed District Clerk Pro-Tem.

EXECUTIVE SESSION

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (6-0), the Board moved to Executive Session for the purpose of contract negotiations. Attorney Greg Guercio joined the meeting at this time. Mr. Toles entered the meeting at 6:09 p.m.

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously, the Board returned to the regular meeting at 7:42 p.m.

Mr. Mastroianni led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

ANNOUNCEMENTS

School Board Recognition Week, October 19-23, 2009 will be celebrated at the November 18, 2009 Board of Education meeting

Capital Improvement Project and EXCEL Project Hearing

Mr. Carasiti gave an overview of the capital improvement project and the EXCEL project. Mr. Carasiti introduced Fred Seeba and Joe Reddick of BBS. They presented a report on the condition of the track at the high school and discussed the work that would be done if the voters approve this project next week. Ms. Todaro and Mr. Iovino discussed the EXCEL project stating that the current switches are 9 years old and are slow and limiting. There will be 48 SMART Boards purchased if this proposition is

approved by the voters. With regard to the track at the high school, there will be approximately 6 weeks of design work. The project will then go to SED for approval which will take approximately 6-8 weeks. After approval by SED, the district will go out to bid. Mr. Seeba stated that work will probably begin in the spring.

Mr. Nimmo explained that the district needs to get approval from the community to change the purpose of the capital reserve fund.

Mr. Carasiti advised the community that the first proposition must be approved in order for propositions 2 and 3 to be approved.

PUBLIC PARTICIPATION

A resident asked what the possibility is of getting turf fields at the high school. Mr. Carasiti responded that the cost would be in excess of \$1 million and the district does not have that money.

A resident asked if the price of the track includes renovations to the fields should they get damaged. Mr. Seeba responded that these costs would be included in the bid if any damage is done to the fields.

A resident stated that she is concerned about the budget passing. What happens three years from now if something happens to the roof at OMS or if there is something else that goes wrong in our buildings? Mr. Carasiti responded that we have an opportunity to do these things now at no increase to the taxpayer. The Board's intention is to keep funding the capital reserve fund.

A resident stated that she is happy that the Board is having the track replaced. She asked if it is similar to the track at Northport High School. Mr. Seeba responded that our track would be similar.

A resident asked where the funds come from for sports teams. Mr. Carasiti responded that tax dollars support the teams.

REPORTS

Student Representative's Report

Alex Boccard, student representative from HHS, made the following report:

- Boys' lacrosse are undefeated champs again
- Girls tennis undefeated league champs
- Boys' soccer and football did not make playoffs
- November 24 – underclassmen – rent a senior for a day
- November 20 – Dodge ball
- Winter spirit week – December 11 continuing through week of December 14
- Safe Halloween is October 29 at the high school

- 1st Suffolk High School Leadership Council will be held tomorrow at our high school
 - Compassion without borders
 - Dylan's Footprint – over \$50,000 donated
 - 50 high schools from Suffolk will attend

Superintendent's Report

Mr. Carasiti advised the Board that the district has been chosen as a site to administer the H1N1 vaccine. He continued that the district has been monitoring absenteeism very carefully and our attendance is average or above average.

BOARD OF EDUCATION MINUTES

The following minutes were accepted by the Board of Education:

- Special Meeting, September 9, 2009
- Regular Meeting, September 23, 2009
- Special Meeting, October 1, 2009
- Special Meeting, October 3, 2009

FINANCE RESOLUTIONS

4.1 Treasurer's Report

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for September 2009 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of October 21, 2009 were accepted.

4.3 Financial Status Report

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for August 2009 was accepted.

4.4 Budgetary Transfer of Funds

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the official minutes of October 21, 2009 were approved.

4.5 School Service/Specialized Education Agreement

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreement between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions were approved.

- **Developmental Disabilities Institute** to provide education services for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2009 through June 30, 2010 at a rate of \$6,563.00 from July-August (Summer) and \$39,375.00 from September- June (10-months).

4.6 Parentally Placed Private School/Special Education Service Contract

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Commack UFSD**, 2 students attending the Jewish Academy effective July 1, 2009 through June 30, 2010
- **Hauppauge UFSD**, 1 student attending Ivy League School effective July 1, 2009 through June 30, 2010

4.7 Gifts

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

- \$200.00 for credit to the “School to Career Scholarship Fund” within the Trust and Agency Fund
- \$143.90 from Target to be applied to the Washington Drive Outreach Fund through the Trust and Agency Fund
- A literacy cart from the Washington Drive Primary School PTA

4.8 Surplus Textbooks

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following surplus textbooks as listed in the official minutes of October 21, 2009 were declared surplus and will be disposed of accordingly.

- Surplus textbooks in the high school mathematics department

4.9 Corrective Action Plan for Internal Audit

Whereas, the Board of Education received an internal audit report on July 8, 2009 from the Internal Auditor, R.S. Abrams & Co., LLP. Said report provided a risk assessment on Capital Assets for the period July 1, 2008 through February 28, 2009 and on Cash Receipts Processes for the period July 1, 2008 through December 21, 2008. Pursuant to education law, the district has developed a response to the Internal Auditor Report in the form of a Corrective Action Plan.

Upon motion duly made by Mr. Toles, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Corrective Action Plan to the Internal Audit Report.

HUMAN RESOURCES RESOLUTIONS

5.1 Resignation

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignation was accepted:

- Gillies, Ellen, Part-time Account Clerk, Business Office, effective close of business October 21, 2009

5.2 Leaves of Absence

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved.

Revision of Leaves of Absence				
Name	Assignment	School	Change From	Change To
Kalish, Stacey	Elementary Teacher	TJL	Paid: 11/16/09-2/23/10	Paid: 11/9/09-2/9/10 Unpaid: 2/10/10-8/31/10

Kelsch, Kerin	Reading Teacher	OMS	Paid: 10/26/09-1/8/10 Unpaid: 1/9/10-2/22/10	Paid: 10/19/09-12/23/09 Unpaid: 12/24/09-2/5/10
Pfaff, Laura	Social Studies Teacher	HHS	Paid: 10/19/09-1/20/10	Paid: 9/11/09-12/3/09
Walker, Beth-Ann	Music Teacher	TJL	Paid: 6/15/09-10/30/09 Unpaid: 11/2/09-11/13/09	Paid: 6/15/09-10/30/09 Unpaid: 11/2/09-8/31/10
Leave of Absence				
Name	Assignment	School	Dates Paid	Dates Unpaid
Lutz, Meaghan	Part-time Teaching Assistant	TJL	N/A	1/15/10-5/15/10

5.3 Civil Service Appointment

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the official minutes of October 21, 2009 was approved.

Probationary		
Name	School	Assignment
Gillies, Ellen	Business Office	Account Clerk (12-months)

5.4 Change in Status

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the official minutes of October 21, 2009 were approved:

- Aliperti, Nancy, Part-time Teaching Assistant, WDPS to Part-time Teaching Assistant ADL (Adaptive Daily Living) effective September 1, 2009 (retroactive)
- Cooperman, Jeffrey, Part-time Teaching Assistant, WDPS to Part-time Teaching Assistant ADL (Adaptive Daily Living) effective September 17, 2009 (retroactive)
- Paul, Nicole, Part-time Teaching Assistant, WDPS to Part-time Teaching Assistant ADL (Adaptive Daily Living) effective September 1, 2009 (retroactive)
- Roamer, Mary-Jean, Music Teacher, TJL/OMS, from 0.65 FTE to 0.75 FTE effective September 1, 2009 through November 13, 2009 (retroactive)

5.5 Temporary Change in Status

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of October 21, 2009 be approved:

- Piscitelli, Filomena, Cook HHS to Interim Cook Manager, HHS effective September 1, 2009 – June 30, 2010

5.6 Recall from Preferred Eligible List

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried unanimously, the following resolution was approved:

Whereas, full-time vacancies are deemed to exist in the tenure areas listed below and the teachers listed below have been identified as the most senior people on the District’s Preferred Eligible List in such tenure area, it is hereby resolved that the following staff be recalled to service in accordance with Section 2510.3 of the Education Law.

- Roamer, Mary-Jean, Music Teacher, TJL/OMS
- Lippe, Christopher, Part-time Music Teacher, TJL

5.7 Professional Appointments

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of October 21, 2009 were approved.

Part-time		
for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
Name	School	Assignment
Blanco, Gregory	TJL	Teaching Assistant ADL
Leon, Virginia	OMS	Teaching Assistant
Lippe, Christopher	TJL/OMS	Music Teacher
Regular Substitute		
for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
Roamer, Mary-Jean	TJL/OMS	Regular Substitute

5.8 Compensation to Inspectors for Attendance and Mileage to Carillon House for Residents to Vote by Absentee Ballot

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Inspectors receive \$10 per hour or a minimum per diem rate of \$50.00 and \$0.55 per mile to attend the Carillon House for residents to vote by absentee ballot at the Harborfields Special District Meeting to be held on October 27, 2009 under Elections Laws §8-407 and §1501-c.

- Rose Dougherty, Irene Levee, Ron Sabo, and Gerald Schehr

5.9 Substitute List Addendum 2009-2010

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of October 21, 2009 was approved.

5.10 Extension of Emergency Conditional Appointment

Upon motion duly made by Dr. McDonagh, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following employee was granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
D'Appolito, Daniela	Substitute School Teacher Aide Substitute Teaching Assistant	District

5.11 Extracompensation Appointment Schedule 2009-2010

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of October 21, 2009 were approved.

5.12 Appointments to Committee on Special Education and Subcommittee on Special Education

Upon motion duly made by Mr. Toles, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following members of the professional staff were appointed to the District Committee on Special Education effective October 22, 2009 through June 30, 2010:

- Dr. Lisa Drake
- Dr. Lauren Gallagher
- Tomas Gonzalez
- Susan Koenig
- Dr. Anita Quiett

Be it further resolved, that the following member of the professional staff was appointed to the District Subcommittee on Special Education effective October 22, 2009 through June 30, 2010:

- Susan Koenig

5.13 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJJ

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following personnel were granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJJ:

Program Coordinator: Mary Scharbo - 20 hours @ \$65.07 per hour		
ELA Teachers: 47 one-hour sessions from October 22, 2009-May 15, 2010		
Name	Grade	Rate of Pay
Andrea Horowitz	3	\$42.33 per hour
Gervaise Jordan	3	\$42.33 per hour
Sonia Armstrong	4	\$42.33 per hour
Patricia Radovich	4	\$42.33 per hour
Lori Nucci	5	\$42.33 per hour
Christine Reisert	5	\$42.33 per hour
Mary Scharbo	5	\$42.33 per hour
ELA Teaching Assistants		
Denise Kelly	3	\$15.54 per hour
Judith Lom	3	\$15.09 per hour
Jenna Bergmann	4	\$10.36 per hour
Mary Ann Broderick	4	\$15.62 per hour
Diane Sargent	5	\$13.00 per hour
Brenda Seth	5	\$14.25 per hour
Math Teachers: 23 one-hour sessions from October 22, 2009-May 15, 2010		
Name	Grade	Rate of Pay
Enza Greenwald	3	\$42.33 per hour

Christie Vlcek	4	\$42.33 per hour
Trudy Burdman	5	\$42.33 per hour
Christine Reisert	5	\$42.33 per hour
Math Teaching Assistants		
Name	Grade	Rate of Pay
Denise Kelly	3	\$15.54 per hour
Robyn Blossner	4	\$16.08 per hour
Kelly Teape	5	\$13.00 per hour

5.14 District Board of Education and Staff Members to Attend Conference

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and Central Office Administrators were authorized to attend conferences and be reimbursed for expenses in accordance with policy file 2521.

- N-SSBA “School Board’s Role during the Superintendent Search Process,” November 5, 2009, Holiday Inn, Plainview, New York
- NYSSBA “K-12 Foundations: Imagine the Possibilities,” November 5, 2009, Tarrytown-Westchester Marriott

INSTRUCTION CONSENT AGENDA

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, and CPSE.

- **Committee on Special Education** meeting dated September 16, 2009, September 23, 2009, September 24, 2009, September 29, 2009, September 30, 2009 and October 7, 2009
- **Committee on Preschool Special Education** meeting dated September 24, 2009

ITEMS FOR DISCUSSION

Update on H1N1 Influenza

Mr. Carasiti advised the Board that Dr. Geffken has been in contact with the Suffolk County Health Department and Dr. Geffken thought the vaccine would be available next week. Dr. McDonagh asked if we are planning to send letters home to the parents. Mr. Carasiti advised that the district will send letters home to parents, but we need to get finalization from the Suffolk County Health Department.

Update on the time of Harborfields High School Graduation

Dr. Bennardo advised that there is a conflict with two religious entities; however, there are multiple masses on Saturday at either 5 p.m. or 6 p.m. He continued that it is his recommendation that we do not have Sunday as a rain date. We should have a double set up either indoors or outdoors. There is a cost factor to have staff members come in both Saturday and Sunday. Mr. Carasiti stated that the Board will take action in November.

MSG Varsity

Mr. Carasiti advised the Board that Cablevision is working with our attorneys on some legal issues regarding the agreement. He further stated that we will be able to sign the agreement shortly. It is good for the district as well as the students. Mr. Banks stated that he would like to address some issues before we move forward with this.

PUBLIC PARTICIPATION

A student stated that we are spending money on SMART Boards and that teachers don't use them as much as they could be or should be using them. There are a lot of things that students would like to have that we don't have. Mr. Carasiti stated that he would have a conversation with Dr. Bennardo about this issue.

Many residents/parents expressed concern about not having second teams at OMS and asked the cost of second teams. Mr. Carasiti stated that the cost is \$97,000. Mr. Carasiti went on to say that we reduced personnel in every building. Art and music lost over \$200,000, the maintenance department lost \$95,000 in personnel and equipment, physical education lost in every area, and that all district administrators took a voluntary pay freeze. He continued that none of us like the decisions that we had to make. In the three hearings that we had prior to the budget process we heard very little about second teams.

A resident asked why the district needed to hire a second assistant principal at OMS. Mr. Carasiti explained that we do not have chair people in Harborfields. He continued that this district is extremely lean when it comes to administrative staff. She stated that she felt this position should not have been filled.

Planning Board of Education Goals

It was suggested that Board goals be done in June. Each Board member should submit one formal goal. Mr. Mastroianni suggested that Board goals should be adopted at the Reorganization meeting in July or in August, but before the beginning of the school year. Mr. Giuliano felt that the Board should be allowed to submit more than one goal.

Board Member Disclosure

Mrs. Boba suggested that Board members, in public session, disclose any possible conflicts they may have. For example, Mrs. Boba is on the Outreach Foundation Board. This should appear in the minutes of the annual reorganization meeting each year.

Various Groups Updating Board on Activities

Mrs. Boba stated that the Board does not know what is going on with various groups in the district and felt that these groups should be invited to a Board meeting and be allowed to speak for one or two minutes regarding their organization such as HACEF, HACO, PTA Council, and the Booster Club. Mr. Schoer felt that this would create too many presentations. We should be getting minutes of their meetings. Mr. Mastroianni stated that having them at a Board meeting would place a name and face to their organization. Mr. Mastroianni suggested these groups give the Board a brief report periodically. Mr. Carasiti stated that he would give it some thought and work on a plan.

BOARD OF EDUCATION ACTIVITIES

NYSSBA Annual Convention, October 15-18, 2009, New York

Mr. Carasiti and each Board member reported on the workshops and activities they attended at the NYSSBA Annual Convention in New York which was held October 15-18, 2009. Mr. Carasiti stated that there were some very interesting workshops which he attended. Several Board members attended the Pre-Law Conference which they felt was very worthwhile.

FINANCE RESOLUTION

4.10A Memorandum of Understanding Between Harborfields Central School District and Suffolk County Municipal Corporation of the State of New York

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, this item was tabled.

EXECUTIVE SESSION

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried unanimously, the Board moved to Executive Session at 10:50 p.m. for the purpose of

receiving a report pertaining to collective bargaining and special education placement (FERPA).

Mrs. Boba left the meeting at 10:55 p.m.

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried (6-0), the Board returned to the regular meeting at 11:50 p.m.

INSTRUCTION RESOLUTION

Stipulation of Settlement and Release

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby approved a Stipulation of Settlement and Release between the Board and the Parent of Student RM, regarding a proceeding held pursuant to Part 200 of the Regulations of the Commissioner of Education and hereby authorizes the President of the Board of Education to execute said Agreement on behalf of the Board of Education.

It was further resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approved a Stipulation of Settlement and Release between the Board and the parent of Student AP, regarding a proceeding held pursuant to Part 200 of the Regulations of the Commissioner of Education, and hereby authorized the President of the Board of Education to execute said Agreement on behalf of the Board of Education.

Appeal to the Board of Education from a Parent for a Grade Placement

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, an appeal from a parent for a grade placement of her child was denied by the Board of Education as attached to the official minutes of this meeting of October 21, 2009.

ADJOURNMENT

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), the Board adjourned the regular meeting of October 21, 2009 at 11:52 p.m.

Respectfully submitted,

Barbara Muller
District Clerk