

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA
October 21, 2009

ANNOUNCEMENTS

- School Board Recognition Week, October 19-23, 2009 will be celebrated at the November 18, 2009 Board of Education meeting

Capital Improvement Project and EXCEL Project Hearing: 7:45 p.m.

REPORTS

- 2.1** Student Representative's Report
Alex Boccard, HHS
- 2.2** Superintendent's Report
Frank J. Carasiti, Superintendent of Schools

BOARD OF EDUCATION MINUTES

- 3.1** Special Meeting, September 9, 2009..... Pages 11-17
- 3.2** Regular Meeting, September 23, 2009..... Pages 18-31
- 3.3** Special Meeting, October 1, 2009 Pages 32-33
- 3.4** Special Meeting, October 3, 2009 Page 34

Motion: _____ **Second:** _____ **Action:** _____

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

FINANCE RESOLUTIONS

- 4.1** Treasurer's Report Pages 35-36

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for September 2009 be approved.

Motion: _____ **Second:** _____ **Action:** _____

4.2 Schedules of Bills..... Pages 37-73

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of October 21, 2009 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.3 Financial Status ReportPages 74-120

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for August 2009 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.4 Budgetary Transfer of FundsPage 121-122

Be it resolved, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of October 21, 2009 be approved.

Motion:_____ **Second:**_____ **Action:**_____

4.5 School Service/Specialized Education Agreement Pages 123-129

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreement between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Developmental Disabilities Institute** to provide education services for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2009 through June 30, 2010 at a rate of \$6,563.00 from July-August (Summer) and \$39,375.00 from September- June (10-months).

Motion:_____ **Second:**_____ **Action:**_____

4.6 Parentally Placed Private School/Special Education Service Contract..... Pages 130-139

Be it resolved, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and

attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Commack UFSD**, 2 students attending the Jewish Academy effective July 1, 2009 through June 30, 2009
- **Hauppauge UFSD**, 1 student attending Ivy League School effective July 1, 2009 through June 30, 2010

Motion: _____ **Second:** _____ **Action:** _____

4.7 GiftsPages 140-152

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- \$200.00 for credit to the “School to Career Scholarship Fund” within the Trust and Agency Fund
- \$143.90 from Target to be applied to the Washington Drive Outreach Fund through the Trust and Agency Fund
- A literacy cart from the Washington Drive Primary School PTA

Motion: _____ **Second:** _____ **Action:** _____

4.8 Surplus TextbooksPages 153-154

Be it resolved, upon the recommendation of the Superintendent of Schools, the following surplus textbooks as listed in the attachments to the agenda of October 21, 2009 be declared surplus and disposed of accordingly.

- Surplus textbooks in the high school mathematics department

Motion: _____ **Second:** _____ **Action:** _____

4.9 Corrective Action Plan for Internal AuditPages 155-163

Whereas, the Board of Education received an internal audit report on July 8, 2009 from the Internal Auditor, R.S. Abrams & Co., LLP. Said report provided a risk assessment on Capital Assets for the period July 1, 2008 through February 28, 2009 and on Cash Receipts Processes for the period July 1, 2008 through December 21, 2008. Pursuant to education law, the district has developed a response to the Internal Auditor Report in the form of a Corrective Action Plan.

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Corrective Action Plan to the Internal Audit Report.

Motion: _____ **Second:** _____ **Action:** _____

HUMAN RESOURCES RESOLUTIONS

5.1 Resignation..... Page 164

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignation be accepted:

- Gillies, Ellen, Part-time Account Clerk, Business Office, effective close of business October 21, 2009

Motion:_____ **Second:**_____ **Action:**_____

5.2 Leaves of Absence..... Pages 165-169

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved.

Revision of Leaves of Absence				
Name	Assignment	School	Change From	Change To
Kalish, Stacey	Elementary Teacher	TJL	Paid: 11/16/09-2/23/10	Paid: 11/9/09-2/9/10 Unpaid: 2/10/10-8/31/10
Kelsch, Kerin	Reading Teacher	OMS	Paid: 10/26/09-1/8/10 Unpaid: 1/9/10-2/22/10	Paid: 10/19/09-12/23/09 Unpaid: 12/24/09-2/5/10
Pfaff, Laura	Social Studies Teacher	HHS	Paid: 10/19/09-1/20/10	Paid: 9/11/09-12/3/09
Walker, Beth-Ann	Music Teacher	TJL	Paid: 6/15/09-10/30/09 Unpaid: 11/2/09-11/13/09	Paid: 6/15/09-10/30/09 Unpaid: 11/2/09-8/31/10
Leave of Absence				
Name	Assignment	School	Dates Paid	Dates Unpaid
Lutz, Meaghan	Part-time Teaching Assistant	TJL	N/A	1/15/10-5/15/10

Motion:_____ **Second:**_____ **Action:**_____

5.3 Civil Service Appointment..... Pages 170-172

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of October 21, 2009 be approved.

Probationary		
Name	School	Assignment
Gillies, Ellen	Business Office	Account Clerk (12-months)

Motion: _____ **Second:** _____ **Action:** _____

5.4 Change in Status Page 173-175

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of October 21, 2009 be approved:

- Aliperti, Nancy, Part-time Teaching Assistant, WDPS to Part-time Teaching Assistant ADL (Adaptive Daily Living) effective September 1, 2009 (retroactive)
- Cooperman, Jeffrey, Part-time Teaching Assistant, WDPS to Part-time Teaching Assistant ADL (Adaptive Daily Living) effective September 17, 2009 (retroactive)
- Paul, Nicole, Part-time Teaching Assistant, WDPS to Part-time Teaching Assistant ADL (Adaptive Daily Living) effective September 1, 2009 (retroactive)
- Roamer, Mary-Jean, Music Teacher, TJL/OMS, from 0.65 FTE to 0.75 FTE effective September 1, 2009 through November 13, 2009 (retroactive)

Motion: _____ **Second:** _____ **Action:** _____

5.5 Temporary Change in Status..... Page 176

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of October 21, 2009 be approved:

- Piscitelli, Filomena, Cook HHS to Interim Cook Manager, HHS effective September 1, 2009 – June 30, 2010

Motion: _____ **Second:** _____ **Action:** _____

5.6 Recall from Preferred Eligible List

Whereas, full-time vacancies are deemed to exist in the tenure areas listed below and the teacher listed below have been identified as the most senior people on the District's Preferred Eligible List in such tenure area, it is hereby resolved that the following staff be recalled to service in accordance with Section 2510.3 of the Education Law.

- Roamer, Mary-Jean, Music Teacher, TJL/OMS
- Lippe, Christopher, Part-time Music Teacher, TJL

Motion: _____ **Second:** _____ **Action:** _____

5.7 Professional Appointments..... Pages 177-186

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of October 21, 2009 be approved.

Part-time for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
Name	School	Assignment
Blanco, Gregory	TJL	Teaching Assistant ADL
Leon, Virginia	OMS	Teaching Assistant ADL
Lippe, Christopher	TJL/OMS	Music Teacher
Regular Substitute for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
Roamer, Mary-Jean	TJL/OMS	Regular Substitute

Motion: _____ **Second:** _____ **Action:** _____

5.8 Compensation to Inspectors for Attendance and Mileage to Carillon House for Residents to Vote by Absentee Ballot

Be it resolved, upon the recommendation of the Superintendent of Schools, the Inspectors receive \$10 per hour or a minimum per diem rate of \$50.00 and \$0.55 per mile to attend the Carillon House for residents to vote by absentee ballot at the Harborfields Special District Meeting to be held on October 27, 2009 under Elections Laws §8-407 and §1501-c.

- Rose Dougherty, Irene Levee, Ron Sabo, and Gerald Schehr

Motion: _____ **Second:** _____ **Action:** _____

5.9 Substitute List Addendum 2009-2010..... Pages 187-189

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of October 21, 2009 be approved.

Motion: _____ **Second:** _____ **Action:** _____

5.10 Extension of Emergency Conditional Appointment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
Appolito, Daniela	Substitute School Teacher Aide Substitute Teaching Assistant	District

Motion: _____ **Second:** _____ **Action:** _____

5.11 Extracompensation Appointment Schedule 2009-2010 Pages 190-191

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of October 21, 2009 be approved.

Motion: _____ **Second:** _____ **Action:** _____

5.12 Appointments to Committee on Special Education and Subcommittee on Special Education..... Pages 192-193

Be it resolved, upon the recommendation of the Superintendent of Schools, that the following members of the professional staff be appointed to the District Committee on Special Education effective October 22, 2009 through June 30, 2010:

- Dr. Lisa Drake
- Dr. Lauren Gallagher
- Tomas Gonzalez
- Susan Koenig
- Dr. Anita Quiett

Be it further resolved, that the following member of the professional staff be appointed to the District Subcommittee on Special Education effective October 22, 2009 through June 30, 2010:

- Susan Koenig

Motion: _____ **Second:** _____ **Action:** _____

5.13 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJJ

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJJ:

Program Coordinator: Mary Scharbo - 20 hours @ \$65.07 per hour		
ELA Teachers: 47 one-hour sessions from October 22, 2009-May 15, 2010		
Name	Grade	Rate of Pay
Andrea Horowitz	3	\$42.33 per hour
Gervaise Jordan	3	\$42.33 per hour
Sonia Armstrong	4	\$42.33 per hour
Patricia Radovich	4	\$42.33 per hour
Lori Nucci	5	\$42.33 per hour
Christine Reisert	5	\$42.33 per hour
Mary Scharbo	5	\$42.33 per hour
ELA Teaching Assistants		
Denise Kelly	3	\$15.54 per hour
Judith Lom	3	\$15.09 per hour
Jenna Bergmann	4	\$10.36 per hour
Mary Ann Broderick	4	\$15.62 per hour
Diane Sargent	5	\$13.00 per hour
Brenda Seth	5	\$14.25 per hour
Math Teachers: 23 one-hour sessions from October 22, 2009-May 15, 2010		
Name	Grade	Rate of Pay
Enza Greenwald	3	\$42.33 per hour
Christie Vlcek	4	\$42.33 per hour
Trudy Burdman	5	\$42.33 per hour
Christine Reisert	5	\$42.33 per hour
Math Teaching Assistants		
Name	Grade	Rate of Pay
Denise Kelly	3	\$15.54 per hour
Robyn Blossner	4	\$16.08 per hour
Kelly Teape	5	\$13.00 per hour

Motion: _____ **Second:** _____ **Action:** _____

5.14 District Board of Education and Staff Members to Attend Conference

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and Central Office Administrators be authorized to attend conferences and be reimbursed for expenses in accordance with policy file 2521.

- N-SSBA "School Board's Role during the Superintendent Search Process," November 5, 2009, Holiday Inn, Plainview, New York
- NYSSBA "K-12 Foundations: Imagine the Possibilities," November 5, 2009, Tarrytown-Westchester Marriott

Motion:_____ **Second:**_____ **Action:**_____

INSTRUCTION CONSENT AGENDA

6.1 Review of IEP Recommendations and Authorization for Placement and Services..... Pages 194-211

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, and CPSE.

- **Committee on Special Education** meeting dated September 16, 2009, September 23, 2009, September 24, 2009, September 29, 2009, September 30, 2009 and October 7, 2009
- **Committee on Preschool Special Education** meeting dated September 24, 2009

Motion:_____ **Second:**_____ **Action:**_____

ITEMS FOR DISCUSSION

- 7.1** Update on H1N1 Influenza
- 7.2** Update on the time of Harborfields High School Graduation
- 7.3** MSG Varsity
- 7.4** Planning Board of Education Goals
- 7.5** Board Member Disclosure
- 7.6** Various Groups Updating Board on Activities

BOARD OF EDUCATION ACTIVITIES

- NYSSBA Annual Convention, October 15-18, 2009, New York
Board of Education
Frank J. Carasiti, Superintendent of Schools

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT