

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS – Board Room
Date of Meeting	-	September 23, 2009
Board Members Present	-	Mr. Mastroianni, Mr. Giuliano, Mr. Banks, Mrs. Boba, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Community Members

Mr. Mastroianni called the meeting to order at 7:16 p.m.

#### **APPOINTMENT OF DISTRICT CLERK PRO-TEM**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (5-0), Diana Todaro was appointed District Clerk Pro-Tem for this portion of the meeting.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (5-0), the Board moved to Executive Session at 7:17 p.m. for litigation involving former employees, employment history of a particular employee, and litigation brought against the district by the former Superintendent of Schools. Mr. Giuliano entered the meeting at 7:22 p.m.

Upon motion duly made by Mr. Banks, seconded by Mr. Giuliano, and carried (6-0), the Board returned to the regular meeting at 7:38 p.m.

Mr. Mastroianni led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

#### **Statement from the Board of Education**

Mr. Mastroianni read the following statement from the Board of Education. “The Harborfields Central School District’s Board of Education has been notified that, upon appeal to the New York State Supreme Court, the Board’s decision to not extend the employment contract of former Superintendent Dr. Janet Ceparano Wilson was upheld. This decision overturns the State Supreme Court’s original ruling.

In addition, the Appellate Division of the Supreme Court determined that the Board of Education is not responsible for Dr. Wilson's attorney's fees.

The Board was confident throughout the proceedings that its actions were appropriate and is grateful to have prevailed before the State's Appellate Court."

### **PUBLIC PARTICIPATION**

There was no public participation at this time.

### **SUPERINTENDENT'S REPORTS**

#### Superintendent's Report

Mr. Carasiti reminded the community about the very important referendum on **October 27** regarding the reconstruction of the high school track and the districtwide EXCEL Technology Plan consisting of technology improvements and upgrades throughout various buildings of the district.

Mr. Carasiti advised the Board that he continues to be in touch with the Suffolk County Department of Health relative to the Swine Flu. He continued that hand sanitizers should be installed in the buildings hopefully this week.

#### MSG Varsity – Cablevision Television

Mr. Carasiti introduced Mr. Myers and Ms. Calamusso, representatives from Cablevision, who presented an overview of MSG Varsity which included television programming, online content, and benefits of a partnership with MSG Varsity. Mr. Myers stated that this is the first online television and on-demand network that fully embraces high school life including a television channel featuring 24/7 coverage of hyper-local sports and activities, website destinations for the school and region, interactive television channel and video-on-demand featuring events from across the tri-state area, and content professionally produced by Cablevision and by students and teachers in our community.

Mr. Carasiti advised the representatives from Cablevision that school districts must abide by laws and regulations of the SED and he suggested that Cablevision have our school attorneys and their attorneys get together to make sure that districts are not in violation of any laws by entering into this agreement with Cablevision.

#### Student Representative's Report

Alex Boccard, student representative from HHS, stated that Homecoming was held the first weekend of school and was very successful. He continued that because Homecoming was held so early that another Homecoming would be held in the winter.

Alex advised that there was a smooth transition into the new school year and that there were 3 National Merit Semi-Finalists. Alex went on to say that fall sports season is well underway.

## **BOARD OF EDUCATION MINUTES**

The following minutes were accepted by the Board of Education:

- Regular Meeting – August 26, 2009
- Special Meeting – September 1, 2009

## **FINANCE**

### **4.1 Treasurer's Report**

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Reports for August 2009 were approved.

### **4.2 Financial Status Report**

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Financial Status Report for July 2009 was accepted.

### **4.3 Schedules of Bills**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of September 23, 2009 were accepted.

### **4.4 Budgetary Transfer of Funds**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the official minutes of September 23, 2009 were approved.

### **4.5 School Service/Specialized Education Agreements**

Upon motion duly made by Mr. Banks, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions were approved.

- **Bilinguals, Inc.** to provide professional staff to perform psychological, speech/language, educational and social history evaluations for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2009 through June 30, 2010. The rates are in accordance with the schedule set forth in the agreement.
- **Madonna Heights Services** to provide educational services for children with disabilities in accordance with the Individualize Education Plan (IEP) for the period July 1, 2009 through June 30, 2010 at a rate of \$3074.00 from June through July (Summer) and \$18,446.00 from September through June.
- **Ilda Wistreich** to provide Teacher of the Blind and Visually Impaired services, progress reports per report card schedule, annual progress reports and evaluations for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2009 through June 30, 2010 at a rate of \$125.00 per hour.
- **Addendums to Metro Therapy** contract approved on May 12, 2009
  - Responsibility of fees due to absence
  - Charges for push groups, OT and PT, are \$70.00 per half hour prorated

Mrs. Boba asked for a data base regarding specialized education agreements. She asked how much this is costing the district and how many students are being served.

#### **4.6 Parentally Placed Private School/Special Education Service Contract**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contract between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below was approved. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school district in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **South Huntington UFSD**, 3 students attending St. Anthony's High School (one student found ineligible by Committee on Special Education) effective July 1, 2009 through June 30, 2010

**4.7 Amended Services Agreement with OMNI Financial Group 403-b  
Third Party Administrator Services**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education hereby approved the Renewal Services Agreement with OMNI Financial Group, Inc. for the Third Party Administration of the District's 403-b annuity plan for the 2009-2010 school year, which agreement supersedes and nullifies any prior agreement for the same services and hereby authorizes the Board president to execute the agreement.

**4.8 Gifts**

Upon motion duly made by Mr. Banks, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

- Electronic scoreboard from the Harborfields Booster Club for the Athletic Department
- Ten (10) RoboLab Science Kits for Oldfield Middle School Science Department

**4.9 Surplus Equipment**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following equipment as listed in the official minutes of September 23, 2009 will be declared surplus and disposed of accordingly.

- Old typewriters at Harborfields High School
- 15 triangular shaped tables at Oldfield Middle School
- Microscopes and slide projector in the Science Department at Oldfield Middle School

**4.10 Establishment of Tax Levy for the 2009-2010 School Year**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, Establishment of Tax Levy for the 2009-10 school year was approved.

<b>Resolved</b> , that the General Fund Budget Appropriations for 2009-2010 be set as follows:		<b>\$69,781,514</b>
<b>And be it further resolved</b> , that pursuant to subd. 1, Sec. 138 of the Real Property Tax Law the district apply to the 2009-2010 tax levy surplus fund balance as follows. <b>Fund Balance to be applied:</b>		<b>\$1,778,100</b>
<b>And be it further resolved</b> , that the estimate of state aid for 2009-2010 is as follows. <b>Estimated State Aid for 2009-2010:</b>		<b>\$14,553,222</b>
<b>And be it further resolved</b> , that the estimate of revenue from all other sources is as follows. <b>Estimated Miscellaneous Revenue:</b>		<b>\$767,000</b>
<b>And be it further resolved</b> , that pursuant to subd. 12 of Sec. 1604 of Education Law, after subtracting the estimated receipts and the application of the Fund Balance determined above, the required levy of taxes for school district purposes be established as follows. <b>Tax Levy for General Budget:</b>		<b>\$52,683,192</b>
<b>And be it further resolved</b> , that pursuant to Sec. 259 and/or subd. 5(1), Sec. 1804 of the Education Law, the following additional tax levies also be established. <b>For the School District public library, as requested by the Library Trustees:</b>		<b>\$4,281,264</b>
<b>ESTIMATED TAX RATES</b>		
For Regular School Purposes	Amount to be Levied	Estimated Tax Rate/\$100
	\$ 52,683,192.	\$201.17 (+3.89%)
School District Public Library	\$ 4,281,264.	\$ 16.35 (+1.02%)

**4.11 Amendment of the 2009-2010 Budget**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), the Board of Education hereby determines that the Metropolitan Transportation Authority Payroll Tax imposed upon the district in the amount of \$123,670 is an unanticipated ordinary contingent expenditure which the district anticipates will be funded by State Aid;

**It was further resolved**, that the Board of Education hereby increases the 2009-2010 school budget in the amount of \$123,670 and funds such expenditure by an appropriation of said amount from unreserved, unappropriated fund balance.

**HUMAN RESOURCES**

**5.1 Revision of Leave of Absence**

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried (6-0), the following revision of leave of absence was approved:

<b>Revision of Leave of Absence</b>				
<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Change From</b>	<b>Change To</b>
Saidens, Jennifer	Elementary Teacher	OMS	Paid: 9/28/09-12/18/09 Unpaid: 12/19/09-1/29/10	Paid: 9/1/09-11/30/09 Unpaid: 12/1/09-1/29/10

**5.2 Professional Appointments**

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of September 23, 2009 were approved.

<b><u>Part-time</u></b>		
for the maximum period through June 30, 2010 to serve at the pleasure of the Board		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Cooperman, Jeffrey	WDPS	Teaching Assistant
Osziak, Viera	WDPS	Teaching Assistant

**5.3 Civil Service Appointments**

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following civil service appointments, in accordance with the schedule attached to the official minutes of September 23, 2009 were approved.

<b>Temporary Part-time</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Essig, Dennis	OMS	Temporary School Monitor
<b>Emergency Conditional Probationary</b>		
Mohlmann, Katina	WDPS	Clerk (10-month)

**5.4 Revisions/Extra Assignments-Professional**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following revisions to extra assignments and an extra assignment in accordance with the schedule attached to the official minutes of September 23, 2009 were approved.

<b>Revisions of Extra Assignments</b>			
<b>Name</b>	<b>School</b>	<b>Assignment</b>	<b>Revision of FTE</b>
Ellick, Steven	OMS	Technology Teacher	From 0.1 to 0.15
Ello, Pamela	OMS	Technology Teacher	From 0.1 to 0.15
Mottl, Richard	HHS	Business Teacher	From 0.1 to 0.2
<b>Extra Assignment</b>			
<b>Name</b>	<b>School</b>	<b>Assignment</b>	
Hennessy, William	HHS	0.2 Social Studies Teacher	

**5.5 Substitute List Addendum 2009-2010**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of September 23, 2009 was approved for the maximum period through June 30, 2010 to serve at the pleasure of the Board.

**5.6 Extracompensation Appointment Schedule 2009-2010**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of September 23, 2009 were approved.

**5.7 Certified Home Instructors List Addendum**

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the teachers specified on the certified home instructors list addendum attached to the official minutes of September 23, 2009 were approved.



### **5.8 Guidance Internship**

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following graduate student from Queens College was provided a non-paid 100-hour guidance internship commencing September 2009.

- Gross, Karen assigned to Harborfields High School Guidance Department

### **5.9 New Teacher Mentor Program for 2009-2010 School Year**

Upon motion duly made by Mrs. Boba, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following staff member was approved for participation in the New Teacher Mentor Program for the 2009-2010 school year for a stipend of \$40.77 per hour for a maximum of 45 hours.

- Russo, Timothy

### **5.10 Appointment of Acting Principal in the Principal's Absence at Oldfield Middle School**

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, in the event that Joanne Giordano, Principal of Oldfield Middle School is not physically present in the school building on one or more days (or portions thereof,) during the 2009-2010 school year, that Wayne Cronk, Assistant Principal be appointed "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

**It was further resolved**, that in the event that Wayne Cronk is unavailable or otherwise unable to be physically present at Oldfield Middle School to serve as "Acting Principal" in the absence of Joanne Giordano, Principal, Jacquelin Allen, Assistant Principal, is hereby designated to be the "Acting Principal" for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

**It was further resolved**, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

### **5.11 Appointment of Inspectors for Special District Meeting, October 27, 2009**

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following people were appointed to serve as Inspectors of Election for the Special District Meeting of Qualified Voters to be held on October 27, 2009. The chief inspector will be compensated at a rate of \$80.00 and the inspectors of election at a rate of \$70.00 from 2:30 p.m. – 9:30 p.m.

**It was further resolved**, upon the recommendation of the Superintendent of Schools, the District Clerk is hereby authorized to hire additional inspectors of election if necessary.

Maria Domencetti, Chief Inspector	Clare Intemann	Linda Romandetti
Lottie Bennett	Irene Levee	Ron Sabo
Irene Contopoulos	Marie McConnell	Gerald Schehr
Joann Guido	Janice Perdikoylis	Kate Shreck
Alicia Hicks	Kathleen Riker	Irene Smith

**5.12 District Board of Education and Staff Members to Attend Conferences**

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and the district office administrators were authorized to attend the following conferences, and be reimbursed for expenses in accordance with policy file 2521 for Board members.

- N-SSBA Annual Resolutions Dinner, September 30, 2009, Fox Hollow, Woodbury, New York

**5.13 Establishment of Position**

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, effective September 23, 2009, the following professional position in the Harborfields Central School District was created in the following area of classification.

<b>PROFESSIONAL</b>	<b>NUMBER OF POSITIONS</b>
School Social Worker	1.0 FTE

## **INSTRUCTION**

### **6.1 Review of IEP Recommendations and Authorization for Placement and Services**

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meeting dated August 31, 2009
- **Committee on Preschool Special Education** meeting dated September 10, 2009
- **Subcommittee on Special Education** meeting dated August 31, 2009

### **6.2 Textbook Adoption**

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the textbook entitled "Teen Health, Course 2" published by McGraw-Hill-Glencoe, copyright 2009, was adopted for the Grade 7 Health course.

## **HUMAN RESOURCES - Addendum**

### **5.14A Settlement Agreement**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried (6-0), the Board of Education hereby authorized the Board President to sign an employment related agreement with an employee named in said agreement dated September 23, 2009, as presented to the Board of Education at this meeting. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

### **5.15A Resignation**

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following resignation was accepted:

- Kerr, Alexander, Special Education Teacher, WDPS effective close of business September 23, 2009

## **INSTRUCTION - Addendum**

### **6.3A Overnight Field Trip**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, an overnight field trip for approximately 16-18 high school students from the boys' cross country team to participate in the Brown Cross Country invitational in Warwick, Rhode Island from October 16-17, 2009 was approved.

### **BOARD OF EDUCATION ACTIVITIES**

#### **N-SSBA, Legislative Committee Meeting, September 2009**

Mr. Mastroianni introduced Mr. Schoer who serves on the Executive Committee of N-SSBA. Mr. Schoer advised the Board that the executive committee discussed all proposed resolutions that would be voted on at the NYSSBA Annual Convention and stated that these resolutions are relatively simple.

Mr. Schoer continued that Nassau County received a \$1 million grant to deal with shared services while Suffolk County received only \$90,000 to do the same thing. The main issue that will be dealt with is health insurance and Lindenhurst will be the lead district regarding this issue.

At this time Mr. Schoer asked Dr. Koenig, Executive Director of REFIT (Reform Educational Financing Inequities Today) to read the goals of REFIT.

### **ITEMS FOR DISCUSSION**

#### **H1N1 Flu Update**

Mr. Carasiti advised the Board that he hoped all parents receive the letter regarding the H1N1 Flu and continued that he would keep the Board updated on this matter.

#### **Request to change time of Harborfields High School graduation**

Mr. Carasiti advised the Board that Dr. Bennardo has made a request to change the time of high school graduation from 1 p.m. to 10 a.m. due to the heat. The down side of this option is that there are church services going on at 10 a.m. Dr. Bennardo stated that he would speak with the local clergy regarding this issue. A suggestion was made that Saturday at 5 p.m. would be a great option with Sunday at 10 a.m. as a rain date. Dr. Bennardo again stated that he would speak with local clergy and advise Mr. Carasiti of his findings.

#### **School Visitations**

Mr. Mastroianni complimented Mr. Carasiti on the agenda for the school visitations on Tuesday, October 27, 2009.

Health Insurance Committee

Mr. Carasiti advised the Board that a committee to study health care costs will be established at the earliest convenience of the District and Teachers' Union. It will have equal representatives from the district and the union. The committee shall study lowering health care costs. Mr. Mastroianni volunteered to serve on this committee.

Board of Education Goals 2009-2010 and Professional Development Action Plan

The following goals and directives were set for the 2009-10 school year:

**GOAL 1:** Continuation of completion of Board of Education policy review

**GOAL 2:** Continuation of 2008-09 goals

**GOAL 3:** Assess and analyze effectiveness of various standalone programs

**GOAL 4:** Explore and develop a K-12 financial literacy integrated curriculum

**GOAL 5:** Review and assess the K-12 writing program

**GOAL 6:** Review and develop a multi-year plan for professional development

**Directive 1:** Identify strategies for gathering feedback from recent Harborfields High School graduates regarding their preparation for post high school college level programs.

**Directive 2:** Identify processes for collecting Body Mass Index at specified levels and conduct an analysis of collected data for the past two years.

**Directive 3:** Identify a survey to be disseminated to students to assess substance abuse, including drugs and alcohol.

It was the consensus of the Board of Education to approve these goals for the 2009-10 school year.

**PUBLIC PARTICIPATION**

A resident attended the meeting to complain about the method used by the cheerleading coach to choose this year's team. Her daughter did not make the team and she questioned the procedures used to assemble the team.

**EXECUTIVE SESSION**

Upon motion duly made by Mr. Banks, seconded by Mr. Giuliano, and carried (6-0) the Board moved to Executive Session at 9:25 p.m. for the purpose of FERPA.

Mr. Toles entered the meeting at 9:30 p.m. The cabinet left the meeting at 9:43 p.m.

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, the Board returned to the regular meeting at 9:56 p.m.

**ADJOURNMENT**

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, the Board adjourned the regular meeting of September 23, 2009 at 9:57 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk