

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Special Meeting
Place of Meeting	-	OMS – Board Room
Date of Meeting	-	September 9, 2009
Board Members Present	-	Mr. Mastroianni, Mr. Giuliano, Mr. Banks, Mrs. Boba, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Principals, Directors, Mr. Cacciola, Community Members

Mr. Mastroianni called the meeting to order at 6:58 p.m.

#### **APPOINTMENT OF DISTRICT CLERK PRO-TEM**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Diana Todaro was appointed District Clerk Pro-Tem for this portion of the meeting.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the Board moved into Executive Session at 6:59 p.m. for the purpose of discussing litigation brought against the district by Snow Industries and teacher negotiations.

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, the Board returned to the regular meeting at 7:50 p.m.

Mr. Mastroianni led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

#### **PUBLIC PARTICIPATION**

There was no public participation at this time.

#### **SUPERINTENDENT'S REPORTS**

##### **Superintendent's Report**

Mr. Carasiti reported that we had a very successful opening day of school. He continued that this is the first time in his career that he did not receive an e-mail or a

phone call on opening day. Mr. Carasiti went on to say that we look forward to another successful year at Harborfields and we will look at how we can maintain what we have in Harborfields. Mr. Carasiti advised the Board that the district is developing a plan for the H1N1 virus. Administration will be working with the PTA and the Board to come up with a plan.

### Opening Day Reports

Ms. Kelly, Ms. Tuzzi, Ms. Giordano, and Dr. Bennardo each reported on their opening day of school which they stated was successful. There were no crying children, the buses were on time, the buildings were spotless, students were enthusiastic, and dismissal went well. Each principal read their goals for the upcoming school year.

Mr. Valente, Director of Physical Education, Health and Athletics, advised that the high school teams are well underway. This weekend is the annual Homecoming weekend and he extended an invitation to the Board of Education to attend the annual barbecue tomorrow night. He continued that prior to the game there would be a special acknowledgement of Jim Brennan. Mr. Valente stated that we do not offer enough health education and stated that he would love to have a 9<sup>th</sup> grade course. Mr. Valente read his goals for the upcoming school year.

Mr. Gellert, Director of Music and Art, advised that he had a very successful band camp activity and the marching band and kickline are ready for homecoming activities. He continued that classes are running at capacity. He further stated that the National Music Honor Society program will be held at the end of this month. Mr. Gellert read his goals for the upcoming school year.

Ms. Melone, Director of Pupil Personnel Services, thanked the Board for letting her have her first day back to school at Harborfields. She continued that it was an unusually quiet day. Everyone had a placement and an IEP. Ms. Melone further stated that she never had a transportation call. Mrs. Melone read her goals for the upcoming school year.

Mr. Pisano, Director of Guidance, advised that opening day went very well. He continued that some classes were very tight. Mr. Pisano then read his goals for the upcoming school year.

District Maintenance Leader, Drew Cacciola, presented a detailed report to the Board of Education and community on the status of the facilities and the work that was accomplished over the summer. Mr. Cacciola stated that the buildings and grounds crew did a great job this year.

## **FINANCE**

### **4.1 Change Order**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the change order as listed below was approved:

- **Change Order No. 1, SED Project #58-04-06-06-0-011-011, Roof Replacement at Thomas J. Lahey Elementary School** dated August 11, 2009 from AMB Construction Inc. to provide materials and labor for installation of 30 L.F. of new masonry and copper through wall flashing at chimney perimeter to meet roofing manufacturer's height requirement for roof warranty. The contract sum will be increased by this change order in the amount of \$1,950.00.

### **4.2 Gift**

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gift was accepted.

- One (1) couch for use in the Oldfield Middle School faculty lounge donated by the Oldfield Middle School PTA

Mrs. Boba noted that this couch must be fireproof. Mr. Nimmo will check this out.

## **HUMAN RESOURCES**

### **5.1 Resignations**

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Bergmann, Marissa, Part-time Teaching Assistant, TJL, effective close of business August 28, 2009
- Novio, Nanette, Part-time Teaching Assistant, HHS, effective close of business August 20, 2009
- Nichols, Christina, Part-time Teaching Assistant, WDPS, effective close of business September 1, 2009

**5.2 Revision of Leave of Absence**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following revision of a leave of absence was approved:

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>From:</b>	<b>To:</b>
Walker, Beth Ann	Music Teacher	TJL	Paid 9/8/09- 11/6/09	Paid 6/15/09-10/30/09 Unpaid 11/2/09-11/13/09

**5.3 Professional Appointments**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of September 9, 2009 were approved.

<b>Part-time</b>		
for the maximum period through June 30, 2010 to serve at the pleasure of the Board.		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Bobetski-Hafkin, Theo	HHS	Teaching Assistant
Carpenter, Lisa	OMS	Reading Teacher
Ello, Todd	HHS	Teaching Assistant
Paul, Nicole	WDPS	Teaching Assistant
Ross, Lisa	TJL	Teaching Assistant
Troy, Kimberly	WDPS	Teaching Assistant

**5.4 School Physician**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Dr. Jack Geffken, D.O., F.A.C.P., as School Physician and Emergency Health Care Provider for the district's PAD/AED Program for the 2009-2010 school year at an annual fee of \$28,800, as set forth in the proposal attached to the agenda of September 9, 2009, and,

**It was further resolved,** that the Board of Education authorized the Board President to execute the written agreement between the district and Dr. Jack Geffken.

**5.5 Extra Assignment-Professional**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following extra assignment in accordance with the schedule attached to the official minutes of September 9, 2009 was approved.

<b>Name</b>	<b>School</b>	<b>Assignment</b>
Khan, Michael	HHS	0.2 AP Science Teacher

#### **5.6 Substitute List Addendum 2009-2010**

Upon motion duly made by Mr. Banks, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of September 9, 2009 be approved for the maximum period through June 30, 2010 to serve at the pleasure of the Board.

#### **5.7 Change in Status**

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the official minutes of September 9, 2009 was approved:

- Cicale, Karen, from Senior Clerk Typist (12 months), TJL, to Probationary Principal Clerk (12 months), TJL

#### **5.8 Extracompensation Appointment Schedule 2009-2010**

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of September 9, 2009 were approved.

#### **5.9 New Teacher Mentor Program for 2009-2010 School Year**

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following staff members were approved for participation in the New Teacher Mentor Program for the 2009-2010 school year for a stipend of \$40.77 per hour for a maximum of 45 hours.

- Benchimol, Kelli
- Fanning, Mariette
- Mailloux, Lauri
- Reznick, Trudy

#### **5.10 Salary Schedules for Hourly Personnel**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the salary schedule for hourly personnel was approved in accordance with the attachment to the official minutes of September 9, 2009.

### **5.11 Central Office Employment Agreements**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the employment agreements for the following central office administrators were accepted without change for the 2009-2010 school year. Members of the Board of Education thanked Ms. Todaro and Mr. Nimmo for taking a salary freeze this year.

- **Diana Todaro, Deputy Superintendent**
- **William H. Nimmo, Assistant Superintendent for Business**

### **ITEMS FOR DISCUSSION**

#### School Visitations

Mr. Carasiti advised the Board that October 27, 2009 is the day set for school visitations. Board members will meet at OMS at 8 a.m. They will then visit each building and it is expected that the visitation will conclude by 2 p.m.

#### Swine Flu

Mr. Carasiti stated that he will be forwarding to the Board a draft of a letter that will be mailed home to parents regarding Swine Flu. He continued that the letter will contain some of the things the school will be doing and also suggesting what parents should be doing. He further advised that he has been meeting with area superintendents and the Suffolk County Health Department. Mr. Carasiti stated that hand sanitizers would be installed in each of our schools and that we would purchase the gel from the company that provides the sanitizers. He went on to say that he would like to see the district used as a vaccination site; however, we need to find out more details such as who will administer the injections, as well as who will be liable if any problems arise. Dr. McDonagh advised that he would be willing to donate time to administer injections and he felt that other physicians residing in the district might also be willing to donate some time.

### **PUBLIC PARTICIPATION**

A resident expressed concern over the placement of two kindergarten students stating they were placed in afternoon kindergarten and were unable to attend the kindergarten enrichment program. She asked if there was any way this problem could be solved. Mr. Carasiti responded that parents who have students involved in this program are given ample time to request placement and unfortunately these parents failed to make this request. He continued that at this time there is no way we can make a change due to bussing problems and also opening up this situation to other parents who may wish to change their child from a.m. to p.m. and vice-versa.

### Board of Education Goals 2009-2010

The Board discussed possible goals for the 2009-10 school year. Some of the possible goals are:

- Assess and analyze cost effectiveness of various stand-alone programs, e.g. SAIL, student assistance, school-to-career, and science research
- Explore and develop financial literacy
- Review the writing program, specifically at the high school level, including handwriting

The Board felt that any surveys should be considered as directives, e.g. graduate survey and drug and alcohol program.

### **EXECUTIVE SESSION**

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, the Board moved into Executive Session at 10:30 p.m. for the purpose of negotiations.

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, the Board returned to the special meeting at 10:49 p.m.

### **ADJOURNMENT**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, the Board adjourned the special meeting of September 9, 2009 at 10:50 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk