

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA

July 8, 2009

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

ANNUAL REORGANIZATIONAL MEETING

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

SUPERINTENDENT'S REPORTS

- 2.1** Superintendent's Report
Frank J. Carasiti, Superintendent of Schools

BOARD OF EDUCATION MINUTES

- 3.1** Special meeting, June 16, 2009.....Page 10
3.2 Regular meeting, June 17, 2009.....Pages 11-29
3.3 Special meeting, June 23, 2009.....Page 30

Motion: _____ **Second:** _____ **Action:** _____

FINANCE RESOLUTIONS

- 4.1** Schedules of BillsPages 31-66

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of this meeting of July 8, 2009 be accepted.

Motion: _____ **Second:** _____ **Action:** _____

- 4.2** Financial Status ReportPages 67-140

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for May 2009 be accepted.

Motion: _____ **Second:** _____ **Action:** _____

4.3 School Service/Specialized Education Agreements.....Pages 141-159

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **O'Brien Speech, Language and Learning PLLC** to provide speech, occupational and physical therapy services for the period July 1, 2008 through June 30, 2009 in accordance with the rate schedule contained within said agreement.
- **Naomi R. Ulrich, Occupational Therapist P.C.** to provide occupational therapy for children with disabilities for the period July 1, 2009 through June 30, 2010 at a rate of \$45.00 (individual session/30 minutes) and \$60.00 (group session/30 minutes).

Motion:_____ **Second:**_____ **Action:**_____

4.4 BidsPages 160-164

Be it resolved, upon the recommendation of the Superintendent of Schools, the following cooperative bids as listed below and attached to the agenda of July 8, 2009 be approved.

Bids Awarded:

- Coop Bid #2009-7: Paper/plastic
- Coop Bid #2009-8: Ice cream with equipment
- Coop Bid #2009-9: Grocery
- Coop Bid #2009-10: Meat
- Coop Bid #2009-11: Snack foods
- Coop Bid #2009-12: Bagels
- Coop Bid #2009-13: Bread
- Bid #2009-1: Automatic Temperature Control Service & Repair
- Bid #2009-6: Dust Mop Rental and Maintenance
- Bid #2009-14: Roof Replacement @ TJL Elementary

Rejection of Bid:

- Bid #2009-2: Boiler Burner Service

Motion:_____ **Second:**_____ **Action:**_____

4.5 Surplus Books and Equipment.....Pages 165-173

Be it resolved, upon the recommendation of the Superintendent of Schools, the surplus books and equipment as listed in the attachments to the agenda of July 9, 2008, be declared surplus and disposed of accordingly.

- Library books - Washington Drive Primary School
- Computer equipment - districtwide
- Textbooks - Oldfield Middle School
- Equipment - Oldfield Middle School

Motion: _____ **Second:** _____ **Action:** _____

4.6 Use of Classroom and Supportive Services by Western Suffolk BOCES.....Page 174

Be it resolved, upon the recommendation of the Superintendent of Schools, the request from Western Suffolk BOCES for the use of one classroom and supportive services at the Oldfield Middle School for the Alternate Learning Program for the period September 1, 2009 through June 30, 2010 in accordance with the agreement attached to the agenda of July 8, 2009 be approved.

Motion: _____ **Second:** _____ **Action:** _____

4.7 Gifts and Increase in Appropriations.....Pages 175-194

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- \$5,214.78 from HACEF to be administered under the guidance and direction of Diana Todaro, Deputy Superintendent for the purposes outlined in the memorandum attached to the agenda of July 8, 2009
- \$1,022.02 from SEPTA to be administered under the guidance and direction of Florence Tuzzi, Principal, TJL for the purposes outlined in the memorandum attached to the agenda of July 8, 2009

Be it further resolved, that pursuant to the receipt of the gifts, appropriations for 2009-2010 be increased as follows:

A2630.2000.42.2630	\$5,214.78
A2130.5110.42.2130	\$1,022.02

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

Motion: _____ **Second:** _____ **Action:** _____

4.8 Appointment of Internal Auditor.....Pages 195-198

Be it resolved, upon the recommendation of the Superintendent of Schools and the Audit Committee, the Board of Education hereby appoints R.S. Abrams as its Internal Auditor for the 2009-2010 school year at an annual fee of \$44,100, as set forth in the agreement attached to the agenda of July 8, 2009, and

Be it further resolved, that the Board of Education hereby authorizes the Board President to execute the written agreement between the district and R.S. Abrams & Co., LLP, as attached to the agenda of July 8, 2009.

Motion:_____ **Second:**_____ **Action:**_____

4.9 Acceptance of Internal Auditor's Reports of the Harborfields Central School DistrictPages 199-200 (Reports enclosed)

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education accepts the following internal audit reports of the Harborfields Central School District's financial operations prepared by R.S. Abrams & Co., LLP.

- Internal Audit Report on Capital Assets for the period July 1, 2008 through February 28, 2009
- Internal Audit Report on Cash Receipts Processes for the period July 1, 2008 through December 21, 2008

Motion:_____ **Second:**_____ **Action:**_____

4.10 Donation of Books.....Pages 201-202

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Deputy Superintendent to accept the donation of books to school libraries at WDPS, TJL, OMS and HHS for the 2009-2010 school year. The donated books will be accepted in accordance with the Board of Education policy 1800-E after careful review by school librarians to ensure the alignment with curriculum.

Motion:_____ **Second:**_____ **Action:**_____

4.11 Gift.....Pages 203-206

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- Dell computer monitor

Motion:_____ **Second:**_____ **Action:**_____

HUMAN RESOURCES

5.1 Resignation.....Page 207

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignation be accepted:

- Horowitz, Mathilda, Part-time Teaching Assistant, TJL, effective close of business August 31, 2009

Motion:_____ **Second:**_____ **Action:**_____

5.2 Leaves of Absence.....Pages 208-210

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved.

Name	Assignment	School	Dates Paid	Dates Unpaid
Ghuri, Rahat	Teaching Assistant	TJL	N/A	9/1/09-6/30/10
Kalish, Stacey	Elementary Teacher	TJL	11/16/09-2/23/10	N/A
Pfaff, Laura	Social Studies Teacher	HHS	10/19/09-1/19/10	N/A

Motion:_____ **Second:**_____ **Action:**_____

5.3 Professional Appointments.....Pages 211-217

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments, in accordance with the schedule attached to the agenda of July 8, 2009 be approved.

Regular Substitute		
for the maximum period through January 31, 2010 to serve at the pleasure of the Board		
Name	School	Assignment
Gentzlinger, Dori	TJL	Elementary Teacher
Probationary		
Koenig, Susan	District	School Social Worker
Rhodes, Nicole	HHS/OMS	Science Teacher

Motion:_____ **Second:**_____ **Action:**_____

5.4 Change in Status.....Page 218

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of July 8, 2009 be approved:

- Vavoules, Dawn from Clerk Typist (12 months), HHS, to Senior Clerk Typist (12 months), HHS, effective September 1, 2009

Motion: _____ **Second:** _____ **Action:** _____

5.5 Temporary Summer Workers

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following summer workers be appointed:

SUMMER WORKERS					
for the maximum period through August 21, 2009 to serve at the pleasure of the Board					
Name	Assignment	School	Hours Per Day	Hourly Rate	Effective Dates
Forbes, Donna	Wilson Reading Teacher	HHS	1 (Total 18 hours)	\$95.00	7/9/09- 8/21/09
Pedraza, Sharon	Custodial Worker	WDPS	8	\$9.50	7/9/09- 8/21/09

Motion: _____ **Second:** _____ **Action:** _____

5.6 Longevity.....Page 219

Be it resolved, upon the recommendation of the Superintendent of Schools, longevity increments be granted to those civil service personnel as per the schedule attached to the agenda of July 8, 2009.

Motion: _____ **Second:** _____ **Action:** _____

5.7 Substitute List for School Year 2009-2010..... Pages 220-231

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list as attached to the agenda of July 8, 2009 be approved for the 2009-2010 school year.

Motion: _____ **Second:** _____ **Action:** _____

5.8 Translators List for School Year 2009-2010 Page 232

Be it resolved, upon the recommendation of the Superintendent of Schools, the translators list as attached to the agenda of July 8, 2009 be approved for the 2009-2010 school year.

Motion: _____ **Second:** _____ **Action:** _____

5.9 Certified Home Instructors List for School Year 2009-2010Page 233

Be it resolved, upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachments to the agenda of July 8, 2009 be appointed as home instructors for the 2009-2010 school year.

Motion: _____ **Second:** _____ **Action:** _____

5.10 Contract Between Teacher Registry Consulting and the Harborfields Central School District.....Pages 234-239

Be it resolved, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District enter into agreement with Teacher Registry Consulting for the services of the substitute registry to secure substitute teachers for the period of July 1, 2009 through June 30, 2010, and that the Superintendent of Schools be authorized and directed to execute the contract on behalf of the district.

Motion: _____ **Second:** _____ **Action:** _____

5.11 Adoption of Board of Education Policies..... Pages 240-245

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of July 8, 2009 be adopted.

- File 0350: Evaluation of Support Staff – Teaching Assistants
- File 0350-E.1: Evaluation of Support Staff Exhibit – Teaching Assistants
- File 0350-E.2: Evaluation of Support Staff Exhibit – Teaching Assistants
- File 0350-E.3: Teaching Assistant Performance Evaluation Report

Motion: _____ **Second:** _____ **Action:** _____

5.12 Extracompensation Appointment Schedule for 2009-2010.....Pages 246-262

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedules attached to the agenda of July 8, 2009 be approved.

Motion: _____ **Second:** _____ **Action:** _____

5.13 Election of Voting Delegate to the New York State School Boards Association 2009 Annual Convention

Be it resolved, that _____ represent the Harborfields Central School District as a voting delegate at the 2009 Annual Business Meeting of the New York State School Boards Association Convention.

If the voting delegate, after arrival at the convention, is unable to serve, it is his/her responsibility to transit the "Voting Delegate" identification to an alternate designated by the Board. The alternate voting delegate is _____.

Motion: _____ **Second:** _____ **Action:** _____

5.14 District Board of Education and Staff Members to Attend Conferences

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and the district office administrators be authorized to attend the following conferences, and be reimbursed for expenses in accordance with policy file 2521 for Board members.

- NYSSBA conference "The Board's Role in Attracting and Developing High-Quality Teachers", August 5, 2009, Islandia, New York

Motion: _____ **Second:** _____ **Action:** _____

INSTRUCTIONAL RESOLUTIONS

6.1 Universal Pre-Kindergarten Contracts.....Pages 259-282

Be it resolved, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will collaborate with Centerport Methodist Church Nursery School and Kiddie Academy of Greenlawn for the establishment of a Universal Pre-Kindergarten program for the 2009-2010 school year in accordance with the contracts attached to the agenda of July 8, 2009.

Motion: _____ **Second:** _____ **Action:** _____

6.2 Review of IEP Recommendations and Authorization for Placement and Services Pages 283-321

- **Committee on Special Education** meetings dated May 7, 2009, May 20, 2009, and June 10, 2009
- **Committee on Preschool Special Education** meeting dated May 7, 2009, May 20, 2009, and May 28, 2009

- **Subcommittee on Special Education** meetings dated March 6, 2009, March 13, 2009, March 20, 2009, March 27, 2009, April 3, 2009, April 24, 2009, May 8, 2009, May 14, 2009, May 15, 2009, May 19, 2009, May 29, 2009 and June 10, 2009

Motion: _____ **Second:** _____ **Action:** _____

ITEMS FOR DISCUSSION

7.1 SCOPE Facilities Fee.....Pages 322-324

BOARD OF EDUCATION ACTIVITIES

- 2009 Commencement, Harborfields High School, June 28, 2009

PUBLIC PARTICIPATION

ADJOURNMENT

Motion: _____ **Second:** _____ **Action:** _____