

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
July 7, 2010

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: 6:00 P.M.

ANNUAL REORGANIZATION MEETING

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

SUPERINTENDENT'S REPORTS

- 2.1** Superintendent's Report
Frank J. Carasiti, Superintendent of Schools

BOARD OF EDUCATION MINUTES

- 3.1** Regular meeting, June 16, 2010 Pages 14-33
3.2 Regular meeting, June 22, 2010 Page 34
3.3 Special meeting, June 23, 2010 Pages 35-36

Motion: _____ Second: _____ Action: _____

FINANCE RESOLUTIONS

- 4.1** Schedules of Bills..... Pages 37-70

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedule of bills attached to the agenda of this meeting of July 7, 2010 be accepted.

Motion: _____ Second: _____ Action: _____

- 4.2** Financial Status Report Pages 71-148

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for June 2010 be accepted.

Motion: _____ Second: _____ Action: _____

4.3 School Service/Specialized Education Agreements Pages 149-187

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Cost Management Services, Inc.** to provide professional staff and services related to Medicaid in accordance with the Individualized Education Programs (IEPs) of disabled students for the period July 1, 2010 through June 30, 2011 and compensated as contained in the said contract.
- **Ann Cronen** to provide teachers of the deaf consultant services in accordance with the Individualized Education Programs (IEPs) of disabled students for the period July 1, 2010 through June 30, 2011 at a rate of \$90.00 per hour.
- **Developmental Disabilities Institute** to provide education services in accordance with the Individualized Education Programs (IEPs) of disabled students for the period July 1, 2010 through June 30, 2011 at a rate of \$6,641.00 (July-August Summer) and \$39,843.00 (September-June 10-month).
- **ECN Vision Consultants, Inc.** to provide orientation and mobility services in accordance with the Individualized Education Programs (IEPs) of disabled students for the period July 1, 2010 through June 30, 2011 at a rate of \$165.00 per hour.
- **Ilda Wistreich** to provide teacher of the blind and visually impaired services in accordance with the Individualized Education Programs (IEPs) of disabled students for the period July 1, 2010 through June 30, 2011 at a rate of \$125.00 per hour.
- **Gayle E. Kligman Therapeutic Resources** to provide professional staff and services in accordance with the Individualized Education Programs (IEPs) of disabled students for the period July 1, 2010 through June 30, 2011 and compensated as contained in the said contract.

Motion: _____ **Second:** _____ **Action:** _____

4.4 Gift and Establishment of the MSG Varsity Scholarship Fund Pages 188-192

Be it resolved, upon the recommendation of the Superintendent of Schools, MSG Varsity Scholarship Fund be hereby established, thereby authorizing the school district to accept donations and make disbursements from an Expendable Trust and Agency Account which will be established for that particular purpose in accordance with established guidelines, and

Be it further resolved, gifts totaling \$2,000 from Rainbow Media Holdings, LLC are accepted for credit to the MSG Varsity Scholarship Fund within the Expendable Trust and Agency Fund.

Motion: _____ **Second:** _____ **Action:** _____

4.5 Gifts and Increase in Appropriations..... Pages 193-217

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

1. \$3,731.20 from the Washington Drive Primary School PTA to be administered under the guidance and direction of Maureen Kelly, Principal of WDPS for the purposes outlined in the memorandum attached to the agenda of July 7, 2010.
2. \$7,580.00 from SEPTA to be administered under the guidance and direction of Diana Todaro, Deputy Superintendent for the purposes outlined in the memorandum attached to the agenda of July 7, 2010.
3. \$1,245.60 from SEPTA to be administered under the guidance and direction of Diana Todaro, Deputy Superintendent for the purposes outlined in the memorandum attached to the agenda of July 7, 2010.

Be it further resolved, that pursuant to the receipt of the gifts, appropriations for 2010-2011 be increased as follows:

1. A2020.2000.05.2020 \$639.00
 A2020.5900.05.2020 \$632.77
 A2110.5110.05.2210 \$1,431.49
 A2110.5110.05.2350 \$1,027.94
2. A2170.1530.42.2170 \$7,500.00
 A2020.5900.05.2020 \$80.00
3. A2110.5100.06.2210 \$1,245.60

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

Motion: _____ **Second:** _____ **Action:** _____

4.6 Donation of Library Books..... Pages 218-219

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Deputy Superintendent to accept the donation of books to school libraries at WDPS, TJL, OMS and HHS for the 2010-2011 school year. The donated books will be accepted in accordance with the Board of Education policy 1800-E after careful review by school librarians to ensure the alignment with curriculum.

Motion: _____ **Second:** _____ **Action:** _____

4.7 Surplus Books Pages 220-224

Be it resolved, upon the recommendation of the Superintendent of Schools, the surplus books and equipment as listed in the attachments to the agenda of July 7, 2010, be declared surplus and disposed of accordingly.

- Library books - Washington Drive Primary School

Motion: _____ **Second:** _____ **Action:** _____

4.8 Use of Classroom and Supportive Services by Western Suffolk BOCES Page 225

Be it resolved, upon the recommendation of the Superintendent of Schools, the request from Western Suffolk BOCES for the use of one classroom and supportive services at the Oldfield Middle School for the Alternate Learning Program for the period September 1, 2010 through June 30, 2011 in accordance with the agreement attached to the agenda of July 7, 2010 be approved.

Motion: _____ **Second:** _____ **Action:** _____

4.9 Appointment of Internal Auditor Pages 226-229

Be it resolved, upon the recommendation of the Superintendent of Schools and the Audit Committee, the Board of Education hereby appoints R.S. Abrams & Co., LLC as its Internal Auditor for the 2010-2011 school year at an annual fee of \$45,360, as set forth in the agreement attached to the agenda of July 7, 2010, and

Be it further resolved, that the Board of Education hereby authorizes the Board President to execute the written agreement between the district and R.S. Abrams & Co., LLP, as attached to the agenda of July 7, 2010.

Motion: _____ **Second:** _____ **Action:** _____

4.10 Unemployment Claims Service Agreement Pages 230-233

Be it resolved, upon the recommendation of the Superintendent of Schools, the UC eXpress Reimbursing Service Agreement between the TALX Corporation and the Harborfields Central School District, for the purpose of providing unemployment claims processing services for the 2010-2011 school year at an annual cost of \$1,349.00 be approved and the Board President be authorized to execute same on behalf of the district.

Motion: _____ **Second:** _____ **Action:** _____

4.11 First Reading of Revised Board of Education Policies..... Pages 234-246

The following new policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 6700:** Purchasing
- **File 6700-R:** Purchasing Regulation
- **File 6700-E.1:** Purchasing Exhibit

HUMAN RESOURCES

5.1 Resignation Page 247

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignation be accepted:

- Curtiss, Mark, Guidance Counselor, HHS, effective close of business June 30, 2010

Motion: _____ **Second:** _____ **Action:** _____

5.2 Leaves of Absence Pages 248-250

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved.

Name	Assignment	School	Dates Paid	Dates Unpaid
Obloj, Jennifer	Elementary Teacher	TJL	11/3/10-12/8/10	12/9/10-4/8/11
Reisen, Melissa	Elementary Teacher	TJL	9/2/10-10/4/10	10/5/10-11/26/10

Motion: _____ **Second:** _____ **Action:** _____

5.3 Professional Appointments Pages 251-257

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments, in accordance with the schedule attached to the agenda of July 7, 2010 be approved.

Part-time		
for the maximum period through June 30, 2011 to serve at the pleasure of the Board		
Name	School	Assignment
Boshnack, Judy	OMS	FACS Teacher
Carpenter, Lisa	OMS/HHS	Reading Teacher
Stebbins, Kim	WDPS/TJL/OMS	Speech Teacher

Motion: _____ **Second:** _____ **Action:** _____

5.4 Non-unit Central Office Administrators Compensation..... Pages 258-269

Be it resolved, upon the recommendation of the Superintendent of Schools, the employment agreements for the following central office administrators be accepted for the 2010-2011 school year.

- Diana Todaro, Deputy Superintendent
- William H. Nimmo, Assistant Superintendent for Business
- Dr. Howard Koenig, Assistant Superintendent for Human Resources

Motion: _____ **Second:** _____ **Action:** _____

5.5 Civil Service Appointment..... Pages 270-272

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of July 7, 2010 be approved.

Emergency Conditional Probationary		
Name	School	Assignment
Thompson, Joanne	OMS	Clerk Typist (12-month)

Motion: _____ **Second:** _____ **Action:** _____

5.6 Longevity Increments Pages 273-274

Be it resolved, upon the recommendation of the Superintendent of Schools, longevity increments be granted to those civil service personnel as per the schedule attached to the agenda of July 7, 2010.

Motion: _____ **Second:** _____ **Action:** _____

5.7 Temporary Summer Personnel

Be it resolved, upon the recommendation of the Superintendent of Schools, the following summer personnel be appointed.

Name	Assignment	School	Hours Per Day	Hourly Rate
STUDENT AIDES-SUMMER ACADEMY for a period July 8, 2010- July 29, 2010				
Rescind: Hutchison, Kristen	Student Aide Summer Academy	WDPS	2.5 hours	\$9.79/hr.
Johnson, Matthew	Student Aide Summer Academy	TJL	2.5 hours	\$9.79/hr.

Motion: _____ **Second:** _____ **Action:** _____

5.8 Change in Status Page 275

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of July 7, 2010 be approved:

- Piscitelli, Filomena from Cook, HHS, to Interim Cook Manager, HHS, effective September 1, 2010

Motion: _____ **Second:** _____ **Action:** _____

5.9 Permanent Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted permanent appointment.

Permanent Appointments			
Name	School	Assignment	Effective Date
Cammer, Maureen	District	Account Clerk	7/21/10
Cronau, Dawn	TJL	Senior Clerk Typist	7/21/10

Motion: _____ **Second:** _____ **Action:** _____

5.10 Substitute List for School Year 2010-2011 Pages 276-287

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list as attached to the agenda of July 7, 2010 be approved for the 2010-2011 school year.

Motion: _____ **Second:** _____ **Action:** _____

5.11 Translators List for School Year 2010-2011 Page 288

Be it resolved, upon the recommendation of the Superintendent of Schools, the translators list as attached to the agenda of July 7, 2010 be approved for the 2010-2011 school year.

Motion: _____ **Second:** _____ **Action:** _____

5.12 Certified Home Instructors List for School Year 2010-2011 Pages 289-290

Be it resolved, upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachments to the agenda of July 7, 2010 be appointed as home instructors for the 2010-2011 school year.

Motion: _____ **Second:** _____ **Action:** _____

5.13 Contract Between Teacher Registry Consulting and the Harborfields Central School District Pages 291-296

Be it resolved, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District enter into agreement with Teacher Registry Consulting for the services of the substitute registry to secure substitute teachers for the period of July 1, 2010 through June 30, 2011, and that the Superintendent of Schools be authorized and directed to execute the contract on behalf of the district.

Motion:_____ **Second:**_____ **Action:**_____

5.14 Adoption of Revised Board of Education Policies Pages 297-300

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of July 7, 2010 be adopted.

- File 9510.7: Hourly Support Staff
- File 9510.3-E: Confidential Clerical Salaries Exhibit

Motion:_____ **Second:**_____ **Action:**_____

5.15 Extracompensation Appointment Schedule for 2010-2011 Pages 301-313

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedules attached to the agenda of July 7, 2010 be approved.

Motion:_____ **Second:**_____ **Action:**_____

5.16 Election of Voting Delegate to the New York State School Boards Association 2010 Annual Convention

Be it resolved, that _____ represent the Harborfields Central School District as a voting delegate at the 2010 Annual Business Meeting of the New York State School Boards Association Convention.

If the voting delegate, after arrival at the convention, is unable to serve, it is his/her responsibility to transfer the "Voting Delegate" identification to an alternate designated by the Board. The alternate voting delegate is _____.

Motion:_____ **Second:**_____ **Action:**_____

INSTRUCTIONAL RESOLUTIONS

6.1 Review of IEP Recommendations and Authorization for Placement and Services Pages 314-374

- **Committee on Special Education** meetings dated April 28, 2010, May 14, 2010, May 26, 2010, June 7, 2010, June 10, 2010, June 15, 2010, June 21, 2010, June 22, 2010 and June 25, 2010
- **Committee on Preschool Special Education** meeting dated May 6, 2010, May 13, 2010, May 27, 2010 and June 10, 2010
- **Subcommittee on Special Education** meetings dated April 14, 2010, April 26, 2010, May 7, 2010, May 10, 2010, May 14, 2010, May 19, 2010, May 21, 2010, May 24, 2010, May 25, 2010, May 27, 2010, June 1, 2010, June 2, 2010, June 4, 2010, June 7, 2010, June 8, 2010, June 9, 2010, June 10, 2010, June 14, 2010, June 17, 2010, June 18, 2010, June 21, 2010 and June 22, 2010

Motion: _____ **Second:** _____ **Action:** _____

6.2 Guidance Internship Page 375

Be it resolved, upon the recommendation of the Superintendent of Schools, the following guidance internship be approved:

- Ello, Todd, graduate student from Long Island University, C.W. Post to complete a non-paid, 300 hour guidance internship at Harborfields High School commencing in September 2010.

Motion: _____ **Second:** _____ **Action:** _____

6.3 Overnight Field Trip Pages 376-377

Be it resolved, upon the recommendation of the Superintendent of Schools, the following overnight field trip be approved:

- Approximately 17 high school students from the girls' cheerleading team to participate in a cheerleading instructional camp in Greely, Pennsylvania from August 27-30, 2010.

Motion: _____ **Second:** _____ **Action:** _____

6.4 Adoption of Revised Board of Education Policies Pages 378-436

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of July 7, 2010 be adopted.

- **File 0000:** Educational Philosophy
- **File 0310:** Evaluation of School Board Operational Procedures
- **File 0310-E.1:** School Board Self-Evaluation Program Exhibit
- **File 1000:** Community Relations Goals
- **File 1050:** Annual District Election and Budget Vote
- **File 1100:** Public Information Program
- **File 1120:** School District Records
- **File 1120-R:** School District Records Regulation
- **File 1120-E:** Application for Public Access to Records Exhibit
- **File 1130:** News Media Relations

- **File 1150:** School Budget and Bond Referenda Information
- **File 1400:** Public Complaints
- **File 1400-R:** Public Complaints Regulation
- **File 1410:** Complaints About Policies
- **File 1420:** Complaints About Curricula or Instructional Materials
- **File 1420-R:** Complaints About Curricula or Instructional Materials Regulation
- **File 1420-E:** Complaints About Curricula or Instructional Materials Exhibit
- **File 1510:** Public Sales on School Property
- **File 1511:** Advertising in the Schools
- **File 1520:** Public Conduct on School Property
- **File 1520-R:** Public Conduct on School Property Regulation
- **File 1530:** Smoking on School Premises
- **File 1611:** Relations with Other School Districts and Education Agencies
- **File 1721:** Student Teaching and Internships
- **File 1740:** Relations with Nonpublic Schools
- **File 1741:** Individualized Home Instruction
- **File 1741-R:** Individualized Home Instruction Regulation
- **File 1800:** Gifts from the Public
- **File 1800-R:** Gifts from the Public Regulation
- **File 1800-E:** Gifts from the Public Exhibit
- **File 1810:** Gifts to School Personnel
- **File 1900:** Parental Involvement Policy for Title I Schools
- **File 1920:** Relations with Persons with Disabilities
- **File 1925:** Interpreters for Hearing-Impaired Parents
- **File 1925-R:** Interpreters for Hearing-Impaired Parents Regulation
- **File 1925-E.1:** Interpreters for Hearing-Impaired Parents Exhibit
- **File 1925-E.2:** Interpreters for Hearing-Impaired Parents Exhibit

Motion: _____ **Second:** _____ **Action:** _____

6.5 First Reading of Revised Board of Education Policy Page 437

The following new policy is presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 0310-E.2:** School Board Evaluation Form: Community Organizations Exhibit

BOARD OF EDUCATION ACTIVITIES

- 2010 Commencement, Harborfields High School, June 26, 2010

PUBLIC PARTICIPATION

ADJOURNMENT

Motion: _____ **Second:** _____ **Action:** _____