

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Special Meeting
Place of Meeting	-	OMS – Board Room
Date of Meeting	-	May 18, 2010
Board Members Present	-	Mr. Mastroianni, Mr. Giuliano, Mr. Banks, Mrs. Boba, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Mr. Cacciola, John Sheahan, Esq., Fred Seeba, Architect, and Dan Haffel, Johnson Controls

Mr. Mastroianni called the meeting to order at 6:15 p.m. He led those present in the Pledge of Allegiance and instructed those in attendance to silence cell phones and beepers.

#### **APPOINTMENT OF DISTRICT CLERK PRO-TEM**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), Ms. Todaro was appointed District Clerk Pro-Tem.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried (6-0), the Board moved to Executive Session for the purpose of discussing a particular contract at 6:16 p.m.

Mrs. Boba entered the meeting at 6:45 p.m.

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, the Board returned to the special meeting at 7:32 p.m.

#### **Energy Performance Contractor**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, Johnson Controls, 6A Aerial Way, Syosset, NY 11791, was appointed Energy Performance Contractor for the district and the Board President is hereby authorized to execute an agreement between Harborfields Central School District and Johnson Controls for energy performance contracting services in connection with the district's Energy

Performance Contract, as a result of the RFP conducted by BBS Architects and Engineers, P.C. on June 4, 2009; contingent upon final NYSED approval.

At this time Mr. Cacciola discussed the track at the high school and adding a gate for the fence. It was the consensus of the Board to add a gate to the fence at the track. The track should be ready for graduation; however, the striping may not be done.

### **AUDIT COMMITTEE**

Jill Sanders, external auditor from Cullen & Danowski, reviewed the audit plan for this year and the timetable to be followed. She stated that a report would be given to the audit committee in September. Ms. Sanders also discussed the new accounting standards and the federal single audit.

The Board then met with their internal auditors from R. S. Abrams and discussed Extraclassroom Activity Funds, Information Technology Controls, Medicaid, controls for AARA, and separation payments.

### **MISCELLANEOUS**

Dr. Bennardo addressed the roundtable process with 100 students. He also met with other groups of students from BOCES.

Mr. Carasiti stated that there would be an executive session on June 16 at 6 p.m. prior to the regular meeting.

### **FINANCE**

#### **4.1 Harborfields Central School District Federal Single Audit**

Upon motion duly made by Mr. Toles, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Federal Single Audit conducted by the External Auditors, Cullen and Danowski, LLP for fiscal year ending June 30, 2009 as attached to the agenda of May 18, 2010.

### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried unanimously, the Board moved to Executive Session at 9:15 p.m. to discuss a personnel matter regarding leaves of absence.

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, the Board returned to the special meeting at 9:18 p.m.

**HUMAN RESOURCES**

**5.1 Leaves of Absence**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved.

Revision of Leave of Absence					
Name	Assignment	School	From	To	
Ferraro, Catherine	Music Teacher	TJL	Paid:3/23/10-6/22/10 Unpaid: 6/23/10-8/31/10	Paid: 3/23/10-6/4/10	
Name	Assignment	School	Dates Paid	Dates Unpaid	
Leaves of Absence					
Cox, Jordan	Physical Education Teacher	TJL	N/A	7/1/10-6/30/11	
Spatafora, Elizabeth	Special Education Teacher	TJL	N/A	7/1/10-6/30/11	

**5.2 Professional Appointments**

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of May 18, 2010 were approved.

PROBATIONARY		
Name	School	Assignment
Cox, Jordan	TJL	Assistant Principal
Spatafora, Elizabeth	District	Assistant Director of PPS

**INSTRUCTION**

**6.1 Technology Lease Purchase Plan**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the multi-year service agreement with Western Suffolk BOCES for the 2010-2011 school year in the projected total amount of \$122,635 was approved.

The Board recessed at this time to hear the results of the Annual Election and Budget Vote.

Ms. Muller, District Clerk entered the meeting at 10:33 p.m.

**EXTRACT OF MINUTES  
ANNUAL ELECTION AND BUDGET VOTE  
MAY 18, 2010**

Mr. Giuliano offered the following resolution and moved its adoption:

**RESOLUTION SHOWING TABULATION OF VOTES CAST AND  
DECLARATION OF THE RESULTS OF THE BALLOT AT SPECIAL DISTRICT  
MEETING FOR ANNUAL ELECTION AND BUDGET VOTE, HELD IN  
HARBORFIELDS CENTRAL SCHOOL DISTRICT OF GREENLAWN, THE  
TOWN OF HUNTINGTON, NEW YORK, ON MAY 18, 2010.**

**WHEREAS**, the Annual District Election of the Harborfields Central School District of the Town of Huntington, New York, was duly called to be held on May 18, 2010 and was held on said date within said School District for the purpose of voting on the Propositions and Elections set forth in the notice calling said Annual District Election:

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF  
THE HARBORFIELDS CENTRAL SCHOOL DISTRICT OF GREENLAWN, THE  
TOWN OF HUNTINGTON, IN THE COUNTY OF SUFFOLK, NEW YORK AS  
FOLLOWS:**

1. It is hereby determined that said election was held in all respects in the manner prescribed by Education Law of the State of New York.
2. The respective statements of the Inspectors of Election have been presented to the Board of Education of said School District and said Board has examined said statements and tabulated them as follows:

Total number of ballots cast on Proposition No. 1 Proposed Budget	2924
Total number of ballots cast in favor of Proposition No. 1	1898
Total number of ballots cast against Proposition No. 1	941
Total number of blank, destroyed or otherwise Defective ballots cast on Proposition No. 1	85

Total number of ballots cast on Proposition No. 2 Change specific board seats to at-large	2924
Total number of ballots cast in favor of Proposition No. 2	1916
Total number of ballots cast against Proposition No. 2	763
Total number of blank, destroyed or otherwise Defective ballots cast on Proposition No. 2	245

Total number of ballots in election of School Trustee, Term 7/1/10 – 6/30/13 Last Incumbent – Gary Schoer	2924
Total number of ballots cast for Gary Schoer	1597
Total number of blank, destroyed or otherwise Defective ballots	1327
Write-in Votes	-0-

Total number of ballots in election of School Trustee, Term 7/1/10 – 6/30/13 Last Incumbent - Joseph Toles	2924
Total number of ballots cast for Joseph Toles	1581
Total number of blank, destroyed or otherwise Defective ballots	1343
Write-in Votes	-0-

3. It is hereby further determined that Proposition No. 1 (Proposed Budget) was approved by a majority of the votes cast thereon and it is hereby declared to be adopted.

4. It is hereby further determined that Proposition No. 2 (Change specific Board seats to At-Large Election) was approved by a majority of the votes cast thereon and it is hereby declared to be adopted.

5. It is hereby further determined that Gary Schoer received a majority of the votes cast for School Trustee, 3 year term commencing July 1, 2010 and ending June 30, 2013, and is hereby declared to be elected.

It is hereby further determined that Joseph Toles received a majority of the votes cast for School Trustee, 3 year term commencing July 1, 2010 and ending June 30, 2013, and is hereby declared to be elected.

Resolution was seconded by Mr. Banks.

6. As evidence of the several determinations hereinabove made pursuant to Section 2034 of the Education Law of the State of New York, this Board has caused two copies of this resolution to be signed by the members of this Board.

7. This resolutions shall take effect immediately.

s/s Donald Mastroianni, Vice-President  
s/s Michael Banks  
s/s Maggie Boba  
s/s Nicholas P. Giuliano  
s/s Gary Schoer  
s/s Joseph Toles  
Members of the Board of Education

Ms. Muller left the meeting at 10:38 p.m.

### **ITEMS FOR DISCUSSION**

#### Review of 2009-2010 Goals

There was in-depth discussion on the Board goals for the 2009-10 school year.

#### Board of Education Goals 2010-2011

Due to the late hour, it was decided that the Board of Education Goals for the 2010-11 school year would be discussed at a later meeting.

### **ADJOURNMENT**

Upon motion duly made by Mr. Schoer, seconded by Mr. Banks, and carried unanimously, the Board adjourned the special meeting of May 18, 2010 at 11:30 p.m.

Respectfully submitted,

Diana Todaro  
District Clerk Pro-Tem

Barbara Muller  
District Clerk