

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS Auditorium
Date of Meeting	-	May 11, 2010
Board Members Present	-	Mr. Mastroianni, Mr. Giuliano, Mr. Banks, Mrs. Boba, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Community Members

Mr. Mastroianni called the meeting to order at 6:05 p.m.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (6-0), the Board moved to executive session at 6:30 p.m. for the purpose of teachers' contract negotiations and disciplinary action regarding a particular employee. Dr. McDonagh entered the meeting at 6:38 p.m.

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the Board returned to the regular meeting at 7:00 p.m. for the purpose of meet the candidates night. The regular meeting began at 7:59 p.m.

Mr. Mastroianni led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

#### **PUBLIC PARTICIPATION**

There was no public participation at this time.

#### **SUPERINTENDENT'S REPORT**

##### Student Representative's Report

Alex Boccard, student representative from HHS, was absent from the meeting.

##### School Report Card 2008/2009

Ms. Todaro gave a report on the School Report Card for the 2008-09 school year. A complete copy of the School Report Card is on file in the office of the Deputy Superintendent for Curriculum and Instruction.

## **2010-2011 BUDGET HEARING**

Mr. Carasiti gave a power point presentation of the proposed 2010-11 budget in the amount of \$71,467,605 with an estimated tax rate increase of 3.31% and a budget increase of 2.42%. Mr. Carasiti advised those in attendance of proposition #2 which would change board member elections from separate specific seats to at-large voting.

## **BOARD OF EDUCATION MINUTES**

The following minutes were accepted by the Board of Education:

- Regular meeting, April 27, 2010

## **FINANCE**

### **4.1 Treasurer's Report**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for April 2010 was approved.

### **4.2 Schedules of Bills**

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of May 11, 2010 were accepted.

### **4.3 Financial Status Report**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for March 2010 was accepted.

### **4.4 Budgetary Transfer of Funds**

Upon motion duly made by Mr. Toles, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as attached to the official minutes of May 11, 2010 were approved.

### **4.5 Health Service Contract**

Upon motion duly made by Dr. McDonagh, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following health service contract between the Harborfields Central School District and the school district listed below, for the purpose of providing health services for children

residing in the Harborfields Central School District and attending nonpublic schools in said school district for the 2009-2010 school year was approved.

- **Hauppauge CSD**, 1 student attending Ivy League School at a cost of \$694.81

#### **4.6 Cooperative Bidding Through the Long Island School Nutrition Directors Association for Various Food and Cafeteria Items for the 2010-2011 School Year**

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, the following resolution was approved:

**Whereas**, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on Food and Food Service Supplies for the 2010-11 school year.

**Whereas**, Harborfields Central School District, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

**Whereas**, Harborfields Central School District, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

**Be it resolved**, that the BOARD OF EDUCATION of the Harborfields Central School District, hereby appoints Long Island School Food Service Directors' Association Cooperative Bid Committee to represent it in all matters related above, and,

**Be it further resolved**, that Harborfields Central School District's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

**Be it further resolved**, that Harborfields Central School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

**Be it further resolved**, that Harborfields Central School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

#### **4.7 National School Lunch and Breakfast Programs**

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will continue in the National School Lunch and

Breakfast Programs for the 2010-2011 school year. All state and federal regulations pertaining to the school meal program will be adhered to by the Harborfields Central School District.

**4.8 Establishment of School Lunch, Breakfast, and Milk Prices**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following prices for school breakfast, lunch, and milk for the 2010-2011 school year pursuant to the district's participation in the National School Lunch/Breakfast Program.

<b>Program</b>	<b>Elementary</b>	<b>Secondary</b>	<b>Kindergarten</b>
Breakfast	\$1.50	\$1.50	\$1.25 (Sp. Ed. Full Day)
Reduced Price Breakfast	\$0.25	\$0.25	\$0.25 (Sp. Ed. Full Day)
Lunch	\$2.00	\$2.25	\$1.75 (Sp. Ed. Full Day)
Reduced Price Lunch	\$0.25	\$0.25	\$0.25 (Sp. Ed. Full Day)
Milk	\$0.50	\$0.50	\$0.50 (Kindergarten Snack)

**4.9 Tax Anticipation Notes**

Mr. Schoer offered the following resolution for approval and moved its adoption:

**Tax Anticipation Note Resolution of Harborfields Central School District of Greenlawn, New York, Adopted May 11, 2010 Authorizing the Issuance of Not to Exceed \$18,000,000 Tax Anticipation Notes in Anticipation of the Receipt of Taxes to Be Levied for the Fiscal Year Ending June 30, 2011**

**Resolved** by the Board of Education of Harborfields Central School District of Greenlawn, in the County of Suffolk, New York, as follows:

Section 1. Tax anticipation notes (herein called "notes") of Harborfields Central School District of Greenlawn, in the County of Suffolk, New York (herein called "district@), in the principal amount of not to exceed \$18,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of sections 24.00 and 39.00 of the local finance law, constituting chapter 33-a of the consolidated laws of the State of New York (herein called "law").

Section 2. The following additional matters are hereby determined and declared:

(A) The notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2010 and ending June 30, 2011, and the proceeds of the notes shall be used only for the purposes for which said taxes are levied.

(B) The notes shall mature within the period of one year from the date of their issuance.

(C) The notes are not issued in renewal of other notes.

(D) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The notes hereby authorized shall contain the recital of validity prescribed by section 52.00 of the law and shall be general obligations of the district, and the faith and credit of the district are hereby pledged to the punctual payment of the principal of and interest on the notes and unless the notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the district and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the law, and pursuant to Section 50.00, 56.00, 60.00 and 61.00 of the law, the power to sell and issue the notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the district.

Section 5. The notes shall be executed in the name of the district by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the district as shall be designated by the chief fiscal officer of the district, and shall have the corporate seal of the district impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by Dr. McDonagh. The vote was as follows:

Ayes: Mr. Mastroianni, Mr. Giuliano, Mr. Banks, Mrs. Boba, Mr. Giuliano, Mr. Schoer,  
Mr. Toles

Nays: None

#### **4.10 Retainment of New York Municipal Advisors Corporation**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will retain the services of New York Municipal Advisors Corporation for a fee of \$5,200 to act as financial consultants for the borrowing of Tax Anticipation Notes not to exceed \$18,000,000 for the 2010-2011 school year.

**4.11 Gifts and Increase in Appropriations**

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. \$484.00 from TJJ PTA to be used under the guidance and discretion of Florence Tuzzi, Principal, TJJ
2. \$1,139.97 from the OMS National Junior Honor Society to be used under the guidance and direction of Joanne Giordano, Principal, OMS
3. \$500.00 from Gary Schoer to be applied to the James T. Brennan Memorial Scholarship Fund
4. Two (2) wooden benches and brickwork beneath them at "Pickle Park" located behind the Harborfields Public Library

**Be it further resolved**, upon the recommendation of the Superintendent of Schools pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2009-2010 be increased as follows:

1. A2110.5130.06.2110 .....\$ 484.00
2. A2020.2000.11.2020 .....\$1,139.97

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**4.12 Surplus Books**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following surplus library books as listed in the attachments to the agenda of May 11, 2010 were declared surplus and will be disposed of accordingly.

- Textbooks from Harborfields High School
- Library books from Thomas J. Lahey Elementary School Library

**4.13 Use of School Facilities**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, the following resolution was approved:

**Whereas**, Harborfields Central School District permits the use of school facilities by community and township groups when such use does not interfere with school activities, and

**Whereas**, district policy regulation 1500-R contains a schedule of fees for such use of facilities, and

**Whereas**, the Town of Huntington requests use of facilities for community activities during July and August 2010 for which a fee is normally collected as a non-school day fee for custodial cleaning following such activities, and

**Whereas**, the Town of Huntington assures the school district that they will maintain the cleanliness of the facilities utilized;

**Now, therefore, be it resolved**, that the Harborfields Central School District agrees to waive such fees for the Town of Huntington facility use during July and August 2010.

#### **4.14 External Auditors**

Upon motion duly made by Mr. Banks, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, Cullen & Danowski, LLP, Certified Public Accountants, were hereby appointed External Auditor for the district for the fiscal year ending June 30, 2010 to be compensated at an annual rate of \$44,300 in accordance with the engagement letter attached to the agenda of May 11, 2010.

#### **4.15 Energy Performance Contractor**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously this item was tabled. The Board asked that a meeting be set up with the architect, the attorney and Johnson Controls.

### **HUMAN RESOURCES**

#### **5.1 Leave of Absence**

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leave of absence was approved.

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Dates Paid</b>	<b>Dates Unpaid</b>
Hinkson, Sharon	Teaching Assistant	HHS	N/A	9/1/10-6/30/11

#### **5.2 Resignation**

Upon motion duly made by Dr. McDonagh, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignation was accepted:

- Eng, Jennifer, Part-time Clerk Typist (10 months), HHS, effective close of business June 25, 2010

**5.3 Change in Status**

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the official minutes of May 11, 2010 was approved:

- Shoemaker, Pamela from Clerk Typist (12 months), OMS Guidance Office to Senior Clerk Typist, OMS Main Office, effective July 1, 2010

**5.4 Extracompensation Appointment Schedule**

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of May 11, 2010 were approved.

**5.5 Tenure Recommendations**

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following personnel were granted tenure according to the provisions of Section 3012 of the New York State Education Law.

<b>EFFECTIVE DATE</b>	<b>NAME</b>	<b>TENURE AREA</b>	<b>SCHOOL</b>
9/1/10	Kristen Albers	Foreign Language (7-12)	OMS
9/1/10	Peter Barbour	Industrial Arts (K-12)	HHS
9/1/10	Marian Corbett	Business (K-12)	HHS
9/1/10	Patricia DeMarinis	Special Education (K-12)	TJL
9/1/10	Dennis Harmon	Physical Education (K-12)	WDPS
9/1/10	Kristin Kankula	Social Studies (7-12)	HHS
9/1/10	James McCabe	School Counseling/Guidance	HHS
9/1/10	Sabrina Meehan	School Counseling/Guidance	HHS
9/1/10	Michael Pinto	Science (7-12)	HHS
9/20/10	Jennifer Gutmann	Special Education (K-12)	TJL
11/16/10	Kathleen Bulfin	Special Education (K-12)	TJL
12/13/10	Melissa Doctor	Reading K-12	TJL



## **INSTRUCTION**

### **6.1 Textbook Adoption**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following textbook was approved for adoption.

- “America: History of Our Nation” Grades 7/8 Social Studies

### **6.2 Review of IEP Recommendations and Authorization for Placement and Services**

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated March 24, 2010, April 7, 2010, and April 12, 2010
- **Subcommittee on Special Education** meetings dated February 12, 2010, March 5, 2010, April 6, 2010, April 7, 2010, April 8, 2010, April 9, 2010, April 12, 2010, April 13, 2010, April 15, 2010, April 16, 2010, April 19, 2010, April 20, 2010, and April 29, 2010

## **PUBLIC PARTICIPATION**

A resident expressed concern regarding the cuts in interscholastic athletics and was deeply concerned about losing two librarians stating that students are sorely lacking in information. Mr. Carasiti advised that these areas had to be cut and that no areas were spared.

## **ITEMS FOR DISCUSSION**

### **Policy Review Process**

Current policies are in WORD format. The Board will review this item at the May 18 meeting.

### **Volunteer Reception**

Mr. Mastroianni suggested that administration invite one or two groups at a time to be recognized starting in the fall. Dr. McDonagh stated that each group can give a report as to what they do, e.g. HACO, HACEF. It was suggested that the district continue with

the current procedure this year; however, beginning next year the Board would go with Mr. Mastroianni's suggestion acknowledging one or two groups per meeting.

### **BOARD OF EDUCATION ACTIVITIES**

#### **NYSSBA Area 12 Meeting, April 29, 2010**

Mr. Mastroianni, Mr. Giuliano, and Mr. Toles attended the NYSSBA Area 12 meeting on April 29, 2010 regarding Home Field Advantage, a new advocacy event that takes place in the home district offices of local legislators on **June 4, 2010**. Mr. Mastroianni asked that Board members let Mr. Schoer know if they will be available on June 4 to attend this meeting with local legislators.

#### **Miscellaneous**

Mr. Banks advised that Mr. Carasiti put together a good budget presentation for the Huntington Beach Community Association.

### **ADJOURNMENT**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, the Board adjourned the regular meeting of May 11, 2010 at 9:40 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk