

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
April 27, 2010

REGULAR MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION – 6:00 P.M.

BOARD RECOGNITION PROGRAM

- Boys' Varsity Basketball Team Members
- Girls' Varsity Basketball Team Members
- Kelsey Margey, Premier Winter Track Athlete

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

REPORTS TO THE BOARD OF EDUCATION

- 2.1** Student Representative's Report
Alex Boccard, HHS Student Representative
- 2.2** Superintendent's Report
Frank Carasiti, Superintendent of Schools
- 2.3** Financial Literacy Update
Diana Todaro, Deputy Superintendent
Jacquelin Allen, Assistant Principal, OMS

BOARD OF EDUCATION MINUTES

- 3.1** Regular Meeting, March 17, 2010 Pages 15-26
Special Meeting, April 7, 2010 Pages 27-29
Special Meeting, April 14, 2010 Pages 30-33

Motion: _____ **Second:** _____ **Action:** _____

FINANCE

- 4.1** **Treasurer's Report** Pages 34-35

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for March 2010 be approved.

Motion: _____ **Second:** _____ **Action:** _____

4.2 Schedules of Bills..... Pages 36-79

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of April 27, 2010 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.3 Financial Status Report Pages 80-148

Be it resolved, upon the recommendation of the Superintendent of Schools, the Financial Status Report for February 2010 be accepted.

Motion:_____ **Second:**_____ **Action:**_____

4.4 Health Service Contracts Pages 149-176

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2009-2010 school year be approved.

- **Jericho UFSD**, 12 students attending the Long Island Lutheran School at a cost of \$918.51 totaling \$11,022.12.
- **Northport-East Northport UFSD**, 28 students attending Trinity Regional School and 6 students attending St. Pauls at a cost of \$717.89 totaling \$24,408.26.
- **Smithtown CSD**, 1 student attending Smithtown Christian School at a cost of \$759.53.
- **South Huntington UFSD**, 44 students attending St. Anthony's High School and 11 students attending the Long Island School for the Gifted at a cost of \$770.85 totalling \$42,396.75.
- **Uniondale UFSD**, 1 student attending Kellenberg High School at a cost of \$646.10.
- **Westbury UFSD**, 1 student attending Westbury Friends at a cost of \$830.08.

Motion:_____ **Second:**_____ **Action:**_____

4.5 School Service/Specialized Education Agreements Pages 177-197

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities be approved.

- **LaSalle School** to provide instructional services, special education and related services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the tuition rate established by the Commissioner of Education.
- **Summit School** to provide instructional services, special education and related services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the tuition rate established by the Commissioner of Education.
- **The Center for Discovery, Inc.** to provide educational services, including adequate instruction, related services, and a facility for the provision of the same in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the tuition rate established by the Commissioner of Education.

Motion: _____ **Second:** _____ **Action:** _____

4.6 Parentally Placed Private School/Special Education Service Contracts Pages 198-232

Be it resolved, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the school “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Commack UFSD**, 1 student attending the Harborfields Central School District effective July 1, 2008 through June 30, 2009
- **Commack UFSD**, 1 student attending the Harborfields Central School District effective July 1, 2009 through June 30, 2010
- **Half Hollow Hills CSD**, 1 students attending St. Pius School located in the Half Hollow Hills CSD effective July 1, 2009 through June 30, 2010
- **Smithtown CSD**, 2 students attending the Harborfields Central School District effective July 1, 2008 through June 30, 2009
- **Smithtown CSD**, 2 students attending the Harborfields Central School District effective July 1, 2009 through June 30, 2010

Motion: _____ **Second:** _____ **Action:** _____

4.7 Contracts for Services to Sub-allocate IDEA Flow Through Funds to Special Education Providers Pages 233-242

Be it resolved, upon the recommendation of the Superintendent of Schools, the following contracts for services to sub-allocate IDEA flow through funds to providers for

services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619) be approved.

- Association for the Help of Retarded Children (2007-2008)
- Association for the Help of Retarded Children (2008-2009)
- County of Suffolk

Motion: _____ **Second:** _____ **Action:** _____

4.8 Gifts and Increase in Appropriations..... Pages 243-257

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- 1) \$545.23 from Harborfields High School PTSA to be administered under the direction of Dr. David Bennardo, Principal, HHS
- 2) \$4,432.00 from Western Suffolk BOCES Suffolk’s Edge Teacher Center to be administered under the guidance and direction of Diana Todaro, Deputy Superintendent
- 3) \$3,578.88 from Washington Drive Primary School PTA to be administered under the direction of Maureen Kelly, Principal, WDPS
- 4) \$4,000 to be applied to the Timothy O’Lear Scholarship Fund

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2009-2010 be increased as follows:

- 1) Harborfields High School PTSA:
2610.5800.12.2610.....\$545.23
- 2) WSB Suffolk’s Edge Teacher Center:
2630.2000.42.2630.....\$4,432.00
- 3) Washington Drive Primary School PTA:
2020.2000.05.2020\$3,578.88

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

Motion: _____ **Second:** _____ **Action:** _____

4.9 2010-2011 Western Suffolk BOCES Administrative Budget and Election of Candidates to Western Suffolk BOCES..... Pages 258-261

Be it resolved, that the Harborfields Central School District Board of Education approve the 2010-2011 Administrative Budget for Western Suffolk BOCES.

Be it further resolved, that the Board of Education casts its ballot for three vacant positions for election to Western Suffolk BOCES.

1. Mrs. Mildred Browne _____
2. Mrs. Ilene Herz _____
3. Mrs. Maryann Zumpano _____

Motion: _____ **Second:** _____ **Action:** _____

4.10 Extension of Transportation Contracts Pages 262-263

Be it resolved, upon the recommendation of the Superintendent of Schools, the extension of contracts for pupil transportation for the 2010-2011 school year from the contractors listed below be approved.

- Acme Bus Corp.
- Huntington Coach Corporation

Motion: _____ **Second:** _____ **Action:** _____

4.11 SCOPE Child Care License Agreement Pages 264-275

Be it resolved, upon the recommendation of the Superintendent of Schools, the proposed license agreement between SCOPE and Harborfields CSD, as attached to the agenda of the meeting of April 27, 2010 be approved, and the President of the Board of Education be authorized and directed to execute the agreement.

Motion: _____ **Second:** _____ **Action:** _____

4.12 Joint Municipal Cooperative Bidding with Eastern Suffolk BOCES Pages 276-283

Whereas, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

Whereas, the Harborfields Central School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

Whereas, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint

Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

Whereas, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

Whereas, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

Be it resolved, that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

Be it further resolved, that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

Be it further resolved, that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

Be it further resolved, that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

Be it further resolved, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

Be it further resolved, that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Motion: _____ **Second:** _____ **Action:** _____

4.13 Use of Harborfields Central School District Facilities by Salem Ridge Civic Association Pages 284

Whereas, Harborfields Central School District permits the use of school facilities by community and township groups when such use does not interfere with school activities, and

Whereas, district policy regulation 1500-R contains a requirement for liability insurance in the amount of \$1,000,000; and

Whereas, the Salem Ridge Civic Association requests use of facilities for homeowner's association meetings for which insurance is normally required; and

Whereas, the Salem Ridge Civic Association does not hold such an insurance policy;

Now, therefore be it resolved, that the Harborfields Central School District agrees to waive such insurance requirement for the Salem Ridge Civic Association for the 2009-2010 school year.

Motion:_____ **Second:**_____ **Action:**_____

HUMAN RESOURCES

5.1 Resignations Pages 285-290

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Castiello, Beth-Ann, Assistant Principal, TJL, effective close of business June 30, 2010
- Cline, Robert, Custodial Worker I, WDPS effective close of business May 24, 2010 for the purpose of retirement
- Merchant, Denise, Assistant Director of PPS, effective close of business June 30, 2010
- Reinhart, George, Custodial Worker II, HHS effective close of business April 9, 2010 for the purpose of disability retirement
- Smith, Charlene, Senior Stenographer, HHS, effective close of business September 30, 2010 for the purpose of retirement

Motion:_____ **Second:**_____ **Action:**_____

5.2 Change in Status Page 291-292

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of April 27, 2010 be approved:

- **Stanfield, Richard**, from Custodial Worker I, HHS to Custodial Worker II, HHS effective April 12, 2010
- **Nucci, Lori**, from Elementary Teacher Permanent Substitute, TJL to Elementary Teacher Regular Substitute, TJL effective February 25, 2010 to June 30, 2010

Motion:_____ **Second:**_____ **Action:**_____

5.3 Recall from Preferred Eligible List

Whereas, a full-time vacancy is deemed to exist in the Custodial Worker I area listed below and the Custodial Worker I listed below has been identified as the most senior person on the District's Preferred Eligible List in such area, it is hereby resolved that the following staff member be recalled to service in accordance with section 81 of the Civil Service Law.

- McGovern, David, Custodial Worker I, HHS effective April 12, 2010

Motion: _____ **Second:** _____ **Action:** _____

5.4 Leaves of Absence..... Pages 293-294

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Leaves of Absence				
Sacks, Cari	Elementary Teacher	WDPS	9/7/10-11/29/10	N/A
DeVaney, Elizabeth	Art Teacher	HHS	9/2/10-11/25/10	N/A

Motion: _____ **Second:** _____ **Action:** _____

5.5 Professional Appointment..... Pages 295-297

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the agenda of April 27, 2010 be approved.

TEMPORARY		
Effective March 22, 2010 through June 30, 2010 as required		
Name	School	Assignment
Scherr, Jaime	HHS	Acting Assistant Principal

Motion: _____ **Second:** _____ **Action:** _____

5.6 Civil Service Appointments Pages 298-302

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the agenda of April 27, 2010 be approved.

Probationary		
Name	School	Assignment
Burgess, Mason	HHS	School Teacher Aide
*McGovern, David	HHS	Custodial Worker I

*Recalled from preferred eligible list

Motion: _____ **Second:** _____ **Action:** _____

5.7 Permanent Appointment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be granted permanent appointment.

Permanent Appointments			
Name	School	Assignment	Effective Date
Gillies, Ellen	Business Office	Account Clerk	4/22/10

Motion: _____ **Second:** _____ **Action:** _____

5.8 Substitute List Addendum 2009-2010 Page 303

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of April 27, 2010 be approved.

Motion: _____ **Second:** _____ **Action:** _____

5.9 Extracompensation Appointment Schedule 2009-2010 Page 304-305

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of April 27, 2010 be approved.

Motion: _____ **Second:** _____ **Action:** _____

5.10 Abolishment and Creation of Positions Pages 306-307

Certificated Employees:

Whereas, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish and to create certain pedagogical positions in the District;

Therefore, be it resolved, that the Board hereby abolishes the following positions, effective close of business on June 30, 2010:

- 5.5 FTE elementary tenure area teaching positions;
- 0.3 FTE AIS Reading area teaching position;
- 0.4 FTE AIS Math area teaching position;
- 1.0 FTE art/music tenure area teaching position;
- 0.2 FTE gifted program teaching position;
- 0.5 FTE mathematics tenure area teaching position;
- 0.2 FTE English tenure area teaching position;
- 0.1 FTE science tenure area teaching position;
- 0.2 FTE secondary business education tenure area teaching position;
- 0.8 FTE secondary foreign languages tenure area teaching position;
- 1.0 FTE physical education tenure area teaching position;
- 2.0 FTE school media specialist-library tenure area positions;
- 1.0 FTE school psychologist tenure area position;
- 0.8 FTE school-to-career coordinator position;
- 0.5 FTE social studies tenure area teaching position;
- 0.2 FTE student assistance liaison position;
- 8 teaching assistant tenure area (part-time) positions;

Be it further resolved, that the Superintendent of Schools is hereby directed to provide written notice to those employees whose employment is discontinued as a result of the abolition of the above-listed positions, as set forth in a Memorandum to the Board from the Superintendent of Schools, dated April 22, 2010, as presented at this meeting, in accordance with the provisions of Section 3013 of the Education Law, Part 30 of the Regents Rules and/or the terms of any applicable Collectively Negotiated Agreement, termination of their employment effective close of business on June 30, 2010; and

Be it further resolved, that said employees who are not entitled to Part 30 bumping rights shall be notified, in writing, of their placement on a preferred eligibility list in the tenure area(s) of their employment regarding their statutory recall rights and/or their recall rights under any applicable Collectively Negotiated Agreement.

Civil Service Employees:

Whereas, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish certain non-pedagogical positions in the District;

Therefore, be it resolved, that the Board hereby abolishes the following positions, effective close of business on June 30, 2010:

- 1.0 FTE Clerk Typist
- 1.0 FTE Custodial Worker I

Be it further resolved, that the Superintendent of Schools is hereby directed to provide written notice to those employees whose employment is discontinued as a result of the abolition of the above-listed positions, as set forth in a Memorandum to the Board from the Superintendent of Schools, dated April 22, 2010, as presented at this meeting; and

Be it further resolved, that to the extent that there are more employees in the job title than there are remaining positions after consideration of applicable bumping rights in accordance with IPSEU Collectively Negotiated Agreements the Superintendent of Schools is hereby directed to provide written notice to those employees who shall be exceeded of the termination of their employment effective close of business on June 30, 2010, with further notice regarding recall rights, if any.

Motion: _____ **Second:** _____ **Action:** _____

5.11 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conference

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conference listed below and be reimbursed for expenses in accordance with policy file 2521.

- N-SSBA conference entitled “50th Anniversary Annual Dinner Meeting,” June 1, 2010, Crest Hollow Country Club, Woodbury, NY

Motion: _____ **Second:** _____ **Action:** _____

5.12 Separation PaymentsPage 308-311

Whereas the District’s Corrective Action Plan pursuant to the New York State Comptroller’s audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or BOE policy as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Be it resolved, upon recommendation of the Superintendent, that the Board of Education authorizes said separation payment as described in the separation payment agenda enclosure.

- Castiello, Beth-Ann, Assistant Principal, TJJ
- Cline, Robert, Custodial Worker I, WDPS
- Merchant, Denise, Assistant Director of PPS
- Reinhart, George, Custodial Worker II, HHS

Motion: _____ **Second:** _____ **Action:** _____

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization For Placement and Services..... Pages 312-398

Be it resolved, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- Committee on Special Education meetings dated March 2, 2010, March 3, 2010, March 4, 2010, March 8, 2010, March 10, 2010, March 15, 2010, March 17, 2010, March 18, 2010, and March 19, 2010
- Committee on Preschool Special Education meeting dated March 11, 2010 and March 25, 2010
- Subcommittee on Special Education meetings dated March 1, 2010, March 2, 2010, March 4, 2010, March 8, 2010, March 9, 2010, March 11, 2010, March 12, 2010, March 15, 2010, March 16, 2010, March 17, 2010, March 18, 2010, March 19, 2010, March 22, 2010, March 23, 2010, March 25, 2010 and March 26, 2010

Motion: _____ **Second:** _____ **Action:** _____

6.2 Textbook Adoption..... Page 399-400

Be it resolved, upon the recommendation of the Superintendent of Schools, the following textbook be adopted.

- Voyages in English: Grammar and Writing”, Grade 6 ELA

Motion: _____ **Second:** _____ **Action:** _____

ITEMS FOR DISCUSSION

- 7.1** Board of Education meeting dates for 2010-2011
- 7.2** Western Suffolk BOCES Long Range Planning Study Update
April 2010 Pages 401-452

BOARD OF EDUCATION ACTIVITIES

- Congressman Israel's Roundtable, April 8, 2010
Donald W. Mastroianni, Board President
Gary Schoer, Board Member
- National School Boards Association's Annual Convention, April 9-12, 2010,
Chicago, Illinois
Joseph Toles, Board Member

PUBLIC PARTICIPATION 9:30 p.m.

ADJOURNMENT