

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Place of Meeting	-	OMS – Board Room
Date of Meeting	-	March 17, 2010
Board Members Present	-	Mr. Mastroianni, Mr. Giuliano, Mr. Banks, Mrs. Boba, Dr. McDonagh, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Dr. Koenig, Community Members

Mr. Mastroianni called the meeting to order at 6:10 p.m.

EXECUTIVE SESSION

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried (6-0), the Board moved to executive session for the purpose of employment history of a former employee of the district, personnel and contractual issues, and a legal matter.

Mr. Schoer entered the meeting at 7:00 p.m.

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, the Board returned to the regular meeting at 7:50 p.m.

Mr. Mastroianni led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

PUBLIC PARTICIPATION

A resident stated that she was happy to see a resolution on the agenda regarding Board elections and felt that this was a fairer way to elect Board members. She also asked that budget cuts be consistent and fair.

REPORTS TO THE BOARD OF EDUCATION

Student Representative's Report

Alex Boccard reported that during the February break 25 seniors went to Nicaragua to help build schools. He continued that the Jazz Cabaret/Salute to Veterans night would take place tomorrow night. Both the girls' and boys' basketball teams won the county but lost the championship. Kelsey Margey came in 2nd at the nationals in running. Andrew Colamussi came in 3rd in the county in wrestling. Spring sports will start next week.

Superintendent's Report

Mr. Carasiti advised that he would give his report at the end of the meeting.

YMCA Before & After School Childcare Program Presentation

Eileen Knauer, Executive Director of the YMCA reported on their before and after-school childcare program. She stated it is more a recreation based program. The Board asked for some additional information and as soon as the YMCA provides the information a decision would be made.

Energy Performance Contract Report

Fred Seeba of BBS, discussed the energy performance contract with Johnson Controls. He stated that BBS feels that the Board should move forward and enter into a contract with Johnson Controls as soon as possible. The work would start in the fall depending on how quickly it gets through SED.

Claims Auditor's Report

Mrs. Viglucci, Claims Auditor, stated that there were 396 claims approved for the month of January, no claims were rejected, and there were 6 confirming purchase orders during this time.

BOARD OF EDUCATION MINUTES

The following minutes were accepted by the Board of Education:

- Regular Meeting, February 11, 2010
- Special Meeting, February 24, 2010
- Special Meeting, March 6, 2010

FINANCE

4.1 Treasurer's Report

Upon motion made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for February 2010 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Schoer, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of March 17, 2010 were accepted.

4.3 Financial Status Report

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for January 2010 was accepted.

4.4 Budgetary Transfer of Funds

Upon motion duly made by Dr. McDonagh, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the official minutes of March 17, 2010 were approved.

4.5 Health Service Contracts

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2009-2010 school year were approved.

- **Garden City Public Schools**, 1 student attending the Waldorf School at a cost of \$741.10.
- **West Islip UFSD**, 2 students attending St. John the Baptist at a cost of \$635.25 totaling \$1,270.50.

4.6 School Service/Specialized Education Agreements

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities were approved.

- **EAC Nassau Learning Center** to provide tutoring/home instruction, resource room, counseling, proctoring Regents/RCT/midterm/finals/PSAT exams and progress reports in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in said agreement.
- **Northport/East Northport UFSD** to provide adequate instruction, and related services to a disabled student residing in the Harborfields Central School District in accordance with the individualized education program (IEP) for the period of July 1, 2009 through June 30, 2010 at a rate of \$45,350.

- **Positive Behavior Support Consulting & Psychological Resources, PC** to provide consulting services including behavioral assessment and intervention, parent training/counseling, skills training, educational consultation and participation in CSE meetings as needed in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in said agreement.

4.7 Parentally Placed Private School/Special Education Service Contracts

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the school "District of Residence" and the school "District of Location" listed below was approved as amended. The "District of Residence" will be billed for special education services for children attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Huntington UFSD**, 1 student attending the Love of Learning School located in the Harborfields Central School District effective July 1, 2008 through June 30, 2009
- **Huntington UFSD**, 1 student attending the Love of Learning School located in the Harborfields Central School District effective July 1, 2009 through June 30, 2010
- **Northport-E. Northport UFSD**, 1 student attending Love of Learning School located in the Harborfields Central School District effective July 1, 2008 through June 30, 2009
- **Northport-E. Northport UFSD**, 2 students attending Love of Learning School located in the Harborfields Central School District effective July 1, 2009 through June 30, 2010

4.8 Contracts for Services to Sub-allocate IDEA Flow Through Funds to Special Education Providers

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following contracts for services to sub-allocate IDEA flow through funds to providers for services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619) were approved.

- Alternatives for Children
- Brookville Center for Children's Services, Inc.
- Building Blocks Developmental Preschool
- The Center for Discovery, Inc.
- Developmental Disabilities Institute
- Kidz Therapy Services, PLLC

- Madonna Heights Services
- Marian K. Salomon and Associates, Inc.
- Metro Therapy, Inc.
- United Cerebral Palsy Association of Greater Suffolk, Inc.
- Variety Child Learning Center
- Woods Services

4.9 Gifts and Increase in Appropriations

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

- 1) \$2,149.00 from Western Suffolk BOCES Suffolk's Edge Teacher Center to be administered under the direction of Diana Todaro, Deputy Superintendent and Victoria Melone, Director of PPS
- 2) \$3,000.00 from Rainbow Media Holdings, LLC to be administered under the guidance and direction of Diana Todaro, Deputy Superintendent
- 3) Four wooden benches for the courtyard/reception area at Oldfield Middle School from Jimmy Keegan as part of an Eagle Scout Leadership service project.
- 4) \$350.00 from the Washington Drive Primary School PTA to be applied to the Washington Drive Outreach Fund through the Expendable Trust Account
- 5) \$29.00 from TerraCycle, Inc. to the Washington Drive Outreach Fund's Expendable Trust Account

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2009-2010 be increased as follows:

- 1) Western Suffolk BOCES Suffolk's Edge Teacher Center:
2150.1530.42.4009.....\$1,000.00
2255.5130.53.4009.....\$1,149.00
- 2) Rainbow Media Holdings:
2850.1520.12.2850.....\$3,000.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.10 Surplus Equipment and Textbooks

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following equipment and textbooks as listed in the agenda of March 17, 2010 were declared surplus and will be disposed of accordingly.

- Reading, math, and science textbooks from TJL
- Ten damaged/broken overhead projectors at OMS
- Computer equipment districtwide

4.11 Addition of Vendors to the District's 403(b) Plan

Upon motion duly made by Mrs. Boba, seconded by Mr. Banks, and carried unanimously, the following resolution was approved:

Whereas, the Board of Education has previously adopted the Harborfields Central School District ("District") 403(b) Plan administered by OMNI Financial Group ("OMNI"); and

Whereas, OMNI entered into Information Sharing Agreements with 403(b) Service Providers: Vanguard, American Funds, and Mutual, Inc., and

Whereas, the District's 403(b) Committee recommends adding the aforementioned Service Providers to the District's list of vendors authorized to issue annuity contracts or maintain custodial accounts as defined at Section 1.23 of the District's 403(b) Plan;

Now, therefore, be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Vanguard, American Funds, and Mutual, Inc. as Service Providers under the District's 403(b) Plan, and adds the aforementioned Service Providers to the authorized list of Service Providers maintained by the 403(b) Administrator, as referenced at Section 7.3 of the District's 403(b) Plan.

4.12 Notice of Budget Hearing and Election of HCSD

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, this item was tabled at this time.

4.13 Notice of Proposition for Election of Seats on Harborfields Board of Education

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (5-2) and upon the recommendation of the Superintendent of Schools, the legal notice regarding the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York was approved with the addition of the "Election Proposition" to change from separate specific seats to at-large voting, and the District Clerk was authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

HUMAN RESOURCES

5.1 Memorandum of Agreement Between Harborfields CSD and United Teachers of Harborfields (UTH)

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the

Board of Education hereby approved the Memorandum of Agreement between Harborfields Central School District, and United Teachers of Harborfields (UTH) instituting a retirement incentive for all eligible teachers effective the close of business on June 30, 2010.

5.2 Resignations

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignations for the purpose of retirement were accepted as amended:

- Colavito, Elaine, Elementary Teacher, OMS, effective close of business on June 30, 2010
- Davidson, Jane, LOTE Teacher, HHS effective close of business on June 30, 2010
- Greene, Barry, School Psychologist, OMS, effective close of business on June 30, 2010
- Mailloux, Laurie, English Teacher, OMS, effective close of business on June 30, 2010
- Paige, Deborah, Reading Teacher, WDPS, effective close of business on June 30, 2010
- Quiett, Anita, School Psychologist, HHS, effective close of business on June 30, 2010
- Reznik, Trudy, Mathematics Teacher, HHS, effective close of business on June 30, 2010
- Saladino, Grace, School Teacher Aide, OMS, effective close of business on June 25, 2010

It was further resolved, upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Mazzola, Danielle, Science Teacher, HHS, effective close of business on August 31, 2010
- Ross, Lisa, Teaching Assistant, TJL, effective close of business on March 12, 2010
- Walker, Beth Anne, Music Teacher, TJL, effective close of business on August 31, 2010

5.3 Leaves of Absence

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Extension of Leaves of Absence				
Black, Jacqueline	Mathematics Teacher	OMS	N/A	9/1/10-8/31/11
Dennis, Dawn	LOTE Teacher	HHS	N/A	9/1/10-8/31/11
Fagan, Mary	Guidance Counselor	HHS	N/A	7/1/10-6/30/11
Pollack, Rebecca	Elementary Teacher	OMS	N/A	9/1/10-8/31/11
Ronai, Steven	Social Studies Teacher	HHS	N/A	9/1/10-8/31/11
Smith, Sandra	Elementary Teacher	TJL	N/A	9/1/10-8/31/11
Zenyuh, Monica	Elementary Teacher	TJL	N/A	9/1/10-8/31/11
Revision of Leave of Absence Dates				
Golding, Monica Keith	Elementary Teacher	WDPS	From Paid: N/A Unpaid: 4/6/10-9/2/10	To Paid: 3/3/10-6/2/10 Unpaid: 6/3/10-8/31/10
Lemieux, Dominique	Elementary Teacher	WDPS	From Paid: 5/13/10-6/16/10 Unpaid: 6/17/10-8/31/10	To Paid: 5/6/10-6/9/10 Unpaid: 6/10/10-8/31/10

5.4 Permanent Appointments

Upon motion duly made by Dr. McDonagh, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following employees were granted permanent appointment.

Permanent Appointments			
Name	School	Assignment	Effective Date
Cicale, Karen	TJL	Principal Clerk	4/1/10
Mohlmann, Katina	WDPS	Clerk (10 months)	3/24/10

5.5 Substitute List Addendum 2009-2010

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of March 17, 2010 was approved.

5.6 Extracompensation Appointment Schedule 2009-2010

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the

appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of March 17, 2010 were approved as amended.

5.7 Certified Home Instructors List Addendum

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the teachers specified on the certified home instructors list addendum attached to the official minutes of March 17, 2010 were approved.

5.8 Separation Payment

Whereas the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or BOE policy as per the separation payment agenda enclosures; and,

Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried unanimously, and upon recommendation of the Superintendent, that the Board of Education authorizes said separation payment as described in the separation payment agenda enclosure.

- Bliven, Margaret, Senior Clerk Typist, OMS

5.9 Donation of Sick Time

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education authorized the donation of 135.5 sick days from staff members of the UPSEU-Custodial 424 unit to the accumulated sick bank for the following custodial staff member:

- Reinhart, George

5.10 Appointment of Inspectors for Annual Budget Vote and Election

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following people were appointed to serve as Inspectors of Election for the Annual Election and Budget Vote of Qualified Voters to be held on May 18, 2010. The chief inspector will be compensated at a rate of \$80.00 and the inspectors of election at a rate of \$70.00.

Be it further resolved, upon the recommendation of the Superintendent of Schools, the District Clerk is hereby authorized to hire additional inspectors of election if necessary.

Maria Domencetti, Chief Inspector	Joann Guido	Kathleen Riker
Lottie Bennett	Alicia Hicks	Linda Romandetti
Joan Caldarella	Joyce Hilgeman	Ronald Sabo
Irene Contopoulos	Clare Intemann	Gerald Schehr
Theresa Damm	Ellen Macrae	Karen Short
Rose Dougherty	Jacque Martello	Kate Shreck
Barbara Endres	Marie McConnell	Irene Smith
Shelley Feinman	Janice Perdikoylis	Carol Solimando
Helen Gillen Flanders	Carol Ann Queally	Irene Levee

5.11 New Teacher Mentor Program for 2009-2010 School Year

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following staff member was approved for participation in the New Teacher Mentor Program for the 2009-2010 school year for a stipend of \$40.77 per hour for a maximum of 45 hours.

- Pinto, Daniel, School Psychologist, WDPS

INSTRUCTION

6.1 Review of IEP Recommendations and Authorization For Placement and Services

Upon motion duly made by Dr. McDonagh, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- Committee on Special Education meetings dated February 3, 2010, February 12, 2010, February 22, 2010, and February 23, 2010
- Committee on Preschool Special Education meeting dated February 25, 2010

- Subcommittee on Special Education meetings dated January 22, 2010, January 28, 2010, February 1, 2010, February 2, 2010, February 3, 2010, February 4, 2010, February 8, 2010, February 9, 2010, February 22, 2010, February 23, 2010 and February 25, 2010

6.2 Adoption of Board of Education Policies

Upon motion duly made by Mr. Giuliano, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of March 17, 2010 were adopted.

- **File 3240:** Line and Staff Relations
- **File 3240-E:** Organization Chart Exhibit

4.12 Notice of Budget Hearing and Election of HCSD

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Notice of the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York, be approved; and the District Clerk was authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

ITEMS FOR DISCUSSION

HACEF Summer Camp

Mr. Carasiti advised the Board that HACEF is proposing a summer enrichment-academic camp to be offered to Harborfields' students. This will be modeled after the Booster Club camp. It was the **consensus** of the Board to move forward with this program.

2010-2011 Proposed Budget

Mr. Carasiti advised that things have not improved regarding state aid. He continued that we understand that the community faces financial problems. The Board and administration must put a budget together for our students that maintains the quality of education we have in Harborfields. We are cutting 14 members of the teaching staff and 10 teaching assistants. Custodial and clerical positions will also be affected. Class size will not be affected. Most programs have been maintained in this budget. The library staff will be reduced by 50% and the psychology staff from 7 to 6 staff members. The tax rate is now approximately 3.5%. A contingency budget would dismantle many of our programs.

Mr. Carasiti then discussed placing a transportation proposition on the ballot raising the mileage limits for TJJ and OMS from the current ½ mile to 1 mile and from the current 1 mile at HHS to 1 ½ miles at HHS. After discussion by the Board it was decided that the current mileage limits would remain in effect at this time.

BOARD OF EDUCATION ACTIVITIES

There were no Board of Education activities at this time.

PUBLIC PARTICIPATION

A resident stated that she is glad that the district is looking into energy efficiency and asked what the annual cost would be to the district. Mr. Nimmo advised that the cost of the project is \$4.4 million.

A resident stated that she understood that we are losing second teams and asked if the Board would consider bringing intramurals back. She continued that we can make it work. Busing is not an issue as many parents can car pool.

EXECUTIVE SESSION

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, the Board moved to executive session at 10:15 p.m. to discuss contracts of certain district employees.

Upon motion duly made by Mr. Banks, seconded by Mrs. Boba, and carried unanimously, the Board returned to the regular meeting at 10:54 p.m.

ADJOURNMENT

Upon motion duly made by Mr. Banks, seconded by Mr. Toles, and carried unanimously, the Board adjourned the meeting of March 17, 2010 at 10:55 p.m.

Respectfully submitted,

Barbara Muller
District Clerk