

HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK

**BOARD OF EDUCATION**

**REGULAR MEETING PUBLIC AGENDA**

**March 17, 2010**

**REGULAR MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION – 6:00 P.M.**

**PUBLIC PARTICIPATION**

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

**REPORTS TO THE BOARD OF EDUCATION**

- 2.1** Student Representative's Report  
**Alex Bocard, HHS Student Representative**
- 2.2** Superintendent's Report  
**Frank Carasiti, Superintendent of Schools**
- 2.3** YMCA Before & After School Childcare Program Presentation  
**Eileen Knauer, Executive Director, YMCA**
- 2.4** Energy Performance Contract Report  
**Drew Cacciola, District Maintenance Leader**  
**Fred Seeba, Burton, Behrendt & Smith**
- 2.5** Claims Auditor's Report..... Pages 13-19  
**Maryann Viglucci, Claims Auditor**

**BOARD OF EDUCATION MINUTES**

- 3.1** Regular Meeting, February 11, 2010 ..... Page 20
- Special Meeting, February 24, 2010..... Pages 21-29
- Special Meeting, March 6, 2010 ..... Pages 30-32

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**FINANCE**

**4.1 Treasurer's Report ..... Pages 33-34**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for February 2010 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.2 Schedules of Bills..... Pages 35-59**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of March 17, 2010 be accepted.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.3 Financial Status Report ..... Pages 60-127**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for January 2010 be accepted.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.4 Budgetary Transfer of Funds .....Pages 128**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of March 17, 2010 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.5 Health Service Contracts..... Pages 129-137**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and the school district listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2009-2010 school year be approved.

- **Garden City Public Schools**, 1 student attending the Waldorf School at a cost of \$741.10.
- **West Islip UFSD**, 2 students attending St. John the Baptist at a cost of \$635.25 totaling \$1,270.50.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.6 School Service/Specialized Education Agreements ..... Pages 138-159**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities be approved.

- **EAC Nassau Learning Center** to provide tutoring/home instruction, resource room, counseling, proctoring Regents/RCT/midterm/finals/PSAT exams and progress reports in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in said agreement.
- **Northport/East Northport UFSD** to provide adequate instruction, and related services to a disabled student residing in the Harborfields Central School District in accordance with the individualized education program (IEP) for the period of July 1, 2009 through June 30, 2010 at a rate of \$45,350.
- **Positive Behavior Support Consulting & Psychological Resources, PC** to provide consulting services including behavioral assessment and intervention, parent training/counseling, skills training, educational consultation and participation in CSE meetings as needed in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in said agreement.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.7 Parentally Placed Private School/Special Education Service Contracts ..... Pages 160-181**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the school “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Huntington UFSD**, 1 student attending the Love of Learning School located in the Harborfields Central School District effective July 1, 2008 through June 30, 2009
- **Huntington UFSD**, 1 student attending the Love of Learning School located in the Harborfields Central School District effective July 1, 2009 through June 30, 2010
- **Northport-E. Northport UFSD**, 2 students attending Love of Learning School located in the Harborfields Central School District effective July 1, 2008 through June 30, 2009

- **Northport-E. Northport UFSD**, 2 students attending Love of Learning School located in the Harborfields Central School District effective July 1, 2009 through June 30, 2010

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.8 Contracts for Services to Sub-allocate IDEA Flow Through Funds to Special Education Providers**..... Pages 182-217

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following contracts for services to sub-allocate IDEA flow through funds to providers for services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619) be approved.

- Alternatives for Children
- Brookville Center for Children’s Services, Inc.
- Building Blocks Developmental Preschool
- The Center for Discovery, Inc.
- Developmental Disabilities Institute
- Kidz Therapy Services, PLLC
- Madonna Heights Services
- Marian K. Salomon and Associates, Inc.
- Metro Therapy, Inc.
- United Cerebral Palsy Association of Greater Suffolk, Inc.
- Variety Child Learning Center
- Woods Services

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.9 Gifts and Increase in Appropriations**..... Pages 218-248

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- 1) \$2,149.00 from Western Suffolk BOCES Suffolk’s Edge Teacher Center to be administered under the direction of Diana Todaro, Deputy Superintendent and Victoria Melone, Director of PPS
- 2) \$3,000.00 from Rainbow Media Holdings, LLC to be administered under the guidance and direction of Diana Todaro, Deputy Superintendent
- 3) Four wooden benches for the courtyard/reception area at Oldfield Middle School from Jimmy Keegan as part of an Eagle Scout Leadership service project.
- 4) \$350.00 from the Washington Drive Primary School PTA to be applied to the Washington Drive Outreach Fund through the Expendable Trust Account
- 5) \$29.00 from TerraCycle, Inc. to the Washington Drive Outreach Fund’s Expendable Trust Account

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2009-2010 be increased as follows:

- 1) Western Suffolk BOCES Suffolk's Edge Teacher Center:  
2150.1530.42.4009.....\$1,000.00  
2255.5130.53.4009.....\$1,149.00
  
- 2) Rainbow Media Holdings:  
2850.1520.12.2850.....\$3,000.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.10 Surplus Equipment and Textbooks** ..... Pages 249-258

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following equipment and textbooks as listed in the attachments to the agenda of March 17, 2010 be declared surplus and disposed of accordingly.

- Reading, math, and science textbooks from TJL
- Ten damaged/broken overhead projectors at OMS
- Computer equipment districtwide

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.11 Addition of Vendors to the District's 403(b) Plan** ..... Pages 259-260

**Whereas**, the Board of Education has previously adopted the Harborfields Central School District ("District") 403(b) Plan administered by OMNI Financial Group ("OMNI"); and

**Whereas**, OMNI entered into Information Sharing Agreements with 403(b) Service Providers: Vanguard, American Funds, and Mutual, Inc., and

**Whereas**, the District's 403(b) Committee recommends adding the aforementioned Service Providers to the District's list of vendors authorized to issue annuity contracts or maintain custodial accounts as defined at Section 1.23 of the District's 403(b) Plan;

**Now, therefore, be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Vanguard, American Funds, and Mutual, Inc. as Service Providers under the District's 403(b) Plan, and adds the aforementioned Service Providers to the authorized list of Service Providers maintained by the 403(b) Administrator, as referenced at Section 7.3 of the District's 403(b) Plan.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.12 Notice of Budget Hearing and Election of HCSD..... Pages 261-264**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Notice of the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York, be approved; and the District Clerk be authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.13 Notice of Proposition for Election of Seats on Harborfields Board of Education .....Page 265-268**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the legal notice regarding the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York be approved with the addition of the "Election Proposition" to change from separate specific seats to at-large voting, and the District Clerk be authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

***HUMAN RESOURCES***

**5.1 Memorandum of Agreement Between Harborfields CSD and United Teachers of Harborfields (UTH). .... Pages 269-270**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Agreement between Harborfields Central School District, and United Teachers of Harborfields (UTH) instituting a retirement incentive for all eligible teachers effective the close of business on June 30, 2010.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.2 Resignations .....Page 271-283**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignations for the purpose of retirement be accepted:

- Colavito, Elaine, Elementary Teacher, OMS, effective close of business on June 30, 2010
- Davidson, Jane, LOTE Teacher, HHS effective close of business on June 30, 2010
- Greene, Barry, School Psychologist, OMS, effective close of business on June 30, 2010

- Horowitz, Stuart, School Media Specialist, HHS, effective close of business on June 30, 2010
- Mailloux, Laurie, English Teacher, OMS, effective close of business on June 30, 2010
- Paige, Deborah, Reading Teacher, WDPS, effective close of business on June 30, 2010
- Quiett, Anita, School Psychologist, HHS, effective close of business on June 30, 2010
- Reznik, Trudy, Mathematics Teacher, HHS, effective close of business on June 30, 2010
- Saladino, Grace, School Teacher Aide, OMS, effective close of business on June 25, 2010

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Mazzola, Danielle, Science Teacher, HHS, effective close of business on August 31, 2010
- Ross, Lisa, Teaching Assistant, TJL, effective close of business on March 12, 2010
- Walker, Beth Anne, Music Teacher, TJL, effective close of business on August 31, 2010

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.3 Leaves of Absence** ..... Pages 284-293

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

| Name                                  | Assignment             | School | Dates Paid | Dates Unpaid   |
|---------------------------------------|------------------------|--------|------------|----------------|
| <b>Extension of Leaves of Absence</b> |                        |        |            |                |
| Black, Jacqueline                     | Mathematics Teacher    | OMS    | N/A        | 9/1/10-8/31/11 |
| Dennis, Dawn                          | LOTE Teacher           | HHS    | N/A        | 9/1/10-8/31/11 |
| Fagan, Mary                           | Guidance Counselor     | HHS    | N/A        | 7/1/10-6/30/11 |
| Pollack, Rebecca                      | Elementary Teacher     | OMS    | N/A        | 9/1/10-8/31/11 |
| Ronai, Steven                         | Social Studies Teacher | HHS    | N/A        | 9/1/10-8/31/11 |
| Smith, Sandra                         | Elementary Teacher     | TJL    | N/A        | 9/1/10-8/31/11 |
| Zenyuh, Monica                        | Elementary Teacher     | TJL    | N/A        | 9/1/10-8/31/11 |

| Revision of Leave of Absence Dates |                       |      |   |   |
|------------------------------------|-----------------------|------|---|---|
| Golding,<br>Monica Keith           | Elementary<br>Teacher | WDPS | <b>From</b><br><b>Paid:</b> N/A<br><b>Unpaid:</b> 4/6/10-9/2/10               | <b>To</b><br><b>Paid:</b> 3/3/10-6/2/10<br><b>Unpaid:</b> 6/3/10-8/31/10  |
| Lemieux,<br>Dominique              | Elementary<br>Teacher | WDPS | <b>From</b><br><b>Paid:</b> 5/13/10-6/16/10<br><b>Unpaid:</b> 6/17/10-8/31/10 | <b>To</b><br><b>Paid:</b> 5/6/10-6/9/10<br><b>Unpaid:</b> 6/10/10-8/31/10 |

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.4 Permanent Appointments**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following employees be granted permanent appointment.

| Permanent Appointments |        |                   |                |
|------------------------|--------|-------------------|----------------|
| Name                   | School | Assignment        | Effective Date |
| Cicale, Karen          | TJL    | Principal Clerk   | 4/1/10         |
| Mohlmann,<br>Katina    | WDPS   | Clerk (10 months) | 3/24/10        |

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.5 Substitute List Addendum 2009-2010..... Page 294**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of March 17, 2010 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.6 Extracompensation Appointment Schedule 2009-2010 ..... Page 295-296**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of March 17, 2010 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.7 Certified Home Instructors List Addendum ..... Page 297**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the teachers specified on the certified home instructors list addendum attached to the agenda of March 17, 2010 be approved.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_



**5.8 Separation Payment** ..... Page 298

**Whereas** the District’s Corrective Action Plan pursuant to the New York State Comptroller’s audit of 2007 requires that the Board of Education approve separation payment for unused sick and vacation accruals for the individual separating from the district; and,

**Whereas** the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or BOE policy as per the separation payment agenda enclosures; and,

**Whereas** the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

**Be it resolved**, upon recommendation of the Superintendent, that the Board of Education authorizes said separation payment as described in the separation payment agenda enclosure.

- Bliven, Margaret, Senior Clerk Typist, OMS

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.9 Donation of Sick Time** ..... Page 299

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the donation of 135.5 sick days from staff members of the UPSEU-Custodial 424 unit to the accumulated sick bank for the following custodial staff member:

- Reinhart, George

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.10 Appointment of Inspectors for Annual Budget Vote and Election**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following people be appointed to serve as Inspectors of Election for the Annual Election and Budget Vote of Qualified Voters to be held on May 18, 2010. The chief inspector will be compensated at a rate of \$80.00 and the inspectors of election at a rate of \$70.00.

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, the District Clerk is hereby authorized to hire additional inspectors of election if necessary.

|                                      |              |                  |
|--------------------------------------|--------------|------------------|
| Maria Domencetti,<br>Chief Inspector | Joann Guido  | Kathleen Riker   |
| Lottie Bennett                       | Alicia Hicks | Linda Romandetti |

|                       |                    |                 |
|-----------------------|--------------------|-----------------|
| Joan Caldarella       | Joyce Hilgeman     | Ronald Sabo     |
| Irene Contopoulos     | Clare Intemann     | Gerald Schehr   |
| Theresa Damm          | Ellen Macrae       | Karen Short     |
| Rose Dougherty        | Jacque Martello    | Kate Shreck     |
| Barbara Endres        | Marie McConnell    | Irene Smith     |
| Shelley Feinman       | Janice Perdikoylis | Carol Solimando |
| Helen Gillen Flanders | Carol Ann Queally  |                 |

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.11 New Teacher Mentor Program for 2009-2010 School Year**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following staff member be approved for participation in the New Teacher Mentor Program for the 2009-2010 school year for a stipend of \$40.77 per hour for a maximum of 45 hours.

- Pinto, Daniel, School Psychologist, WDPS

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

***INSTRUCTION***

**6.1 Review of IEP Recommendations and Authorization For Placement and Services..... Pages 300-341**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- Committee on Special Education meetings dated February 3, 2010, February 12, 2010, February 22, 2010, and February 23, 2010
- Committee on Preschool Special Education meeting dated February 25, 2010
- Subcommittee on Special Education meetings dated January 22, 2010, January 28, 2010, February 1, 2010, February 2, 2010, February 3, 2010, February 4, 2010, February 8, 2010, February 9, 2010, February 22, 2010, February 23, 2010 and February 25, 2010

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.2 Adoption of Board of Education Policies.....Page 342-343**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of March 17, 2010 be adopted.

- **File 3240:** Line and Staff Relations
- **File 3240-E:** Organization Chart Exhibit

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**ITEMS FOR DISCUSSION**

**7.1** 2010-2011 Proposed Budget

**BOARD OF EDUCATION ACTIVITIES**

- None

**PUBLIC PARTICIPATION 9:30 p.m.**

**ADJOURNMENT**