

**HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK 11740**

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| Kind of Meeting | - | Regular Meeting |
| Place of Meeting | - | OMS – Auditorium |
| Date of Meeting | - | January 20, 2010 |
| Board Members Present | - | Mr. Mastroianni, Mr. Giuliano,
Mr. Banks, Mrs. Boba, Dr. McDonagh,
Mr. Schoer, Mr. Toles |
| Board Members Absent | - | None |
| Others Present | - | Mr. Carasiti, Ms. Todaro, Mr. Nimmo,
Dr. Koenig, Community Members |

Mr. Mastroianni called the meeting to order at 7:05 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the Board moved to Executive Session for the purpose of employment history of previous employees.

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously, the Board returned to the regular meeting at 7:48 p.m.

Mr. Mastroianni led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked that all cell phones and beepers be silenced during the meeting.

PUBLIC PARTICIPATION

There was no public participation at this time.

BOARD RECOGNITION PROGRAM

The Board recognized the following students for their 2009 NYSSMA All-State Performing Organization and also Dr. Jack Geffken for coordinating the H1N1 Clinic.

Student's Name	School	Accomplishment
Allison Abbott	HHS	2009 NYSSMA All-State Performing Organization
Joseph Antonucci	HHS	2009 NYSSMA All-State Performing Organization
Erin Barth-Dwyer	HHS	2009 NYSSMA All-State Performing Organization
Myles Drance	HHS	2009 NYSSMA All-State Performing Organization
Jessica Englander	HHS	2009 NYSSMA All-State Performing Organization
Katelyn Gallanty	HHS	2009 NYSSMA All-State Performing Organization
Lauren Oliveri	HHS	2009 NYSSMA All-State Performing Organization
Jaclyn Rittershaus	HHS	2009 NYSSMA All-State Performing Organization
Alexandra Jackson	Wilson Tech	Big E Small Animal Careers National Competition
Dr. Jack Geffken	School Physician	Coordination of the H1N1 Clinic at HHS

SUPERINTENDENT'S REPORTS

Student Representative's Report

Alex Boccard, student representative from HHS, stated that the boys' basketball team is on an undefeated streak. Playfest will be held February 5 and 6, 2010 with all grade levels participating. Powder Puff will be back in March and the Natural Helpers are selling bookmarks for \$1.00 each for Haiti relief.

Superintendent's Report

Mr. Carasiti announced that the governor released the state budget yesterday and it will have a great impact on school districts. We will not receive any additional state aid and we will receive \$820,000 less next year than we got this year. Due to an error in BOCES billing there will be another \$250,000 we will lose. The total loss will be closer to \$1,000,000. Mr. Carasiti stated that the Community Forum will be held on January 28, 2010 at 8 p.m. where a three-year picture will be projected of where we are and where we are going. He continued that we would like to maintain all our programs but we are not sure we can do that. If the budget is defeated, we will not be able to increase our budget at all. The forum will be a financial presentation showing the challenges we face as a community, as administrators, and as a Board. Mr. Mastroianni asked those present to spread the word into the community about the forum.

Overview of the Guidance Program: School-to-Career Program

Mr. Pisano, Director of Guidance, introduced Marian Corbett, School-to-Career Coordinator who discussed the mission which is to implement, refine, and sustain a cohesive, meaningful career development process for all students in grades K-12, one that is integrated within a rigorous academic program, makes clear the connection between learning and life, and prepares students for the challenges of their future, post-high school endeavors.

BOARD OF EDUCATION MINUTES

The following minutes were accepted by the Board of Education:

- Special Meeting, December 15, 2009
- Regular Meeting, December 16, 2009
- Special Meeting, January 6, 2010

FINANCE

4.1 Treasurer's Report

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for December 2009 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of January 20, 2010 were accepted.

4.3 Financial Status Report

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for November 2009 was accepted.

4.4 School Service/Specialized Education Agreements

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities were approved.

- **Autism Consulting Services, LLC** to provide autism consultation services, parent training, program supervision, and home-based services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in said agreement.
- **Brookville Center for Children's Services, Inc.** to provide educational services, including instruction, related services, and a facility for the provision of the same, in accordance with the individualized education program (IEP) for the period of July 1, 2009 through June 30, 2010 per the rate schedule established by the Commissioner of Education.
- **New York Therapy Placement Services, Inc.** to provide triennial evaluations, psychological evaluations, occupational, physical, and speech therapy, and ABA services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in said agreement.
- **O'Connell, Selig & Associates, LLP** to provide physical, occupational, and speech therapy/evaluations in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June

30, 2010 at a rate of \$200.00 for evaluations, \$45.00 per ½ hour for individual treatments, and \$30.00 per student per ½ hour for group treatments.

- **Rose Psychological Solutions** to provide teacher and other staff training, parent training, meetings with students, curriculum consultation, behavior program consultation, development and ongoing training for special classes, and any other services as requested in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate of \$200.00 per hour.
- **Stony Brook Children's Services University Faculty Practice Corporation** to provide autism consultation services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in the said agreement.
- **Up Wee Grow** to provide ABA services, parent training, and ABA consultation services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in the said agreement.
- **Variety Child Learning Center** to provide social histories, psychological, speech/language, physical, occupational educational and audiological therapy, augmentative communication, "School Teacher Direct", and ABA therapy in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in the said agreement.

4.5 Parentally Placed Private School/Special Education Service Contract

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following parentally placed private schools/special education service contracts between the Harborfields Central School District "District of Residence" and the school "Districts of Location" listed below were approved. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Glen Cove City School District**, 1 student attending the Glen Cove City School District effective July 1, 2009 through June 30, 2010
- **Three Village Central School District**, 1 student attending Three Village Central School District effective July 1, 2008 through June 30, 2009

4.6 Gifts and Increase in Appropriations

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

- 1) \$9,318.27 from HACEF and \$400.00 from Harris Connect to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
- 2) \$1,043.80 to the TJL Needy Children's Fund from Box Tops for Education to be used under the guidance and direction of Florence Tuzzi, Principal, TJL

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2009-2010 are increased as follows:

1) 2010.4460.42.2010.....	\$1,200.00
2020.5100.11.2020.....	\$2,365.00
2060.4900.42.1681.....	\$3,825.00
2110.5110.05.2210.....	\$ 186.43
2110.5110.06.2210.....	\$ 511.39
2630.2000.42.4020.....	\$1,630.45

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.7 Surplus Books

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following library books as listed in the official minutes of January 20, 2010 were declared surplus and will be disposed of accordingly.

- Library books from Harborfields High School Library

4.8 Unemployment Claims Service Agreement

Upon motion duly made by Mr. Toles, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the UC Express Reimburser Service Agreement between the TALX Corporation and the Harborfields Central School District, for the purpose of providing unemployment claims processing services for the 2009-2010 school year at an annual cost of \$1,349.00, was approved and the Board President be authorized to execute same on behalf of the district.

4.9 Corrective Action Plan for External Audit

Whereas, the Board of Education received an audit report from the External Auditor, Coughlin, Foundotos, Cullen and Danowski, LLP for fiscal year ending June 30, 2009, and pursuant to Chapter 263 of the Laws of 2005 amending education law to require school districts to develop a response to the external auditor's management letter, presented and accepted by the Board on October 27, 2009, the district has developed a response to the External Audit Report in the form of a Correction Action Plan.

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Corrective Action Plan to the External Audit Report.

4.10 Change in Banks

Upon motion duly made by Mr. Toles, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following were designated as depositories for the school district and that accounts be established as soon as possible following the January 20, 2010 meeting of the Board of Education as may be necessary.

- TD Bank: Capital Fund
- TD Bank: Debt Service
- TD Bank: Scholarship Funds
- TD Bank: Trust & Agency Funds

4.11 Revised Retainer Agreement with Attorneys

Upon motion duly made by Mr. Giuliano, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the revised retainer agreement between law firm Guercio & Guercio LLP and the Harborfields Central School District was authorized by the Board of Education for the 2009-2010 school year. The revisions include real estate and construction matters to be added to the hourly billing from the firm.

Be it further resolved, upon the recommendation of the Superintendent of Schools, that the Board President was authorized to execute the retainer agreement attached to the agenda of January 20, 2010 on behalf of the district.

4.12 Contract between MSG Varsity Network LLC and the Harborfields Central School District

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the agreement between MSG Varsity Network LLC and the Harborfields Central School District was authorized by the Board of Education for the 2009-2010 school year, and the Superintendent of Schools was authorized to execute the said agreement as attached to the agenda of January 20, 2010.

4.13 Waiver of Fees for Use of Facilities BAE Systems Greenlawn

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resolution was approved:

Whereas, Harborfields CSD permits the use of school facilities by community and township groups when such use does not interfere with school activities, and

Whereas, district policy regulation 1500-R contains a provision for educational uses that are non-exclusive and open to the general public, and

Whereas, BAE Systems Greenlawn requests use of facilities for educational purposes exclusive to their staff, and

Whereas, BAE has been a partner in the Harborfields School-to-Career Program;

Now, therefore, be it resolved, that the Harborfields CSD agrees to permit BAE Systems Greenlawn to utilize its facilities on a date to be determined during the 2009-10 school year.

HUMAN RESOURCES

5.1 Leaves of Absence

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Ello, Todd	P/T Teaching Assistant	HHS	N/A	2/22/10-3/5/10
Revision of Leave Dates				
Gilhuley, Jennifer	Elementary Teacher	OMS	From Paid: 4/6/10-5/3/10 Unpaid: 5/4/10-8/31/10	To Paid: 2/1/10-3/5/10 Unpaid: 3/6/10-8/31/11

5.2 Professional Appointments

Upon motion duly made by Mr. Banks, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of January 20, 2010 were approved.

Regular Substitute		
for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
Name	School	Assignment
Connolly, Jennifer	OMS	Special Education Teacher
Part-time		
for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
D'Appolito, Daniela	WDPS	Teaching Assistant

5.3 Civil Service Appointments

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the official minutes of January 20, 2010 were approved.

Probationary		
Name	School	Assignment
Cammer, Maureen	District Office (PPS)	Account Clerk
Cronau, Dawn	TJL	Senior Clerk Typist (12-month)

5.4 Substitute List Addendum 2009-2010

Upon motion duly made by Dr. McDonagh, seconded by Mr. Banks, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of January 20, 2010 was approved for the maximum period through June 30, 2010 to serve at the pleasure of the Board.

5.5 Extracompensation Appointment Schedule 2009-2010

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of January 20, 2010 were approved.

5.6 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conference

Mr. Schoer asked that this item be tabled. Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried unanimously, after further discussion this item was returned to the agenda as amended.

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conference listed below and be reimbursed for expenses in accordance with policy file 2521.

- N-SSBA conference entitled "ORANGE ALERT!!! Long Island School District 2010-2011 Survival Kit," January 25, 2010, Hilton Long Island/Huntington
- NYSSBA "State Legislative Network" conference, March 14 and 15, 2010, Crowne Plaza, Albany, NY

It was the consensus of the Board that they would not be attending the Federal Relations Network conference in Washington, D.C. to be held January 31 through February 2, 2010.

INSTRUCTION

6.1 Guidance Internship

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following guidance internship was approved:

- Ello, Todd, graduate student from Long Island University, C.W. Post to complete a non-paid, 90 hour guidance internship at Harborfields High School commencing in January 2010.

6.2 Adoption of Board of Education Policies

Upon motion duly made by Mr. Banks, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following Board of Education policies be adopted with the exception of 0100, 0310, and 0320 which require amendments:

- **Section 0000:** Philosophy, Goals and Objectives

6.2A Removal of Board of Education Policies

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following Board of Education policies were removed:

- **File 0330.1:** Evaluation of Professional Staff
- **File 0330.1-E.1:** Evaluation of Professional Staff Exhibit
- **File 0330.1-E.2:** Evaluation of Professional Staff Exhibit
- **File 0330.1-E.3:** Annual Evaluation of Professional Staff
- **File 0330.1-E.4:** Timetable for Conferences & Reports
- **File 0330.1-E.5:** Classroom Observation Report

6.3 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Toles, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization was granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated December 9, 16, and 18, 2009
- **Committee on Preschool Special Education** meeting dated December 17, 2009

- **Subcommittee on Special Education** meetings dated December 7, 18, and 21, 2009, and January 5, 2010

6.4 Adoption of the 2010-2011 School Calendar

Upon motion duly made by Mr. Toles, seconded by Dr. McDonagh, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the 2010-2011 Harborfields Central School District's calendar as contained in the official minutes of this meeting of January 20, 2010 was adopted.

ITEMS FOR DISCUSSION

National School Boards Federal Relations Network, Washington D.C. January 31, 2010 to February 2, 2010

This item was discussed previously, and it was the consensus of the Board that they would not attend this conference.

Intramural Recommendations

Mr. Carasiti advised the Board that due to lack of participation intramurals at Oldfield Middle School will be discontinued immediately. Mr. Carasiti stated that he has already advised the athletic director of this. Mr. Mastroianni asked administration to explore current teams to see if it is viable to expand the roster size. Mr. Carasiti continued that a notice will be sent to students tomorrow.

MSG Varsity Network LLC

This item was discussed during the resolutions portion of the meeting.

BOARD OF EDUCATION ACTIVITIES

- None

PUBLIC PARTICIPATION

A resident expressed concern regarding the intramural program and stated that she felt the message did not get out to the students. She continued that perhaps we could move more towards clubs.

A resident asked how the community was notified about the January 28 Community Forum. Mr. Carasiti advised that a post card was sent to all district residents and that it is also posted on the high school marquee as well as posted in all district buildings and the public library.

ADJOURNMENT

Upon motion duly made by Dr. McDonagh, seconded by Mr. Schoer, and carried unanimously, the Board adjourned the regular meeting of January 20, 2010 at 9:35 p.m.

Respectfully submitted,

Barbara Muller
District Clerk