

HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA  
January 20, 2010

**MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION 7:00 P.M.**

**PUBLIC PARTICIPATION**

Residents are invited to address the Board of Education with comments or concerns regarding any items on the agenda.

**BOARD RECOGNITION PROGRAM**

<b>Student's Name</b>	<b>School</b>	<b>Accomplishment</b>
Allison Abbott	HHS	2009 NYSSMA All-State Performing Organization
Joseph Antonucci	HHS	2009 NYSSMA All-State Performing Organization
Erin Barth-Dwyer	HHS	2009 NYSSMA All-State Performing Organization
Myles Drance	HHS	2009 NYSSMA All-State Performing Organization
Jessica Englander	HHS	2009 NYSSMA All-State Performing Organization
Katelyn Gallanty	HHS	2009 NYSSMA All-State Performing Organization
Lauren Oliveri	HHS	2009 NYSSMA All-State Performing Organization
Jaclyn Rittershaus	HHS	2009 NYSSMA All-State Performing Organization
Alexandra Jackson	Wilson Tech	Big E Small Animal Careers National Competition
Dr. Jack Geffken	School Physician	Coordination of the H1N1 Clinic at HHS

**SUPERINTENDENT'S REPORTS**

- Student Representative's Report  
**Alex Bocard, HHS Student Representative**
- Superintendent's Report  
**Frank Carasiti, Superintendent of Schools**
- Overview of the Guidance Program: School-to-Career Program  
**Vincent Pisano, Director of Guidance**  
**Marian Corbett, School-to-Career Coordinator**

**BOARD OF EDUCATION MINUTES**

**3.1** Special Meeting, December 15, 2009.....Page 11  
Regular Meeting, December 16, 2009..... Pages 12-20  
Special Meeting, January 6, 2010 ..... Page 21

**FINANCE**

**4.1 Treasurer's Report ..... Pages 22-23**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for December 2009 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.2 Schedules of Bills..... Pages 24-82**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of January 20, 2010 be accepted.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.3 Financial Status Report ..... Pages 83-144**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for November 2009 be accepted.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.4 School Service/Specialized Education Agreements ..... Pages 145-196**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities be approved.

- **Autism Consulting Services, LLC** to provide autism consultation services, parent training, program supervision, and home-based services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in said agreement.
- **Brookville Center for Children's Services, Inc.** to provide educational services, including instruction, related services, and a facility for the provision of the same, in accordance with the individualized education program (IEP) for the period of July 1, 2009 through June 30, 2010 per the rate schedule established by the Commissioner of Education.
- **New York Therapy Placement Services, Inc.** to provide triennial evaluations, psychological evaluations, occupational, physical, and speech therapy, and ABA services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in said agreement.

- **O’Connell, Selig & Associates, LLP** to provide physical, occupational, and speech therapy/evaluations in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 at a rate of \$200.00 for evaluations, \$45.00 per ½ hour for individual treatments, and \$30.00 per student per ½ hour for group treatments.
- **Rose Psychological Solutions** to provide teacher and other staff training, parent training, meetings with students, curriculum consultation, behavior program consultation, development and ongoing training for special classes, and any other services as requested in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate of \$200.00 per hour.
- **Stony Brook Children’s Services University Faculty Practice Corporation** to provide autism consultation services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in the said agreement.
- **Up Wee Grow** to provide ABA services, parent training, and ABA consultation services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in the said agreement.
- **Variety Child Learning Center** to provide social histories, psychological, speech/language, physical, occupational educational and audiological therapy, augmentative communication, “School Teacher Direct”, and ABA therapy in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2009 through June 30, 2010 per the rate schedule contained in the said agreement.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.5 Parentally Placed Private School/Special Education Service Contract** ..... Pages 197-205

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Glen Cove City School District**, 1 student attending the Glen Cove City School District effective July 1, 2009 through June 30, 2010
- **Three Village Central School District**, 1 student attending Three Village Central School District effective July 1, 2009 through June 30, 2010

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.6 Gifts and Increase in Appropriations..... Pages 206-213**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- 1) \$9,318.27 from HACEF and \$400.00 from Harris Connect to be used under the guidance and direction of Diana Todaro, Deputy Superintendent
- 2) \$1,043.80 to the TJL Needy Children’s Fund from Box Tops for Education to be used under the guidance and direction of Florence Tuzzi, Principal, TJL

**Be it further resolved,** upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2009-2010 be increased as follows:

1)	2010.4460.42.2010.....	\$1,200.00
	2020.5100.11.2020.....	\$2,365.00
	2060.4900.42.1681.....	\$3,825.00
	2110.5110.05.2210.....	\$ 186.43
	2110.5110.06.2210.....	\$ 511.39
	2630.2000.42.4020.....	\$1,630.45

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.7 Surplus Books ..... Pages 214-218**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following library books as listed in the attachments to the agenda of January 20, 2010 be declared surplus and disposed of accordingly.

- Library books from Harborfields High School Library

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.8 Unemployment Claims Service Agreement ..... Pages 219-222**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the UC Express Reimburser Service Agreement between the TALX Corporation and the Harborfields Central School District, for the purpose of providing unemployment claims processing services for the 2009-2010 school year at an annual cost of \$1,349.00, be approved and the Board President be authorized to execute same on behalf of the district.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.9 Corrective Action Plan for External Audit ..... Pages 223-227**

**Whereas**, the Board of Education received an audit report from the External Auditor, Coughlin, Foundotos, Cullen and Danowski, LLP for fiscal year ending June 30, 2009, and pursuant to Chapter 263 of the Laws of 2005 amending education law to require school districts to develop a response to the external auditor's management letter, presented and accepted by the Board on October 27, 2009, the district has developed a response to the External Audit Report in the form of a Correction Action Plan.

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Corrective Action Plan to the External Audit Report.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.10 Change in Banks. ..... Page 228**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following be designated as depositories for the school district and that accounts be established as soon as possible following the January 20, 2010 meeting of the Board of Education as may be necessary.

- TD Bank: Capital Fund
- TD Bank: Debt Service
- TD Bank: Scholarship Funds
- TD Bank: Trust & Agency Funds

**4.11 Revised Retainer Agreement with Attorneys ..... Pages 229-234**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the revised retainer agreement between law firm Guercio & Guercio LLP and the Harborfields Central School District be authorized by the Board of Education for the 2009-2010 school year. The revisions include real estate and construction matters to be added to the hourly billing from the firm.

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, that the Board President be authorized to execute the retainer agreement attached to agenda of January 20, 2010 on behalf of the district.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.12 Contract between MSG Varsity Network LLC and the Harborfields Central School District..... Pages 235-238**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the agreement between MSG Varsity Network LLC and the Harborfields Central School District be authorized by the Board of Education for the 2009-2010 school year, and the Superintendent of Schools be authorized to execute the said agreement as attached to the agenda of January 20, 2010.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.13 Waiver of Fees for Use of Facilities BAE Systems Greenlawn..... Page 239**

**Whereas**, Harborfields CSD permits the use of school facilities by community and township groups when such use does not interfere with school activities, and

**Whereas**, district policy regulation 1500-R contains a provision for educational uses that are non-exclusive and open to the general public, and

**Whereas**, BAE Systems Greenlawn requests use of facilities for educational purposes exclusive to their staff, and

**Whereas**, BAE has been a partner in the Harborfields School-to-Career Program;

**Now, therefore, be it resolved**, that the Harborfields CSD agrees to permit BAE Systems Greenlawn to utilize its facilities on a date to be determined during the 2009-10 school year.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

***HUMAN RESOURCES***

**5.1 Leaves of Absence..... Pages 240-241**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Ello, Todd	P/T Teaching Assistant	HHS	N/A	2/22/10-3/5/10
<b>Revision of Leave Dates</b>				
Gilhuley, Jennifer	Elementary Teacher	OMS	<b>From Paid:</b> 4/6/10-5/3/10 <b>Unpaid:</b> 5/4/10-8/31/10	<b>To Paid:</b> 2/1/10-3/5/10 <b>Unpaid:</b> 3/6/10-8/31/11

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.2 Professional Appointments**..... Pages 242-247

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of January 20, 2010 be approved.

<b>Regular Substitute</b>		
for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Connolly, Jennifer	OMS	Special Education Teacher
<b>Part-time</b>		
for the maximum period through June 30, 2010 to serve at the pleasure of the Board of Education		
D'Appolito, Daniela	WDPS	Teaching Assistant

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.3 Civil Service Appointments**..... Pages 248-252

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the agenda of January 20, 2010 be approved.

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Cammer, Maureen	District Office (PPS)	Account Clerk
Cronau, Dawn	TJL	Senior Clerk Typist (12-month)

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.4 Substitute List Addendum 2009-2010**..... Page 253

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of January 20, 2010 be approved for the maximum period through June 30, 2010 to serve at the pleasure of the Board.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.5 Extracompensation Appointment Schedule 2009-2010** ..... Page 254

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of January 20, 2010 be approved.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.6 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conference**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conference listed below and be reimbursed for expenses in accordance with policy file 2521.

- N-SSBA conference entitled "ORANGE ALERT!!! Long Island School District 2010-2011 Survival Kit," January 25, 2010, Hilton Long Island/Huntington

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

***INSTRUCTION***

**6.1 Guidance Internship**..... Pages 255-260

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following guidance internship be approved:

- Ello, Todd, graduate student from Long Island University, C.W. Post to complete a non-paid, 90 hour guidance internship at Harborfields High School commencing in January 2010.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.2 Adoption of Board of Education Policies**..... Pages 261-350

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following Board of Education policies be adopted:

- **Section 0000:** Philosophy, Goals and Objectives

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.2 Removal of Board of Education Policies**..... Pages 351-364

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following Board of Education policies be removed:

- **File 0330.1:** Evaluation of Professional Staff
- **File 0330.1-E.1:** Evaluation of Professional Staff Exhibit
- **File 0330.1-E.2:** Evaluation of Professional Staff Exhibit
- **File 0330.1-E.3:** Annual Evaluation of Professional Staff
- **File 0330.1-E.4:** Timetable for Conferences & Reports
- **File 0330.1-E.5:** Classroom Observation Report

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_



**6.3 Review of IEP Recommendations and Authorization for Placement and Services**..... Pages 365-379

**Be it resolved**, upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations that authorization be granted to provide for the placement and services contained in the following recommendations of the CSE, CPSE, and SCSE.

- **Committee on Special Education** meetings dated December 9, 16, and 18, 2009
- **Committee on Preschool Special Education** meeting dated December 17, 2009
- **Subcommittee on Special Education** meetings dated December 7, 18, and 21, 2009, and January 5, 2010

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.4 Adoption of the 2010-2011 School Calendar**..... Page 380

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the 2010-2011 Harborfields Central School District’s calendar as contained in the agenda of this meeting of January 20, 2010 be adopted.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**ITEMS FOR DISCUSSION**

- 7.1** National School Boards Federal Relations Network, Washington D.C.  
January 31, 2010 to February 2, 2010
- 7.2** Intramural Recommendations..... Page 381
- 7.3** MSG Varsity Network LLC.....See Pages 235-238

**BOARD OF EDUCATION ACTIVITIES**

- None

**PUBLIC PARTICIPATION at 9:30 P.M.**

**ADJOURNMENT**