

**HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK**

**BOARD OF EDUCATION**

**REGULAR MEETING PUBLIC AGENDA**

**December 10, 2008**

***REGULAR MEETING CALLED TO ORDER***

***PUBLIC PARTICIPATION***

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

***SUPERINTENDENT'S REPORTS***

- 2.1** Student Representative's Report  
**Meaghan O'Hare, HHS**
  
- 2.2** Superintendent's Report  
**Frank J. Carasiti, Superintendent of Schools**
  
- 2.2** The Life of a Middle School Athlete  
**Jordan Cox, Physical Education Teacher, TJL**
  
- 2.3** R.E.F.I.T. Presentation  
**Dr. Howard Koenig**

***BOARD OF EDUCATION MINUTES***

- 3.1** Regular Meeting, November 19, 2008.....Pages 9-22

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**FINANCE RESOLUTIONS**

**Call for removal of resolutions from the FINANCE consent agenda**

**Consent Agenda - Finance**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the December 10, 2008 Board of Education meeting be approved by consent.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**4.1 Treasurer’s Report .....Pages 23-24**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer’s Report for November 2008 be approved.

**4.2 Schedules of Bills..... Pages 25-56**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of December 10, 2008 be accepted.

**4.3 Financial Status Report .....Pages 57-116**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for October 2008 be accepted.

**4.4 School Service/Specialized Education Agreement ..... Pages117-126**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreement between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities be approved.

- **Variety Child Learning Center** to provide adequate instruction, related services and/or a facility to a disabled student(s) residing in the Harborfields Central School District in accordance with the individualized education program (IEP) for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule contained in said agreement.

**4.5 Grants and Increase in Appropriations.....Pages 127-139**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following grants be accepted:

- \$4,667.52 from Verizon to be used at the discretion of Diana Todaro, Deputy Superintendent
- \$35,667.86 from Cablevision to be used at the discretion of Diana Todaro, Deputy Superintendent
- \$811.97 from AT & T and 880.32 from USA Mobility Wireless to be used at the discretion of Diana Todaro, Deputy Superintendent
- \$701.28 from Verizon Wireless to be used at the discretion of Diana Todaro, Deputy Superintendent

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the grants to reimburse our expenses, appropriations for 2008-2009 be increased as follows:

- 2630.2000.42.2630.....\$ 4667.52
- 2630.2000.42.2630.....\$35,667.86
- 2630.2000.42.2630.....\$ 1,692.29
- 2630.2000.42.2630.....\$ 701.28

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**4.6 Surplus Books**.....Pages 140-141

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the surplus textbooks and workbooks at Oldfield Middle School as described in the attachments to the agenda of December 10, 2008 be declared surplus and disposed of accordingly.

**4.7 Third Party Administrator for Tax Sheltered Annuities Authorization and Adoption of the District's Section 403(b) Retirement Plan Document**.....Pages 142-164

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby authorizes the OMNI Group, Inc. to serve as the district's third-party administrator pursuant to the district's Section 403(b) Internal Revenue Code Retirement Basic Plan document and Adoption Agreement; and the Superintendent of Schools is hereby authorized to sign or have signed the OMNI Group, Inc. Model Section 403(b) Plan Adoption Agreement dated October 16, 2008.

**Be it further resolved**, the Board hereby adopts the district's Section 403(b) Internal Revenue Code Plan Document, as amended and restated effective as of January 1, 2009, as presented to the Board at this meeting of December 10, 2008. A copy of said document shall be incorporated by reference within the minutes of this meeting.

***HUMAN RESOURCES RESOLUTIONS***

**Call for removal of resolutions from the HUMAN RESOURCES consent agenda**

**Consent Agenda – Human Resources**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the December 10, 2008 Board of Education meeting be approved by consent.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.1 Leaves of Absence** ..... Pages 165-168

**Be it resolved**, that upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Dates Paid</b>	<b>Dates Unpaid</b>
D'Angio-Kelly, Catherine	Physical Education Teacher	TJL	4/24/09-9/25/09	N/A
Pomerantz, Laura	Music Teacher	WDPS	4/1/09-8/31/09	N/A
Valerio, Michelle	Part-time Teaching Assistant	TJL	N/A	12/2/08-3/6/09
*Castiello, BethAnn	Assistant Principal	TJL	12/1/08-2/27/09	3/2/09-03/6/09

\*Revised dates

**5.2 Professional Appointment** ..... Pages 169-172

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of December 10, 2008 be approved.

<b>Temporary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
*Cox, Jordan	TJL	Acting Assistant Principal
<b>Part-time</b>		
Zagaja, Sara	OMS	Teaching Assistant

\* See revised dates on schedule

**5.3 Decrease in Hours.....Pages 173-174**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following personnel be granted a decrease in hours:

- Carlstrom, Stephanie, Part-time Teaching Assistant, TJL, from 26.25 hours per week to 15.75 hours per week effective December 11, 2008
- Novio, Nanette, Part-time Teaching Assistant, from 6.0 hours per day to 5.75 hours per day effective September 1, 2008

**5.4 Substitute List Addendum 2008-2009..... Pages 175-176**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of December 10, 2008 be approved.

**5.5 Extension of Emergency Conditional Appointments**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following employees be granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

<b>Emergency Conditional</b>		
<b>Name</b>	<b>Assignment</b>	<b>School</b>
Blankman, Laurie	Substitute Clerical, Teaching Assistant/School Teacher Aide	District
Duffy, Joyce	Substitute Teacher	District

**5.6 Extracompensation Appointment Schedule 2008-2009 ..... Page 177**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of December 10, 2008 be approved.

**5.7 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, district office administrators and staff be authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- N-SSBA conference entitled “Survivor-Long Island-Confronting and Managing Financial Challenges, January 27, 2009 at the Hilton Long Island/Huntington
- Long Island Association Economic Executive Breakfast, December 9, 2008, Crest Hollow Country Club, Woodbury, NY

## **INSTRUCTION CONSENT AGENDA**

### **Call for removal of resolutions from the INSTRUCTION consent agenda Consent Agenda – Instruction**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the December 10, 2008 Board of Education meeting be approved by consent.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

#### **6.1 Review of IEP Recommendations and Authorization for Placement and Services**.....Pages 178-199

**Be it resolved**, upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the November 12, 2008, November 17, 2008, November 19, 2008, November 21, 2008, and December 2, 2008 meetings of the Committee on Special Education, the November 20, 2008 meeting of the Committee on Preschool Special Education, and the November 6, 2008, November 7, 2008, November 13, 2008, November 20, 2008, November 24, 2008 and November 25, 2008 meetings of the Subcommittee on Special Education, authorization be granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

## **BOARD OF EDUCATION ACTIVITIES**

- N-SSBA Semi-Annual Dinner meeting, December 2, 2008, Watermill Restaurant, Smithtown, New York
  - James T. Brennan, President, Board of Education**
  - Gary Schoer, Board Member**
  - Joseph Toles, Board Member**
  - Frank J. Carasiti, Superintendent of Schools**
  - Diana Todaro, Deputy Superintendent**
  - Michael Hartner, Assistant Superintendent for Human Resources**
  - William H. Nimmo, Assistant Superintendent for Business**
  
- Western Suffolk BOCES Annual Holiday Dinner meeting, Wilson Tech Center, December 4, 2008
  - James T. Brennan, President, Board of Education**
  - Michael Banks, Board Member**
  - Don Mastroianni, Board Member**
  - Gary Schoer, Board Member**
  - Frank J. Carasiti, Superintendent of Schools**
  - Diana Todaro, Deputy Superintendent**
  - William H. Nimmo, Assistant Superintendent for Business**
  - Michael Hartner, Assistant Superintendent for Human Resources**

- Long Island Association Economic Executive Breakfast, December 9, 2008, Crest Hollow Country Club, Woodbury, New York
  - James T. Brennan, President, Board of Education**
  - Frank J. Carasiti, Superintendent of Schools**
  - Diana Todaro, Deputy Superintendent**
  - William H. Nimmo, Assistant Superintendent for Business**

**ITEM FOR DISCUSSION**

**7.1** Red Cross Shelter Agreement.....Pages 200-204

**PUBLIC PARTICIPATION**

**EXECUTIVE SESSION**

**ADJOURNMENT**