

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA

November 19, 2008

REGULAR MEETING CALLED TO ORDER

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

SUPERINTENDENT'S REPORTS

- 2.1** Student Representative's Report
Meaghan O'Hare, HHS
- 2.2** Superintendent's Report (Board of Education Goals 2008-2009)
Frank J. Carasiti, Superintendent of Schools
- 2.3** Overview of the Balanced Literacy Program at TJL.....See Section 2
Florence Tuzzi, Principal, Thomas J. Lahey Elementary School

BOARD OF EDUCATION MINUTES

- 3.1** Regular Meeting, October 22, 2008.....Pages 14-30
Special Meeting, November 6, 2008.....Page 31

Motion: _____ Second: _____ Action: _____

FINANCE RESOLUTIONS

Call for removal of resolutions from the FINANCE consent agenda

Consent Agenda - Finance

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the November 19, 2008 Board of Education meeting be approved by consent.

Motion: _____ Second: _____ Action: _____

4.1 Treasurer's ReportPages 32-33

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for October 2008 be approved.

4.2 Schedules of Bills..... Pages 34-81

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of November 19, 2008 be accepted.

4.3 School Service/Specialized Education Agreements Pages 82-136

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities be approved.

- **Association for Help of Retarded Children, Nassau County** to provide adequate instruction, related services and/or a facility to a disabled student residing in the Harborfields Central School District in accordance with the individualized education program (IEP) for the period of July 1, 2008 through June 30, 2009 at the tuition rate set by the New York State Education Department.
- **Bilinguals, Inc.** to provide ABA, psychological, speech, educational, social history, occupational therapy, and physical therapy evaluations in accordance with the individualized education program (IEP) for disabled students for the period July 1, 2008 through June 30, 2009 at the rates contained within the said agreement.
- **Gersh Academy** to provide instructional and related services in accordance with the individualized education program (IEP) for disabled students for the period September 1, 2008 through June 30, 2009 at the rates contained within the said agreement.
- **Millneck Manor** to provide sign language interpreting services for parents of disabled students for the period of July 1, 2008 through June 30, 2009 at a rate of \$68.00 per hour with a minimum of two (2) hours for each session.
- **Rebecca Kooper** to provide audiology services in accordance with the individualized education program (IEP) for disabled students for the period of July 1, 2008 through June 30, 2009 at a rate of \$125.00 per hour.
- **Up Wee Grow** to provide special education ABA consultation and parent training services in accordance with the individualized education program (IEP) for disabled students for the period of September 1, 2008 through August 31, 2009 at rates of \$90.00 per hour for ABA, \$100.00 per hour for parent training, and \$135.00 for ABA consultation.

4.4 Parentally Placed Private School/Special Education Service Contracts.....Pages 137-171

Be it resolved, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Brentwood UFSD**, 1 student attending St. Joseph’s Academy effective July 1, 2008 through June 30, 2009
- **Commack UFSD**, 1 student attending Jewish Academy effective July 1, 2007 through June 30, 2008
- **Commack UFSD**, 1 student attending Jewish Academy effective July 1, 2008 through June 30, 2009
- **Deer Park UFSD**, 1 student attending St. Cyril & Methodius School effective July 1, 2007 through June 30, 2008
- **Huntington UFSD**, 1 student attending St. Patrick’s effective July 1, 2007 through June 30, 2008
- **South Huntington UFSD (2007-2008)**, 1 student attending St. Anthony’s and 1 student attending L.I. School for the Gifted effective July 1, 2007 through June 30, 2008
- **South Huntington UFSD**, 1 student attending St. Anthony’s and 1 student attending L.I. School for the Gifted effective July 1, 2008 through June 30, 2009

4.5 Contract for Services to Sub-allocate IDEA Flow Through Funds to Special Education Providers.....Pages 172-174

Be it resolved, upon the recommendation of the Superintendent of Schools, the following contract for services to sub-allocate IDEA flow through funds to providers for services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619) be approved.

- United Cerebral Palsy of Greater Suffolk

4.6 Health Service Contract.....Pages 175-177

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health service contract between the Harborfields Central School District and the school district listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2008-2009 school year be approved.

- **Deer Park UFSD**, 2 students attending St. Cyril & St. Methodius School at a cost of \$677.36 totaling \$1,354.72.

4.7 Surplus Library Books and Equipment.....Pages178-188

Be it resolved, upon the recommendation of the Superintendent of Schools, the surplus library books and equipment at Oldfield Middle School as listed in the attachments to the agenda of November 19, 2008 be declared surplus and disposed of accordingly.

4.8 Gift and Increase in Appropriations..... Pages 189-203

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- \$100.00 from SEPTA to be used at the discretion of Diana Todaro, Assistant Superintendent for Curriculum & Instruction and Diana DeVivo, Executive Director of Pupil Personnel Services.
- \$539.90 from the Harborfields Booster Club to be used at the discretion of John Valente, Director of Physical Education, Health & Athletics
- \$6,000 from Mr. James Burke to be used at the discretion of John Valente, Director of Physical Education, Health & Athletics

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2008-2009 be increased as follows:

- 2070.5110.42.2070.....\$100.00
- 2855.5010.36.2855.....\$539.90
- 2855.5010.36.2855.....\$6,000.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.9 Appointment of Acting District Clerk to Serve at Annual Meeting and Election of the Harborfields Public Library and Appointment of Director to Accept Absentee Ballots.....Page 204

Be it resolved, upon the recommendation of the Superintendent of Schools, that Ann Marie Jones is hereby appointed as Acting District Clerk of the Harborfields Public Library for the purpose of performing such duties of the District Clerk as may be required under the Education Law in connection with the Annual Election of the Harborfields Public Library to be held on April 14, 2009. Ann Marie Jones' authority shall be limited solely to those actions required of a school district clerk in connection with the said Annual Meeting and Election, and upon the performance of such duties the authority vested in Ann Marie Jones by this resolution shall terminate.

Be it further resolved, that Carol Albano, Director of the Harborfields Public Library, or her designee be appointed for the purpose of accepting absentee ballots for the

Harborfields Public Library Budget Vote and Trustee Election to be held on April 14, 2009.

4.10 Adoption of Board of Education PoliciesPages 205-213 (amendments)
(see binder provided at June 18, 2008 Board meeting for complete section)

Be it resolved, upon the recommendation of the Superintendent of Schools, the following Board of Education policies be adopted:

- Section 6000: Fiscal Management

HUMAN RESOURCES RESOLUTIONS

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Consent Agenda – Human Resources

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the November 19, 2008 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

5.1 Leave of Absence Page 214

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following leave of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Justiniano, Laura	Elementary Teacher	WDPS	3/12/09-5/8/09	5/9/09-6/5/09

5.2 Termination of Employment.....Page 215

Be it resolved, that upon the recommendation of the Superintendent of Schools, the employee (#1572) named in the attachments to the agenda of November 19, 2008 be terminated for abandonment of position.

5.3 Professional Appointments..... Pages 216-218

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of November 19, 2008 be approved.

Probationary		
Name	School	Assignment
*Bulfin, Kathleen	HHS	Special Education Teacher
Temporary		
Cox, Jordan	TJL	Acting Assistant Principal

* Start date/tenure date established

5.4 Appointment of Acting Principal in the Principal’s Absence at Harborfields High School

Be it resolved, upon the recommendation of the Superintendent of Schools, in the event that Dr. David Bennardo, Principal of Harborfields High School is not physically present in the school building on one or more days (or portions thereof,) during the 2008-2009 school year, that Robert Kelly, Assistant Principal be appointed “Acting Principal” for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be it further resolved, that in the event that Robert Kelly is unavailable or otherwise unable to be physically present at Harborfields High School to serve as “Acting Principal” in the absence of Dr. David Bennardo, Principal, Francesco Ianni, Assistant Principal, is hereby designated to be the “Acting Principal” for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be it further resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

5.5 Appointment of Acting Principal in the Principal’s Absence at Oldfield Middle School

Be it resolved, upon the recommendation of the Superintendent of Schools, in the event that Joanne Giordano, Principal of Oldfield Middle School is not physically present in the school building on one or more days (or portions thereof,) during the 2008-2009 school year, that Wayne Cronk, Assistant Principal be appointed “Acting Principal” for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be it further resolved, that in the event that Wayne Cronk is unavailable or otherwise unable to be physically present at Oldfield Middle School to serve as “Acting Principal”

in the absence of Joanne Giordano, Principal, John McNamara, Assistant Principal, is hereby designated to be the “Acting Principal” for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be it further resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

5.6 Appointment of Acting Principal in the Principal’s Absence at Thomas J. Lahey Elementary School

Be it resolved, upon the recommendation of the Superintendent of Schools, in the event that Florence Tuzzi, Principal of Thomas J. Elementary School is not physically present in the school building on one or more days (or portions thereof,) during the 2008-2009 school year, that Beth-Ann Castiello, Assistant Principal (or Jordan Cox, Acting Assistant Principal effective January 5, 2008 through March 8, 2009 at which time Beth-Ann Castiello is on a leave of absence) be appointed “Acting Principal” for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be it further resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

5.7 Appointment of Acting Principal in the Principal’s Absence at Washington Drive Primary School

Be it resolved, upon the recommendation of the Superintendent of Schools, in the event that Maureen Kelly, Principal of Washington Drive Primary School is not physically present in the school building on one or more days (or portions thereof,) during the 2008-2009 school year, that Dennis Kelly, Assistant Principal, be appointed “Acting Principal” for purposes of all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law; and

Be it further resolved, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

5.8 Part-time Civil Service Appointments.....Page 219-223

Be it resolved, upon the recommendation of the Superintendent of Schools, the following part-time civil service appointments in accordance with the schedule attached to the agenda of November 19, 2008 be approved for the maximum period through June 30, 2009 to serve at the pleasure of the Board of Education.

Part-time		
Name	School	Assignment
Cammer, Maureen	District	Part-time Account Clerk

Gillies, Ellen	Business Office	Part-time Account Clerk
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5.9 Change in Status.....Page 224

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of November 19, 2008 be approved:

- Iovino, Peter, from Computer Technician, Districtwide, to Technology Coordinator, Districtwide effective October 23, 2008

5.10 Increase in Hours.....Page 225

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours:

- Essig, Carolann, Part-time Teaching Assistant, HHS from 5.75 hours per day to 6.5 hours per day effective October 31, 2008

5.11 Substitute List Addendum 2008-2009..... Page 226

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of November 19, 2008 be approved.

5.12 Extension of Emergency Conditional Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
Blankman, Laurie	Substitute Clerical, Teaching Assistant/School Teacher Aide	District

5.13 Certified Home Instructors List Addendum 2008-2009.....Page 227

Be it resolved, upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachments to the agenda of November 19, 2008 be appointed as home instructors for the 2008-2009 school year.

5.14 Translators List Addendum 2008-2009.....Page 228

Be it resolved, upon the recommendation of the Superintendent of Schools, the translators list addendum as attached to the agenda of November 19, 2008 be approved for the 2008-2009 school year.

5.15 Longevity Increments.....Pages 229-230

Be it resolved, upon the recommendation of the Superintendent of Schools, longevity increments be granted to those professional personnel as per the schedule attached to the agenda of November 19, 2008.

5.16 Extra Assignment-Professional.....Page 231

Be it resolved, upon the recommendation of the Superintendent of Schools, the following extra assignment in accordance with the schedule attached to the agenda of November 19, 2008 be approved.

Name	School	Assignment
Gutmann, Jennifer	TJL/OMS	0.32 Special Education from 9/2/08 to 11/7/08 and 0.2 from 11/10/08-6/30/09

5.17 Tenure Recommendation.....Pages 232-234

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted tenure according to the provisions of Section 3012 of the New York State Education Law.

EFFECTIVE	NAME	TENURE AREA	SCHOOL
12/1/08	Scharbo-Steinert, Mary Beth	ELL	TJL

5.18 Adoption of Revised Policy..... Pages 235-241

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policy as attached to the agenda of November 19, 2008 be adopted.

- File 9510.7: Support Staff Salary Schedules

5.19 Extracompensation Appointment Schedule 2008-2009 Page 242

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of November 19, 2008 be approved.

5.20 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJJ

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJJ:

Math Teachers: 54 one-hour sessions from October 27, 2008-June 10, 2009	
Name	Rate of Pay
ELA Teacher	
Scharbo-Steinert, Mary Beth	\$40.71 per hour
Math Teacher	
Scharbo-Steinert, Mary Beth	\$40.71 per hour

5.21 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, and the district office administrators be authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- The NYSSBA conference entitled “Fiscal Management-Hard Financial Times” at the Islandia Marriott, January 22, 2009
- The NSBA 2009 FRN (Federal Relations Network) conference, Washington D.C., February 1-3, 2009
- The NYSSBA SLN (State Legislative Network) conference, Albany, New York, March 1-3, 2009
- The NYSSBA Annual conference, San Diego, California, April 4-7, 2009
- SCOPE’s Annual School Districts Awards Dinner, Villa Lombardi’s, Holbrook, New York, March 16, 2009

INSTRUCTION CONSENT AGENDA

Call for removal of resolutions from the INSTRUCTION consent agenda

Consent Agenda – Instruction

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the November 19, 2008 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

6.1 Overnight Field Trips.....Pages 243-246

Be it resolved, upon the recommendation of the Superintendent of Schools, the overnight field trips listed below be approved.

- Approximately 26 students from Harborfields High School’s Model United Nationals club to participate in a Model United Nationals conference in Philadelphia, Pa. from January 30, 2009-February 1, 2009.
- DECA students to participate in New York State DECA competition in Rochester, New York from March 3-6, 2009.

6.2 Removal of Board of Education Policies.....Page 247

Be it resolved, upon the recommendation of the Superintendent of Schools, the following Board of Education policies be removed from the policy manual.

- File 4770-R: Graduation Requirements Regulation

6.3 Adoption of Board of Education Policies.....Pages 248-263

Be it resolved, upon the recommendation of the Superintendent of Schools, the following Board of Education policies be adopted:

- File 4311.1: Display of the Flag
- File 4311.1-R: Display of the Flag Regulation
- File 4531-R: Field Trips and Excursions Regulation
- File 4531-E.5: Field Trips and Excursions Exhibit
- File 4531-E.6: Field Trips and Excursions Exhibit

6.4 Adoption of the 2009-2010 School Calendar.....Page 264

Be it resolved, upon the recommendation of the Superintendent of Schools, the 2009-2010 Harborfields Central School District’s calendar as contained in the agenda of this meeting of November 19, 2008 be adopted.

6.5 Review of IEP Recommendations and Authorization for Placement and Services.....Pages 265-287

Be it resolved, upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the October 15, 2008, October 16, 2008, October 22, 2008, October 29, 2008, November 5, 2008 and November 6, 2008 meetings of the Committee on Special Education, the October 16,

2008 and November 6, 2008 meetings of the Committee on Preschool Special Education, and the October 2, 2008, October 17, 2008 and October 27, 2008 meetings of the Subcommittee on Special Education, authorization be granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

BOARD OF EDUCATION ACTIVITIES

- None

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT