

**HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK**

BOARD OF EDUCATION

**REGULAR MEETING PUBLIC AGENDA
October 22, 2008**

AUDIT COMMITTEE

The Audit Committee will convene at 6:45 p.m. to discuss the external audit report for the 2007-2008 school year. The Board will reconvene the regular meeting at 7:45 p.m.

ANNOUNCEMENTS

- School Board Recognition Week, October 27-31, 2008
Thomas J. Lahey Elementary School PTA

REPORTS

- 2.1** Student Representative's Report
Meaghan O'Hare
- 2.2** Audit Committee Report
Jill Sanders, Coughlin, Foundotos, Cullen & Danowski, LLP
William H. Nimmo, Assistant Superintendent for Business
- 2.3** Superintendent's Report
Frank J. Carasiti, Superintendent of Schools
- 2.4** Wind Energy Study.....Pages 362-372
Daniel Karpen, Professional Engineer & Consultant, P.C.
- 2.5** **Board of Education** Report on Activities
 - School Building Site Visits: September 22, 2008
 - N-SSBA Annual Resolutions Dinner, September 23, 2008
 - "Planning for Crisis, Safety In Our Schools" September 26, 2008
 - NYSSBA Annual Convention, October 16-19, 2008

BOARD OF EDUCATION MINUTES

- 3.1** Regular Meeting, September 17, 2008.....Pages 14-26
Special Meeting, October 2, 2008.....Pages 27-28

Motion: _____ **Second:** _____ **Action:** _____

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

FINANCE RESOLUTIONS

Call for removal of resolutions from the FINANCE consent agenda

Consent Agenda - Finance

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the October 22, 2008 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

4.1 Treasurer's ReportPages 29-30

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for September 2008 be approved.

4.2 Schedules of Bills..... Pages 31-68

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of October 22, 2008 be accepted.

4.3 Budgetary Transfer of Funds.....Page 69

Be it resolved, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of October 22, 2008 be approved.

4.4 Bid.....Page 70

Be it resolved, upon the recommendation of the Superintendent of Schools, the following bid as attached to the agenda of October 22, 2008 be approved.

- Bid #2008-15: Carrel Bid

4.5 School Service/Specialized Education Agreements Pages 71-152

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **L & M Educational Consultants LLC** to provide occupational and speech therapy services for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule outlined in said agreement.
- **Island Therapies of Suffolk, LLP** to provide speech, occupational and physical therapy services for the period of July 1, 2008 through June 30, 2009 at a rate of \$60.00 for 30-minute individual sessions.
- **Long Island Developmental Consulting** to provide functional behavior assessments, behavior intervention plans, behavior modification systems, curriculum modifications, materials modification, evaluations and staff development for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule outlined in said agreement.
- **Metro Therapy, Inc.** to provide occupational, speech, and physical therapy, occupational therapy assistants and ABA consultation for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule outlined in said agreement.
- **New York Therapy Placement Services** to provide occupational, speech, and physical therapy, and ABA services for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule outlined in said agreement.
- **North Shore Speech-Language Associates** to provide speech therapy for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule outlined in said agreement.
- **Marion K. Salomon & Associates, Inc.** to provide applied behavioral analysis (ABA) methodology and techniques for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule outlined in said agreement.
- **Stony Brook Children' Services** to provide autism consultant services for the period of July 1, 2008 through June 30, 2009 at a rate of \$900.00 per full day and \$540.00 per half day.
- **Woods Services, Inc.** to provide adequate instruction, related services and/or a facility for students in accordance with the Individualized Education Program (IEP) of each student enrolled in the program for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule outlined in said agreement.

4.6 Health Service Contract.....Pages 153-159

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health service contract between the Harborfields Central School District and the school district listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2007-2008 school year be approved.

- **Northport/East Northport UFSD**, 39 students attending Trinity Regional at a cost of \$681.42 and 1 student attending St. Paul's at a cost of \$681.42 totaling \$27,256.80

4.7 Gifts.....Page160-171

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- Small, round, child-sized trampoline to be used at the discretion of Diana DeVivio, Executive Director of Pupil Personnel Services
- Tiara white drawing paper to be used at the discretion of Joanne Giordano, Principal, Oldfield Middle School
- Books from the School Library System of Western Suffolk BOCES and additional books from the Harborfields Public Library to be used at the discretion of Florence Tuzzi, Principal, Thomas J. Lahey Elementary School

4.8 Gifts and Increase in Appropriations..... Pages 172-181

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- \$5,728.00 from the Harborfields Booster Club to be used at the discretion of John Valente, Director of Physical Education, Health & Athletics
- \$275.00 from the Harborfields Booster Club to be used at the discretion of John Valente, Director of Physical Education, Health & Athletics

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2008-2009 be increased as follows:

- 2855.2000.36.2855.....\$ 3,680.00
- 2855.4120.36.2855.....\$ 1,100.00
- 2855.4750.36.2855.....\$ 948.00
- 2855.4200.36.2855.....\$ 275.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.9 Surplus Equipment and Books.....Pages 182-229

Be it resolved, upon the recommendation of the Superintendent of Schools, the following surplus equipment and books as listed in the attachments to the agenda of October 22, 2008 be declared surplus and disposed of accordingly.

- Audio/video equipment at Oldfield Middle School
- Card catalog furniture at Thomas J. Lahey Elementary School
- Books and magazines at Thomas J. Lahey Elementary School

4.10 NYSSBA Internet Policy Services and License Agreement...Pages 230-234

Be it resolved, upon the recommendation of the Superintendent of Schools, the New York State School Boards Association Internet Policy Service License Agreement as attached to the agenda of October 22, 2008 be approved.

4.11 First Reading of Board of Education Revised Policies.....Pages 235-238

The following revised policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

➤ **Section 6000:** Fiscal Management

4.12 Municipal Cooperative Purchasing Agreement with the Town Of Huntington.....Pages 239-244

Whereas, the Harborfields Central School District, an educational/municipal corporation within Suffolk County, wishes to benefit from the Town of Huntington's cost-effective purchasing power by authorizing the Assistant Superintendent for Business to enter into a municipal purchasing agreement with the Town of Huntington to purchase from vendors who have been awarded permissible contracts with the Town, and

Whereas, entering into the municipal purchasing agreement is a Type II action pursuant to 6 N.Y.C.R.R. ' 617.5(c)(20) and, therefore, no further SEQRA review is required.

Be it resolved, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District's Board of Education authorizes the Assistant Superintendent for Business to execute a municipal purchasing agreement with the Town of Huntington to purchase from vendors who have been awarded permissible contracts with the Town of Huntington so long as there is no fiscal impact to the Harborfields Central School District and in accordance with such terms and conditions as may be acceptable to the District.

4.13 Acceptance of Harborfields Central School District Audit Report and Financial Statements for 2007-2008.....See binder pocket

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Harborfields Central School District Audit Report and Financial Statements for the year ended June 30, 2008 prepared by Coughlin, Foundotos, Cullen, Danowski, LLP, Certified Public Accountants.

HUMAN RESOURCES RESOLUTIONS

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Consent Agenda – Human Resources

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the October 22, 2008 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

5.1 Resignations Pages 255-256

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Lellis, Sandra, Part-time Teaching Assistant, TJL, effective close of business September 9, 2008
- Tagg, Miroslawa, Part-time Teaching Assistant, WDPS effective close of business October 10, 2008

5.2 Leaves of AbsencePages 257-266

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved.

Name	School	Assignment	Dates Paid	Dates Unpaid
Arcati, Jenna	TJL	Part-time Teaching Assistant	N/A	10/6/08-10/17/08
Castiello, Beth-Ann	TJL	Assistant Principal	1/5/09-3/6/09	N/A
Holm, Gina	WDPS/ TJL	Speech Teacher	12/9/08-1/7/09	1/8/09-2/1/09
Hsiao, David	OMS	Science Teacher	1/5/09-2/13/09	N/A
Potter, Michael	HHS	Health Teacher	1/5/09-3/6/09	N/A
Raynor, Maureen	HHS	Mathematics Teacher	1/7/09-1/23/09	1/24/09-4/15/09
Reisen, Melissa	TJL	Elementary Teacher	11/5/08-1/26/09	1/27/09-2/23/09

Be it further resolved, upon the recommendation of the Superintendent of Schools, the dates of the following leave of absence be amended.

- Craft, Barbara, Elementary Teacher, WDPS, **from** 11/13/08-1/21/09 (paid) and 1/22/08-8/31/09 (unpaid) **to** 9/8/08-10/31/08 (paid) and 11/3/08-8/31/09 (unpaid)
- Gutheil, Emily, Elementary Teacher, WDPS, **from** 10/6/08-1/9/09 (paid) and 1/10/09-2/20/09 (unpaid) **to** 9/19/08-12/15/08 (paid) and 12/16/08-2/20/09 (unpaid)

5.3 Professional Appointments..... Pages 267-279

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of October 22, 2008 be approved.

Probationary		
Name	School	Assignment
Bulfin, Kathleen	HHS	Special Education Teacher
*Merchant, Denise	District	Assistant Director of PPS
Part-time		
Name	School	Assignment
Guzman, Janet	WDPS	Teaching Assistant
Lellis, Sandra	TJL	Teaching Assistant
Markisoto, Jennifer	HHS	Teaching Assistant
Tornabell-Marcus, Debra	TJL	Teaching Assistant
Emergency Conditional Part-time		
Seth, Brenda	OMS	Teaching Assistant

* Start date/tenure date established

5.4 Civil Service Appointments.....Pages 280-290

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the agenda of October 22, 2008 be approved.

Emergency Conditional Probationary		
Name	School	Assignment
Kohos, Andrea	OMS	Part-time Clerk Typist
Gargaro, Laura	HHS	Clerk Typist (10-month)
Tuohey, Anne	TJL	School Teacher Aide
Probationary		
Janoff, Robert	WDPS	Guard
Temporary		
Essig, Dennis	OMS	School Monitor

5.5 Permanent Appointments-Civil Service

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service employees receives permanent appointment.

Permanent Appointment			
Name	School	Assignment	Effective Date
Reinish, Jamie	HHS	School Teacher Aide	11/3/08
Mondelli, Nicholas	HHS	Custodial Worker I	11/16/08

5.6 Increase/Decrease in Hours.....Page 291-292

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase or decrease in hours:

- Dolginko, Mary, Part-time Teaching Assistant, OMS, from 6 hours per day to 5.75 hours per day effective September 3, 2008
- Evola, Vincent, Guard, OMS, from 2.5 hours per day to 8 hours per day effective September 24, 2008
- Forman, Eric, Guard, WDPS/HHS, from 32.5 hours per week to 19.5 hours per week, effective September 23, 2008

5.7 Substitute List Addendum 20087-2009..... Pages 293-294

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of October 22, 2008 be approved.

5.8 Extension of Emergency Conditional Appointment

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employee be granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
Socci, Elizabeth	Substitute Clerical, Teaching Assistant, and School Teacher Aide	District

5.9 Change in Status.....Page 295

Be it resolved, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of October 22, 2008 be approved:

- Holm, Gina, Speech Teacher, TJL, tenure dates from 9/1/11 to 10/10/11

- Krauss, Mellissa, Elementary Teacher, WDPS, effective dates from 1/21/09-6/30/09 to 11/3/08-6/30/09

5.10 Extracompensation Appointment Schedule 2008-2009Pages 296

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of October 22, 2008 be approved.

5.11 Increase in Hours for the “Sailing to Success” ELA Program at WDPS

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours for the “Sailing to Success” ELA program at WDPS:

ELA Teachers: 54 one-hour sessions from October 27, 2008-June 10, 2009	
Name	Rate of Pay
Cecilia Stella	\$40.71 per hour
Katie Correll	\$40.71 per hour
Susan DeMaio	\$40.71 per hour
ELA Teaching Assistants	
Diane LaCarrubba	\$15.54 per hour
Carolyn Beneson	\$17.15 per hour

5.12 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJL

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJL:

ELA Teachers: 54 one-hour sessions from October 27, 2008-June 10, 2009	
Name	Rate of Pay
Melissa Doctor	\$40.71 per hour
Gervaise Jordan	\$40.71 per hour
Marissa Bergmann	\$40.71 per hour
Kerry Lever	\$40.71 per hour
Heather Martilla	\$40.71 per hour
ELA Teaching Assistants	

Denise Kelley	\$15.54 per hour
Judy Lom	\$15.09 per hour
Math Teachers: 27 one-hour sessions from October 30, 2008 – June 4, 2009	
Name	Rate of Pay
Melissa Kelly	\$40.71 per hour
Nancy Sordi	\$40.71 per hour
Trudy Burdman	\$40.71 per hour
Math Teaching Assistants	
Name	Rate of Pay
Carolyn Girard	\$15.54 per hour

5.13 Abolishment of Board of Education Policy.....Pages 297-298

Whereas, the Board of Education of the Harborfields Central School District (“District”) and the United Teaching Assistants of Harborfields (“UTAH”) have entered into a new collective bargaining agreement for the period from July 1, 2006 – June 30, 2011 which sets forth the terms and conditions of employment for all the teaching assistants employed by the District, including those select teaching assistants whose terms and conditions of employment were previously governed by Board Policy **9510.1**; and

Whereas, the new collective bargaining agreement incorporates all the terms and conditions of Board Policy **9510.1** for the afore-stated select teaching assistants, thereby rendering said policy obsolete.

Now, therefore, upon the full execution of the new collective bargaining agreement between the District and the UTAH, the Board of Education hereby abolishes Board Policy **9510.1**, since the terms and condition of employment for those teaching assistants previously covered by Board Policy **9510.1** are now set forth in the new collective bargaining agreement.

5.14 Adoption of Revised Policies.....Pages 299-306

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of October 22, 2008 be adopted.

- File 9510.4: Support Staff Salary Schedules/Employee Benefit Program (School Nurse)
- File 9510.5: Support Staff Salary Schedules/Employee Benefit Program (Cook Managers)
- File 9510.9: Support Staff Salary Schedules/Employee Benefit Program (Microcomputer Repair Technician)

5.15 Adoption of New Policy.....Pages 307-308

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of October 22, 2008 be adopted.

- File 9510.10: Support Staff Salary Schedules/Employee Benefit Program (Technology Coordinator)

5.16 District Board of Education and Staff Members to Attend Conference

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education members, District Clerk, and Central Office Administrators be authorized to attend conferences and be reimbursed for expenses in accordance with policy file 2521.

- N-SSBA semi-annual dinner meeting, December 2, 2008, Watermill Restaurant, Smithtown, New York.

5.17 Approval of Appointment to the District Committee on Special Education.....Page 309

Be it resolved, that the following parent member be appointed to the District Committee on Special Education effective October 23, 2008 through June 30, 2009:

- Rachel Spencer – Parent Member

INSTRUCTION CONSENT AGENDA

Call for removal of resolutions from the INSTRUCTION consent agenda

Consent Agenda – Instruction

Be it resolved, that upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the October 22, 2008 Board of Education meeting be approved by consent.

Motion:_____ **Second:**_____ **Action:**_____

6.1 Review of IEP Recommendations and Authorization for Placement and Services.....Pages 310-334

Be it resolved, upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the September 12, 2008, September 15, 2008, September 19, 2008, September 24, 2008, September 25, 2008, September 26, 2008 and October 2, 2008 meetings of the Committee on Special Education, the September 25, 2008 and October 3, 2008 meetings of the Committee on Preschool Special Education, and the September 12, 2008, September 16, 2008, September 18, 2008, September 26, 2008, October 10, 2008 and October 14, 2008 meetings of the Subcommittee on Special Education, authorization be granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

6.2 Removal of Board of Education Policy.....Page 335

Be it resolved, upon the recommendation of the Superintendent of Schools, the following Board of Education policy be removed from the policy manual.

- File 4770-R: Graduation Requirements Regulation

6.3 Adoption of Board of Education Policies.....Page 336-353

Be it resolved, upon the recommendation of the Superintendent of Schools, the following Board of Education policies be adopted:

- File 4311.1: Display of the Flag
- File 4311.1-R: Display of the Flag Regulation
- File 4531-R: Field Trips and Excursions Regulation
- File 4531-E.5: Field Trips and Excursions Exhibit
- File 4531-E.6: Field Trips and Excursions Exhibit

6.4 Overnight Field Trips.....Pages 354-359

Be it resolved, upon the recommendation of the Superintendent of Schools, the following overnight field trips be approved.

- Caumsett State Park in Lloyd Harbor scheduled from May 4-21, 2009 for the Grade 4 classes at TJL
- Washington D.C. for 40 high school students from the Advanced Placement Government class from March 5-7, 2009
- Girls' Varsity Basketball team to Orlando, Florida to participate in a basketball tournament from December 17-21, 2008

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT