

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Special Meeting
Place of Meeting	-	OMS Board Room
Date of Meeting	-	September 3, 2008
Board Members Present	-	Mr. Mastroianni, Mr. Banks, Mrs. Boba, Mr. Giuliano, Mr. Schoer, Mr. Toles
Board Members Absent	-	Mr. Brennan
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Mr. Hartner, Ms. DeVivio, Building Principals, Community Members

Mr. Mastroianni called the meeting to order at 7:05 p.m.

#### **Appointment of District Clerk Pro-Tem for Executive Session**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), Diana Todaro was appointed District Clerk Pro-Tem for this portion of the meeting.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), the Board moved to Executive Session at 7:06 p.m. for the purpose of employment history of a particular individual and pending litigation brought against the district by the former superintendent (Article 78 appeal and Appeal to the Commissioner).

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried (6-0), the Board moved out of Executive Session at 7:56 p.m. and returned to the public meeting.

Mr. Mastroianni led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He then instructed those in attendance to silence all cell phones and beepers during the meeting.

#### **PUBLIC PARTICIPATION**

There was no public participation at this time.

#### **REPORTS**

##### **Superintendent's Report**

Mr. Carasiti advised the Board that the district had an outstanding school opening. Mr. Carasiti thanked the building principals, staff, and the district maintenance leader, Drew Cacciola, stating that all buildings were in good shape for the opening of school.

At this time Mr. Carasiti introduced the building principals who reported on their individual openings. Dr. Bennardo, principal of HHS, stated that he opened his building

with the largest group of students within the last 15-20 years. The enrollment in the high school is 1140 students. Dr. Bennardo thanked the guidance staff for their hard work and stated that 98% of the students enrolled in their desired classes.

Mrs. Giordano, principal of OMS, stated that it was an energizing opening day. She thanked the PTA for helping students get to their homerooms. She also thanked the guidance department for the outstanding job they did stating that there were no class changes. The enrollment at OMS is 940 students.

Ms. Tuzzi, principal of TJL, stated that she had a great opening with an enrollment of 920 students. All buses were on time and the parents volunteered outside to help students get into their appropriate classes.

Mrs. Kelly, principal of WDPS, stated that she had a fantastic opening. She continued that the buses were on time. She further stated that the primary school's enrollment is 766 with 244 kindergarten students

All principals thanked Mr. Carasiti and central office administration for their help and support on opening day. They also thanked Drew Cacciola for all the work accomplished by him and his staff to get the buildings ready for opening day.

#### Facilities Report 2008-2009

District Maintenance Leader, Drew Cacciola, presented a detailed report to the Board of Education and community on the status of the facilities and the work that was accomplished over the summer. He expanded on the various tasks that were performed in each building in the area of maintenance and explained some new procedures regarding cleaning in district buildings. Mr. Toles asked about the track at the high school and Mr. Cacciola stated that he sent a purchase order to a company in Northport to find them going out of business. At this time he is preparing specifications for the renovation of the track and will be going out to bid shortly.

### **FINANCE CONSENT RESOLUTIONS**

#### **Call for removal of resolutions from the FINANCE consent agenda**

There were no items removed from the Finance consent agenda.

#### **Consent Agenda - Finance**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the September 3, 2008 Board of Education meeting were approved by consent.

**4.1 Equipment Loan Agreement**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the equipment loan agreement between the Town of Huntington and the Harborfields Central School District as attached to the agenda of September 3, 2008 for the loan of a portable speed machine was approved.

**It was further resolved**, that the Superintendent of Schools be authorized to execute the agreement on behalf of the Harborfields Central School District.

**4.2 Agreement for Continuation of the Youth Court Program**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the agreement between the Town of Huntington and the Harborfields Central School District as attached to the agenda of September 3, 2008 for the continuation of the Youth Court Program was approved.

**It was further resolved**, that the Superintendent of Schools be authorized to execute the agreement on behalf of the Harborfields Central School District.

**HUMAN RESOURCES RESOLUTIONS**

**Call for removal of resolutions from the HUMAN RESOURCES consent agenda**

There were no items removed from the Human Resources consent agenda.

**Consent Agenda – Human Resources**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the September 3, 2008 Board of Education meeting were approved by consent.

**5.1 Unpaid Leave of Absence**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following leave of absence without pay was approved:

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Dates Unpaid</b>
Durso, Evelyn	Part-time Teaching Assistant	TJL	9/1/08-6/30/09

## **5.2 Resignations**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Audley, Susan, Part-time Teaching Assistant, TJL, effective close of business August 19, 2008
- Hodgson, Elise, Part-time Teaching Assistant, HHS, effective close of business August 10, 2008

## **5.3 Professional Appointments**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of September 3, 2008 were approved.

<b>Part-time</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Bergman, Marissa	TJL	Teaching Assistant
Brill, Gail	HHS	Teaching Assistant
Contreras, Luly	WDPS	Teaching Assistant
Martilla, Heather	TJL	Teaching Assistant
*Novio, Nanette	HHS	Teaching Assistant
Shewan, Kathleen	OMS	Teaching Assistant
Tufo, Valerie	WDPS	Teaching Assistant
Valerio, Michelle	TJL	Teaching Assistant
Wetstein, Raenee	OMS	Special Education Teacher

\*Emergency Conditional

## **5.4 Substitute List Addendum**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum for the 2008-2009 school year as attached to the official minutes of September 3, 2008 was approved.

### **5.5 Extracompensation Appointment Schedule 2008-2009**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0) and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of September 3, 2008 were approved.

### **5.16 New Teacher Mentor Program for 2008-2009 School Year**

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following staff members were approved for participation in the New Teacher Mentor Program for the 2008-2009 school year for a stipend of \$39.20 per hour for a maximum of 45 hours.

- Dini, Andrea
- Gavin, Kristen
- Reznik, Trudy

## **INSTRUCTION RESOLUTIONS**

### **Call for removal of resolutions from the INSTRUCTION consent agenda**

There were no items removed from the Instruction consent agenda.

### **Consent Agenda - Instruction**

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the resolution in the area of Instruction on the agenda of the September 3, 2008 Board of Education meeting was approved by consent.

### **6.1 Release and Settlement Agreement**

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, that the Superintendent was authorized to enter into a Release and Settlement Agreement on behalf of student #029227.

## **HUMAN RESOURCES ADDENDUM RESOLUTIONS**

### **Call for removal of resolutions from the HUMAN RESOURCES consent agenda addendum**

Mrs. Boba asked that 5.1A be tabled.

### **Consent Agenda Addendum – Human Resources**

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried (6-0) and upon the recommendation of the Superintendent of Schools, the resolution in the area of Human Resources, with the exception of 5.1A, on the agenda addendum of the September 3, 2008 Board of Education meeting was approved by consent.

#### **5.1A Separation Payment for Unused Leave Accruals**

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried (6-0), the resolution listed below was tabled to Executive Session.

**Whereas** the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payments for unused leave accruals for all individuals separating from the district; and,

**Whereas** the administration has prepared notice or notices of separation payment(s) for retirees and/or individuals resigning or otherwise separating from district service in accordance with existing collective bargaining agreements, employment agreements and/or BOE policy and has included such notice or notices herein as agenda enclosures; and,

**Whereas** the notice of separation payment agenda enclosure(s) have/has been reviewed and approved by district counsel as consistent with existing collective bargaining agreements, employment agreements and/or Board of Education policies;

**Now, therefore**, upon recommendation of the Superintendent, **be it resolved** that the Board of Education authorizes said separation payment(s) as described in the notice of separation payment agenda enclosure(s), and as presented to the Board of Education at its meeting of September 3, 2008.

#### **5.2A Unpaid Leave of Absence**

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Board hereby accepted the request of Craig Butler and approved an unpaid leave of absence from his position as High School Language Teacher commencing September 1, 2008 through and including November 7, 2008.

### **ITEMS FOR DISCUSSION**

#### **Chamber/Strings' Ensemble at HHS**

Mr. Gellert, Director of Music and Art, sent a memo to Ms. Todaro asking that consideration be given to the formation and recognition of a High School Chamber Orchestra/String Ensemble program/course beginning with the 2008-09 school year.

The stipend for this position would be approximately \$3,774. After discussion by the Board of Education, it was the consensus of the Board to go ahead with this program.

### **PUBLIC PARTICIPATION**

A former student asked if the high school theatre department would be in full operation and properly staffed. Ms. Todaro replied that Mr. Incorvaia was appointed as director and it will be in full operation.

Mr. Schoer briefly left the meeting at 8:32 p.m.

### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Toles, seconded by Mr. Giuliano, and carried (5-0), the Board moved to Executive Session at 8:33 p.m. for the purpose of employment history of a particular individual.

Mr. Schoer returned to the meeting at 8:34 p.m.

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), the Board returned to the special meeting at 9:28 p.m.

### **ADJOURNMENT**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), the Board adjourned the special meeting of September 3, 2008 at 9:29 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk