

**BOARD OF EDUCATION**

**REGULAR MEETING PUBLIC AGENDA**  
**August 20, 2008**

***MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE***

The oath of office will be administered to the Superintendent of Schools by the District Clerk.

***PUBLIC PARTICIPATION***

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

***REPORTS***

- 2.1** Superintendent's Report  
**Frank Carasiti, Interim Superintendent of Schools**
- 2.2** Audit Committee Report.....Enclosure 2.2  
**Audit Committee**  
**Maryann VanDuyne, R.S. Abrams & Co.**  
**Alexandria Battaglia, R.S. Abrams & Co.**

***BOARD OF EDUCATION MINUTES***

- 3.1** Regular/Reorganization Meeting, July 9, 2008.....Enclosure 3.1  
Special Meeting, July 23, 2008  
Special Meeting, July 24, 2008

***FINANCE RESOLUTIONS***

**Call for removal of resolutions from the FINANCE consent agenda**

**Consent Agenda - Finance**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the August 20, 2008 Board of Education meeting be approved by consent.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

- 4.1** **Treasurer's Reports** .....Enclosure 4.1

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Reports for June (final) and July 2008 be approved.

**4.2 Schedules of Bills**.....Enclosure 4.2

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of August 20, 2008 be accepted.

**4.3 Transportation Bid**.....Enclosure 4.3

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following bid as attached to the agenda of August 20, 2008 be approved.

- Bid 2007-9: Transportation

**4.4 School Service/Specialized Education Agreements** .....Enclosure 4.4

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Creative Home Tutoring** to provide home tutoring for students on home instruction for the period July 1, 2008 through June 30, 2009 at a rate of \$40.71 per hour for homebound tutoring services and \$40.71 per period for resource room/special education services.
- **ECN Vision Consultants, Inc.** to provide orientation and mobility services for children with disabilities in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2008 through June 30, 2009 at a rate of \$165.00 per hour.
- **Claudine Martino** to provide services for deaf and hearing impaired students for the period of July 1, 2008 through August 31, 2008 in accordance with the Individualized Education Plan (IEP) at a rate of \$85.00 per hour.
- **Ilda Wistreich** to provide teacher of the blind and visually impaired services for children with disabilities for the period July 1, 2008 through June 30, 2009 at a rate of \$125.00 per hour.

**4.5 Use of Classroom and Supportive Services by Western Suffolk BOCES**.....Enclosure 4.5

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the request from Western Suffolk BOCES for the use of one classroom and supportive services at the Oldfield Middle School for the Alternate Learning Program for the period September 1, 2008 through June 30, 2009 in accordance with the agreement attached to the agenda of August 20, 2008 be approved.

**4.6 Gifts and Increase in Appropriations**.....Enclosure 4.6

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- \$8,000.00 from TJJ PTA to be used at the discretion of Florence Tuzzi, Principal, Thomas J. Lahey Elementary School
- \$1,000.00 from Motorola, Inc. to be used at the discretion of Florence Tuzzi, Principal, Thomas J. Lahey Elementary School
- \$2,400 from SEPTA to be used at the discretion Diana DeVivio, Director of Pupil Personnel Services
- **\$45,000 from Senator Marcellino to be used at the discretion of Diana Todaro, Assistant Superintendent for Curriculum & Instruction**

**Be it further resolved**, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2008-2009 be increased as follows:

- A2020.2000.06.2020.....\$8,000.00
- A2630.5115.06.2630.....\$1,000.00
- A2250.2000.53.2250.....\$2,400.00
- **A2630.2000.42.4001.....\$45,000.00**

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**4.7 Gift** .....Enclosure 4.7

**Be it resolved**, that upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- Three portable round picnic tables with umbrellas from the WDPS PTA to be used in the student courtyard

**4.8 Surplus Equipment**.....Enclosure 4.8

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following equipment as listed in the attachments to the agenda of August 20, 2008, be declared surplus and disposed of accordingly.

- Damaged music equipment at Harborfields High School

**4.9 Appointment of External Auditor** .....Enclosure 4.9

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that Coughlin Foundotos Cullen & Danowski, LLP, Certified Public Accountants, be appointed the external auditor for the fiscal year ending June 30, 2009 to be compensated at a rate of \$43,200 in accordance with the engagement letter attached to the agenda of August 20, 2008.

**4.10 Western Suffolk BOCES 2007-2008 AS-7 Service Contract**.... Enclosure 4.10

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the revised AS-7 service contract between Western Suffolk BOCES and the Harborfields Central School District for the 2007-2008 school year as attached to the agenda of August 20, 2008 be approved.

**Be it further resolved**, that the President of the Board of Education be authorized to execute the agreement on behalf of the Harborfields Central School District.

**4.11 Appointment of Legal and Special Labor Relations Counsel**... Enclosure 4.11

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the Board hereby authorizes its President to execute a retainer agreement with the law firm of Shaw, Perelson, May, & Lambert, LLP for the 2008-2009 school year, consistent with the retainer proposal made by the law firm dated May 28, 2008 or August 8, 2008.

***HUMAN RESOURCES RESOLUTIONS***

**Call for removal of resolutions from the HUMAN RESOURCES consent agenda**

**Consent Agenda – Human Resources**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the August 20, 2008 Board of Education meeting be approved by consent.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.1 Leave of Absence**..... Enclosure 5.1

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leave of absence be approved:

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Dates Unpaid</b>
Ambrosio, Gale	Part-time Teaching Assistant	WDPS	9/1/08-6/30/09

**5.2 Resignations**..... Enclosure 5.2

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Biancardi, William, Guard (10-months), HHS, effective close of business July 15, 2008

- Lammers, Donald, Guard (10 months), OMS, effective close of business August 31, 2008
- McInerney, Annmarie, Elementary Teacher, WDPS, effective close of business August 31, 2008
- Smith, Edwin, Social Studies Teacher, OMS, effective close of business July 11, 2008

**5.3 Professional Appointments**..... Enclosure 5.3

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of August 20, 2008 be approved.

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Carroll, Marisa	WDPS	Elementary Teacher
Hansen, Jessica	HHS	Special Education Teacher
Havranek, Christopher	OMS	Social Studies Teacher
Kouroutis, George	OMS/HHS	Social Studies Teacher
Lippe, Christopher	OMS/HHS	Music Teacher
Mangiamele, Ellen	HHS	English Teacher
Merchant, Denise	District	Assistant Director of Pupil Personnel Services
<b>Part-time</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Aliperti, Nancy	WDPS	Teaching Assistant
Arcati, Jenna	TJL	Teaching Assistant
Boylan, Bonnie	TJL	Teaching Assistant
Carlstrom, Stephanie	TJL	Teaching Assistant
Flanagan, Ciaran	HHS	English Teacher
Gorczycki, Laura	TJL	Teaching Assistant
Lambert, Caitlin	HHS/OMS	Social Studies Teacher
Lurie, Debra	TJL	AIS Teacher
Ohlenschlaeger, Brigitte	WDPS	Teaching Assistant
<b>Regular Substitute</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Krauss, Mellisa	WDPS	Elementary Teacher
Nucci, Lori	TJL	Elementary Teacher
Reisert, Christina	TJL	Elementary Teacher

**5.4 Permanent Appointments-Civil Service**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following civil service employees receive permanent appointment.

<b>Permanent Appointment</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Edel, Donna	WDPS	School Teacher Aide/Greeter
Hart, Maria	WDPS	Food Service Worker
Phillips, Holli	OMS	Food Service Worker

**5.5 Extra Assignments-Professional.....Enclosure 5.5**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following extra assignments in accordance with the schedule attached to the agenda of August 20, 2008 be approved.

<b>Name</b>	<b>School</b>	<b>Assignment</b>
Ellick, Steven	OMS	0.2 Technology Teacher
Ello, Pamela	OMS	0.2 Technology Teacher
Lockwood, Drew	OMS	0.1 Art Teacher
Lopez, Patricio	HHS	0.2 Spanish Teacher
Mayr, Christine	TJL	0.2 Gifted & Talented Teacher

**5.6 Substitute List Addendum 2008-2009..... Enclosure 5.6**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of August 20, 2008 be approved.

**5.7 Increase in Hours.....Enclosure 5.7**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following increase in hours be approved.

- Hendrickson, Dennis, Guard (12 months), Districtwide, from 21 hours per week to 24 hours per week **effective July 1, 2008 through September 30, 2008**

**5.8 Change in Status.....Enclosure 5.8**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of August 20, 2008 be approved:

- Williams, Victoria, from Senior Clerk Typist, HHS to Senior Stenographer, HHS

**5.9 Extracompensation Appointment Schedule 2008-2009 .....Enclosure 5.9**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of August 20, 2008 be approved.

**5.10 Reappointment of Teaching Assistants.....Enclosure 5.10**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Teaching Assistants, contained in the attachments to the agenda of August 20, 2008, be reappointed from September 1, 2008 through June 30, 2009.

**5.11 Translators List Addendum 2008-2009.....Enclosure 5.11**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the translators list addendum as attached to the agenda of August 20, 2008 be approved for the 2008-2009 school year.

**5.12 Certified Home Instructors List Addendum 2008-2009.....Enclosure 5.12**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachments to the agenda of August 20, 2008 be appointed as home instructors for the 2008-2009 school year.

**5.13 Adoption of Revised Policies.....Enclosure 5.13**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of August 20, 2008 be adopted.

- File 9510.2: Support Staff Salary Schedules/Employee Benefit Program
- File 9510.5: Support Staff Salary Schedules/Employee Benefit Program
- File 9510.6: Support Staff Salary Schedules/Employee Benefit Program
- File 9510.8: Support Staff Salary Schedules/Employee Benefit Program

**5.14 Election of Voting Delegate to the New York State School Boards Association 2008 Annual Convention.....Enclosure 5.14**

**Be it resolved**, that \_\_\_\_\_ represent the Harborfields Central School District as a voting delegate at the 2008 Annual Business Meeting of the New York State School Boards Association Convention.

If the voting delegate, after arrival at the convention, is unable to serve, it is his/her responsibility to transit the "Voting Delegate" identification to an alternate designated by the Board. The alternate voting delegate is \_\_\_\_\_.

**5.15 Stipend to District Clerk as Substitute for the Secretary to the Superintendent**.....Enclosure 5.15

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that when the district clerk performs any duties outside of her role and/or substitutes for the secretary to the superintendent, the compensation will be the hourly rate paid to the secretary to the superintendent.

**5.16 New Teacher Mentor Program for 2008-2009 School Year**.....Enclosure 5.16

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following consultant be appointed for participation in the New Teacher Mentor Program for the 2008-2009 school year at a stipend of \$4,022.00.

- Barbara Luna

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, the following staff members be approved for participation in the New Teacher Mentor Program for the 2008-2009 school year for a stipend of \$39.20 per hour for a maximum of 45 hours.

Burkhart, Mary	Gomez, Dolores	McPike, Kathleen	Sales, Sylvia
Buscemi, Sandra	Klein, Jennifer	Polansky, Alyssa	Shatz, Patricia
			Walter, Alan

**5.17 Consultants**.....Enclosure 5.17

**Whereas**, the Board recognizes that from time to time, it must retain the services of consultants and/or independent contractors to fulfill the educational mission of the school district; and

**Whereas**, the Board wishes to delegate to the Superintendent, or the Superintendent's designee, the authority to enter into contracts for educational services, in an amount not to exceed Five Thousand Dollars (\$5,000) per contract, with consultants and/or independent contractors;

**Now, therefore, be it resolved** as follows:

- 1) That the Board delegates authority to the Superintendent, or the Superintendent's designee, to enter into contracts for educational services, in an amount not to exceed Five Thousand Dollars (\$5,000) per contract, with consultants and/or independent contractors; and
- 2) The Superintendent, or the Superintendent's designee, shall promptly notify the Board when the school district enters into such consultant contracts; and



- 3) Prior Board approval shall be required before the school district contracts for educational services, in an amount exceeding Five Thousand Dollars (\$5,000) per contract, with consultants and/or independent contractors.

**5.18 Agreement Between Harborfields Central School District and General Investigative Services.....Enclosure 5.18**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the agreement between the Harborfields Central School District and the investigative service companies listed below periodically requested by the district throughout the 2008-2009 school year be approved.

- **Alpha Group** to provide general investigative services for the period of **September 1, 2008 through June 30, 2009** at a rate of \$80.00 per hour.
- **Fanning Investigative Services, Inc.** to provide general investigative services for the period of **September 1, 2008 through June 30, 2009** at a rate of \$70.00 per hour.

**Be it further resolved**, the Board of Education hereby authorizes the Board President to execute these agreements for the district.

**5.19 Separation Payment for Unused Leave Accruals.....Enclosure 5.19**

**Whereas**, the district's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payments for unused leave accruals for all individuals separating from the district; and,

**Whereas**, the administration has prepared notice or notices of separation payments for retirees and/or individuals resigning or otherwise separating from district service in accordance with existing collective bargaining agreements, employment agreements and/or Board policy and has included such notice or notices herein as agenda enclosures; and

**Whereas**, the notice of separation payment agenda enclosure(s) have/has been reviewed and approved by district counsel as consistent with existing collective bargaining agreements, employment agreements and/or Board of Education policies;

**Be it resolved**, upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes said separation payments as described in the notice of separation payment agenda enclosures.

**5.20 Civil Service Appointments..... Enclosure 5.20**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following civil service appointments, in accordance with the schedule attached to the agenda of August 20, 2008, be approved.

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Evola, Vincent	OMS	Guard (10 month)
McGovern, David	HHS	Custodial Worker I

***INSTRUCTION RESOLUTIONS***

**Call for removal of resolutions from the INSTRUCTION consent agenda**

**Consent Agenda - Instruction**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the August 20, 2008 Board of Education meeting be approved by consent.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**6.1 Review of IEP Recommendations and Authorization for Placement and Services ..... Enclosure 6.1**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the April 30, 2008, May 1, 2008, May 13, 2008, May 19, 2008, May 22, 2008, May 23, 2008, June 4, 2008, June 5, 2008, June 10, 2008, June 12, 2008, June 13, 2008, June 20, 2008, June 24, 2008, July 7, 2008, July 9, 2008, July 22, 2008, July 29, 2008, August 1, 2008, August 4, 2008, August 7, 2008 and August 12, 2008 meetings of the Committee on Special Education, the April 9, 2008, April 28, 2008, May 3, 2008, May 6, 2008, May 7, 2008, May 8, 2008, May 9, 2008, May 13, 2008, May 15, 2008, May 16, 2008, May 19, 2008, May 20, 2008, May 22, 2008, May 27, 2008, May 28, 2008, May 29, 2008, June 3, 2008, June 5, 2008, June 6, 2008, June 9, 2008, June 10, 2008, June 12, 2008, June 13, 2008, June 14, 2008, and June 23, 2008 meetings of the Subcommittee on Special Education, and the May 22, 2008, June 5, 2008, June 12, 2008, July 15, 2008, and August 7, 2008 meetings of the Committee on Preschool Special Education, authorization be granted to provide for the placement and services contained in the recommendations of the CSE, SCSE, and CPSE.

**6.2 Professional Development Plan** .....Enclosure 6.2

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Professional Development Plan as attached to the agenda of August 20, 2008 be approved for the 2008-2009 school year.

**6.3 Universal Pre-Kindergarten Contracts**.....Enclosure 6.3

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will collaborate with Centerport Methodist Church Nursery School and Kiddie Academy of Greenlawn for the establishment of a Universal Pre-Kindergarten program for the 2008-2009 school year at a rate of \$2500.00 per student for a total of 64 students to be provided through state funding.

***BOARD OF EDUCATION ACTIVITIES***

- NYSSBA New Board Member Institute, Nassau BOCES, August 8, 2008  
**Michael Banks, Board Member**
  
- SCOPE's Annual Dinner Meeting, St. John's University, Oakdale, NY, August 14, 2008  
**James T. Brennan, President, Board of Education**  
**Michael Banks, Board Member**  
**Maggie Boba, Board Member**  
**Nicholas P. Giuliano, Board Member**  
**Gary Schoer, Board Member**  
**Joseph Toles, Board Member**
  
- NYSSBA Fiscal Oversight Training, Eastern Suffolk BOCES, August 18-19, 2008  
**Michael Banks, Board Member**

***ITEMS FOR DISCUSSION***

- None

***PUBLIC PARTICIPATION***

***ADJOURNMENT***

**ITEMS FOR INFORMATION**

- 8.1** Memo to Mr. Carasiti from Ms. Todaro.....Enclosure 8.1  
**Re: Stipends for Theatre Advisor**
- 8.2** Memo to Mr. Carasiti from Ms. Todaro.....Enclosure 8.2  
**Re: Thomas J. Lahey Elementary School Space Utilization**
- 8.3** Memo to Mr. Carasiti from Ms. Todaro.....Enclosure 8.3  
**Re: Spotlighting the Achievement of Inquisitive Learners (S.A.I.L.) Program Update**
- 8.4** Memo to Mr. Carasiti from Mr. Nimmo.....Enclosure 8.4  
**Re: Tax Anticipation Note Sale – 2008-09**
- 8.5** Memo to Mr. Carasiti from Ms. DeVivio.....Enclosure 8.5  
**Re: Board of Education review of IEP recommendations**
- 8.6.** Memo to Mr. Carasiti from Mr. Nimmo.....Enclosure 8.6  
**Re: Claims Against the School District**
- 8.7** Student Activity Funds, Central Treasurer’s Monthly Reports.....Enclosure 8.7  
Harborfields High School and Oldfield Middle School, June and July 2008
- 8.8** Memo to Superintendent and Board Members from Shaw, Perelson, May, & Lambert, LLP.....Enclosure 8.8  
**Re: Section 403(b) Internal Revenue Code Plan Adoption Agreement**
- 8.9** Harborfields Community Night @ Shea.....Enclosure 8.9
- 8.10** Claims Summary Report, June, 2008.....Enclosure 8.10
- 8.11** Memo to Mr. Carasiti from Ms. Todaro.....Enclosure 8.11  
**Re: Marcellino Grant**
- 8.12** Memo to Mr. Carasiti, Ms. Todaro and Dr. Bennardo from Mr. Pisano.....Enclosure 8.12  
**Re: Class of 2008 Graduation Statistics**
- 8.13** Minutes.....Enclosure 8.13
- Special Meeting, June 4, 2008
  - Special Meeting, June 11, 2008
  - Regular Meeting, June 18, 2008
- 8.14** Memo to Mr. Carasiti from Ms. Todaro.....Enclosure 8.14  
**Re: Harborfields High School’s LOTE Lab Update**
- 8.15** Memo to Mr. Banks from Mr. Carasiti.....Binder Pocket  
**Re: Orientation for New Board Members**