

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA

July 9, 2008

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION (6:00 P.M.-7:45 P.M.)

ANNUAL ORGANIZATIONAL MEETING (7:45 P.M.-8:15 P.M.)

PUBLIC PARTICIPATION (8:15 P.M.-8:20 P.M.)

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

SUPERINTENDENT'S REPORTS (8:20 P.M.-8:25 P.M.)

2.1 Superintendent's Report

Dr. Janet Ceparano Wilson, Superintendent of Schools

BOARD OF EDUCATION MINUTES (8:25 P.M.-8:27 P.M.)

3.1 Special meeting, June 4, 2008

Special meeting, June 11, 2008

Regular meeting, June 18, 2008.....Enclosure 3.1

Motion:_____ Second:_____ Action:_____

FINANCE RESOLUTIONS (8:27 P.M.-8:35 P.M.)

Call for removal of resolutions from the FINANCE consent agenda

Consent Agenda - Finance

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the July 9, 2008 Board of Education meeting be approved by consent.

Motion:_____ Second:_____ Action:_____

4.1 Treasurer's Report.....Enclosure 4.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the preliminary Treasurer's Report for June 2008 be approved.

4.2 Schedules of BillsEnclosure 4.2

Be it resolved, upon the recommendation of the Superintendent of Schools, the preliminary schedules of bills attached to the agenda of this meeting of July 9, 2008 be accepted.

4.3 Use of Classroom and Supportive Services by Western Suffolk BOCES.....Enclosure 4.3

Be it resolved, that upon the recommendation of the Superintendent of Schools, the request from Western Suffolk BOCES for the use of one classroom and supportive services at the Oldfield Middle School for the Alternate Learning Program for the period September 1, 2008 through June 30, 2009 in accordance with the agreement attached to the agenda of July 9, 2008 be approved.

4.4 BidsEnclosure 4.4

Be it resolved, upon the recommendation of the Superintendent of Schools, the following cooperative bids as listed below and attached to the agenda of July 9, 2008 be approved.

- Coop Bid #2008-1: Bread
- Coop Bid #2008-2: Bagels
- Coop Bid #2008-3: Cleaning Chemicals
- Coop Bid #2008-4: Ice Cream
- Coop Bid #2008-5: Drinks
- Coop Bid #2008-6: Grocery
- Coop Bid #2008-7: Frozen
- Coop Bid #2008-8: Snacks
- Coop Bid #2008-9: Dairy
- Coop Bid #2008-10: Paper
- Coop Bid #2008-11: Cheese/Pizza
- Coop Bid #2008-12: Processed Foods
- Coop Bid #2008-13: Large Equipment
- Coop Bid #2008-14: Small Equipment

4.5 Gift and Increase in Appropriations.....Enclosure 4.5

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- \$2,875.00 from the WDPS PTA to be used at the discretion of Maureen Kelly, Principal of Washington Drive Primary School

Be it further resolved, that pursuant to the receipt of the grants, appropriations for 2008-2009 be increased as follows:

A2110.2000.05.2210 \$2,875.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

4.6 Gift.....Enclosure 4.6

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- Collection of books from parents or through the Birthday Book Club to WDPS, TJL, OMS, and HHS

4.7 Surplus Books and Equipment.....Enclosure 4.7

Be it resolved, upon the recommendation of the Superintendent of Schools, the surplus books and equipment as listed in the attachments to the agenda of July 9, 2008, be declared surplus and disposed of accordingly.

- Books and a video at the Washington Drive Primary School library
- Opaque projector at Oldfield Middle School
- Several pieces of music equipment at OMS

4.8 External Accountant.....Enclosure 4.8

Be it resolved, upon the recommendation of the Superintendent of Schools that the Board of Education hereby appoints D’Arcangelo & Co., LLP as its external accountant for the preparation of the district’s financial statements for the fiscal year ending June 30, 2008 at a fee not to exceed \$8,000 as set forth in its response to a Request for Proposal dated June 9, 2008; and

Be it further resolved, that the Board of Education hereby authorizes the Board President to execute the written agreement as attached to the agenda of July 9, 2008.

4.9 Grant Disbursement Agreement for EXCEL Funds.....Enclosure 4.9

Whereas, the New York State Commissioner of Education has notified the Dormitory Authority of the State of New York that the Harborfields Central School District is apportioned funding through the EXCEL Program in the total amount of \$1,185,702 and to date, the Commissioner of Education has certified to the Dormitory Authority that the Harborfields Central School District is eligible for reimbursement in the amount of \$428,618 for its EXCEL projects, and

Be it resolved, upon the recommendation of the Superintendent of Schools, the district elects to seek reimbursement of the EXCEL funds as set forth through the Grant Disbursement Agreement attached to the agenda of July 9, 2008, and

Be it further resolved, the Board of Education hereby authorizes the Board President to execute the written agreement, as attached to the agenda of July 9, 2008, between the district and the Dormitory Authority of the State of New York.

4.10 School Service/Specialized Education Agreements.....Enclosure 4.10

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Cost Management Services, Inc.** to provide services for Medicaid for the period July 1, 2008 through June 30, 2009 at a rate of 4.5% for the gross accepted/approved Medicaid claims paid to the school district to a maximum of \$50,000.
- **Syosset Home Tutoring** to provide homebound tutoring services, resource room/special education services for the period July 1, 2008 through June 30, 2009 at a rate of \$40.71 per hour.

4.11 Cablevision Wide Area Network Agreement.....Enclosure 4.11

Be it resolved, upon the recommendation of the Superintendent of Schools, the district will engage in a three-year service agreement with Optimum Lightpath for the purpose of upgrading the Wide Area Network to a GIGE.

Be it further resolved, the Board of Education hereby authorizes the Superintendent of Schools to execute the written agreement, as attached to the agenda of July 9, 2008, between the district and Optimum Lightpath.

HUMAN RESOURCES (8:35 P.M.-8:45 P.M.)

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Consent Agenda – Human Resources

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the July 9, 2008 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

5.1 Resignations..... Enclosure 5.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Cunneen, Margaret, Part-time Clerk Typist, HHS, effective close of business June 30, 2008
- Frost, Jennifer, Part-time Teaching Assistant, TJL, effective close of business June 30, 2008 for the purpose of retirement
- Vitere, Cynthia, Social Studies Teacher, HHS, effective close of business August 31, 2008

5.2 Leaves of Absence.....Enclosure 5.2

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved.

Name	Assignment	School	Dates Paid	Dates Unpaid
Craft, Barbara	Elementary Teacher	WDPS	11/13/08-1/20/09	1/21/09-8/31/09
Thomson, Aimee	Mathematics Teacher	HHS	N/A	9/1/08-8/31/09

5.3 Professional Appointments.....Enclosure 5.3

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments, in accordance with the schedule attached to the agenda of July 9, 2008 be approved.

Probationary		
Name	School	Assignment
Cornell, Pamela	HHS	Special Education Teacher
Maiello, Joseph	OMS	Health Teacher
Elish-Swartz, Alyson	District	Speech Teacher
Serie, Stefan	TJL	Physical Education Teacher
Regular Substitutes		
Cox, Michael	TJL	Elementary Teacher
McFaul, Karen	TJL	Elementary Teacher
Raynor, Maureen	HHS	Mathematics Teacher
Swales, Dorothy	OMS/WDPS	Music Teacher

Part-time		
Schnitzer, Alaina	WDPS	Physical Education Teacher
Stella, Cecilia	WDPS	Reading Teacher
*Stebbins, Kim	TJL	Speech Teacher
Thomson, Aimee	HHS	Mathematics Teacher
Wetstein, Raenee	OMS	Special Education Teacher

*Emergency Conditional

5.4 Civil Service Appointments..... Enclosure 5.4

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointments, in accordance with the schedule attached to the agenda of July 9, 2008, be approved.

Probationary		
Name	School	Assignment
Lang, Carol	WDPS	Clerk Typist (12-month)
Schaefer, Anne	OMS	School Teacher Aide
Part-time		
Reres, Doreen	OMS	School Teacher Aide

5.5 Temporary Summer Workers

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following summer workers be appointed:

SUMMER WORKERS					
Name	Assignment	School	Hours Per Day	Hourly Rate	Effective Dates
Berke, Gregory	Teaching Assistant	WDPS	8	\$12.00/hr.	7/10/08-8/15/08
DePrima, David	Teaching Assistant	WDPS	8	\$12.00/hr.	7/10/08-8/15/08
Kohos, Jacqueline	Student Aide Summer Academy	WDPS	2.5 hours	\$8.75/hr.	7/10/08-7/31/08
Tillman, Monique	Custodian	WDPS	7	\$8.75/hr.	7/10/08-8/22/08

5.6 Longevity.....Enclosure 5.6

Be it resolved, upon the recommendation of the Superintendent of Schools, longevity increments be granted to those professional and civil service personnel as per the schedule attached to the agenda of July 9, 2008.

5.7 Substitute List for School Year 2008-2009 Enclosure 5.7

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list as attached to the agenda of July 9, 2008 be approved for the 2008-2009 school year.

5.8 Translators List for School Year 2008-2009Enclosure 5.8

Be it resolved, upon the recommendation of the Superintendent of Schools, the translators list as attached to the agenda of July 9, 2008 be approved for the 2008-2009 school year.

5.9 Certified Home Instructors List for School Year 2008-2009Enclosure 5.9

Be it resolved, upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachments to the agenda of July 9, 2008 be appointed as home instructors for the 2008-2009 school year.

5.10 Contract Between Tri-State REACH and the Harborfields Central School District Enclosure 5.10

Be it resolved, upon the recommendation of the Superintendent of Schools, the contract between Tri-State REACH and the Harborfields Central School District for the operation of an Employee Assistance Program for the period of July 1, 2008 through June 30, 2009 as attached to the agenda of July 9, 2008 be approved.

5.11 Contract Between Teacher Registry Consulting and the Harborfields Central School District Enclosure 5.11

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Harborfields Central School District enter into agreement with Teacher Registry Consulting for the services of the substitute registry to secure substitute teachers for the period of July 1, 2008 through June 30, 2009, and that the Superintendent of Schools be authorized and directed to execute the contract on behalf of the district.

5.12 Extension of Emergency Conditional Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
Stephanie Carlstrom	Substitute School Teacher Aide	District
Lori Fox	Substitute School Teacher Aide, Clerical and Food Service Worker	District
Erin Nostro	Substitute School Teacher Aide, Clerical and Teaching Assistant	District

5.13 Adoption of Revised PoliciesEnclosure 5.13

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of July 9, 2008 be adopted.

- File 9510.3: Support Staff Salary Schedules/Employee Benefit Program
- File 9510.4: Support Staff Salary Schedules/Employee Benefit Program
- File 9510.7: Support Staff Salary Schedules/Employee Benefit Program
- File 9510.9: Support Staff Salary Schedules/Employee Benefit Program

5.14 Extracompensation Appointment Schedule for 2008-2009.....Enclosure 5.14

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedules attached to the agenda of July 9, 2008 be approved.

5.15 Salary Schedules for Non-Unit Personnel

Be it resolved, upon the recommendation of the Superintendent of Schools, the salary schedule for non-unit personnel be approved in accordance with the attachment to the agenda of July 9, 2008.

5.16 List of Co-curricular Activities and Clubs K-12.....Enclosure 5.16

Be it resolved, that the co-curricular activities and clubs as attached to the agenda of July 9, 2008 be approved and available for students K-12.

5.17 District Board of Education Members to Attend Conference

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following Board of Education members, District Clerk and Superintendent of Schools be authorized to attend a conference and be reimbursed for expenses in accordance with policy file 2521.

- District Clerk to attend SBLI workshop on October 16, 2008 at the NYSSBA Annual Convention, New York, NY, October 16-19, 2008
- Board of Education members to attend NYSSBA Fiscal Oversight Fundamentals for School Board Members, Eastern Suffolk BOCES, Holbrook, New York, August 18-19, 2008

5.18 Election of Voting Delegate to the New York State School Boards Association 2008 Annual Convention

Be it resolved, that _____ represent the Harborfields Central School District as a voting delegate at the 2008 Annual Business Meeting of the New York State School Boards Association Convention.

If the voting delegate, after arrival at the convention, is unable to serve, it is his/her responsibility to transit the "Voting Delegate" identification to an alternate designated by the Board. The alternate voting delegate is _____.

5.19 Separation Payments.....Enclosure 5.19

Whereas the District's Corrective Action Plan pursuant to the New York State Comptroller's audit of 2007 requires that the Board of Education approve separation payments for unused sick and vacation accruals for all individuals separating from the district; and,

Whereas the administration has prepared calculations for retirees and/or individuals separating from district service in accordance with existing collective bargaining agreements and/or BOE policy as per the separation payment agenda enclosures; and, Whereas the separation payment agenda enclosures and collective bargaining agreements and/or Board of Education Policies have been reviewed by district counsel; and,

Be it resolved, upon recommendation of the Superintendent, that the Board of Education authorizes said separation payments as described in the separation payment agenda enclosures.

5.20 Extra Assignments-Professional

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following extra assignments in accordance with the schedule attached to the agenda of July 9, 2008 be approved.

Name	School	Assignment
Hoar, Phyllis	OMS	0.1 Science Teacher

INSTRUCTIONAL RESOLUTIONS (8:45 P.M.-8:50 P.M.)

Call for removal of resolutions from the INSTRUCTION consent agenda

Consent Agenda – Instruction

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the July 9, 2008 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

6.1 Field Trips.....Enclosure 6.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the following overnight field trips be approved:

- Approximately 15 high school students from the girls' cheerleading team to participate in the Pine Forest Cheerleading Camp from August 27-30, 2008.
- HHS marching band students to participate in a summer band camp to be held at SUNY at Farmingdale from August 21-23, 2008, and providing compensation for five teacher chaperones for an expenditure of \$1876.80.
- OMS National Junior Honor Society's leadership team to participate in canoe/kayak trip up the Nissequogue River on July 17, 2008.

6.2 Review of IEP Recommendations and Authorization for Placement and ServicesEnclosure 6.2

Be it resolved, that upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the March 5, 2008, April 4, 2008, May 1, 2008, May 14, 2008, May 15, 2008, May 21, 2008, May 27, 2008, and May 29, 2008 May 30, 2008, June 9, 2008, June 16, 2008, June 18, 2008, June 19, 2008, June 23, 2008, June 25, 2008 and June 26, 2008 meetings of the Committee on Special Education, the May 1, 2008, May 15, 2008, June 19, 2008 and June 29, 2008 meeting of the Committee on Preschool Special Education, and the February 14, 2008, February 26, 2008, February 28, 2008, February 29, 2008, March 7, 2008, March 11, 2008, March 13, 2008, March 14, 2008, March 18, 2008, April 1, 2008, April 3, 2008 April 4, 2008, April 9, 2008, April 10, 2008, April 15, 2008, April 17, 2008, April 18, 2008, April 24, 2008, April 25, 2008, May 5, 2008, May 22, 2008, May 23, 2008, May 27, 2008, May 29, 2008, May 30, 2008, June 18, 2008 and June 23, 2008 meetings of the Subcommittee on Special Education, authorization be granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

BOARD OF EDUCATION ACTIVITIES (8:50 P.M.-9:00 P.M.)

- N-SSBA Annual Dinner, Woodbury Country Club, June 2, 2008
Dr. Judith A. Chen, Board Member
Joseph Toles, Board Member

- 2008 Commencement, Harborfields High School, June 29, 2008
Donald W. Mastroianni, Vice President
Maggie Boba, Board Member
Dr. Judith A. Chen, Board Member
Nicholas P. Giuliano, Board Member
Gary Schoer, Board of Education
Dr. Janet Ceparano, Superintendent of Schools
Diana Todaro, Asst. Superintendent for Curriculum & Instruction
William H. Nimmo, Assistant Superintendent for Business
Michael Hartner, Assistant Superintendent for Human Resources

ITEMS FOR DISCUSSION (9:00 P.M.-9:15 P.M.)

- 7.1** Enrollment Update 2008-2009.....Enclosure 7.1

- 7.2** Discussion of half days in June for elementary/primary schools

PUBLIC PARTICIPATION (9:15 P.M.-9:20 P.M.)

EXECUTIVE SESSION (9:20 P.M.-10:00 P.M .)

ADJOURNMENT (10:21 P.M.)

Motion: _____ **Second:** _____ **Action:** _____