

**HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK**

BOARD OF EDUCATION

ANNUAL ORGANIZATIONAL MEETING PUBLIC AGENDA

July 9, 2008

2008-2009 SCHOOL YEAR

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

1. Call to order by Superintendent of Schools – Pledge of Allegiance.
2. Administration of oath of office to the District Clerk.
3. Administration of oath of office to Michael Banks and Nicholas P. Giuliano.
4. Election of President of Board of Education.
5. Election of Vice President of Board of Education.
6. Administration of oath of office to President and Vice President.
7. Administration of oath of office to Superintendent of Schools.
8. Appointment of Barbara Muller as District Clerk/Secretary to the Board of Education.
9. Appointment of Paula Francis as District Treasurer and Sharon Whelan as Deputy Treasurer.
10. Administration of oath of office to the District Treasurer and Deputy Treasurer.
11. Appointment of Maryann Vignucci as Claims Auditor.
12. Administration of oath of office to the Claims Auditor.
13. Bonding of District Treasurer, Deputy Treasurer, Assistant Superintendent for Business, Purchasing Agent, Superintendent of Schools and District Clerk.
14. Appointment of Linda Gass as District Purchasing Agent.
15. Appointment of William H. Nimmo, Assistant Superintendent for Business as Records Management Officer.
16. Appointment of Janet T. Pancir, Secretary to the Superintendent, as Records Access Officer and authorization to accept legal service for the HCSD.

Board of Education Annual Organizational Meeting
July 9, 2008

17. Appointment of Drew Cacciola, District Maintenance Leader, as Asbestos Compliance Officer.
18. Designation of banks and depositories.
19. Authorization for investments.
20. Authorization for purchasing.
21. Establishment of regular monthly Board of Education meetings:

<u>DATE OF MEETING</u>	<u>TYPE/PLACE OF MEETING</u>	<u>DAY OF WEEK OF MEETING</u>
September 3, 2008	Special Meeting - OMS	1 st Wednesday
September 17, 2008	Regular Meeting - HHS	3 rd Wednesday
October 2, 2008	Work Session - New/Newly Tenured Teacher – OMS	1 st Thursday
October 22, 2008	Regular Meeting - WDPS	4 th Wednesday
November 5, 2008	Community Forum - OMS	1 st Wednesday
November 19, 2008	Regular Meeting - TJJ	3 rd Wednesday
December 10, 2008	Regular Meeting - OMS	2 nd Wednesday
January 21, 2009	Budget Work Session/Regular Meeting – OMS	3 rd Wednesday
January 28, 2009	Budget Work Session/Special Meeting – OMS	4 th Wednesday
February 11, 2009	Regular Meeting/Budget Work Session – OMS	2 nd Wednesday
March 7, 2009	Budget Work Session – OMS – 8:30 a.m.	1 st Saturday
March 18, 2009	Reg. Mtg./Community Forum – OMS	3 rd Wednesday
April 1, 2009	Work Session - OMS	1 st Wednesday
April 15, 2009	Special Meeting/Budget Adoption/Property Tax Report Card - OMS	3 rd Wednesday
April 28, 2009	Regular Meeting/BOCES Budget Vote	4 th Tuesday
May 12, 2009	Budget Hearing/Regular Meeting – OMS	2 nd Tuesday
May 19, 2009	Budget Vote/Special Meeting – OMS	3 rd Tuesday
May 27, 2009	Superintendent Evaluation – OMS	4 th Wednesday
June 3, 2009	Spec. Mtg./Retiree Reception – OMS	1 st Wednesday
June 17, 2009	Regular Meeting – OMS	3 rd Wednesday
July 8, 2009	Regular/Annual Organizational Meeting – OMS	2 nd Wednesday
August 19, 2009	Regular Meeting – OMS	3 rd Wednesday

22. Establishment of mileage reimbursement rate.
23. Authorization of personnel to open bids.

24. Authorization for the Superintendent of Schools to approve budgeted expenses for attendance of school personnel at meetings and conferences.
25. Designation of Board of Education's membership in associations.
26. Designation of The Long Islander and Newsday as newspapers for publication of school notices.
27. Appointment of Nancy Greene, Oldfield Middle School as Treasurer, Extracurricular Funds and Georgia Psilakis, Harborfields High School as Treasurer, Extracurricular Funds.
28. Authorization to purchase student accident and sports insurance.
29. Authorization for the Superintendent of Schools or designee to approve and certify payrolls.
30. Authorization for the Superintendent of Schools to make transfers within budgetary appropriations.
31. Designation of Dr. David Bennardo, HHS; Joanne Giordano, OMS; Florence Tuzzi, TJL; and Maureen Kelly, WDPS as Attendance Officers.
32. Approval of custodians of petty cash.
33. Authorization and designation on single signature checks.
34. Appointment of surrogate parents to represent any disabled child before the Committee on Special Education.
35. Appointments to the district's Committee on Special Education.
36. Approval of staff members to serve as Chairperson of their Building Subcommittee on Special Education.
37. Approval of appointments to the district's Committee on Preschool Special Education.
38. Approval of updated Special Education Plan and Annual Report.
39. Approval of procedures for appointment and compensation of impartial hearing officers.
40. Authorization for grant applications.
41. Authorization for key communicators.

42. Readoption of all policies and code of ethics.
43. Appointment of school physician.
44. Readoption of School District Code of Conduct.
45. Authorization for use of district-owned cellular telephones.
46. Review of District Safety Plan and appointment of District Safety Committee.