

HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK

**BOARD OF EDUCATION**

**REGULAR MEETING PUBLIC AGENDA**

**March 18, 2009**

***REGULAR MEETING CALLED TO ORDER***

***EXECUTIVE SESSION – 6:00 P.M.***

***COMMUNITY FORUM – 7:45 P.M.***

***PUBLIC MEETING – 8:15 P.M.***

***PUBLIC PARTICIPATION***

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

***SUPERINTENDENT’S REPORTS***

**2.1** Student Representative’s Report  
**Meaghan O’Hare, HHS**

**2.2** Superintendent’s Report  
**Frank J. Carasiti, Superintendent of Schools**

***BOARD OF EDUCATION MINUTES***

**3.1** Regular Meeting, February 11, 2009.....Pages 16-25

**Motion:\_\_\_\_\_Second:\_\_\_\_\_Action:\_\_\_\_\_**

## **FINANCE RESOLUTIONS**

### **Call for removal of resolutions from the FINANCE consent agenda**

#### **Consent Agenda - Finance**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the March 18, 2009 Board of Education meeting be approved by consent.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

#### **4.1 Treasurer's Report** .....Pages 26-27

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for February 2009 be approved.

#### **4.2 Schedules of Bills**..... Pages 28-57

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of March 18, 2009 be accepted.

#### **4.3 Financial Status Report** .....Pages 58-123

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for January 2009 be accepted.

#### **4.4 Budgetary Transfer of Funds**.....Page 124

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the agenda of March 18, 2009 be approved.

#### **4.5 Health Service Contracts**.....Pages 125-136

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2008-2009 school year be approved.

- **Garden City Public Schools** 2 students attending the Waldorf School at a cost of \$700.33 per pupil totaling \$1,400.66
- **Huntington UFSD** 18 students attending St Patrick's at a cost of \$629.28 per pupil totaling \$11,327.04

- **Jericho Public Schools** 12 students attending Long Island Lutheran at a cost of \$872.59 per pupil totaling \$10,471.08
- **West Islip Public Schools** 3 students attending St. John the Baptist at a cost of \$577.83 per pupil totaling \$1,733.49

**4.6 Parentally Placed Private School/Special Education Service Contracts**.....Pages 137-146

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Deer Park UFSD**, 1 student attending St. Cyril and Methodius School effective July 1, 2008 through June 30, 2009
- **Glen Cove CSD**, 1 student attending Friends Academy effective July 1, 2008 through June 30, 2009

**4.7 Contracts for Services to Sub-allocate IDEA Flow Through Funds to Special Education Providers**.....Pages 147-170

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following contracts for services to sub-allocate IDEA flow through funds to providers for services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619) be approved.

- Association for Help of Retarded Children
- Alternatives for Children
- Building Blocks
- Center for Discovery, Inc.
- Developmental Disabilities Institute
- Suffolk County Department of Health Services
- United Cerebral Palsy of Greater Suffolk
- Variety Child Learning Center

**4.8 School Service/Specialized Education Agreements** .....Pages 171-198

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities be approved.

- **EAC Suffolk Learning Center** to provide academic services in accordance with the individualized education program (IEP) for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule contained in said agreement.
- **The Center for Discovery, Inc.** to provide adequate instruction, related services and/or a facility for students in accordance with the individualized education programs (IEPs) for the period July 1, 2008 through June 30, 2009. The rate for services is in accordance with the State Education Department's regulation.
- **New Age Therapy, Inc.** to provide therapy appropriate to the mental ability and physical condition of the students in accordance with the Commissioner's regulations and the individualized education program (IEPs) for the period July 1, 2008 through June 30, 2009. The rates for services are \$30.00 per child per half hour scheduled on-site session, \$60.00 per child per half hour scheduled off-site session and \$100.00 per evaluation and \$50.00 per screening.

**4.9 Joint Municipal Cooperative Bidding with Western Suffolk BOCES**.....Pages 199-200

**Whereas**, various educational and municipal corporations located within the State of New York desire to bid jointly for Tutorial and Special Education Services; and

**Whereas**, the Harborfields Central School District, an education/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law §119-o and Education Law Section 1950; and

**Whereas**, the Participant is a municipality within the meaning of General Municipal Law §119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

**Whereas**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, and reporting the results to the Participant.

**Be it resolved**, that the Participant hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

**Be it further resolved**, that the Participant hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

**Be it further resolved**, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**4.10 Gifts and Increase in Appropriations**.....Pages 201-209

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

1. \$158.94 from Washington Mutual to be applied to the TJL Needy Children Fund through the Trust and Agency
2. \$1,582.53 from SEPTA to be used at the discretion of Diana Todaro, Deputy Superintendent

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the grants to reimburse our expenses, appropriations for 2008-2009 be increased as follows:

2. 2070.5110.42.2070.....\$ 1,582.53

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**4.11 Notice of Budget Hearing and Election of HCSD and TJL Roof Proposition**.....Pages 210-215

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Notice of the Budget Hearing and Election of the Harborfields Central School District, Town of Huntington, County of Suffolk, State of New York, be approved with the addition of Proposition #2 for the TJL Roof Reconstruction; and the District Clerk be authorized and directed to publish the Notice of Annual District Meeting and Election in the form annexed hereto.

**4.12 Establishment of Non-Resident Tuition Rates for 2008-2009 School Year**.....Pages 216-223

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the non-resident tuition rates for the 2008-2009 school year as listed in the attachments to the agenda of this meeting of March 18, 2009 be approved.

**4.13 Request for Proposal (RFP) for Architectural/Engineering Services**.....Pages 224-225

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints BBS Architects and Engineers, PC as the district's architect for the contract term April 1, 2009 through March 31, 2010 with the option to renew annually for one-year periods at the sole discretion of the Board of Education up to a maximum of four additional years. The contract fee for the period April 1, 2009 through March 31, 2010 will be set forth in the response to the Request for Proposals dated February 25, 2009 contained herein as "Appendix A – Cost Proposal."

**4.14 Revised Services Agreement with the Third Party Administrator of Tax Sheltered Annuities, The Omni Financial Group, Inc.....Page 226-232**

**Whereas**, on May 13, 2008, the Board of Education previously adopted and entered into a Services Agreement with Omni Financial Group, Inc. ("OMNI") as a third-party administrator ("TPA") to implement and administer the District's 403(b) plan; and

**Whereas**, amendments to the Omni Financial Group (OMNI) Section 403(b) IRC Third Party Administrator Services Agreement have been negotiated by the Eastern Suffolk BOCES for the benefit of its component school districts; and

**Whereas**, it is deemed to be in the best interest of the District to make such amendments to said Agreement;

**Now, therefore, be it resolved**, that the Board President is hereby authorized to execute an amended Administrative Services Agreement with OMNI, as presented to the Board at this meeting; and

**Be it further resolved**, that the Administrative Services Agreement with OMNI dated May 13, 2008 shall be rescinded when the amended Agreement is fully executed.

***HUMAN RESOURCES RESOLUTIONS***

**Call for removal of resolutions from the HUMAN RESOURCES consent agenda**

**Consent Agenda – Human Resources**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the March 18, 2009 Board of Education meeting be approved by consent.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**5.1 Agreement between South Huntington UFSD and Harborfields CSD for Fingerprinting Services**.....Pages 233-239

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to execute a contract with the South Huntington Union Free School District for provision of electronic fingerprinting services. The contract shall be incorporated by reference within the minutes of this meeting.

**5.2 Supplemental Memorandums of Agreement**.....Pages 240-245

**Be it resolved**, that the Board of Education, upon the recommendation of the Superintendent of Schools authorizes the Superintendent of Schools to execute a Supplemental Memorandum of Agreement (SMOA) with the New York State United Teachers, United Teachers of Harborfields, that amends Article XVI (b)(2), Leaves of Absence Without Pay, Section B, Infant Care Leave, and Article X, Professional Development, of the 2005-10 Collectively Negotiated Agreement. The SMOA shall be incorporated by reference within the minutes of this meeting.

**Be it resolved**, that the Board of Education, upon the recommendation of the Superintendent of Schools, authorized the Superintendent of Schools to execute a Supplemental Memorandum of Agreement (SMOA) with the United Teaching Assistants of Harborfields by adding Article XXXIV, Adaptive Daily Living, to the 2006-11 Collectively Negotiated Agreement. The SMOA shall be incorporated by reference within the minutes of this meeting.

**Be it resolved**, that the Board of Education, upon the recommendation of the Superintendent of Schools authorizes the Superintendent of Schools to execute a Supplemental Memorandum of Agreement (SMOA) with the United Public Service Employees Union, Cafeteria Workers, that amends Article X. F. 1 of the 2007-10 Collectively Negotiated Agreement regarding the rate of pay to be paid to certain food service workers who substitute for cook managers. The SMOA shall be incorporated by reference within the minutes of this meeting.

**Be it resolved**, that the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the Superintendent of Schools to execute a Supplemental Memorandum of Agreement (SMOA) with the New York State United Teachers, Paraprofessionals, that amends Article V, (C) and (D) of the 2006-10 Collectively Negotiated Agreement regarding pay on days of delayed opening and early dismissal. The SMOA shall be incorporated by reference within the minutes of this meeting.

**5.3 Resignations**..... Page 246-251

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Brocco, Patricia, Senior Stenographer, Athletics Office, effective close of business April 13, 2009 for the purpose of retirement
- Campagna, Anthony, Science Teacher, HHS, effective close of business August 31, 2009
- Guido, Joann, Senior Stenographer, HHS, effective close of business August 28, 2009 for the purpose of retirement
- Morotti, Marilyn, Principal Stenographer, TJL, effective close of business September 30, 2009 for the purpose of retirement
- O’Keeffe, Kathleen, Mathematics Teacher, HHS, effective close of business August 31, 2009
- Tupper, Cathleen, Business/Mathematics Teacher, HHS, effective close of business August 31, 2009

**5.4 Leaves of Absence** ..... Pages 252-264

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
McNamara, John	Assistant Principal	OMS	5/20/09-5/28/09	N/A
Nucci, Linda	Food Service Worker	OMS	N/A	3/9/09-5/8/09
Scherr, Jami	Physical Education Teacher	HHS	9/8/09-11/24/09	N/A
<b>Revision of Leave Dates</b>				
Justiniano, Laura	Elementary Teacher	WDPS	From 3/12/09-6/5/09 to 3/3/09-6/3/09	N/A
<b>Extension of Leaves of Absence</b>				
Black, Jacqueline	Mathematics Teacher	OMS	N/A	9/1/09-8/31/10
Dennis, Dawn	LOTE Teacher	OMS	N/A	9/1/09-8/31/10
Fagan, Mary	Guidance Counselor	HHS	N/A	9/1/09-8/31/10
LaMonica, Lisa	Elementary Teacher	TJL	N/A	9/1/09-8/31/10
Mazzola, Danielle	Science Teacher	HHS	N/A	9/1/09-8/31/10



<b>Extension of Leaves of Absence</b>				
Pollack, Rebecca	Elementary Teacher	TJL	N/A	9/1/09-8/31/10
Reisen, Melissa	Elementary Teacher	TJL	N/A	2/23/09-2/27/09
Smith, Sandra	Elementary Teacher	TJL	N/A	9/1/09-8/31/10
Zenyuh, Monica	Elementary Teacher	TJL	N/A	9/1/09-8/31/10

**5.5 Change in Status.....Page 265**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following change in status in accordance with the schedule attached to the agenda of March 18, 2009 be approved:

- Lang, Carol, from Clerk Typist, WDPS, to Senior Clerk Typist, WDPS, effective March 19, 2009.

**5.6 Professional Appointment.....Pages 266-268**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the agenda of March 18, 2009 be approved.

<b>Part-time for the maximum period through June 30, 2009 to serve at the pleasure of the Board</b>		
Whiting, Deirdre	WDPS	Teaching Assistant

**5.7 Civil Service Appointment.....Pages 269-271**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of March 18, 2009 be approved.

<b>Part-time</b>		
Laskaratos, Eleni	OMS	Food Service Worker

**5.8 Increase in Hours.....Pages 272**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours:

- Seth, Brenda, Part-time Teaching Assistant, OMS, from 4.50 hours per day to TJL, 5.75 hours per day effective March 19, 2009

**5.9 Substitute List Addendum 2008-2009..... Pages 273-274**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of March 18, 2009 be approved.

**5.10 Extension of Emergency Conditional Appointment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following employees be granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

<b>Emergency Conditional</b>		
<b>Name</b>	<b>Assignment</b>	<b>School</b>
Adamis, Fontaine	Substitute Clerical, Teaching Assistant and School Teacher Aide	District
Beltran, Carlos	Substitute Food Service Worker	District
Bobetski-Hafkin, Theo	Substitute Teaching Assistant and School Teacher Aide	District
Bozeat, William	Substitute Guard	District
Casey-Steinthal, Deirdre	Substitute Food Service Worker, Clerical, Teaching Assistant, and School Teacher Aide	District
Duffy, Joyce	Substitute Teacher	District
Hansen, Bryan	Substitute Custodial Worker	District
Jablonski, Claudia	Substitute Clerical Worker	District
Sledz, Noelle	Substitute Clerical, Teaching Assistant, and School Teacher Aide	District
Turco, Geraldine	Substitute Clerical Worker	District

**5.11 Extracompensation Appointment Schedule 2008-2009 ..... Page 275**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of March 18, 2009 be approved.

**5.12 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conference**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, district office administrators and staff be authorized to attend the conference listed below and be reimbursed for expenses in accordance with policy file 2521.

- NYSSBA Conference entitled, "School District Obligations Under the Open Meetings Law" *Fact and Fiction*, April 30, 2009, Nassau BOCES

**5.13 Business Office Internship.....Page 276**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the student listed below be granted a non-paid 540 hour guidance internship assigned to the Business Office under the direction of William H. Nimmo, Assistant Superintendent for Business commencing March 19, 2009

- Dan Espina, School District Business Leadership, Dowling College

***INSTRUCTION CONSENT AGENDA***

**Call for removal of resolutions from the INSTRUCTION consent agenda**

**Consent Agenda – Instruction**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the March 18, 2009 Board of Education meeting be approved by consent.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.1 Review of IEP Recommendations and Authorization for Placement and Services**.....Pages 277-326

**Be it resolved**, upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the January 26, 2009, January 28, 2009, February 4, 2009, February 10, 2009, February 11, 2009, February 13, 2009 February 25, 2009, February 26, 2009 and March 4, 2009 meetings of the Committee on Special Education, and amendments to Committee on Special Education dated January 13, 2009, February 5, 2009, February 9, 2009, February 11, 2009 and February 12, 2009; the January 29, 2009, February 12, 2009, and February 26, 2009 meetings of the Committee on Preschool Special Education, and the January 7, 2009, January 15, 1009, January 30, 2009, February 3, 2009, February 10, 2009 and February 24, 2009 meetings of the Subcommittee on Special Education, authorization be granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

**6.2 Harborfields Booster Club Summer Camp 2009**.....Page 327

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Harborfields Booster Club Summer Camp for 2009 to be offered during the six week period beginning July be approved.

**6.3 Creation of New Clubs**.....Pages 328-329

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the creation of the following new clubs at Oldfield Middle School and Harborfields High School be approved:

- Outreach Club
- “Oldfield Middle School Pride” Club
- Oldfield Middle School T.R.A.I.L. Club

**6.4 Overnight Field Trips**.....Page 330-333

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the overnight field trips listed below be approved:

- Grade 4 TJL Students to the Caumsett State Park from May 6-14, 2010
- HHS Marching Band to participate in a summer marching band clinic at SUNY Farmingdale from August 20-22, 2009

**BOARD OF EDUCATION ACTIVITIES**

- Joint Legislative Breakfast – Elwood UFSD and Harborfields CSD,  
February 28, 2009, Oldfield Middle School  
**James T. Brennan, President, Board of Education**  
**Donald Mastroianni, Vice President**  
**Maggie Boba, Board Member**  
**Michael Banks, Board Member**  
**Nicholas P. Giuliano, Board Member**  
**Gary Schoer, Board Member**  
**Joseph Toles, Board Member**  
**Frank J. Carasiti, Superintendent of Schools**  
**Diana Todaro, Deputy Superintendent**  
**Michael Hartner, Assistant Superintendent**  
**William Nimmo, Assistant Superintendent**
  
- NYSSBA State Legislative Network, March 1-3, 2009 in Albany, NY  
**James T. Brennan, President, Board of Education**  
**Gary Schoer, Board Member**
  
- SCOPE's School Board Forum and Awards Ceremony, March 16, 2009, Villa  
Lombardi's, Holbrook, NY  
**James T. Brennan, President, Board of Education**  
**Donald Mastroianni, Vice President**  
**Maggie Boba, Board Member**  
**Michael Banks, Board Member**  
**Nicholas P. Giuliano, Board Member**  
**Gary Schoer, Board Member**  
**Joseph Toles, Board Member**  
**Frank J. Carasiti, Superintendent of Schools**  
**Diana Todaro, Deputy Superintendent**  
**Michael Hartner, Assistant Superintendent**  
**William Nimmo, Assistant Superintendent**

**ITEM FOR DISCUSSION**

- 7.1** Overnight field trip to Costa Rica

**PUBLIC PARTICIPATION**

**EXECUTIVE SESSION**

**ADJOURNMENT**